
**Minutes of the Three-Hundred & Ninety-Seven
Meeting of the NRA Board of Directors
held in person and via zoom,
on Thursday 11th July, 2024 at 10:00 a.m.**

Present were:

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| Mark Parchment | Chairman |
| Stanley Panton | Deputy Chairman |
| Paul 'Andy' Bodden | Director |
| Decia Foster | Director |
| Alfred Dane Walton | Director |
| Kelvin Dixon | Director |
| Edward Howard | Managing Director |
| Heidi Hunte-Webster | Director |
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| Tristan Hydes | Director, Designate of Chief Officer, PAHI (ex officio- non-voting) |

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| Apologies: | Kenneth Jefferson | Financial Secretary & Chief Officer |
| | Dominic Williams | Director |
| | Peter Campbell | Director |
| | Shena Ebanks | Executive Secretary (Covering) |

1. Call to Order:

It was resolved that, notice of the meeting had been circulated to all directors and that, a quorum being present, the meeting was called to order at 10:11am.

2. Ratification of Previous Minutes:

Following review by the Board it was resolved that the draft minutes for June 27, 2024 be approved, confirmed and ratified with such grammatical errors and other amendments as discussed in the meeting.

3. Lands and Survey, VEO Presentations of Claims:

The Chairman confirmed that no claim matters will be considered at this meeting.

4. Chairman's Updates:

4.1 Upcoming OAG Performance Audit on SAGC's:

The Chairman led a review of the Audit Scope document from the Office of the Auditor General on the impending performance audit on Governance in SAGC's. The Board opined on various points listed in the audit scope in preparation for upcoming interviews with the audit team.

4.2 Management of Explosives:

The Chairman reported that following the last Board meeting update, the official letter to the Ministry re: the management of explosives was still pending. He advised that the Board would be provided the opportunity to review and provide comment prior to submittal to the Ministry PAHITD, and that the aim was to provide the letter for review by the next Board meeting

4.3 Unfunded Medical Liability:

The Chairman noted that the official letter has been sent, and we are waiting for the Minister, Financial Secretary, Legal and other Governmental departments to collaborate and, at the earliest convenience, revert to the NRA Executive with a formal framework on the way forward.

4.4 Claim Issues at the Godfrey Nixon Extension Project [Redacted under Section 23 A] et al:

The Chairman noted that he would continue to prompt the Minister to seek advice of Cabinet regarding these complex claims that remained outstanding, and unresolved, for the Godfrey Nixon Extension project.

4.5 Directors' Fees:

The Chairman reiterated that the matter of directors' fees for all SAGC's is being dealt with by the Office of the Deputy Governor ("ODG") and that there was no further action necessary by the Board at this point. The ODG will provide a further update as soon once a decision has been made on the matter.

4.6 Update on NRA Future Home in Northward:

MD Howard provided maps and correspondence confirming that the Cabinet in 2008 approved for the Government to proceed with the transfer of a parcel of CROWN land at the northern boundary of the Northward Prison. The MD remarked that he was uncertain why the approval from Cabinet was not actioned all those years hence. DCO Hydes advised the Board that he would liaise with the Ministry of Lands to revisit the matter.

4.7 Shamrock Road/Hirst Rd Intersection Upgrades – Phase II – Vote on amended design:

Director Panton having declared a conflict of interest prior to the meeting, recused himself from the meeting and left the Boardroom so that the Board could adjudicate and vote on a proposed change to the traffic island on Shamrock Road in front of Country Corner.

Upon review of the sketches, a motion was brought to authorize the MD to make prescribed changes to the traffic island; the motion was carried unanimously.

5. Matters Arising / MD Updates:

MD Howard gave updates on the following:

5.1 Shamrock Road b/w Country Corner and Savannah SDA Church:

MD Howard advised the Board that arrangements were being made for both he and Minister, PAHITD to present the proposed changes on one or more of the local talk shows.

5.2 Island wide signage cleanup

MD Howard advised that he would seek further updates on the exercise involving removal of illegal signs and banners in the road reserve.

5.3 CIAA Road Expansion Update

MD Howard reported that the CADD for the proposed lane expansion was near complete, and that the completed drawings would be sent to CIAA CEO for presentation to the CIAA Board.

5.4 CUC pole movement/deliverables timeline update

MD Howard advised that CUC stopped working on pole relocations just prior to the passage of Hurricane Beryl, however CUC has given a tentative return date of August 5th. He further advised that the NRA project managers continued to liaise with CUC regarding other deliverables associated with pole movement schedules for LPH and Crewe Road (Kings to Grand Harbour).

5.5 Airport Foster/Deceleration Lane/McLendon Drive:

MD Howard advised that his team was now looking at not just lane configuration on Dorcy Drive, but also the addition of an alternate link road between the Airport Post Office roundabout and Shedden Road. This new link would create a formal superblock and enhance traffic circulation in the area.

5.6 Commission for Standards in Public Life Declarations

The Board was reminded of the July 30 deadline for submission of CSPL forms.

6. HR Subcommittee/Recruitment Updates:

6.1 Deputy Managing Director – Split roles between Administration and Operations:

The Chairman noted that an HR Subcommittee meeting would be held on the CHRO's return to office to continue review and shortlisting of DMD candidates. The Chairman further noted that the former structure of two (2) DMDs – one for Operations and one for Administration being in place would be reinstated and that advertising would commence for the Operations role in due course.

6.2 Executive Secretary:

This matter was deferred pending an update from the CHRO on the status of recruitment

6.3 Land Surveyor:

This matter was deferred pending an update from the CHRO on the status of recruitment

7. Audit Subcommittee Updates:

The Chairman advised that he was awaiting the Q2 Financial Statements (F / S) from the CFO on or before July 19th after which he would call for subcommittee meeting to review the F / S shortly thereafter.

8. Any Other Business:

Directors Appointment: DCO Hydes advised that a Cabinet Paper has been drafted to address the re-appointments of five (5) Directors whose three (3) year terms expire shortly.

9. Directors Comments / Concerns / Requests:

- A request was made by one of the Directors for consideration of travel lane widening along part of Lynhurst Avenue to allow for two lane flow northbound from Lynhurst Avenue onto Smith Road. As well as consideration for a two lanes of travel southbound from Agnes Way to the LPH.
- A request was made by one of the Directors that consideration be given to channelization of the travel lanes at the Agnes Roundabout on LPH to deter queue jumps at the roundabout. He noted that in the mornings some motorists are using the outer travel lanes to cut ahead of those vehicles that are legally queueing on the inside lane to execute right turns onto Agnes Way.

10. Date of the Next Meeting

The Chairman noted that the next board meeting will tentatively be set to be held on 25th July, 2024. There being no further business, the meeting was adjourned at 1:19 p.m.



Signature
Chairman of the Board



Signature
Executive Secretary

