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**National Roads Authority**  
**Minutes of the Two Hundred & Twentieth Meeting**  
**of the Board of Directors**  
**held in**  
**NRA Conference Room,**  
**370 North Sound Road, George Town, Grand Cayman**  
**Wednesday, 26<sup>th</sup> April, 2017 at 9:30 a.m.**

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**In attendance were:**

Donovan Ebanks	Chairman
Gary Clarke	Deputy Chairman
David Arch	Director
Stanley Panton	Director
Kenross Connolly	Director
Charles Brown	Observer - Ministry PLAH&I
Edward Howard	Dep. Managing Director - NRA
Lois A. Hall	Executive Secretary - NRA Board of Directors

**Invitees:**

Mark Scotland	Special Projects Manager – NRA
Olsen Bush	Chief Financial Officer - NRA
Jon Hall	Chief Valuation Officer – Lands & Survey Dept.
Christopher Dingsdale	Valuation Officer – Lands & Survey Dept.

**Apologies:**

Dane Walton	Director – off island
Paul Bodden Jr (Andy)	Director – off island
Paul Parchment	Managing Director – NRA – off island

**Absent:**

Tristan Hydes	Director Designate of Chief Officer, Ministry PLAH&I
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**1. Call to Order**

The Chairman called the meeting to order at 9:55am

**2. Minutes of Previous Meetings**

- a. 23<sup>rd</sup> March 2017 – signed off
- b. 05<sup>th</sup> April 2017 EO Meeting – reviewed by Crown Counsel to be confirmed with amendments
- c. 12<sup>th</sup> April 2017 – to be confirmed with amendments

## **Administration**

### **3.i. NRA Employee Post-retirement Healthcare & Pensions Benefits**

#### ***Minutes of 23<sup>rd</sup> March***

The Chairman informed members that Mercer had issued a revised version of the report with the addition on p. 6 (first point under 'As shown in Chart 1 below) of the MERCER Report as follows:

*The significant growth in the annual premium amount is due to the annual cost of health care increasing from approximately \$10,600 per member per year today to approximately \$104,000 per member per year in 2061 (primarily due to assumed annual medical inflation of 5% p.a.) and the number of members receiving benefits increasing from 4 in 2017 (3 retirees and 1 spouse) to 38 in 2061.*

The Board agreed that CI\$250K p.a. be set aside as an initial injection with a total of CI\$375K under the current 18 months budget. The allocation of \$333,539 under the 2016/2017 budget should be adjusted accordingly and corresponding adjustments recommended. These funds are to be placed in a separate account.

#### ***Minutes of 12<sup>th</sup> April 2017***

Members were provided with copies of the final Actuarial Valuation Report for Initial Funding of Post-retirement Healthcare Benefits; 09 March 2017, by MERCER for their records.

The requested adjustment to the approved 2016-2017 NRA budget is to be shown on the next update to the Board.

The 2016-2017 NRA Approved Budget was revised to reflect the provision of CI250K p.a. (CI\$375K for the 18mos budget period) set aside to begin to address this liability.

The CFO confirmed that a separate account is being created for these funds.

### **3.ii. Capital Budget – Compensation & Construction Funding**

#### ***Minutes of 8<sup>th</sup> March 2017***

The spreadsheet is to be updated prior to the next meeting. It is important to know what funds are available prior to recommending the acquisition of Block 28D Parcels 14 & 15 for the proposed improvements to Shamrock Road immediately east of the junction with Hirst Rd.

#### ***Minutes of 23<sup>rd</sup> March 2017***

No update provided

#### ***Minutes 12<sup>th</sup> April 2017***

The Board needs to know the overall situation re. funds available to complete the current undertakings, particularly the LP Hwy and ET Hwy projects. The spreadsheets were created to provide this information and they need to be updated or an alternative assessment provided.

The Board has still not received an update of the spreadsheet which it created back in October 2016, "CAPITAL BUDGET - COMPENSATION & CONSTRUCTION FUNDING". The information is urgently needed to assess the funding situation in respect of LP Hwy widening Phase 1 as well as the possibility of pursuing any of the following projects:

1. Crewe Rd/Tropical Gardens Upgrade;
2. Shamrock Rd/Hirst Rd Re-Alignment; and
3. Crewe Rd / /Agnes Way/Smith Rd intersections.

