
**National Roads Authority
Minutes of the Two Hundred & Twenty-Fifth Meeting
of the Board of Directors
held in
NRA Conference Room,
370 North Sound Road, George Town, Grand Cayman
Tuesday, 11th July, 2017 at 9:30 a.m.**

In attendance were:

Donovan Ebanks	Chairman
Gary Clarke	Deputy Chairman
David Arch	Director
Stanley Panton	Director
Kenross Connolly	Director
Paul Bodden Jr (Andy)	Director
Dane Walton	Director
Charles Brown	Observer - Ministry CPI
Edward Howard	Actg. Managing Director - NRA
Lois A. Hall	Executive Secretary - NRA Board of Directors

Invitees:

Mark Scotland	Special Projects Manager (SPM) – NRA
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Apologies:

Paul Parchment	Managing Director – NRA (on vacation)
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Absent:

Tristan Hydes	Director Designate of Chief Officer, Ministry CPI
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1. Call to Order

The Chairman called the meeting to order at 9:49am. He advised members that the DMD would be Actg. MD in the absence of the MD who is on vacation (July 3rd - 14th 2017).

2. Minutes of Previous Meetings

- a. 14 June 2017 – signed off
- b. 29th June 2017 – reviewed

3. Administration

3i. Proposed Legislative Review

Minutes of 14th June 2017

The proposed meeting of the committee was postponed due to the country's general elections. The new Minister indicated this meeting will take place and it is to be arranged shortly.

Minutes of 29th June 2017

Dir Des T. Hydes advised that the Chief Officer intended to convene a meeting shortly.

No update provided:

3ii. Request by MD for Renewal of Employment Agreement

Minutes of 14th June 2017

The Chairman briefed the Board on the completion of the Interim Appraisal of the MD and his acceptance of the results.

The Board considered again the issue of asking the MD to agree to an extension of his current employment agreement by six (6) months to try to ensure that the consideration of a longer term engagement was done by after any changes to the composition of the Board. The Board agreed that an extension should be sought. The Chair is to action.

Minutes of 29th June 2017

The Chairman advised the Board that the MD had agreed on 28th June 2017 to the request by the Board of 16th June 2017 to extend the current employment agreement by six (6) months on the same terms and conditions. He indicated he would seek to give effect to this before the MD went on annual leave tomorrow.

The Chairman wrote to the MD on 30th June 2017 to formalise the extension of his employment agreement but the e-mail has not yet been acknowledged. The original of the letter was shown to members and passed to the Executive Secretary for the MD to sign when he returns from vacation.

4. Planning

4i. Linford Pierson Hwy widening – legal and compensation settlements

Minutes of 14th June 2017

No compensation claim has been submitted or paid for Blk 21B Par 2 (owner Mr. B. Thompson).

The Chairman suggested a proposed design (a jug handle) to provide access to parcels 14D 239, 73, 74 & 297 REM1. If this revised design is completed by Friday then instructions can be given to Crown Counsel to send the letter to TTHL. The NRA to also look at how to grant access to Mr. B Thompson's other properties on the south side.

Re BP 592 - Blk 20E Par 153: the Board approved the payment of the sum of CI\$13,493.00 for market value of the land taken and valuation report payable to

Wilfred M. Chollette and CI\$1,800.00 for professional fees payable to JEC Property Consultants Ltd.

The offer of CI\$10K 'Without Prejudice' by L&S to the owner of Blk20E Par 90 was accepted. However the owner has now requested a wall at the front of the property to be constructed by the NRA. The Board approved payment of the \$10K and construction of the wall. The adjoining land owner (Blk 20E Par 379 - one of the newly constructed houses) has also requested a wall behind the guardrail that is being constructed. The SPM will follow up to see if this was a part of the relocation agreement.

The Church has submitted claim for compensation which L&S has refuted and is awaiting a response from the Church. L&S has requested the list of accommodation works done by the NRA for this Church for revision of this claim.

Minutes of 29th June 2017

The Chairman advised that Sr. Crown Counsel had been requested on 23rd June 2017 to send the letter inviting TTHL to negotiate terms of compensation 'Without Prejudice'.

Re Blk 20D Par 452 – Stephen Hawley & George Hawley – The Board approved payment of CI\$28,746 payable to Stephen Hawley and CI\$1,387.50 to DDL Studio Ltd. The Board honours the access request as per NRA letter dated 4th May 2005, subject to the configuration of the access ('left off / left on') being subject to the approval of the NRA.

