



## MINUTES

### NRA BOARD MEETING #407

A meeting for the **Board of Directors of the National Roads Authority (NRA)** of the Cayman Islands was called and held at the NRA's Administration Building, Boardroom, 370 North Sound Road, George Town, Grand Cayman, Cayman Islands (the "**Authority**"), as well as held remotely via Zoom, on **20 March 2025 at 10:00 AM** (the "**NRA Board Meeting**" or the "**Meeting**").

#### 1. WELCOME AND CALL TO ORDER

It was established that the chairperson of this Meeting was Mr. Richard Parchment (the "**Chairman**"). The Chairman welcomed the members of the Board which consist of voting members (the "**NRA Board of Directors**" or the "**Directors**") and non-voting representatives from Cayman Islands Government (CIG) and the Authority (the "**NRA Board Members**") (together, the "**NRA Board**") that were in attendance and called the meeting to order at **10:33 AM**. It was noted that the Executive Secretary to the Board for this Meeting was Ms. Hillivie Smith (the "**Secretary**") (non-voting), and present for the purpose of recording the minutes.

#### 2. ATTENDANCE AND APOLOGIES

Further to the above-mentioned, it was established that the following **(6) attendees** of the NRA Board were present either in-person and via Zoom:

##### Present

- i. Mr. Stanley Panton - Deputy Chairman
- ii. Mr. Paul 'Andy' Bodden - Director
- iii. Mr. Kelvin Dixon - Director
- iv. Mr. Alfred Dane Walton - Director
- v. Ms. Heidi Hunte-Webster – Director
- vi. Mr. Edward Howard – NRA Managing Director (*non-voting*)

The following **(5) non-attendees** of the NRA Board were absent from the Meeting and/or sent their apologies:

##### Apologies (absentees)

- vii. Mr. Peter Campbell - Director
- viii. Mr. Dominic Williams - Director
- ix. Ms. Decia Foster – Director (*resigned*)
- x. Mr. Tristan Hydes – Chief Officer's Designate, Ministry of PAHITD (*non-voting*)
- xi. CIG Ex-Officio - Financial Secretary or Designate (*non-voting*)

The following **CIG Department Representative** was invited to attend and present at this Meeting:

- Ms. Ruth Watson - Chief Valuation Officer (CVO), Department of Lands and Survey (LSD)

### 3. QUORUM

With there being a minimum of five (5) voting Directors and with the NRA Managing Director (MD) present for the NRA Board, the Chairman confirmed that the Meeting was quorate.

**IT WAS RESOLVED** that in accordance with Section 8 (1) (6) (8) of the National Roads Authority Act (2024 Revision), with there being quorum, the Meeting could proceed.

### 4. CONFLICT OF INTEREST

There were no conflicts to note.

### 5. RATIFICATION OF MINUTES

The Chairman referred to the minutes of the previous NRA Board meeting which was held on 20 February 2025 (respectively, the "**Prior Minutes**" and the "**Prior Meeting**"). It was noted that the Prior Minutes was reviewed and it was unanimously resolved that Prior Minutes be ratified.

### 6. LANDS AND SURVEY - CVO PRESENTATION OF CLAIMS

The Chairman welcomed CVO Watson to the Meeting. CVO Watson proceeded to present the following memo of settlement/compensation claims as follows:

**Proposed Road Opening of Mastic Road, Frank Sound – Claim for Compensation on** Redacted - FOI Act S23  
Redacted - FOI Act S23 **and** Redacted - FOI Act S23 **–** Redacted - FOI Act S23

A discussion ensued regarding the above-captioned (the "**Claim**"). It was noted that the memo included supporting documentation and map(s) of the specified area. After careful review and consideration, and with there being no concerns raised, the NRA Board agreed and **approved** the Claim of Redacted - FOI Act S23 together with the associated professional fees of Redacted - FOI Act S23 payable to JEC Property Consultants Limited.