### **3iii. Financial Report – July – December 2016**

#### ***Minutes of 8<sup>th</sup> March 2017***

The CFO presented a spreadsheet representing the NRA's financial position as of January 2017 indicating CI\$4.5M cash in hand. It was noted that the depreciation funds should reflect the NRA's assets and should be segregated as the funds set aside for the post-retirement medical benefits will have to be.

#### ***Minutes of 23<sup>rd</sup> March 2017***

The CFO is to return to the next scheduled meeting to discuss the 'end of the 9month period' report of which copies were handed out.

#### ***Minutes of 12<sup>th</sup> April 2017***

No update provided.

The CFO presented the Financial Report as of 31 March 2017 (circulated on 12 April 2017). It was noted that:

- the cash position was healthy with \$3.9M on account;
- there is an account receivable of \$160,298 from the Ministry which is older than 120 days representing \$86,774.70 for work on the South Sound boardwalk project in June 2016 and \$73,523.16 from a street lighting bill in June 2014;
- the Auditors are pressing for a decision to be taken in respect of the accounts receivable of \$489,848 which remain outstanding from the former Ministry, DAWL&A, for paving related expenditures in CYB in 2011 (see attached); and
- expenditure under NRA 6 - Grand Cayman District Roads Programme stood at less than 25% of the allocation even though 50% of the budget period had been reached.

The Board was minded to approve the write-off of the delinquent a/r's but will await input from the MD who was absent on official business.

### **3iv. Proposed Legislative Review**

#### ***Minutes of 8<sup>th</sup> March 2017***

The MD is to forward to Members specific aspects of the NRA and Roads Laws that require priority attention as well as the proposed changes to the Laws for Members to review. C. Brown is to follow up.

#### ***Minutes of 23<sup>rd</sup> March 2017***

No response has been received from the Ministry.

#### ***Minutes of 12<sup>th</sup> April 2017***

No update provided.

No update provided.

**3v. Fleet upgrade – update**

***Minutes of 12<sup>th</sup> April 2017***

All equipment purchased has now been received and training completed. The NRA now has three (3) working graders.

The MD advised that the Auditors are requesting that the NRA write off as bad debt re the equipment in Cayman Brac. The CFO is to provide a summary of what this debt is for review and discussion.

The Chairman advised that it was his understanding that the recruitment for the post of Fleet Manager is now complete and the successful candidate Mr. C. Scott is expected to commence duties 25<sup>th</sup> May 2017.

**4. Planning**

**4i. Linford Pierson Hwy widening – legal and compensation settlements**

***Minutes of 12<sup>th</sup> April 2017***

The Chairman informed that he spoke with the Minister in regards to the possibility of Cabinet considering a recommendation for a s.3 Notice in respect of Phase 2. The Minister was not receptive. He much more favoured the NRA attempting to negotiate with Tstolen Tyme Holdings Ltd. on a 'without prejudice' basis.

The Board accepted the submission of a Notice of Intent to claim from the owner of Blk 20E Par 85REM1 in relation to BP 600. NRA will be proposing accommodation work for this property, i.e. a wall, re-shaping the driveway and re-locating the dumpster.

The Board considered a memo of 25 April 2017 from the Dir., L&SD, to the MD regarding a letter of 07 April 2017 from JEC Consultant with regard to Blk 20E, Parcel 90. The MD had written on the Board's direction to the property owner, Ms. L Bush, on 06 February 2017 seeking information as to the impact of the closure of a portion of the adjacent road and the costs of alleviating same on a 'without prejudice' basis.

As the claimant has no grounds to claim compensation, the NRA is not obligated to pay for loss of access at the rear of the property. The Board suggested an offer of CI\$10K 'Without Prejudice'. L&SD is to make this offer.

The Chairman informed that he had received a query from the Cayman Compass (J. Whittaker) re what was happening in regards to Phase II of the project in light of the lifting of the injunction. He responded that the NRA is concentrating on completing Phase I and awaits the election of a new government prior to moving forward with Phase II.

