
National Roads Authority
Minutes of the One-Hundred & Forty-Eighth Meeting
of the Board of Directors
held in
PWD Training/Resource Room,
370 North Sound Road, George Town, Grand Cayman,
Wednesday, 02nd July 2014 at 9:30 a.m.

In attendance were:

Donovan Ebanks	Chairman
David Arch	Director
John Edward Ebanks	Director
Stanley Panton	Director
Dane Walton	Director
Kenross Conolly	Director
Ronnie Dunn	Director Designate of Financial Secretary
Edward Howard	Managing Director (Actg.) – NRA
Uche Obi	Senior Valuation Officer – Lands & Survey - invited
Lois Hall-Vaughan	Executive Secretary

Apologies:

Mrs. Sheree Ebanks	Dep. Chairman
Gary Clarke	Director
Paul Parchment	Dep. Managing Director – NRA

Absent:

Tristan Hydes	Director Designate of Chief Officer, Ministry PLAH&I (alt.)
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1. Call to Order

The meeting was called to order at 9:46 am by the Chairman.

2. Minutes of Previous Meetings

Minutes of Meeting held June 04, 2014 were signed off by the Chairman. Minutes of Meeting held, June 18, 2014 were reviewed and approved with minor amendments.

3. Matters Arising

4b. Kingbird Warehouse Lease Agreements

The MD Actg. informed members that he met with the representative from Heritage Holdings and who suggested that the NRA do a 5year lease on one of the warehouses and a month to month lease on the other

warehouse. It was also noted that the warehouse could be advertised and a month's notice given to vacate. This option was not viable to members.

It was suggested that the NRA look at the dome shaped structures that DEH is currently using at the landfill as a possible design for a warehouse constructed at the rear of the PWD compound.

The MD Actg. is to liaise with PWD architects to design a steel structured (domed shaped) building to accommodate the NRA's VMS signs/Lab/Signs & Lines crews and any other essential materials/equipment requiring storage. A draft of the design and a written briefing on the design is to be done for the first meeting in August 2014.

4d. Recruitment of MD (from Minutes 26.02.14)

NB: This process is ongoing.

Matters arising from Minutes June 4, 2014

5a. Budget FY2014/2015

Director R. Dunn is to notify members by the next meeting if the provision of an advanced payment of funds to the NRA can be done on a monthly basis.

It was noted that there is a need to review and revise the NRA Law in regards to acquisition of revenue and other matters.

5e. Cayman Islands Street Lighting Proposed Policy – 2014 Edition #1

Copies of this proposal were given to the Board for review and feedback.

5f. Employee's request for Contract extension

The HR Manager and the MD Actg. are to review the NRA's current age (60yrs.) of retirement for possible change to 65yrs. It is the Pension's Law that currently prescribes the age of retirement from the pension plan.

Matters arising from Minutes June 18, 2014

4a. Request to accept late claim – Blk 28D S. 23(1)

The Board initially decided to accept the request subject to Lands & Survey provision of proof that the Registered Letter to the land owner sent in 2002 was not received as claimed by the land owner. Lands & Survey provided proof that the relevant documents were sent by Registered Mail in 2002. However the department did not have any record of the documents being returned. Based on the information from Lands & Survey the Board decided not to accept the request as it was deemed that the one or more of the land owners did receive the relevant documents and too long a time had passed (12 yrs.) for submitting the claim request.

4c. 2013/2014 Works Programme

This is to be reviewed at the next meeting i.e. what has been done, what has not been done and what is left to be done.

4d. Fleet Acquisition Proposal

The Board's Sub-Committee (comprising of Directors J. E. Ebanks, G. Clarke, S. Panton and D. Walton) met and reviewed closely the current fleet to see what can be retained, released (via auction) or purchased. A report of its findings is to be submitted to the Board.

4. New Business

4a. Bobby Thompson Round-a-Bout - Injunction

The MD Actg. provided members with copies of the new proposed re-alignment of this round-a-bout. It was reviewed and noted that there now needs to be a comprehensive plan for the widening of this highway to four lanes from the Silver Oaks round-a-bout to the Bobby Thompson round-a-bout. The plan should outline issues e.g. land acquisition at certain sections of the highway and the cost of the acquisition to extend it to four lanes. It was suggested that with the extension to four lanes to also have an additional lane on the westbound approach to the Bobby Thompson round-a-bout to feed into the proposed section going by the CUC sub-station.

5. Other Business

5a. NRA's CFO's contract

The MD Actg. informed members that the current CFO's annual contract will expire in September 2014 and the CFO has expressed interest in continue working for the NRA on an annual contract. The NRA will renew the contract when it expires September 2014.

5b. NRA's EA36

It was noted that funds in EA36 were not fully utilized and the MD Actg. is to review to ensure whether or not the funds have been used and advise the Board.

6. Date of Next Meeting

Members of the Board decided not to meet on the next meeting originally scheduled for July 16th as some members will be off on vacation.

The next meeting is scheduled for July 30th, 2014.

7. Adjournment

The meeting adjourned at 11:21pm.



Signature
Chairman of the Board
Confirmation of Minutes – 02.07.14
Date: 07.08.14

Signature
Executive Secretary
Seconded: Confirmation of Minutes
Date: 07.08.14