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**National Roads Authority**  
**Minutes of the Two Hundred & Twenty-seventh Meeting**  
**of the Board of Directors**  
**held in**  
**NRA Conference Room,**  
**370 North Sound Road, George Town, Grand Cayman**  
**Thursday, 10<sup>th</sup> August 2017 at 9:30 a.m.**

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**In attendance were:**

Donovan Ebanks	Chairman
Gary Clarke	Deputy Chairman
David Arch	Director
Stanley Panton	Director
Kenross Connolly	Director
Paul Bodden Jr (Andy)	Director
Dane Walton	Director
Tristan Hydes	Director Designate of Chief Officer, Ministry CPI
Paul Parchment	Managing Director – NRA
Lois A. Hall	Executive Secretary - NRA Board of Directors

**Invitees:**

Mark Scotland	Special Projects Manager (SPM) – NRA
Ruth Massarella	Valuation Officer – Lands & Survey Dept.
Spencer Turner	Valuation Officer, Lands & Survey Dept.

**Absent:**

Charles Brown	Observer - Ministry CPI
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**1. Call to Order**

The Chairman called the meeting to order at 9:50am.

**2. Minutes of Previous Meetings**

- a. 11<sup>th</sup> July 2017 – signed off
- b. 26<sup>th</sup> July 2017 – reviewed

**3. Administration**

**3i. Proposed Legislative Review**

***Minutes of 11<sup>th</sup> July 2017***

No update provided:

***Minutes of 26<sup>th</sup> July 2017***

No response from the Ministry.

The Chairman suggested that for the next meeting the MD identify 2 – 4 major areas in the review e.g. Water Authority's challenging NRA implementing new arrangements re trench re-instatement that the review may need to address urgently.

Not considered.

**3ii. Financial Report – as of 30<sup>th</sup> June 2017**

***Minutes of 26<sup>th</sup> July 2017***

The CFO was invited to discuss this item. This is the Second Quarter Report 2017 and Financial Report combined. He advised that the NRA has adequate funding for proposed projects for the next 6 months. The CFO explained that while separate accounts have been opened for the depreciation funds and the post-retirement medical benefits fund, these accounts have not yet been populated due to issues being worked on with regard to his ability to monitor the accounts..

The Executive Secretary was directed to amend the minutes of 26<sup>th</sup> July 2017 to reflect the instructions to the MD to write to the Ministries with responsibility for Infrastructure and District Administration advising that the Board, having not received any response from either, had regrettably taken the decision write-off the outstanding account receivable of from 2010 of \$489,848.

The MD advised that he had sent the letters.

**3iii. Operational Performance Report – 01 April – 30 June 2017**

***Minutes of 26<sup>th</sup> July 2017***

Members are to review the Operational Report for the next meeting.

Not considered.

**3v. 2018 – 2019 Budget Preparation**

***Minutes of 26<sup>th</sup> July 2017***

The Chairman advised that the government has gazetted the budget schedule. The Strategic Policy Statement SPS is to go to the LA by August 21<sup>st</sup> and the budget by October 13<sup>th</sup> 2017.

NRA's Ownership Agreement is being done by the CFO. The MD is to compile a 24month Work Schedule (Service Output) for the Board to review.

After the SPS the next item for consideration would be what the Ministry would wish the Cabinet to fund through the EAs.

The priorities for EA's would be:

- to complete the LPH project to Smith Rd.;
- the funding of land acquisitions and reconstruction of collector roads e.g. Shedden Rd and North Church St;

- the proposed Elgin Ave to Eastern Ave connector with the NRA doing the design for this proposed project.

The NRA will also seek CI\$1.5M from the Ministry re the post-retirement medical benefits fund.

There was a short discussion of the *2018-2019 NRA Prelim Budget, PP; 31Jul17* presented by the MD. Queries were raised re. a few items and the MD asked to reconsider them. It was agreed that the Board would reconvene in the near future to give fuller consideration to the 2018-2019 budget.