Mr. C. Brown advised that a FOI request was received by the Ministry requesting a total cost for the work done on the Linford Pierson Hwy and Esterley Tibbetts Hwy projects.

The Chairman is to draft a letter to TTH Ltd. to invite negotiation of terms of compensation 'without prejudice' and have Crown Counsel review.

**4ii. Esterley Tibbetts Hwy widening – compensation matters**

***Minutes of 23<sup>rd</sup> March 2017***

The Board approved the following compensation claim for payment:

Blk 13D Par 283,337, 340 & 344 – National Cement Ltd. - CI\$144,366.00 for land taken from their four (4) parcels and CI\$31,509.80 for disturbance and out-of-pocket disbursements including professional fees.

***Minutes of 12<sup>th</sup> April 2017***

Three (3) bids were received for the house up for auction. The winning bidder (A. Dilbert) has one (1) week to move the house as per Tender.

Re Blk 13D Par 325, the Board approved the CI\$18.00psf request of the land owner. Director P Bodden excused himself (left the room) for the discussion of this claim due to acquaintance with the owner. He returned after the discussion.

Re 13D 440, the Board rejected the owner's claim and as recommended by L&SD. The owner will be advised of his right to pursue the matter with the Roads Assessment Committee (RAC).

The SPM informed that the NRA with the assistance of the RCIPS have attempted to inform the owners of the NRA's right to access the property but the owner remains uncooperative. The situation is now impacting the work schedule.

Water Authority is set to resume laying of lines on this project. The Minister received a call from S. Jackson (Attorney representing the Dilbert's). The Chairman has spoken to Mr. Jackson to enquire if the Dilbert's were aware that the NRA has the right to enter their property, even though they believe their compensation claim should be paid before the NRA can do so. The attorney indicated that they were.

As this issue is highly likely to come to the public's attention due to the stoppage of the works, the Board agreed that the NRA should ask Crown Counsel to write the Dilbert's advising:

- when the NRA or its agents intend to enter their land as per the provisions of the Roads Law (2005 Revision) notwithstanding previous attempts, possibly with the assistance of the RCIP and
- should they obstruct the NRA or its agents, it is the intention to seek their prosecution under the law.

In addition, the Board agreed that arrangements should be made to:

- have the RCIPS accompany the NRA or its agents, preferably the same officer who initially was briefed and attended; and
- have someone record an audio/video record any attempt to enter the property in order to provide the RCIPS with the best possible evidence of any obstruction should it occur.

**4iii. Traffic simulation/forecasting model - update**

***Minutes of 23<sup>rd</sup> March 2017***

Interviews of the selected firms were done this week. An assessment will be sent to CTC by Friday with recommendations expected in two (2) weeks.

***Minutes of 12<sup>th</sup> April 2017***

Board Members were provided with copies of the DRAFT ESTAR (Evaluation Summary and Tender Award Recommendation) Report of 11 April 2017 with comments by D Thibeault and E Howard. The evaluation of the proposals and the compilation of the report have been with consultants Burns Group.

The report recommends the selection of the firm Whitman, Requardt & Associates (WRA) out of PA, USA.

The Chairman stated that he had sat in on 4 of the 5 interviews of the proponents and having reviewed the draft ESTAR report, he felt the recommendation was sound and should be approved for submission to the Central Tenders Committee (CTC).

The Board approved the draft ESTAR report being forwarded to the CTC.

The DMD advised the draft ESTAR Report is currently with CTC awaiting approval. Adequate budget allocations are in place to begin once approved by CTC.

**4iv. NRA – Design Projects 2016-2020 – prioritisation**

***Minutes of 8<sup>th</sup> March 2017***

No update provided.

***Minutes of 23<sup>rd</sup> March 2017***

No update provided.

***Minutes of 12<sup>th</sup> April 2017***

No update provided.

No update provided.

**4v. Crewe Road/Tropical Gardens upgrade**

***Minutes of 8<sup>th</sup> February 2017***

The Crewe Rd/Tropical Gardens project has been gazetted.

***Minutes of 22<sup>nd</sup> February 2017***

No update provided.

***Minutes of 8<sup>th</sup> March 2017***

No update provided.

***Minutes of 23<sup>rd</sup> March 2017***

No update provided.