Sr. Crown Counsel has not indicated that a response has been received from TTHL with regards to the invitation for 'without prejudice' negotiations.

4ii. Esterley Tibbetts Hwy widening – compensation matters

Minutes of 25th May 2017

The Chairman, Dep. Chairman G. Clarke, Directors D. Arch, S. Panton, K. Connolly and Paul (Andy) Bodden went on a site visit 23rd May, 2017.

Re Blk 13D Par 261 – Lakeside Strata #501 – the Board approved payment of the sum of CI\$40,000.00 for both small triangles of the land to the east and west of the highway which is rendered unusable to the Strata due to the works bisecting the land. No professional fees claimed as the Lakeside Strata proprietors decided to represent themselves in negotiations.

The NRA has made several un-successful attempts to access the Dilbert's property. S. Jackson (Attorney representing the Dilbert's) wrote Sr. Crown Counsel on 10th May 2017 suggesting that the acquisition of his clients' properties were ultra vires the Roads Law (2005 Revision) as the NRA was not intending to construct the third lane at this time. Work is now on hold pending a response from Crown Counsel. NRA management is providing material for presentation to Sr. Crown Counsel for her response.

Minutes of 14th June 2017

A letter was received from S. Jackson (Attorney representing the Dilbert's) stating why the gazettement of the required section for the road was not legal as the proposed third lane will not be constructed now. A proposed design was shown indicating a deceleration lane over recently acquired properties to the south of the Dilbert's giving access to their properties via Webb Road.

The Dilbert's are requesting CI\$261,316 (for Blk 13D Pars 83 & 440). L&S provided a valuation of (CI\$91,325) for possible compensation payable. The NRA has estimated the cost of the construction of the access to be \$70K.

A decision as to how to proceed is dependent on the advice which Sr. Crown Counsel provides as to the viability of the claim by the attorney for the Dilbert's.

Minutes of 29th June 2017

Advice was received on 20th June 2017 from Sr. Crown Counsel re the legal representation received in respect of the Dilbert's claim. The response stated that sec. 26 of the Roads Law was not relevant in this circumstance and that sec. 3 (1) (a) and (2) have been complied with.

Given this advice but mindful of the risk of litigation and inherent delay, the Board considered:

- The amounts claimed by the owners of 13D83 and 13D440 – approx. \$260K;
- The amount of compensation deemed justifiable by the L&SD – approx. \$90K;
- The potential cost of litigation – say \$80K;
- The cost of constructing access to Webb Rd over parcels recently acquired – approx. \$70K; and
- The value of the recently acquired properties – approx. \$200k.

The Board took the decision to have Sr. Crown Counsel respond to the 'Without Prejudice' communication offering the claimants the opportunity to build an access road over the recently acquired properties at their expense.

Sr. Crown Counsel has been instructed to respond to the Dilbert's attorney offering an access via a decel lane over Crown parcels subject to the Dilbert's being responsible for the cost of construction.

4iii. Traffic simulation/forecasting model - update

Minutes of 25th May 2017

The DMD is to circulate an alternative draft contract later today.

Minutes of 14th June 2017

Item not considered.

Minutes of 29th June 2017

The draft contract has been forwarded to Crown Counsel for review. No response received to date.

The draft contract was reviewed and approved by Crown Counsel and forwarded to Whitman, Requardt & Assoc. (WRA). A response is expected this week.

4iv. NRA – Design Projects 2016-2020 – prioritisation

Minutes of 26th April 2017

No update provided.

Minutes of 10th May 2017

The MD is to forward an Excel spreadsheet to the Chairman for review.

Minutes of 25th May 2017

No update provided.

Minutes of 14th June 2017

Item not considered.

Minutes of 29th June 2017

No update provided.

As the current budget period expires December 2017, the Chairman advised the Board that he had asked the MD to liaise with the CFO at the Ministry, CPI, to provide a budget timetable with which the NRA could then synchronise its budget preparation.

The DMD advised that he had this morning received from the Ministry via email a list of proposed projects the Ministry would like to be done in the upcoming budget period. This email is to be forwarded to members.

4v. Crewe Road/Tropical Gardens upgrade

Minutes of 29th June 2017

Work on this project has begun and is expected to be completed before the summer is over.

