
**Minutes of the Three-Hundred & Seventy Three
Meeting of the Board of Directors
held via telephone conference call,
on Wednesday 5th April 2023 at 10:00 a.m.**

Present were:

Stanley Panton	Acting Chairman
Paul 'Andy' Bodden	Director
Heidi Hunte-Webster	Director
Kelvin Dixon	Director
Dane Walton	Director
Decia Foster	Director
Peter Campbell	Director
Dominique Williams	Director
Edward Howard	Managing Director
Faith Powery	Executive Secretary
Tristan Hydes	Director, Designate of Chief Officer, PAHI (ex officio- non-voting)

Apologies:

Kenneth Jefferson	Financial Secretary & Chief Officer
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1. Call to Order

It was resolved that, notice of the meeting having been circulated to all directors and that, a quorum being present, the meeting was duly constituted.

2. Ratification of Previous Minutes

It was resolved that the Draft Minutes for March 22nd 2023 and April 5th 2023 be approved, confirmed and ratified with such grammatical and other changes as discussed in the meeting.

3. Matters Arising from Previous Minutes/MD Updates

It was noted that MD Howard needed to share the full list of 'Matters Arising from Previous Minutes and the MD's Updates' in a shareable format with all Directors at the next Board meeting.

Storm Debris at the Stockpile

MD Howard noted that he will liaise with the Director of the Department of Environmental Health at the pre-hurricane site meeting, to discuss the mulch at the Poindexter Stockpile. MD Howard will keep the Board posted on the interim storage and what the committee has decided on regarding debris management and clearance.

Bobby Thompson Way/Smith Road Signal lights

MD Howard noted that after inspection, the Signal lights at Bobby Thompson Way need to be replaced. The NRA Works Manager is looking to costing an entire replacement of the signal system for this intersection as the current system is an old model which is nearing the end of its life.

It was noted that Caribbean Utilities Company (CUC), has not reimbursed NRA for the severe damage to the signal lights which was caused by a wire that CUC installed too close to the Bobby Thompson Way/Smith Road Signal lights.

This wire came in contact with the signal arm during tropical storm Grace and shorted out the entire signal system.

It was noted that a new battery cabinet and a CPU was also being costed which, if purchased, would provide backup for the signal in the event of a power outage. . It was noted that a traffic model study was being done on the Bobby Thompson Way/Smith Road intersection to see if a roundabout would provide better traffic flow in this area. MD Howard will share his feedback with the Board as soon as the report was completed.

Legal advice on sidewalks

It was noted that sidewalks were being built on private property for public access. However, it is important that the Board receives clarity on who is responsible in regards to maintenance and public liability.

MD Howard noted that he will seek advice from the Attorney General's Office and provide same to the Board. Once the Board has been provided the advice from the AG, it intends to give its recommendations to the Ministry.

Head of Departments retreat

MD Howard noted that he recently attended the Ministry of PAHI, Head of Department's meeting. The key takeaways were:

- Developing a Communication Plan - Ministry of PAHI request an outline plan of proposed communications as it relates to the NRA's current activities, inclusive of the EIA Study and Capital Works Projects.
- Traffic Data Collection – to update the NRA's compendium of traffic information which includes traffic counts, socioeconomic data etc.
- EIA Study – Ministry of PAHI request frequent updates on the Environmental Impact Assessment of the proposed East/West Arterial from Woodlands to Frank Sound.

4. Lands & Survey presentations of claims

The Acting Chairman welcomed Lands and Survey to present the memos for compensation claims. Lands and Survey representatives noted the four claims being presented so that any Director with a conflict of interest, could be recused until the claim has been dealt with.

Claim for Compensation on Block S.23 Parcel S.23 [Redacted under section 23. A]

Lands and Survey refer to the NRA letter on 21st March 2023 regarding Block S.23 Parcel S.23. The claimant has accepted the offer; however, they wish to amend the claim from a two stage to a one stage assessment.

The Acting Chairman pointed out that the Road Act prescribed that once a selection is made it cannot be amended. However, the Lands and Survey representatives informed the Board that the claimant has stated that there is uncertainty as to when they will receive the final payment.

The Lands and Survey representatives requested that the Board defer the claim and they do some further research and bring the claim back to the Board at a future date.

Acting Chief Officer Hydes noted that Lands and Survey should put a note in their guidance notes due to section 11 (3) of the Roads Act 2005, which states, “An election, once made, shall be irrevocable.”

It was noted that Professional Fees of \$S.23 were approved by the Board.

Claim for Compensation on Block S.23 Parcel S.23 [Redacted under section 23. A]

The claim for compensation for Blocks S.23A Parcel S.23 for [Redacted under S. 23 A], was deferred until the next meeting. The Acting Chairman requested the Lands and Survey representative to send all Memos in relating to this claim to MD Howard.

Claim for Compensation on Block S. 23A Parce S.23 [Redacted under section 23. A]

Section 23. A

Lands and Survey refer to the NRA letter on 21st March 2023 regarding Block S23A Parcel S23. The claimant has accepted the offer; however, they wish to amend the claim from a two stage to a one stage assessment.

The Acting Chairman pointed out that the Road Act prescribed that once a selection is made it cannot be amended. However, the Lands and Survey representatives informed the Board that the claimant has stated that there is uncertainty as to when they will receive the final payment.

The Lands and Survey representatives requested that the Board defer the claim and they do some further research and bring the claim back to the Board at a future date.

5. Encroachments

Deferred to the next meeting.

6. NRA Vehicle Use Policy and Maintenance Schedule

Deferred to the next meeting.

7. **NRA Staff Evaluations**
Deferred to the next meeting.

8. **Table the draft Financial Statements**

CFO Bush presented the draft financial statements, in which Directors were able to ask questions and seek clarifications where necessary. In order to give all Directors another chance to carefully review the financial statements, the Acting Chairman noted that they can ask questions or share any queries by 1pm on April 6th, before the final sign off at 4pm on April 6th

9. **Grand Harbour Traffic Model Study**
Deferred to the next meeting.

10. **Operational Plan**

MD Howard took the Board through the 2022-2024 Strategic Operations Plan. The key areas looked at were:

- Investment in Public Transportation
- Limitation of used car imports
- Promotions of other forms of motorized and non-motorized transport
- Promotion of employees, flex time and working from home.
- Promotion of e-business and e-government
- Planned Road Safety Improvements
- Primary Arterial Projects

11. **Any Other Business**

Director's updates

- Lissa lane, West Bay – It was noted that NRA will schedule a suitable time to complete the road on Lissa lane now that the trial has ended.
- Godfrey Nixon Way- NRA will finish the portion from North Church Street to Diaz lane. However, the remaining works to Gresscott lane will have to be suspended until the remaining claims have been settled.
- Travel Updates- MD Howard will continue to share updates on training for staff traveling overseas.

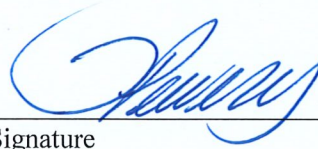
12. **Date of the Next Meeting**

The Chairman noted that the next board meetings will be held on April 19th, May 3rd, May 17th and May 31st 2023.

There being no further business, the meeting was adjourned at 2:54 p.m.



Signature
Chairman of the Board
Confirmation of minutes



Signature
Executive Secretary
Seconded: Confirmation of minutes