***Minutes of 12<sup>th</sup> April 2017***

No update provided.

The survey, design, vertical design and gazetting of this proposed project has been done. The estimate has also been revised and is \$354K for the widening and curb and gutter (contingency increased from 2% to 7.5%) and \$404K if sidewalk is included from Palm Dale to Rosedale.

The right-of-way has been gazetted and the implementation of the project will depend on the funding available when the update being sought under item 3.ii. is obtained.

**4vi. Shamrock Road vicinity of Hirst Rd – horizontal & vertical realignment**

***Minutes of 22<sup>nd</sup> February 2017***

No update provided.

***Minutes of 8<sup>th</sup> March 2017***

A proposed alignment was presented. The MD was asked to revise the alignment to eliminate any impact on the adjacent parcels.

***Minutes 23<sup>rd</sup> March 2017***

The SVO (Lands & Survey Dept.) presented a proposed estimated compensation for Blk 28D Par 14 & 15 (CI\$183,400) and it was noted that this is just a cost estimate for the Board to have an idea of what compensation might be for funding.

The proposed design for this project was approved by the Board via round-robin email.

***Minutes of 12<sup>th</sup> April 2017***

No update provided.

Surveying of this project is still being done and no final estimate was available from management prior to the meeting.

With the owners having agreed to let Government acquire the two parcels, it is hoped that the update under 3.ii. will indicate whether it will still be possible to gazette this project prior to the current Cabinet demitting office.

**5. Operations**

**5i. Capital projects and district roads - July 2016 –December 2017**

***Minutes of 23<sup>rd</sup> March 2017***

No update provided.

***Minutes of 12<sup>th</sup> April 2017***

No update provided.

No update provided

**5ii. Linford Pierson Hwy widening – design, gazetting & construction**

***Minutes of 23<sup>rd</sup> March 2017***

The SPM informed that work on this project is going good. Traffic change-over is expected to be done in a few weeks' time. CUC is installing street lights. Paving is to begin later this week or next week up to Halifax.

It was noted that the owner of Blk 20E Par 90 – Lorna Bush acknowledged receipt of NRA letter re 'Right to Claim'.

Land & Survey Dept. is requesting NRA to provide the list of accommodation works done for the Church (in relation to their upcoming claim for compensation).

***Minutes of 12<sup>th</sup> April 2017***

The Board congratulated the SPM on the recent opening of the new section of the road. Construction of the houses is progressing well. Street lights are in with more to be installed by early next week. Signs (and VMS) are up indicating 2-way traffic on both sections along with arrows. NRA is monitoring the transition of traffic.

No update provided.

**5iii. Esterley Tibbetts Hwy widening – design & construction oversight**

***Minutes of 8<sup>th</sup> March 2017***

The SPM informed that:

- water lines are being installed and is expected to go up until mid-April.
- curbing is being done.
- base work on this section is expected to be done after the water lines have been installed and continue to the Butterfield roundabout.
- the completed roundabout and tunnel should be open by mid to end of April; and
- the house on Blk14C Par43 is being advertised for sale by sealed bids.

***Minutes of 23<sup>rd</sup> March 2017***

New roundabout paved with opening of the road through the tunnel expected end of April.

***Minutes of 12<sup>th</sup> April 2017***

No update provided.

No update provided.

**6. Other Business**

**6i. CIAA/NRA Traffic Study – ORIIA Terminal Site & Adjacent Roads**

***Minutes of 8<sup>th</sup> March 2017***

No update provided.

***Minutes of 23<sup>rd</sup> March 2017***

No update provided.

***Minutes of 12<sup>th</sup> April 2017***

No update provided.

The Chairman and a representative of AMR are to meet with CIAA BoD on 27<sup>th</sup> April 2017 re the recommendations of the study and the gazetting of the proposed airport connector.

**6ii. Legal action – Bodden Holdings Ltd.**

***Minutes of 23<sup>rd</sup> March 2017***

The MD is to meet Bodden Holdings next week.