#### 4. Planning

##### 4i. Linford Pierson Hwy widening – legal and compensation settlements

###### ***Minutes of 29<sup>th</sup> June 2017***

The Chairman advised that Sr. Crown Counsel had been requested on 23<sup>rd</sup> June 2017 to send the letter inviting TTHL to negotiate terms of compensation 'Without Prejudice'.

**Re Blk 20D Par 452 – Stephen Hawley & George Hawley** – The Board approved payment of CI\$28,746 payable to Stephen Hawley and CI\$1,387.50 to DDL Studio Ltd. The Board honours the access request as per NRA letter dated 4<sup>th</sup> May 2005, subject to the configuration of the access ('left off / left on') being subject to the approval of the NRA.

###### ***Minutes of 11<sup>th</sup> July 2017***

Sr. Crown Counsel has not indicated that a response has been received from TTHL with regards to the invitation for 'without prejudice' negotiations.

###### ***Minutes of 26<sup>th</sup> July 2017***

**Re: Blk 21B Par 3 – Allan, Ryan & Derek Thompson & Virginia Vabdergrift** – at NRA Board meeting held 23<sup>rd</sup> March 2017 the Board approved payment of CI\$58,806 to claim submitted representing all four land owners. Payment of CI\$750 to DDL Studio for professional fees was also approved. At the NRA Board Meeting held 10<sup>th</sup> May 2017 based on recommendation from Lands & Survey Dept. the Board approved payment of CI\$44,104.50 (total) to Allan V Thompson and Derek Ian Thompson plus payment of professional fees as agents DDL Studio was only able to contact two of the lands owners Allan & Derek Thompson, and the whereabouts of Ryan Thompson and Virginia Vabdergrift were unknown (believed to be overseas). The Board now agreed to accept the late Intent to Claim (Form A) from the son of Virginia Vabdergrift (deceased) based on recommendation from Lands & Survey Dept.

The Chairman advised that he spoke with Sr. Crown Counsel who indicated that she had not received any response from TTHL with regards to the invitation for 'Without Prejudice' negotiations.

The Chairman undertook to look at the feasibility of a s.3 notice only in respect of Phase 2.

The Chair confirmed that Sr Crown Counsel D. Lewis had received a response of 27<sup>th</sup> July 2017 from Chapmans o.b.o. the owners of TTHL accepting the invitation to engage in 'without prejudice' discussions, subject to certain assurances (copy circulated to members on 31 July 2017).

The Chair also advised the Board that he had provided a short briefing to the Minister on 08 August 2017. He had conveyed the importance of the Minister or Cabinet not engaging the proprietors while the NRA was seeking to bring them to the table.

The Board discussed a draft (circulated to members on 07<sup>th</sup> August 2017) for Sr. Crown Counsel to consider in responding to Chapmans and gave its approval. Chapmans will be provided with a revised copy of Figure 18 of the *Project Justification Report, Feb 2016*, showing that the alignment of Phase 2 has not changed and identifying the point of the phasing.

The Board considered the memo of 08<sup>th</sup> August 2017 from Sr. Valuer R. Massarella in respect of the offer to the First Assembly of God Church (block 20D, parcel 413).

The Board was unwilling to entertain the claim for \$163,500 + additional costs of approx. \$10K; professional fees will also be due. Instead, it authorised the L&SD to make an offer of \$100K inclusive of the additional costs but excluding professional fees.

**Block 20E, parcel 215 - Mr Hayman Ebanks** (revised 10Sept2017)

The SPM raised the matter of Block 20E, parcel 215 owned by Mr Hayman Ebanks, which had suffered a small loss (less than 0.01 acres) during the initial gazetting of the LP Hwy. Mr Ebanks had not claimed at the time but he suggested that in keeping with the Board's position of entertaining claims, it would be appropriate to allow Mr Ebanks to now do so.

The Board agreed to accept a late claim from Mr Hayman Ebanks.

**4ii. Esterley Tibbetts Hwy widening – compensation matters**

***Minutes of 14<sup>th</sup> June 2017***

A letter was received from S. Jackson (Attorney representing the Dilbert's) stating why the gazetting of the required section for the road was not legal as the proposed third lane will not be constructed now. A proposed design was shown indicating a deceleration lane over recently acquired properties to the south of the Dilbert's giving access to their properties via Webb Road.

