

**National Roads Authority  
Minutes of the One-Hundred & Tenth Meeting  
of the Board of Directors  
held at Public Works Department (PWD) Training/Resource Room,  
370 North Sound Road, George Town, Grand Cayman,  
Tuesday, November 08, 2011 at 1:00 p.m.**

<b>Present:</b>	Colford Scott	Chairman
	Ms. Levonne Ryan	
	Justin Bodden	Director – Ex-Officio
	Mrs. Pearlina McGaw-Lumsden	
	Darrel Rankine	
	David Fawcitt	Designate Director – Min. DAW&LA
	Ronnie Dunn	Designate Director for Financial Secretary
	Brian Tomlinson	Managing Director
	Edward Howard	Dep. Managing Director – Admin & Planning
	Paul Parchment	Dep. MD Designate – Eng. & Operations
Uche Obi	Senior Valuation Officer – Lands & Survey Department	
Mrs. Lois A. Hall-Vaughan	Executive Secretary	
<b>Apologies:</b>	Troy Whittaker	Deputy Chairman
	Steve McField	
	Mrs. Christine Maltman	
	Brian Ebanks	
<b>Absent:</b>	Tristan Hydes	Designate Director – Min. DAW&LA
	Barry Martinez	

**1. Call to Order**

The meeting was called to order by the Chairman at 1:30pm.

2. **Confirmation of Minutes**

The Minutes of meeting held October 11, 2011 was confirmed.

3. **Matters Arising**

4c. HR Report

NRA Retirees

There are currently four employees over the retirement age, three without current contracts. A meeting of the Personnel Sub-Committee (PSc) was held November 7, 2011 to discuss and recommend employees who would be retained for an additional year of employment.

The recommendation of the PSc is to employ the three employees without contract for a further three months (ending in February 2012). The fourth employee will serve out the current contract which expires in August 2012. If these employees are required to be replaced then the posts will be advertised internally.

3b. DCRL/CIG/NRA Agreement

The 5<sup>th</sup> version (revised) of the proposed agreement is currently with DART for response.

4. **New Business**

a. Compensation Claims

Blk 74A §.23(1) – Iguana Reserve – East End

The Board's decision was to not accept this Notice of Intention to Claim (Form A) as it did not meet the ninety (90) day deadline and the other party involved could have filed to meet the deadline but did not.

Blk 14CJ §.23(1) – Elgin Avenue widening

This claim was discussed and the Board approved payment.

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b. §.23(1) – Blk 24E §.23(1)

In response to letter dated September 19, 2011 from §.23(1) representing §.23(1) (Blk 24E §.23(1) re 'Proposed Road Closures and Vesting', the Chairman has requested the MD to meet with the owners/developers with the view of exchanging requested parcels.

- c. Re-consideration of Melody Lane Encroachment – Blk 20E §. 23(1)  
The owners of Blk 20E §. 23(1) have fenced a portion of the public road and are using it as an extension to their private yard. The encroachment was brought to the attention of the NRA in May 2007 and an Enforcement Notice served. However, the NRA did not follow through with the removal of the obstruction as the owners indicated that they had been in negotiations (since 2004) with Ministry officials re the possibility of purchasing that part of the public road. Another Enforcement Notice was issued in 2009 but never followed up. This encroachment has now been brought back to the attention of the NRA.

The Board's decision is for the NRA to re-enforce the Encroachment Notice and follow through with it this time.

- d. Bankers Rd. & BP 357 Construction – Blk 4C §. 23(1)  
Bankers Rd. is located almost across from Coco Breeze Close in West Bay. The actual road construction appears to have not followed the boundary definition of the approved subdivision road – a subdivision registered in 1976. BP357 was gazette in October 1996 (published in Gazette #22/1996). In this general area, Bankers Rd. is on parcel 4C ■■■. The area of encroachment is estimated at about 2,670.7 sq. ft. or 0.061 acres. The owner of parcel 4C ■■■ has resubmitted an application for 32 apartments this year (2011) using the depicted BP357.

It is recommended to construct BP357 as depicted on the registry and allow the owner of 4C ■■■ to develop as proposed. Blk 4C §. 23(1) ■■■ will need to be served notice as the properties as constructed are encroaching onto Bankers Rd.

The Board's decision is for the MD to work with the developer of 4C ■■■ to come up with a compromise that affords the NRA.

- e. Draft Policies for Approval  
Awaiting approval.
- f. Audited Financial Statement/Opinion FY10/11  
The Chairman informed members that Director S. McField did not file his 'Disclosure of Interest' as requested by the Auditors. This might technically apply to Director B. Martinez who has not been attending meetings. The Chairman is to discuss this matter of non-disclosure of interest with the Minister re future audits, as it affects the final audits of the NRA.
- g. Update on lifting of injunction regarding Bobby Thompson Way and Linford Pierson Highway  
Director S. McField who is to provide the update was absent from this meeting, hence a deferral of this item to the next scheduled meeting.

Any further payments in regards to this item must be approved by the Board of Directors.

**5. Other Business**

a. Appropriation of funds for the NRA

The MD advised that he is currently waiting on a response from Cabinet re the appropriation of at least CI\$2M from the Roads Fund.

b. NRA Christmas Party – 2011

Members were informed of the NRA's Christmas Party scheduled for Saturday, December 3, 2011 at the Reef Grill (Royal Palms). There will be no tab for alcoholic beverages at this event.

c. Community Action to improve Barnes Drive

The MD is awaiting a response from the Ministry re the private/public venture on road repairs on Barnes Drive.

d. Blk 28C §. 23(1) & Blk 28C §. 23(1) – East/West Arterial

The MD informed that the recommended appeal of the Roads Assessment Committee decision re the abovementioned is being represented by H. Bodden in the Grand Court.

e. Iguana Reserve

Members were informed that work continues on this project. Huge boulders have been removed, crushed and used as base material on the project.

**6. Next Meeting**

The next meeting is scheduled for December 13, 2011.

**7. Adjournment**

The meeting adjourned at 3:15pm.

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Signature  
Chairman of the Board  
Confirmation of Minutes – 08.11.11  
Date: 13.12.11

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Signature  
Executive Secretary  
Seconded: Confirmation of Minutes  
Date: 13.12.11