### **Minutes of 12<sup>th</sup> April 2017**

The Chief Valuation Officer (CVO) spoke to the memo of 07 April 2017 from the Director, L&SD, following the meeting of 06 April 2017 between the owners (Kirkconnells) of National Cement Ltd. (NCL) and CVO. The meeting revealed substantial potential conflicts and potential claims if the proposals being floated at Bodden Holdings Ltd. entailing egress from their property through block 13D, parcel 445, an existing private road that BP 611 under development would convert to a public road.

The CVO conveyed the view that he felt it appropriate that the NRA should consider:

- a) Seeking Legal advice as to whether a compensation payment for the land-taken "for the original ETH" could be substituted-back for the contracted 'Left in / Left out' access; we suspect not as the present owners bought on the strength of the access contract;
- b) Crown purchase the Bodden Holdings land (or suggest swapping it for part of its newly purchased 19E221REM1 on the Industrial Park?); the DEH Dump operation requires additional land and DOE would provide its own access to the Bodden Holdings parcel from the Dump site, not via ETH.

The MD also shared with the Board a letter of 11<sup>th</sup> April 2017 from attorneys Etienne Blake o.b.o. BHL demanding that within fourteen (14) days, the NRA provide:

- Notice of its intention to register an easement in favour of BHL; and
- Notice of its intention to construct either the junction and / or access road depicted on the Scheme or alternatively a junction with left on / left off access on to the Highway which construction shall commence within 60 days of the expiry of the 14 day notice period and shall be completed within 120 days from the date of the commencement of construction.

Having considered both representations, the Board took the decision to abandon the concept of trying to provide egress to BHL via a public road over block 13D, parcel 445 and to instead seek to honour the BHL Compensation Waiver Agreement (CWA) of 2004 to a standard consistent with current traffic flow objectives and traffic engineering criteria. In turn, the MD was directed to:

- A. prepare a new plan affording BHL access at or near the point illustrated on the plan forming part of the CWA with appropriate deceleration and acceleration lanes on the BHL property immediately adjacent to the new boundary as per BP 593; and
- B. seek legal advice as to the extent of the NRA's obligations under the CWA, particularly in relation to constructing the deceleration/acceleration lanes and the property required therefore.

Subject to the legal advice received, the letter from Etienne Blake would need to be responded to.

Crown Counsel responded to the letter from Etienne Blake (d/d 11<sup>th</sup> April, 2017), stating that the NRA will honour the Compensation Waiver Agreement but expressing concerns about the completeness of the document which the NRA has and seeking 'disclosure' of the document on which the attorneys are relying. The NRA still has to produce a plan showing 'left off/left on' access.

**6iii. NRA Compound Plans**

***Minutes of 8<sup>th</sup> February 2017***

No update provided

***Minutes of 22<sup>nd</sup> February 2017***

No update provided.

***Minutes of 8<sup>th</sup> March 2017***

No update provided.

***Minutes of 23<sup>rd</sup> March 2017***

No update provided.

***Minutes 12<sup>th</sup> April 2017***

No update provided.

No update provided.

**6iv. Signage – Primary arterials**

***Minutes of 23<sup>rd</sup> March 2017***

No update provided.

***Minutes of 12 April 2017***

No update provided.

No update provided.

**6v. Summary Report - E/W Arterial Road Project**

***Minutes of 8<sup>th</sup> March 2017***

This matter was deferred as Mr. T. Hydes was unavailable.

***Minutes of 23<sup>rd</sup> March 2017***

This matter deferred as Mr. T Hydes was unavailable.

***Minutes of 12<sup>th</sup> April 2017***

No update provided.

No update provided.

**6vi. Board Members**

***Minutes 23<sup>rd</sup> March 2017***

Re Blk 38C Par 51, the MD presented a proposed design with curve, wall and sidewalk of the corner to be truncated. A cost estimate of this project is being done.

***Minutes 12<sup>th</sup> April 2017***

Director D. Walton – Any update on the rumble strips for the roundabout at Poindexter? The MD is to follow up.

Director S. Panton – re Item 6b in the previous Minutes, an update on the requested Policies re Landscaping Roundabouts is needed.

Director P. (Andy) Bodden – The parking area by the Airport Park floods when it rains. As a community project a private company is to do wells to alleviate this issue. Also the entrance/exit is difficult due to it being on a corner. Can the NRA contribute asphalt to improve the driveway and parking area? The MD is to follow up.