A late Intent to Claim submitted for Blk 20D Par 435 was accepted as the owner did not receive the notice package from L&SD.

This project was gazetted in February and L&SD sent out notices to the registered addresses of the affected owners as per the Roads Law. L&SD has indicated that over 60% of the notices sent were returned but the NRA was not advised of this. The net effect has been that property owners were taken back by the attempt to commence the work and the start has been delayed.

It was suggested that in order to avoid this continuing to happen, it may be appropriate for the NRA to take on the responsibility to send out the notices that L&SD have prepared.

4vi. Shamrock Road vicinity of Hirst Rd – horizontal & vertical realignment

Minutes of 14th June 2017

The Chairman, Dep Chairman and Director S. Panton met 3rd June 2017 with the owner of Blk 28D re NRA's desire to acquire the property. The owners will consider the matter. They expressed a desire that the portion of land not used for road improvements be used instead to construct a park possibly sponsored by neighbouring companies to honour the ladies who lived there. Their response is in expected 2 – 3wks.

Minutes of 29th June 2017

No update provided.

To date no response received from the Roberts.

4vii. Crewe Rd/Smith Rd intersection – Proposed roundabout

Minutes of 25th May 2017

This proposal will be discussed with the MD's of the CI Airports Authority and the Civil Aviation Authority of the CI on 30 May 2017 with a view to ascertaining the future of the north/south section of Crewe Rd west of the airport.

Minutes of 14th June 2017

See end of 4v above.

Minutes of 29th June 2017

Work on this project has begun and is expected to be completed before the summer is over.

Base work and curbing have started on this project. Work is expected to be completed in two weeks.

5. Operations

5i. Capital projects and district roads - July 2016 –December 2017

Minutes 29th June 2017

See end of 3i above.

Minutes of 29th June 2017

A spreadsheet was shown by the MD showing the different districts and the completed jobs in each district. The MD is to report on the potential value of work that the NRA can expect to complete using its own resources. It is possible that some of the work may have to be sub-contracted. The issue of flooding on Selkirk Drive was raised. The NRA needs to assess the situation and the cost to address it.

No update provided.

5ii. Linford Pierson Hwy widening – design, gazetting & construction

Minutes of 14th June 2017

No update provided.

Minutes of 29th June 2017

The SPM updated:

- work currently being done by CUC
- wells being drilled
- construction of new houses ongoing with owners expected to occupy by end of July 2017

Due to septic issues at one of the houses to be demolished, the owner (Ms. Lopez) moved in to the new house assigned to her even though a Certificate of Occupancy (CO) has not yet been issued.

Final plumbing, electrical and building inspection are to be done and the CO is expected in two weeks. The Board asked that every effort be made to expedite these. The old house is to be demolished once received as the allowances for appliances and furniture have been paid over. Once the CO is granted, transfer is to be done as soon as possible so that utility accounts can be regularised.

Drain wells between the church and the new roundabout have been completed. Curbing work is now commencing and final base preparation and paving will follow.

CUC is currently fast-tracking their operations.

5iii. Esterley Tibbetts Hwy widening – design & construction oversight

Minutes of 25th May 2017

Landscaping is being done, however the Board is concerned about the type of pine trees being used especially the ones being planted by the Airport Connector Roundabout. (ACR). There is also concern re the boulders located at the Camana Bay town centre roundabout. The MD assured the Board that when the safety audit is done they will have to be removed.

Minutes of 14th June 2017

The opening of the tunnel for traffic scheduled for this Sunday was postponed. Striping in the area completed. PSA i.e. a short video and newspaper ad on the use of the three lane roundabout were done.

Minutes of 29th June 2017

The underpass is now open to traffic. Feedback on traffic control on the new roundabout has been received and the NRA to follow up.

One minor accident has occurred on the new roundabout. Crews now working to finish the two (2) transitions i.e. Galleria roundabout and at the other end by Lawrence Blvd.

6. Other Business

6i. CIAA/NRA Traffic Study – ORIIA Terminal Site & Adjacent Roads

Minutes of 25th May 2017

Lands & Survey department provided a cost estimate for the land acquisition related to the proposed Airport Connector Road project (BP 588). The Chairman suggested that this should be reviewed by the Board following whatever changes take place to the membership.

