
National Roads Authority
Minutes of the One-Hundred & Fiftieth Meeting
of the Board of Directors
held in
PWD Training/Resource Room,
370 North Sound Road, George Town, Grand Cayman,
Thursday, 27 August 2014 at 9:30 a.m.

In attendance were:

Donovan Ebanks	Chairman
Mrs. Sheree Ebanks	Dep. Chairman
Gary Clarke	Director
David Arch	Director
John Edward Ebanks	Director
Stanley Panton	Director
Dane Walton	Director
Kenross Conolly	Director
 Ronnie Dunn	 Director Designate of Financial Secretary
 Edward Howard	 Deputy Managing Director – NRA
Paul Parchment	Managing Director – NRA
 Julie Campbell	 HR Manager - NRA

Apologies:

David Fawcitt	Director Designate of Chief Officer, Ministry PLAH&I (alt.)
---------------	---

1. Call to Order

The meeting was called to order at 9:40 am by the Chairman.

The Chairman updated the Board on the Secretary to the Board's condition and the possibility of the authority extending additional support to her son while he was in the United States. HRM was asked to try to ascertain what his leave arrangements with his employer were.

The Chairman advised the HRM would be assisting with the minutes of this meeting, and after the meeting he would discuss with the MD the way forward with regards to a temporary replacement.

2. **Minutes of Previous Meetings**

The Chairman explained the minutes from 7 August 2014 where done by the HRM with the assistance of the Secretary's notes as well as the MD and DMD. He asked for the board to review the minutes and advise so adjustments could be made.

3. **Matters Arising from Minutes**

Matters arising from Minutes 30 July 2014

5a. **Silver Oaks to Bobby Thompson Round-a Bout - widening**

The Deputy MD informed members that the design is being worked on and is expected to be ready in by mid-September.

DMD presented the Board with an update with the proposed highway and land acquisition costs. Chairman advised that a full proposal be prepared for presentation to the Ministry. A proposal is to be presented to the Board by mid-September 2014.

4b. **Kingbird Warehouse Lease agreements**

The MD Actg. Informed members that a one year lease has been proposed for the unit that currently houses the Signs & Lines Crew.

The Board approved for the NRA to go ahead and make the application to the BCU at Planning Dept. in regards to the proposed relocation of the Soil Testing Lab to the PWD compound. The Board also authorized the MD Actg. To sign the one year lease for the unit housing the Signs & Lines Crew with the option to renew for another year at the end of the contract.

DMD advised the lab equipment was moved to the compound and the contract at Kingbird Warehouse signed as per instructed. With regards to the project at the back of the compound DMD advised PWD currently had the drawings which he was scheduled to receive on 8 September 2014.

Matters arising from Minutes 7 August 2014

5a. **Budget 2014/15**

The Board reaffirmed its decision that the 2014/2015 proposed programme should be revised to reflect these levels of funding and in turn approved the document circulated "**FY 2014/15 Budget - Revised, 07 Aug 2014**".

This document will serve the important purpose of prescribing how the NRA proposes to spend the revenues it expects to receive. Management representatives were urged to bring it to the immediate attention of the Chief Financial Officer so that he could ensure that accounts were set up accordingly.

MD confirmed the accounts were set up by CFO

The Chairman advised the Board that:

- These revenues would not 'flow' directly to the NRA until certain legislative and administrative changes were made;
- As there is currently NO BASIS for the NRA to bill the Ministry, all NRA expenditures will be funded by the NRA's reserves;
- A Cabinet paper was being prepared to seek approval of the steps necessary to give effect to these changes; and
- The Cabinet paper would also be seeking approval of a 'monthly advance' of these projected revenues pending implementation of the necessary changes.

FSDD (Financial Secretary Director Designate) advised the cabinet paper was approved and now has to go for legal drafting; FSDD to follow up.

4a. AutoSpa –Proposed Access from E-W Arterial

Management to advise Board whether the new entry proposed was government owned and to prepare a list of recommendations regarding the alignment and construction of the new driveway.

DMD confirmed the proposed entry was government owned and presented the Board with his report and drawing of the request. Given that the owner approached the NRA and the Ministry regarding a proposal; the Board agreed an answer should be given to the owner stating that the Board did not approve of the request as presented and felt that the business had sufficient access currently. Should the owner submit a revised proposal, the Deputy MD was advised that it could be considered relative to the plans he had shared with the Board.

5. Vesting of Block 37A, S. 23 (1) to NRA

This is a 9.2 acres parcel of land located in the vicinity of the Northward Prison and which abuts the extension of the proposed E-W arterial. A previous Board and Cabinet had agreed to the property being vested to the NRA as a site for development of its facilities. But the process had not been concluded.

The Board agreed that Management should pursue the issue with the Ministry.

MD advised while the Ministry has agreed to the property being vested to the NRA they need to have it on record that NRA sought to obtain the property. MD to draft correspondence to Ministry.

4. **New Business**

a. **Issues & Strategies – Introductory discussion**

Over the next 3 to 6 month period the Chairman would like to see the Board look more strategically at what it wished the Authority to achieve. Mention was made of a few key areas in which there is need for specific development such as: Blasting, Trenching, Street lighting, etc. The Dep. Chair suggested that the MD should meet with his Sr. Mgmt. Team to discuss what their vision is for the NRA and come up with four or five key strategic objectives for discussion with the Board. The Board could then have a look at them, and either agrees, tweak, delete or add.

From there, the MD would go away and start to develop the framework and the overall strategy paper, which would be followed by an operation plan which would include priorities, how each objective would be met, the timeline for meeting each item, etc.

It was agreed that the MD would make an initial presentation to the board 18 September 2014 at a special meeting.

b. **Claim for compensation on Block 23C** Redacted under S. 23(1) of the FOI Law (2015)

Senior Valuation Officer Mr. Uche Obi updated the Board on the RAC's decision on the above. The board discussed and questioned Mr. Obi on the decision reached by the RAC, the decision regarding the appeal and the appeal process. During the discussions Mr. Obi confirmed that payment had been made to the complainant. The Board agreed that the Ministry should be advised that:

- The Board was disappointed that its input was being sought AFTER payment had been made to the claimant;
- had input been sought PRIOR to payment, the Board would likely advised that the decision should have been appealed; and
- In light of payment already having been made, the Board sees no value in offering an opinion in respect of that payment.

5. **Other Business**

5a. **Guard rails**

Discussions were held regarding the guard rails at Melrose Landing, East End and Raleigh Key. The Board authorized management to carry out the installation of the guard rail adjacent to Melrose Landing.

5b. **Round-a-bouts**


The Board discussed the improvement of the Island Heritage and Red Bay round-a-bouts and suggestions were made to do the Red Bay round-a-bout and it was agreed in effort to reduce the number of friction related incidents at the Island Heritage roundabout management would develop a course Hot Mix Asphalt Material.

6. **Date of Next Meeting**

September meetings will be held Wednesday 10 & 24 September 2014. There will be a strategic workshop meeting Thursday 18 September 2014.

7. **Adjournment**

The meeting adjourned at 12:15pm.

Signature 
Chairman of the Board
Confirmation of minutes – 27 Aug 2014
Date: 24 September 2014

Signature 
HR Manager
Seconded: Confirmation of minutes
Date: 24 September 2014