Is there an island wide road shoulder maintenance programme, as it is currently dangerous for pedestrians? Yes there is as is done in Pease Bay. The MD is to follow up.

Dep. Chairman G. Clarke – what was the outcome of the meeting with Bob Watler re west of Walkers/Humber Lane? **Amended to include:** In addition he commented that there was an issue in making the right turn exiting Humber Lane on to Elin Avenue.

Chairman gave a short PowerPoint presentation related to a MVA across from the Savannah SDA church just before Christmas in which the vehicle knocked down a pole supporting the eastbound school zone sign and flashing light. As of early February 2017, the sign and signal had not been replaced; he wrote to the MD and Works Manager on 11 February 2017 about it. The matter was only dealt with sometime between 05-11 April. During this entire 3½ months period, the damaged sign, light and cables laid in the front yard of the Church. Even now that the installation had been restored, damaged cables had been left on the church property.

He noted that the school has a population of over 500 students, the Church has a congregation of probably 300 and there had been substantial media coverage of a MVA at the pedestrian crossing by the school in which two young persons were injured and a suspected driver acquitted.

The Board was appalled that in light of all of these factors, and potential risks to the NRA both of negative publicity and legal liability, this matter could have been so inappropriately dealt with. The MD was asked to look into the matter.

Re Blk 38C Par 51 (corner of Shamrock Rd and Condor Rd), L&S provided an estimate of compensation for the proposed project in the amount of CI\$7,650. As per discussion with the L&SD representatives in attendance, it was agreed that it would be in order for the NRA to offer the property owner:

- CI\$5.00psf for the land taken (approx. 200sf);
- up to CI\$2,000 for the mature landscaping vegetation removed; and
- up to \$500 for professional fees if a professional valuer is utilised.

This actual land take will have to be gazetted by the NRA. The construction of a wall and sidewalk is being done by the NRA.

The Board agreed to the settlement on these terms prior to the gazettal as the owner had not insisted on gazetting before allowing the works to take place.

Director K. Connolly – as accident occurred by East End where a motor vehicle went off the road. The construction of a guard rail or extension of the existing rail was suggested.

#### **6a. BP 138 - Farm Road – Request for water**

##### ***Minutes of 09<sup>th</sup> November 2016***

Members were informed that a Minister is requesting installation of city water on this road however Water Authority will only follow the BP. It was noted that the

BP and the gazetted road is on separate lines and it will be costly to have a survey of the entire road done. The Chairman suggested it be done in phases with the first phase from John McLean Dr to Winters Land Rd. approximately one (1) mile. The MD is to follow up re the survey cost for the next meeting.

***Minutes of 22<sup>nd</sup> February 2017***

No update provided.

***Minutes of 8<sup>th</sup> March 2017***

No update provided.

***Minutes of 23<sup>rd</sup> March 2017***

The MD is to enquire the cost of surveying this project privately. The MD suggested that funds from the District Roads Fund be utilized to do the survey based on his communication with the Member for East End. The Board approved the suggestion.

***Minutes of 12<sup>th</sup> April 2017***

No update provided.

No update provided.

**6b. Red Bay round-a-bout/South Sound**

***Minutes of 11<sup>th</sup> January 2017***

Director Panton suggested that the NRA explore the land acquisitions that would be necessary to have three (3) lanes of traffic from Silver Oaks to Grand Harbour to Red Bay and recommend what steps should be taken to secure the opportunity and to make this a reality.

***Minutes of 8<sup>th</sup> March 2017***

No update provided.

***Minutes of 23<sup>rd</sup> March 2017***

No update provided.

***Minutes of 12<sup>th</sup> April 2017***

No update provided.

No update provided.

**6c. Landscaping of Roundabouts – Contracts**

***Minutes of 8<sup>th</sup> February 2017***

Mrs. M. Pandohie was invited to discuss this item. It was noted that the Ministry was previously granting approvals to interested entities however the NRA does it now. Contracts are granted for five years. A few of these contracts have expired, with one not to be renewed.