The Chairman and the MD are to meet with CEO Richard Smith of CAAoCI and CEO Albert Anderson of CIAA on 30th May 2017 to discuss this issue and also try to get a handle on the future of Crewe Road west of the runway.

Minutes 14th June 2017

The MD briefed the Board on the meeting with CEO Richard Smith of CAAoCI and CEO Albert Anderson of CIAA. The meeting centred around the old Cayman Airways Offices, the proposed Airport Connector Highway (ACR), the proposed upgrade of the Owen Roberts Drive (ORD), and the proposed upgrade of Smith Rd/Crewe Rd intersection near the airport runway.

A three (3) lane road design proposal (2 lanes with a central turning lane) for ORD was discussed with specific emphasis placed on the horizontal location of the curve around the proposed new CAAoCI office. CEO Richard Smith advised that his architect and team proactively recognized the impending road upgrades and designed their site to allow for future widening.

The NRA design team is to produce a re-design that illustrates the site-layout of the proposed new office superimposed over the proposed new road alignment. This would then be available to both CIAA & CAAoCI design teams for final architectural revisions.

CEO Albert Anderson inquired if the NRA could upgrade the existing pedestrian crossing from the airport arrival lounge to the rental car centre. The MD advised this was possible in the short term (on a cost sharing basis), but suggested the NRA future proof the design to suit the upgrade of ORD.

The Smith Rd/Crewe Rd intersection re-design was presented and the issue of extending the current runway was raised. The MD advised the group of the traffic volumes traversing that portion of Crewe Rd crossing the runway and noted the importance of keeping the road open and operational. Messrs. Richard Smith and Albert Anderson advised that while a retractable blast wall was being considered as a protection for vehicles traversing during aircraft take-off, the NRA should note that the likely extension of runway nearer to the existing road would render the road inoperable during take-off. The MD indicated that even with restrictions during actual take-offs, the segment was still vital to the road network in this area.

The MD advised the group that efforts would be made to future proof the new intersection as well as the planned extension of Crewe Rd from Mango Tree to the Cayman National Bank (CNB) roundabout to allow for traffic control signals to control/prohibit vehicular movements across that portion of Crewe Rd between the two intersections during take-off periods. Details of the design drawings will be made available to all at a future planned meeting.

Minutes of 29th June 2017

No update provided.

The DMD was asked to confirm whether the final definition of the roadway in the vicinity of the CAAoCI development site had been agreed. It was suggested that if it was, the short section should be gazetted modifying the southern end of the Airport Connector (BP 588).

6ii. Legal action – Bodden Holdings Ltd.

Minutes of 26th April 2017

Crown Counsel responded to the letter from Etienne Blake (d/d 11th April, 2017), stating that the NRA will honour the Compensation Waiver Agreement but expressing concerns about the completeness of the document which the NRA has and seeking 'disclosure' of the document on which the attorneys are relying. The NRA still has to produce a plan showing 'left off/left on' access.

Minutes of 10th May 2017

No response received from Etienne Blake to Crown Counsel's letter.

Minutes of 25th May 2017

No update provided.

Minutes 14th June 2017

Item not considered.

Minutes of 29th June 2017

The MD is to follow up with Crown Counsel if any response has been received from Etienne Blake.

No update provided.

6iii. NRA Compound Plans

Minutes of 29th June 2017

No update provided.

No update provided.

6iv. Signage – Primary arterials

Minutes of 29th June 2017

No update provided.

No update provided.

6v. Landscaping of roundabouts

Minutes of 14th June 2017

Members to review Draft Landscaping Policy/Guidelines.

Minutes of 29th June 2017

Mrs. M. Pandohie was invited to discuss the draft policy. The aim of the landscaping policy is to provide relevant guidelines and information for the NRA management to apply when making decisions in regards to the landscaping and maintenance of roundabouts and medians across the island.

Points to be included are: affording opportunities for entities to vie for the opportunity to enhance and upkeep an area; the granting of licences to business applying to landscape roundabouts/medians, the term limits where applicable (new, renewable or not), type and height of vegetation used, signage, the issue of parking on the roundabout (e.g. Silver Oaks at an event at the Lions Centre), review of renewable terms for existing roundabouts which have become landmarks (e.g. CNB & Butterfield), maintenance and general upkeep and the standard at which they are to be kept, illumination at night and illuminating signs.

A list of all roundabouts and medians is to be included as an addendum. Mrs. Pandohie is to revise the draft policy for the meeting scheduled for July 26th 2017.

