

**National Roads Authority  
Minutes of the One-Hundred & Ninth Meeting  
of the Board of Directors  
held at Public Works Department (PWD) Training/Resource Room,  
370 North Sound Road, George Town, Grand Cayman,  
Tuesday, October 11, 2011 at 1:00 p.m.**

<b>Present:</b>	Colford Scott Troy Whittaker Ms. LeVonne Ryan Justin Bodden Steve McField Mrs. Christine Maltman Mrs. Pearlina McGaw-Lumsden	Chairman Deputy Chairman  Director – Ex-Officio
	David Fawcitt	Designate Director – Min. DAW&LA
	Brian Tomlinson Edward Howard	Managing Director Dep. Managing Director – Admin & Planning
	Paul Parchment	Dep. MD Designate – Eng. & Operations
	Uche Obi	Senior Valuation Officer – Lands & Survey Department
	Mrs. Lois A. Hall-Vaughan	Executive Secretary
<b>Apologies:</b>	Ronnie Dunn	Designate Director for Financial Secretary
<b>Absent:</b>	Darrel Rankine Brian Ebanks Tristan Hydes	Designate Director – Min. DAW&LA
	Barry Martinez	

1. **Call to Order**  
The meeting was called to order by the Chairman at 1:08pm.

2. **Confirmation of Minutes**

The motion was moved by Director Mrs. C. Maltman and seconded by Director Ms. L. Ryan for the approval of the Minutes of meeting held September 13, 2011 with minor amendments. The Board accepted the motion.

3. **Matters Arising**

4d. Community Action to Improve Barnes Drive

The MD informed that based on the decision of the Board at the previous meeting, a response to the proposal was sent. The NRA is awaiting a response from the Ministry.

5b. DRCL/CIG/NRA Agreement (proposed) – Esterley Tibbetts Highway extension

Director Mrs. Christine Maltman declared interest in this topic and left the meeting during its discussion and decision.

The MD informed that amendments to the draft proposed agreement have been done and forwarded to DRCL. The Ministry is currently reviewing/rewriting the draft proposed agreement as well as clarifying sections of the draft proposed agreement in regards to the timeframe of the phases of the proposed work.

5c. NRA's FY 2011/12 Proposed Budget

Director Mrs. Christine Maltman returned to the meeting.

The MD advised that management is waiting on information from Cabinet re the approval of C\$8M from the Roads Funds to the NRA.

4. **New Business**

a. Compensation Claims

Blk14C §.23 (1) – Junction of Compass Dr. & North Sound Rd.

This claim was discussed and the motion to pay the balance of C\$33,370.00 of the Stage 2 claim to claimant §.23 (1) was moved by Director S. McField and seconded by Deputy Chairman T. Whittaker. The Board accepted and approved payment of the claim.

Blk 28C §.23 (1) Blk 28C §.23 (1) – East/West Arterial

The recommendation to appeal the decision of the Roads Assessment Committee was discussed and the motion for the NRA Board to recommend to the Ministry DAWL&A that the decision of the Roads Assessment Committee be appealed was moved by Director S. McField and seconded by Director Mrs. P. McGaw-Lumsden. The Board accepted and approved the motion.

b. §. 23(1) – Blk 24E §. 23(1)  
This item was deferred for review, to be on the next meeting's agenda.

c. HR Report  
HR Policies & Procedures  
The draft Drug & Alcohol Misuse, Probationary Employment and Managing Staff Reductions Policies & Procedures are currently being reviewed by the Board.

Recruitment of Survey Technician  
The proposed postponement of the hiring of this post was recommended due to the return of §. 23(1) to the NRA for a semester. It has been acknowledged by the DMDD that §. 23(1) is most qualified for this post and more qualified than applicants interviewed.

NRA Retirees  
It was noted that there are currently four employees over the retirement age, three without current contracts. Members were informed that the retirement age might increase to 65 yrs as of next year. A meeting of the Personnel Sub Committee is to be arranged to discuss and recommend employees who would be retained for an additional year of employment.

Health Insurance  
The HR department is currently working on getting the NRA ready for a proposed changeover of insurance from CayFirst to CINICO on December 1, 2011.

Performance Appraisals  
At the MD's request performance interviews will be conducted to complete agreements and appraisals for the fiscal year.

5. **Next Meeting**  
The next meeting is scheduled for November 8, 2011.

6. **Adjournment**  
The motion to adjourn the meeting was moved by Director S. McField and seconded by Director Mrs. P. McGaw-Lumsden. The Board approved.

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Signature  
Chairman of the Board  
Confirmation of Minutes – 11.10.11  
Date: 08.11.11

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Signature  
Executive Secretary  
Seconded: Confirmation of Minutes  
Date: 08.11.11