Members queried if a policy regarding the landscaping and upkeep of the assigned roundabouts was in place. As there is no policy/guidelines in place the

Board requested Ms. Pandohie to do draft policy/guidelines in this regard for the next scheduled meeting.

***Minutes of 22<sup>nd</sup> February 2017***

The Chairman advised Mrs. M. Pandohie was working on the landscaping policy and would have it ready for next meeting.

***Minutes of 8<sup>th</sup> March 2017***

No update provided.

***Minutes of 23<sup>rd</sup> March 2017***

No update provided.

***Minutes of 12<sup>th</sup> April 2017***

No update provided.

Copies of the Draft Landscaping Policy/Guidelines were circulated to members for review/comments for the next scheduled meeting.

**6d. Crewe Rd/Jose Gas Station/Agnes Way intersection – Proposed roundabout**

***Minutes of 8<sup>th</sup> February 2017***

The MD provided a diagramme indicating a proposed roundabout as a possible solution to the current traffic congestion at this intersection.

The MD is to re-visit the proposal and do a project costing.

***Minutes of 22<sup>nd</sup> February 2017***

No update given.

***Minutes of 8<sup>th</sup> March 2017***

No update provided.

***Minutes of 23<sup>rd</sup> March 2017***

The suggested delineators have been installed on two (2) sections of this area. The MD is to follow up on the effects on the flow of traffic. A design of a proposed roundabout was reviewed and discussed.

***Minutes of 12 April 2017***

No update provided.

Amended to read – The Board was shown the proposed layout. The estimate of this project is C\$140K (approx.) instead of - The DMD is to provide members with copies of the design for the proposed roundabout.

**6e. Bypass - Lantern Point to Red Bay Roundabout**

***Minutes of 8<sup>th</sup> February 2017***

It was suggested the use of delineators to prevent motorists from using the shoulder to 'undertake' other vehicles (on the left). A section by section deterrent was suggested to basically discourage bad driving.

***Minutes of 22<sup>nd</sup> February 2017***

No update provided.

***Minutes of 8<sup>th</sup> March 2017***

No update provided.

***Minutes of 23<sup>rd</sup> March 2017***

No update provided.

***Minutes of 12<sup>th</sup> April 2017***

No update provided.

No update provided.

**6f. Concrete pavement investigation**

***Minutes of 23<sup>rd</sup> March 2017***

No update provided

***Minutes of 12<sup>th</sup> April 2017***

No update provided.

No update provided.

**6g. Request to Lease – Blk 23 C Par 13**

***Minutes of 23<sup>rd</sup> March 2017***

The CVO (Lands & Survey) is to do a draft response offering a two (2) year lease and indicating that the person do nothing more than hold and display cars i.e. nothing physical. It was agreed that bids be done for the parcel near the end of this lease.

***Minutes of 12<sup>th</sup> April 2017***

No update provided.

No update provided.

**6h. BP - Blk 14CF Par 97 – McField Lane – Sonia Linwood**

***Minutes of 23<sup>rd</sup> March 2017***

This is a long outstanding compensation claim (submitted 2003) of which the offer by the VEO (Lands & Survey) was not accepted by an agent acting on the claimant's behalf. The claimant now wishes to accept the offer made in 2003 and states that the agent had no authority to act on their behalf.

The MD is to follow up to see if a sec. 6 declaration was done for this road.

***Minutes of 12<sup>th</sup> April 2017***

As no s.6 was done the MD is to check if any work was done in this area.

No update provided.



**6i. Claim for compensation – Blk 12C REM1 (now 12C 435 – 437)**

***Minutes of 23<sup>rd</sup> March 2017***

The Board suggested that Lands & Survey make an offer CI\$350K – Without Prejudice.

***Minutes of 12<sup>th</sup> April 2017***

The agent for the owner of this property is not in agreement with the 'without prejudice' offer being made. The VEO is to further discuss with the agent.

No update provided.

**6j. Claim for compensation – Blk 14D Par 136 – Smith Rd widening**

***Minutes of 12<sup>th</sup> April 2017***

The claimant is not in agreement with the offer for Injurious Affection. The Board is not prepared to support more than the 7.5% offered by the VEO.

In the final settlement of this claim the Board queried the claim for CI\$1,315.00 for reinstatement works. This was later clarified by L & S as replacement of water meter box and cost to replace the street front sign for the surgery.