Not due for consideration.

6vi. Board Members

Minutes of 29th June 2017

Director Paul (Andy) Bodden informed that Blk 22E Par 175 (Noel Jackson) is requesting shared access with Kings Sports Centre and required a letter from the NRA approving the shared access. However the request was denied by the owner of the sports centre. The DMD is to follow up on how access can be granted as long as the geometric and traffic safety requirements are met.

Director S Panton noted that with the proposed upgrade of the Silver Oaks roundabout to three (3) lanes the NRA needs to look at planning applications for any new development.

The DMD informed members of the proposed widening to three (3) lanes of the Silver Oaks roundabout and the proposed landscaping by CUC.

The DMD advised that the NRA is looking at calming down traffic on the West Bay Rd, hoping that at least 40% of the current traffic will move over to the ET Hwy. He also stated two new proposed developments, a hotel on the old Pageant Beach site and the Almond Tree site in close proximity of each other are in the pipeline. Although the proposed hotels are not expected to generate a large volume of traffic during peak hours, the access points of the proposed developments on to North Church Street and WB Road will need to be reviewed.

Director D Walton queried if the NRA will be paving the section of road off the Chrissie Tomlinson roundabout heading east to Spotts where there is a high incidence of drivers losing control of vehicles. The section will need to be surveyed and re-designed to ensure the issue is addressed. The DMD advised the Board that friction tests had been done on the road surfaces on a section of North Church St (in the vicinity of Cayman Auto Diagnostics) and in Lower Valley (i.v.o. Ms Annie Rose Moxam's residence). Both showed low skid resistance and will also need to be dealt with.

The Chairman noted that Ms Lucille Seymour contacted him via email re the access point by Ocean Club as motorists are having difficulty accessing/exiting the compound. The NRA is to inspect and suggest/advise as to possible improvements.

It was suggested that the NRA approach Dale Crighton re the partnering in the provision of a parking area on the vacant property west of the Crighton household and safe pedestrian access for the annual house Christmas lighting decorations. The NRA is to reach out to Mr Crighton.

Director P (Andy) Bodden enquired on the purchase of the mowers required by the bush cutting crew. The Board approved the purchase of two zero turn mowers approximately \$13K for both. The purchase of a chipper is on hold for the MD's return.

Director S Panton suggested that if funds were not available for the proposed widening of Crewe Rd from Silver Oaks roundabout to Grand harbour roundabout, efforts should be made to at least secure the right-of-way through a sec. 3 notice.

The DMD advised that the property adjacent to and south of King's currently has planning permission for a building setback only 20 feet from the existing right-of-way. The Board expressed its extreme disappointment that the Planning department and the Central Planning Authority continue to display no appreciation of the need for infrastructure development.

The DMD was asked to reach out to the property owner and explore the possibility of the plans for the site being re-configured.

The survey of the roundabout at King's (currently under control of CUC) is now complete and the design is being done for the proposed third lane to the roundabout.

Director G Clarke expressed an issue by the Mango Tree roundabout where motorists are using the right lane (coming from Foster's) to enter the roundabout then doing a complete circle to gain advantage over those in the left lane in accessing Crewe Rd.

He also raised the issue of flooding on the western end of the E-W arterial across from the Red Bay Sol service station; water stands on the inside lane going east. The NRA is to investigate the drains in this section.

Mr C. Brown (Observer Min CPI) advised that the NRA's proposed contribution to the Strategic Policy Statement SPS need to be completed by tomorrow. The Ministry also requires a list of roads and a rounded cost of road works today or at the latest tomorrow. The Board expressed its perplexity at the time lines associated with these requests as both the MD and the Director Designate of Chief Officer, Ministry CPI, had been in attendance at the last meeting on 29th June and neither had indicated that these submissions would be expected in less than two (2) weeks.

Mr. C Brown (Min CPI Observer) raised the issue of motorists turning right on to Elgin Ave when exiting Mid-Town Plaza (by CNB roundabout). The NRA is to look at restricting this movement.

Mr Brown also queried whether the NRA regulates the trenching within the roadway by various entities. He was told that the NRA does; he was reminded that enhancing the statutory provisions in this area is one of the major objectives of the long overdue legislative review (see item 3.i. above).

6a. BP 138 - Farm Road – Request for water

Minutes of 14th June 2017

No update provided.