The Dilbert's are requesting CI\$261,316 (for Blk 13D Pars 83 & 440). L&S provided a valuation of (CI\$91,325) for possible compensation payable. The NRA has estimated the cost of the construction of the access to be \$70K.

A decision as to how to proceed is dependent on the advice which Sr. Crown Counsel provides as to the viability of the claim by the attorney for the Dilbert's.

***Minutes of 29<sup>th</sup> June 2017***

Advice was received on 20th June 2017 from Sr. Crown Counsel re the legal representation received in respect of the Dilbert's claim. The response stated that sec. 26 of the Roads Law was not relevant in this circumstance and that sec. 3 (1) (a) and (2) have been complied with.

Given this advice but mindful of the risk of litigation and inherent delay, the Board considered:

- The amounts claimed by the owners of 13D83 and 13D440 – approx. \$260K;

- The amount of compensation deem justifiable by the L&SD – approx. \$90K;
- The potential cost of litigation – say \$80K;
- The cost of constructing access to Webb Rd over parcels recently acquired – approx. \$70K; and
- The value of the recently acquired properties – approx. \$200k.

The Board took the decision to have Sr. Crown Counsel respond to the 'Without Prejudice' communication offering the claimants the opportunity to build an access road over the recently acquired properties at their expense.

***Minutes of 11<sup>th</sup> July 2017***

Sr. Crown Counsel has been instructed to respond to the Dilbert's attorney offering an access via a decel lane over Crown parcels subject to the Dilbert's being responsible for the cost of construction.

***Minutes of 26<sup>th</sup> July 2017***

Sr. Crown Counsel has been requested to arrange a 'Without Prejudice' meeting the week of August 7<sup>th</sup> 2017 to discuss the offer of an access lane over Crown parcels which the Dilbert's would be responsible for construction This has been set for 8<sup>th</sup> August 2017. If the Dilbert's are not willing to accept this offer then the NRA should go ahead and take the land.

The Chair reported that member S. Panton, Dep. Chair G. Clarke and himself along with Sr. Crown Counsel D. Lewis, Sr. Valuer R. Massarella, MD P. Parchment and SPM M. Scotland had met with the Dilberts, their attorney S. Jackson and their consultant O. Uchi on 09<sup>th</sup> August 2017 (minutes pending).

The NRA proposal to provide a deceleration lane over block 14C, parcels 43, 18 and 49 exiting onto Webb Rd and providing direct access to block 14D, parcel 83 had been rejected. The proposal assumed that the owners of block 14C, parcel 83 and block 14C, parcel 440 would be willing to collaborate on an arrangement for the former to provide access to the latter but the owners of block 14d, parcel 83 had refused to participate in such an arrangement.

The owners of the parcels had tendered a sketch proposal which would involve them meeting the cost of paving a portion of the future third lane to serve as a deceleration/acceleration lane for a shared access from the ETH at the boundary between block 14C, parcel 83 and block 14C, parcel 440. The owners had suggested that such an access would be no different from that afforded to Camana Bay from the new ETH immediately north of the tunnel.

While Camana Bay had secured access points to the ETH through formal agreements, and notwithstanding that the Board did not look favourably on the layout of some of those accesses, the Board resolved that it was not prepared to extrapolate those provisions to properties which had no right of access to the ETH. The Board took the decision to review the claims for compensation by the proprietors of the parcels and make a revised and final offer of compensation without any provision of access to the ETH.

The Board considered the *Summary of Claims and Considerations - Block 13D, parcel 83 (A/C Accessories) and Block 13D, parcel 440 (Distillery)*, 09 Aug 2017, produced by Sr. Valuer R. Massarella (copy attached) and agreed to make the following final offers:

**Block 13D, parcel 83:**

Options 2 (\$48,031) or Option 3 (\$16,675 + 1,472sf of land from adjacent block 14C, parcel 43); and

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**Block 13D, parcel 440:**

Option 2 (\$51,204).

It is estimated that professional fees for each property will be approx. \$4,500.