The claim was approved to pay CI\$40,684.50 for land, crops/plants, loss of profit, reinstatement works and injurious affection, also CI\$1,800.00 to DDL Studio.

**BP 534 Blk 9A Par 104 – ETHwy to Batabano**

The Board approved to pay the sum of CI\$1,327.50 to Bould Consulting Limited. As per NRA Agreement, this invoice is to be reimbursed by Dart who agrees the sum to be reasonable and fair.

**BP 575 Blk 14D Par 377 – DECEMBER 3<sup>rd</sup> CO. LTD.**

The Board approved to pay CI\$5,000.00 for land taken and disturbance & reinstatement also CI\$900.00 to DDL Studio.

**6k. Proposal to create a Crown parcel zoned Public Open Space by relocating two Public V.R.O.W's**

***Minutes of 12<sup>th</sup> April 2017***

Members were provided with copies of the proposal for review. This proposal was explained by Mr. C Brown (Min Rep). The proposal involves relocating two 12' public vehicle right of way (V.R.O.W.) to a newly created parcel (approx. 36' wide) to be vested to Crown. By doing this, access to the Public Open Space is restored and in addition the public gains the use of 1,375sqft more land in this area rather than the poorly articulated V.R.O.W. 300' to the east in a redundant location.

The Board's approval is sought for s.3, s.5 and s.14 to be done for this proposal. Mr C Brown is to submit a request in writing to the Board for its approval.

Mr C Brown submitted the requested letter seeking the Board's approval to simultaneously create and close two public roads over the existing 12ft public vehicular rights of way under the Roads Law (2005 Revision) . The locations of the two vehicular rights of way run to the sea on

the eastern boundaries of Blk 21C Par 129 & Blk 23B Par 112 respectively. The Chairman read a copy of the letter to members and the Board approved the request. Mr C Brown is to send copies of the letter via email to members for their files.

**6l. Required Strategic Assessment re any new road**

***Minutes of 12<sup>th</sup> April 2017***

Members were advised that with the new National Conservation Law, the NRA is now required to submit a strategic assessment for any new road it proposes to construct. The Chairman noted that the details of exactly what is required what is needed.

No update provided.

**6m. Gazettal of the Re-alignment of Humber Lane**

***Minutes of 12<sup>th</sup> April 2017***

The question was raised as to the progress re s.26. gazettal of the re-alignment of Humber Lane to connect Smith Rd at the junction at the eastern boundary of the Govt. Admin Bldg. Mr C. Brown (the Min rep) informed that the planned road should receive a recommendation from Central Planning Authority under s.26 (2) and consultation with at least the land owners and the Nat. Conservation Council before the matter can be taken to Cabinet.


In regards to the existing Humber Lane extension between Smith Rd and Elgin Ave, a dispute has occurred over access to Humber Lane from Blk 14D Par 433. The land owner (Blk 14D Par 433) claims that he was was promised access from the original s.3 gazetted alignment (BP #435) but the more recent constructed s.3 alignment (BP #575) does not provide access to Humber Lane as it was built further south. A 12' V.R.O.W. dedication over Blk 14D Par 10 in favour of Blk 14D Par 433 is the only means of access presently for the land locked parcel. The Minister was like minded to take a proposal to Cabinet to extend Melrose Lane north to the property over Blk 14D Par 10 and 30 respectively, but the land owners of those parcels have requested that the matter be put on hold while they make an offer to purchase Blk 13D 433. The matter is currently on hold.

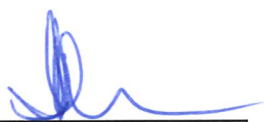
No update provided.

**7. Date of next meeting**

The next meetings are scheduled for Wednesday 10<sup>th</sup> and due to Cayman Islands General Elections on the 24<sup>th</sup> (Public Holiday) Thursday 25<sup>th</sup> May 2017.

The meeting adjourned at 1:05pm.

Signature   
Chairman of the Board  
Confirmation of minutes:  
Date: 14 June '17

Signature   
Executive Secretary  
Seconded: Confirmation of minutes  
Date: 14<sup>th</sup> June 2017