
National Roads Authority
Minutes of the One-Hundred & Forty-First Meeting
of the Board of Directors
held at Public Works Department (PWD) Training/Resource Room,
370 North Sound Road, George Town, Grand Cayman,
Wednesday, 12th March 2014 at 9:30 a.m.

In attendance were:

Donovan Ebanks	Chairman
David Arch	Director
John Edward Ebanks	Director
Stanley Panton	Director
Dane Walton	Director
Kenross Conolly	Director
Paul Parchment	Dep. Managing Director (Actg.) - NRA
W. Olsen Bush	Chief Financial Officer – NRA – invited
Uchi Obi	Senior Valuation Officer – Lands & Survey Dept. - invited
Lois Hall-Vaughan	Executive Secretary

Apologies:

Mrs. Sheree Ebanks	Dep. Chairman
Gary Clarke	Director
Ronnie Dunn	Director Designate of Financial Secretary
Tristan Hydes	Director Designate of Chief Officer, Ministry PLAH&I (alt.)

Absent:

Edward Howard	Managing Director (Actg.) – NRA (on leave)
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Members of the Board met at 9:30am (prior to the meeting) and toured the NRA Warehouses on Kingbird Drive. These two units house the Signs & Lines crew, material and equipment and the Lab.

- 1. Call to Order**
The meeting was called to order at 9:49 am by the Chairman.
- 2. Minutes of Previous Meetings**
Minutes of Meeting held February 12, 2014 were signed off by the Chairman. Minutes of Meeting held February 26, 2014 were reviewed and approved.

3. **Matters Arising**

4a. **2013/2014 Works Programme**

The NRA met with the General Manager of the cement company (February 13, 2014) to discuss the company's using of Barnes Drive versus Sparky Drive which is desperate need of repair. It was verified that trucks from both the cement and quarry companies were utilizing Barnes Drive in transporting their goods. It was agreed that before a Private/Public Partnership can be reached re Sparky Dr. rehabilitation, the NRA must provide a detailed design and costing for further discussions. The GM of the cement company however noted that the company would most likely not be able to contribute financially within this fiscal year. The NRA is to return with a design with two months for further discussion.

4b. **Kingbird Warehouse Lease Agreements**

Members of the Board toured the facility February 26, 2014. A costing of various proposal e.g. lease to own of warehouses, purchasing of warehouses, purchasing of modular units, installation of modular units on PWD compound, was provided to the Chairman and the MD Actg. is to review and report with a proposal at the next scheduled meeting.

4c. **Management Report**

Director S. Panton queried the possibility of NRA management providing the Board with monthly projected targets, so that members will be able to ascertain what is being done and that it is being done. The DMD Actg. is to provide this information by the end of this week.

5a. **Trenching Policy**

The Legal Department is currently reviewing the Trenching Policy. No response has been received to date.

5b. **Update on legal action by the former Managing Director**

This is to be provided by the Deputy Chairman at the next meeting.

4a **2014/2015 Budget Proposals (from Minutes 26.02.14)**

The Board ratified the amendments of the proposed Budget presented to the Ministry. A copy of the amended version is attached to these Minute.

4b. **2013/2014 Expenditure Monitoring & Forecasting (from Minutes 26.02.14)**

As requested by the Board, the CFO was invited to present the Financials to the end of February 2014. The CFO also provided information on the projected financial forecast to the end of the fiscal year. Copies of each document were provided for members to review and query.

It was noted that assets depreciate annually therefore funds should be set aside each year for these assets (a Depreciation Fund). Members were informed that previously this fund was not set aside separately but accumulated over a period of time.

The Chairman suggested that a review be done of previous accounts (3-5 year period) to determine the amount of funds which had been actually

acquired as depreciation. The CFO was asked to consult with Director Dunn on how these funds should be treated in order to not offend proper accounting standards.

The Dep. Managing Director (Actg.) - NRA is to identify current NRA assets and advise the Board on:

- the remaining life of existing equipment; and
- any equipment needing to be replaced now.

Copies of a proposed trend analysis 2014/2015 prepared by the CFO were circulated to members for review and query.

4d. Recruitment of MD (from Minutes 26.02.14)

NB: The DMD Actg. (currently acting for the MD Actg.) was excused from the meeting prior to the discussion of this item.

The Chairman informed that the Board held an Extra Ordinary Meeting on Friday, February 28, 2014 to discuss this item. Copies of the Minutes of this meeting were circulated to members via email. Mr Philip Jackson, head of HR at CUC and an HR professional, has agreed to serve on the Selection Panel.

A date for the initial meeting with PoCS will be determined shortly.

The Chairman inquired of members if they would agree to the DMD Actg. being appointed to act as MD for three (3) months (01 April - 30 June 2014, or the date prior to the appointment of a substantive MD, whichever is earlier). The Board agreed with the Chairman's suggestion.

5a. Director's Resignation (Minutes 26.02.14)

With the resignation of Director B. Watler, the Chairman has invited suggestions for his replacement from members.

4.

New Business

4a. DART Proposal – Briefing by NRA Mgmt.

The DMD Actg. informed members of the proposal for which DART is not seeking the approval of the Board but just to advise the Board on their new proposed ideas of development in the Camana Bay area. The proposal included the construction of a new hotel, the construction of a new road more west of the current one and the construction of the Airport connector road.

The Board agreed that an informal presentation by the DART be done to members at the next meeting on 26 March 2014.

4b. Compensation Claims

Blk 4D S. 23(1) Esterley Tibbetts Highway ext.

The Board approved the recommendation to pay the compensation for this claim. Note: Under the NRA Agreement, DRCL is responsible for all compensation payments relating to this claim.

Blk 14D [Redacted under Section 23 (1) of the FOI Law (2015)] Elgin Ave. widening
The Board approved the recommendation to pay the compensation for
this claim.

5. **Date of Next Meeting**

The next meeting is scheduled for March 26, 2014.

6. **Adjournment**

The meeting adjourned at 12:17pm.



Signature
Chairman of the Board
Confirmation of Minutes – 12.03.14
Date: 16.04.14



Signature
Executive Secretary
Seconded: Confirmation of Minutes
Date: 16.04.14