Minutes of 29th June 2017

Costing for surveying done for this proposed project and the MD is to follow up.

The DMD advised that the survey about 6,000 linear feet of Farm Road from John McLean Drive to just north of the Water-Authority reservoir is expected to be completed by this Thursday. The PCM can be done once the survey is completed.

6c. Concrete pavement investigation

Minutes of 25th May 2017

No update provided.

Minutes of 14th June 2017

Item not considered.

Minutes of 29th June 2017

No update provided.

The Chairman reminded the Board of the directive given to the NRA management on 22nd February 2017 to develop a system to allow the NRA to properly consider proposals for concrete pavements vs. hot mix asphalt pavements. He had written to the proponent of concrete pavements, Mr Kent McTaggart, and informed him of the NRA's intention to develop a methodology to objectively entertain proposals for concrete pavement and indicated that it was hoped that the work would be completed by end of June 2017. Not surprisingly, Mr McTaggart had inquired on 30th June whether the work was complete, cc'ing the Minister and T. Hydes.

He had asked the MD on 30th June to provide a draft response to Mr McTaggart. The MD had seemingly referred his e-mail to SE Edison Jackson. E. Jackson provided a draft which the Chairman required he edit to acknowledge that very little progress had been paid and to apologise on behalf of himself and the MD. He also required E. Jackson to respond to Mr McTaggart and those cc'ed.

The Chairman expressed his extreme annoyance and frustration in the way the matter has been handled.

DMD informed the Board that E. Jackson has reached out to him and he is now assisting him.

6e. BP - Blk 14CF Par 97 – McField Lane – Sonia Linwood

Minutes of 23rd March 2017

This is a long outstanding compensation claim (submitted 2003) of which the offer by the VEO (Lands & Survey) was not accepted by an agent acting on the claimant's behalf. The claimant now wishes to accept the offer made in 2003 and states that the agent had no authority to act on their behalf.

The MD is to follow up to see if a sec. 6 declaration was done for this road.

Minutes of 12th April 2017

As no s.6 was done the MD is to check if any work was done in this area.

Minutes of 26th April 2017

No update provided.

Minutes of 10th May 2017

No update provided.

Minutes of 25th May 2017

No update provided.

Minutes 14th June 2017

Item not considered.

Minutes of 29th June 2017

No update provided.

No update provided.

6h. BP 578 - Proposed extension of Spice Drive, Bodden Town

Minutes of 25th May 2017

The BP was recently issued by Lands & Survey for gazettal under S.3 Roads Law. The extension is proposed by the owner of Blk 44B Par 287, who has inadequate access rights over two adjoining properties. The cost of constructing the extension and cost of compensating adjacent land owners would be underwritten by the owner of Blk 44B Par 287. The proposed extension has been opposed by one of the affected adjacent land owners. It was suggested that the land owner approach the two adjacent land owners to purchase the section required to construct the proposed road. The MD is to look at this request and possibly other options of access for Blk 44B Par 287.

Minutes of 14th June 2017

Item not considered.

Minutes of 29th June 2017

The Board did not support the proposal by the owner of Blk 44B Par 287 to take land and provide access to his property. Two alternative designs were shown to members. The Board suggested a third alternative for internal access and road connectivity to Spice Drive via Mijall Farm Road. The DMD is to advise the Ministries of CPI & Education, Youth, Sports, Agriculture & Land (EYSAL) of the option reviewed by the Board.

It was noted that BP578 is not yet gazetted.

6k. Breakers/Pease Bay Project

This re-surfacing has commenced from the western end of the work done last year back to just west of Moon Bay Condos in Pease Bay. The Board expressed disappointment that:

- it had not been notified;
- property owners had not been notified by the NRA prior to the work commencing; and
- the milling and paving work was being done first rather than the preparation of the shoulders meaning the shoulder work will be less efficient because of the constraints of a fresh pavement and property lines.

The Board wishes to know the estimated cost of paving and shoulder works as the road has a 50' ROW as declared by BP9; there are significant areas where this width is not readily available and will need to be secured.

7. Date of next meeting

The next meeting is scheduled for Wednesday 26th July 2017.

The meeting adjourned at 12:43pm.

Signature 
Chairman of the Board

Confirmation of minutes:

Date: 10 Aug. '17

Signature _____

Executive Secretary

Seconded: Confirmation of minutes

Date:

