
National Roads Authority
Minutes of the One-Hundred & Forty-Ninth Meeting
of the Board of Directors
held in
PWD Training/Resource Room,
370 North Sound Road, George Town, Grand Cayman,
Wednesday, 30th July 2014 at 9:00 a.m.

In attendance were:

Donovan Ebanks	Chairman
Mrs. Sheree Ebanks	Dep. Chairman
David Arch	Director
John Edward Ebanks	Director
Stanley Panton	Director
Dane Walton	Director
Kenross Conolly	Director
Gary Clarke	Director
David Fawcitt	Director Designate of Chief Officer, Ministry PLAH&I (alt.)
Ronnie Dunn	Director Designate of Financial Secretary
Edward Howard	Managing Director (Actg.) – NRA
Paul Parchment	Dep. Managing Director – NRA
Kevin Gillett	Valuation Officer – Lands & Survey - invited
Lois Hall-Vaughan	Executive Secretary

Members of the Board met at 9:00am to discuss the Recruitment of the Managing Director. The MD Actg. Edward Howard, DMD Actg. Paul Parchment and the Board Secretary Ms. L. Hall-Vaughan did not attend at this meeting. This meeting adjourned at 10:35am

1. Call to Order

The MD Actg. Edward Howard, the DMD Actg. Paul Parchment and the Board Secretary Ms. L. Hall-Vaughan joined the meeting at this time.

The meeting was called to order at 10:45 am by the Chairman.

2. Minutes of Previous Meetings

Minutes of Meeting held June 18, 2014 were signed off by the Chairman. Minutes of Meeting held, July 02, 2014 were reviewed and approved with minor amendments.

3. **Matters Arising**

4b. **Kingbird Warehouse Lease Agreements**

The MD Actg. informed members that a one year lease has been proposed for the unit that currently houses the Signs & Lines Crew.

The Board approved for the NRA to go ahead and make the application to the BCU at Planning Dept. in regards to the proposed relocation of the Soil Testing Lab to the PWD compound. The Board also authorized the MD Actg. to sign the one year lease for the unit housing the Signs & Lines Crew with the option to renew for another year at the end of the contract.

4d. **Recruitment of MD (from Minutes 26.02.14)**

NB: This process is ongoing.

Matters arising from Minutes June 4, 2014

5a. **Budget FY2014/2015**

It was noted that the NRA 5-11 items have not been funded in the 2014/2015 budget. In the 2013/2014 budget, these items were appropriated \$3.85M.

The AP&E does speaks on p.29 to the "the hypothecation of \$10.0 million in revenue to the National Roads Authority to reflect the change in how that Authority is funded". However, the understanding which has been gathered from the Ministry of Finance is that this "revenue" is to be what is collected for gasoline and diesel used for ground transportation. More significantly, the amount projected for 2014/2015 is in the range \$8.5-9.0M; not \$10M.

There is an appropriation of \$5.02M under EA 36 – Miscellaneous Road Surface Upgrades. The Ministry will need to be consulted as to how much, if any, of these funds are intended or can be expected to be made available to the NRA.

The Board directed that the 2014/2015 proposed programme should be revised to reflect these levels of funding.

5e. **Cayman Islands Street Lighting Proposed Policy – 2014 Edition #1**

Copies of this proposal were given to the Board for review and feedback.

5f. **Employee's request for Contract extension**

The HR Manager and the MD Actg. are currently working on a draft NRA Retirement Policy.

Matters arising from Minutes June 18, 2014

4c. **2013/2014 Works Programme**

This is currently being reviewed and revised by the mgmt. To show the work actually completed in 2013/2014. As per discussion the DMD Actg. is to redo and email to Board members.

4d. Fleet Acquisition Proposal

The Board's Sub-Committee (comprising of Directors J. E. Ebanks, G. Clarke, S. Panton and D. Walton) met and reviewed closely the current fleet to see what can be retained, released (via auction) or purchased. A report of its findings is to be submitted to the Board.

4. New Business

4a. Claims for Compensation

Blk 4E S.23 (1) of the FOI Law

The Board approved the recommendation to pay compensation.

Blk 4E S.23 (1) of the FOI Law

The Board approved the recommendation to pay compensation.

Blk 102A S. 23 (1)

The Board approved the recommendation to pay compensation.

Blk 109A S. 23 (1)

The Board approved the recommendation to pay compensation.

Blk 11B S. 23 (1)

The Board approved the recommendation to pay compensation.

5. Other Business

5a. Silver Oaks to Bobby Thompson Round-a Bout - widening

The MD Actg. informed members that the revised design is being worked on and is expected to be ready in one month's time.

5b. Smith Road Widening & the Godfrey Nixon extension

The draft of the final design is being done and is expected to be presented to the Board in one month's time.

6. Date of Next Meeting

Members of the Board decided not to meet on the next meeting originally scheduled for August 13th as some members will be off on vacation.

The Board decided the next meeting will be held Thursday, August 7th, 2014.

7. Adjournment

The meeting adjourned at 12:30pm.

Signature
Chairman of the Board
Confirmation of Minutes – 30 July 14
Date: 8 October 2014

Signature
Human Resources Manager
Seconded: Confirmation of Minutes
Date: 8 October 2014