The Board reconsidered a claim from Palbert Holdings Ltd. in respect of block 13D, parcel 434 (BP 593 – ET Hwy) based on a memo of 07<sup>th</sup> August 2017 from L&SD.

The Board approved payments of:

\$37,026 for land taken;

\$4,761.25 for disturbance; and

\$1,612.50 for professional fees.

**4iii. Traffic simulation/forecasting model - update**

***Minutes of 29<sup>th</sup> June 2017***

The draft contract has been forwarded to Crown Counsel for review. No response received to date.

***Minutes of 11<sup>th</sup> July 2017***

The draft contract was reviewed and approved by Crown Counsel and forwarded to Whitman, Requardt & Assoc. (WRA). A response is expected this week.

***Minutes of 26<sup>th</sup> July 2017***

Whitman, Requardt & Assoc. (WRA) signed the contract 20<sup>th</sup> July 2017.

Not considered.

**4iv. NRA – Design Projects 2016-2020 – prioritisation**

***Minutes of 29<sup>th</sup> June 2017***

No update provided.

***Minutes of 11<sup>th</sup> July 2017***

As the current budget period expires December 2017, the Chairman advised the Board that he had asked the MD to liaise with the CFO at the Ministry, CPI, to provide a budget timetable with which the NRA could then synchronise its budget preparation.

The DMD advised that he had this morning received from the Ministry via email a list of proposed projects the Ministry would like to be done in the upcoming budget period. This email is to be forwarded to members.

***Minutes of 26<sup>th</sup> July 2017***

No update provided.

Not considered.

**4v. Shamrock Road vicinity of Hirst Rd – horizontal & vertical realignment**

***Minutes of 29<sup>th</sup> June 2017***

No update provided.

***Minutes of 11<sup>th</sup> July 2017***

To date no response received from the Roberts.

***Minutes of 26<sup>th</sup> July 2017***

No update provided.

Not considered.

**5. Operations**

**5i. Capital projects and district roads - July 2016 –December 2017**

***Minutes of 29<sup>th</sup> June 2017***

A spreadsheet was shown by the MD showing the different districts and the completed jobs in each district. The MD is to report on the potential value of work that the NRA can expect to complete using its own resources. It is possible that some of the work may have to be sub-contracted. The issue of flooding on Selkirk Drive was raised. The NRA needs to assess the situation and the cost to address it.

***Minutes of 11<sup>th</sup> July 2017***

No update provided.

***Minutes of 26<sup>th</sup> July 2017***

No update provided.

Not considered.

**5ii. Linford Pierson Hwy widening – design, gazetting & construction**

***Minutes of 11<sup>th</sup> July 2017***

Due to septic issues at one of the houses to be demolished, the owner (Ms. Lopez) moved in to the new house assigned to her even though a Certificate of Occupancy (CO) has not yet been issued. Final plumbing, electrical and building inspection are to be done and the CO is expected in two weeks. The Board asked that every effort be made to expedite these. The old house is to be demolished once received as the allowances for appliances and furniture have been paid over. Once the CO is granted, transfer is to be done as soon as possible so that utility accounts can be regularised.

Drain wells between the church and the new roundabout have been completed. Curbing work is now commencing and final base preparation and paving will follow.

CUC is currently fast-tracking their operations.

***Minutes of 26<sup>th</sup> July 2017***

The SPM reported that

- Paving is currently being done
- 75% of work by CUC completed – to remove old poles next week
- Certificate of Occupancy (CO) for both houses received last Friday

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- Old houses to be demolished – the big house by next week and waiting for owners to move out of the other one
- Transfers of ownership for the new houses initiated
- Quotation required for the wall by the two new houses and Min, CPI, to apply for approval from Planning Dept.
- Guardrail by new houses completed
- Wall at by Blk 20D Par 90 (at cost of CI\$14K) completed – compensation of CI\$10K not yet received by owner

Not considered.

**5iii. Esterley Tibbetts Hwy widening – design & construction oversight**

***Minutes of 29<sup>th</sup> June 2017***

The underpass is now open to traffic. Feedback on traffic control on the new roundabout has been received and the NRA to follow up.