A Director of the Board noted concerns as to whether the VEO was aware that Redacted - FOI Act S23 was initiated by requests from property owners along Mastic Road. The MD concurred and noted that ordinarily in such situations the Ministry of Works and or Ministry of Lands negotiates waiver(s) of compensation rights prior to undertaking substantial road works. The Board opined and resolved to have the MD write to the Ministry PAHITD regarding the missed opportunity in this case to have had the owners waive their rights to compensation in light of the fact that Government has provided the road upgrades at the behest of the land owners to their benefit.

## Dormant Claims on Boundary Plan <sup>FOI Act S23</sup> – Godfrey Nixon Way Extension

A general discussion ensued regarding the few remaining inactive claims relative to <sup>Redacted - FOI Act S23</sup> – road corridor gazette for the extension of Godfrey Nixon Way. After updates from CVO Watson and the MD the Board resolved to instruct the MD to seek legal advice on how best to move ahead with taking possession of the remaining parcels which include <sup>Redacted - FOI Act S23</sup>.

As there were no further matters for consideration, the Chairman thanked CVO Watson for her presentation and she left the Meeting 11:22 AM.

## 7. CHAIRMAN UPDATES

### Resignation of NRA Board Director: Decia Foster

Regarding Resignations, the Chairman advised the NRA Board of Ms. Foster's decision to resign from her appointment as Director. He confirmed that on behalf of himself and the wider NRA Board, Ms. Foster was contacted and thanked for dedication and services. An acknowledgment reflecting the same was sent to Ms. Foster from the Chairman.

## 8. NRA MD PROJECT UPDATES

The Chairman referred to the road projects of NRA (the "Road Projects") and welcomed the NRA MD to present. The following upcoming Road Projects were discussed:

- Frank Sound Road and Seaview Drive Intersection (Northside)
- Walkers Road Paving (George Town)
- Linford Pierson Highway and Crewe Road (by Lions Centre)

## 9. ANY OTHER BUSINESS

### Recruitment: NRA Deputy Managing Director

The Chairman referred to the above-captioned and advised that the HR Subcommittee would endeavor to meet soon to review the panel report prepared by the NRA CHRO with the view to selecting the final candidate.

### Flag Signage (in road medians)

A concern was raised regarding the flag signs of the campaign or marketing of National Drug Council (NDC) et al for the "Arrive Alive" Campaign. Flag signs have been placed in the Esterly Tibbetts Highway's center median and possible other locations. The MD informed the Board that to his knowledge permission had not been sought from the NRA for the assembly of these flag

signs. The Board requested that the MD liaise with NDC and specify a date for removal of these signs.

#### Site Lease Recommendation: NRA

The Chairman and MD provided information regarding a planned lease agreement of a vacant commercial lot approximately [Redacted - FOI Act S23] for use as overflow parking and possible trailer office. It was noted that the Authority has outgrown the current office, and parking is limited as the compound houses three Government agencies and the PWD Construction and Trades Centre. The site is the located [Redacted under FOI Act S23] The lease cost would be [Redacted - FOI Act S23] per month (the "NRA Site Lease"). It was noted that the LSD Valuation Office confirmed the proposed lease amount as reasonable. Additionally, it was noted that the Attorneys on behalf of the Authority were engaged to review the lease details.

Following the discussion and approval of the recommended NRA Site Lease, the Board of Directors authorized the MD to execute the Lease Agreement.

#### 10. DATE OF NEXT MEETING

A discussion ensued regarding the date of the next NRA Board meeting. It was agreed that the next meeting would be tentatively scheduled for either **Thursday, 10 April 2025 or Thursday, 17 April 2025 as Directors' schedules permit** The Secretary to confirm the next meeting date with the NRA Board.

#### 11. CLOSE OF THE MEETING

With there being no further business, the Meeting ended at 12:40 PM.



Chairman



NRA Managing Director

Minutes Ratified on: 17 April 2025