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**Minutes of the Four-Hundred & First  
Meeting of the NRA Board of Directors  
held in person and via zoom,  
on Thursday 10<sup>th</sup> October, 2024 at 10:00 a.m.**

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**Present were:**

Mark Parchment	Chairman
Stanley Panton	Deputy Chairman
Edward Howard	Managing Director
Decia Foster	Director
Heidi Hunte-Webster	Director
Alfred Dane Walton	Director
Dominic Williams	Director
Peter Campbell	Director
Tristan Hydes	Director, Designate of Chief Officer, PAHI (ex officio- non-voting)
Shena Ebanks	Executive Secretary (Covering)
Hillivie Smith	Executive Secretary (In-Training)

<b>Apologies:</b>	Kenneth Jefferson	Financial Secretary & Chief Officer
	Kelvin Dixon	Director
	Paul 'Andy' Bodden	Director

**1. Call to Order:**

It was resolved that, notice of the meeting having been circulated to all directors and that, a quorum being present, the meeting was called to order at 10:32 am.

**2. Ratification of Previous Minutes:**

It was resolved that the Minutes for 19<sup>th</sup> September, 2024 be ratified.

**3. Chairman's Updates:**

- CUC project update: The Chairman noted that NRA project manager Mr. Scotland sent an email to CUC regarding the serious delay in CUC's work schedule and the impact that it is having on completion of the NRA's various road work projects. The Chairman advised the Board that he would likewise write a strong letter to the President of CUC supporting Mr Scotland's email and warn that should further unwarranted delays persist that the Authority would be forced to report the matter to OfReg.

The Chairman will provide the draft letter to the Board for review at the next meeting on 24<sup>th</sup> October 2024.

➤ HR Sub-committee:

The Chairman outlined the role of the HR Sub-committee would be used for matter such as major issues in which the MD wishes to seek advice/counsel and to conduct the MD's annual performance Review. He also advised that he has spoken with Director Hunte and asked if she would Chair the sub-committee. Director Hunte to provide a response by next meeting.

- Hiring of Deputy Managing Director - The MD in response to the Chairman's query advised that he had written to the Attorney General's Chamber for further clarification on who is responsible for the hiring of the DMD because the NRA Board has received two different opinions - one directly from the AG's office, and a second opinion indirectly via review of correspondence between the AG and the Ministry.
- Removal of the Use of Explosives with NRA - A draft letter was circulated to the Board addressed to the Minister in relation to the removal of explosives responsibility from NRA. The draft letter has been sent to the Directors for their input. Directors are being asked to send comments by email no later than Wednesday, 16<sup>th</sup> October following which final letter will be submitted to the Minister.

**4. Matters Arising/MD Updates:**

➤ Godfrey Nixon Way Extension.

The three remaining parcels, listed below are obstructing the completion of the road. They have been referred to the Ministry for further advice and counsel as to whether the Government would be interested in entertaining the payment of ex-gratia payments (or not – in which case the Board will have to vote on whether to send the matters to the Roads Assessment Committee for adjudication or how the matters should be dealt with). Following are the particulars on the three lots:

1. Block [REDACTED] Parcel [REDACTED]
2. Block [REDACTED] Parcel [REDACTED]
3. Block [REDACTED] Parcel [REDACTED]

➤ [REDACTED under Section 23.A] – Block [REDACTED] Parcel [REDACTED]

The MD confirmed that the house on the premises has been demolished. There is a derelict vehicle on the land and which has been brought to the attention of DEH for removal.

➤ Claim for Compensation on Block [REDACTED] Parcel [REDACTED] – [REDACTED under Section 23.A] [REDACTED under Section 23.A]

The MD updated that [REDACTED under Section 23.A] has accepted the offer of [REDACTED under Section 23.A] as a two-stage payment. [REDACTED under Section 23.A] also agreed to works being started on the property. The project team is liaising with Island Paving to begin work.

- Poles at Lion Centre for CUC to remove

The MD notified the Board that the remaining works by CUC along Crew Road are seriously delayed and CUC is unresponsive to requests for updates. The Chairman noted a meeting will be arranged before December with CUC to coordinate a time line to complete various capital projects.

- **Section 23.A** – Tender to Wall

NRA is re-tendering for this project. The tender closes October 11<sup>th</sup> with hopes that works on the wall will conclude within a few weeks.

- Linford Pierson Highway

This project was delayed because of the recent storms. Guard rails, road marking works to be completed by end of October up to Silver Oaks.

- CIAA

The expansion has been approved by CIAA. NRA will coordinate with CIAA on a safety plan with January 2025 as the potential start date of this project.

## 5. **Any Other Business:**

- Accident Database

MD Howard provided the board with an accident database presentation. The accident database programme shows where the most accidents occur at what time of day, year or month. The database can query by various motor vehicle accidents categories or factors. This has the potential to allow NRA from a safety stand point to adjust road layouts, speed limits and so on. The MD noted that the high incidents of accidents is related to roads being congested and partly also to poor driving standards.

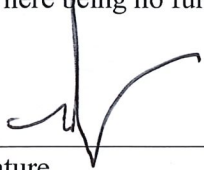
- Upkeep of Sidewalks

The MD advised that we are still awaiting response from the Attorney General's office in relation to the Board's question on this matter. The Board directed the MD to enquire from the Solicitor General's Office their advice in the event that when the AG's Office is not able to provide guidance within 90 days, can the AG's Office provide guidance on what is the correct course of action for the NRA Board to take. The Board is seeking to clarify whether it should seek external legal advice and counsel on the matter in this instance. The Board would then be happy to share any external legal advice and counsel received from external counsel with the AG's Office requesting that they provide any comments or concerns they have within 30 days.

**6. Date of the Next Meeting**

The Board agreed that the next meeting is to be held on Thursday 24<sup>th</sup> October, 2024.

There being no further business, the meeting was adjourned at 1:40 p.m.



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Signature  
Chairman of the Board



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Signature  
Executive Secretary