***Minutes of 11<sup>th</sup> July 2017***

One minor accident has occurred on the new roundabout. Crews now working to finish the two (2) transitions i.e. Galleria roundabout and at the other end by Lawrence Blvd.

***Minutes of 26<sup>th</sup> July 2017***

The SPM advised:

- Island Paving doing paving today on the southbound carriageway.
- Work being done on the tunnel
- It was noted that the wires at the cross-walk were not functioning

Not considered.

**5iv. Crewe Road/Tropical Gardens upgrade**

***Minutes of 29<sup>th</sup> June 2017***

Work on this project has begun and is expected to be completed before the summer is over.

***Minutes of 11<sup>th</sup> July 2017***

A late Intent to Claim submitted for Blk 20D Par 435 was accepted as the owner did not receive the notice package from L&SD.

This project was gazetted in February and L&SD sent out notices to the registered addresses of the affected owners as per the Roads Law. L&SD has indicated that over 60% of the notices sent were returned but the NRA was not advised of this. The net effect has been that property owners were taken back by the attempt to commence the work and the start has been delayed.

It was suggested that in order to avoid this continuing to happen, it may be appropriate for the NRA to take on the responsibility to send out the notices that L&SD have prepared.

***Minutes of 26<sup>th</sup> July 2017***



**Re; Blk 20D Par 113 BP 598** – Sholey & Kenhugh Thomas, the Board agreed to accept the late Intent to Claim (Form A) from the claimant based on recommendation from Lands & Survey.

**Re: Blk 20D Par 95 BP 598** – EG & HC Ramirez the Board agreed to accept the late Intent to Claim (Form A) from the claimant based on recommendation from Lands & Survey.

The SPM updated that:

- drilling of wells mostly done
- NRA meeting with owners affected by the project completed
- Island Paving to do prep work for curbing with the NRA supplying crusher run

Not considered.

**5v. Crewe Rd/Smith Rd intersection – Proposed roundabout**

***Minutes of 11<sup>th</sup> July 2017***

Base work and curbing have started on this project. Work is expected to be completed in two weeks.

***Minutes of 11<sup>th</sup> July 2017***

The SPM updated that:

- Traffic diversion signs to be better anchored to prevent them from falling down
- Directional signs being done

It was suggested that a PR be done advising motorists how to use the new roundabout.

This project was done very well.

Not considered.

**6. Other Business**

**6i. CIAA/NRA Traffic Study – ORIIA Terminal Site & Adjacent Roads**

***Minutes of 11<sup>th</sup> July 2017***

The DMD was asked to confirm whether the final definition of the roadway in the vicinity of the CAAoCI development site had been agreed. It was suggested that if it was, the short section should be gazetted modifying the southern end of the Airport Connector (BP 588).

***Minutes of 26<sup>th</sup> July 2017***

No update provided.

Not considered.

**6ii. Legal action – Bodden Holdings Ltd.**

***Minutes of 29<sup>th</sup> June 2017***

The MD is to follow up with Crown Counsel if any response has been received from Etienne Blake.

***Minutes of 11<sup>th</sup> July 2017***

No update provided.

***Minutes of 26<sup>th</sup> July 2017***

No update provided.

Sr. Crown Counsel advised that she had received a response from Etienne Blake and would forward same.

**6iii. NRA Compound Plans**

***Minutes of 29<sup>th</sup> June 2017***

No update provided.

***Minutes of 11<sup>th</sup> July 2017***

No update provided.

***Minutes of 26<sup>th</sup> July 2017***

No update provided.

Not considered.

**6iv. Signage – Primary arterials**

***Minutes of 29<sup>th</sup> June 2017***

No update provided.

***Minutes of 11<sup>th</sup> July 2017***

No update provided.

***Minutes of 26<sup>th</sup> July 2017***

No update provided.

Not considered.

**6v. Landscaping of roundabouts**

***Minutes of 14<sup>th</sup> June 2017***

Members to review Draft Landscaping Policy/Guidelines.

***Minutes of 29<sup>th</sup> June 2017***

Mrs. M. Pandohie was invited to discuss the draft policy. The aim of the landscaping policy is to provide relevant guidelines and information for the NRA management to apply when making decisions in regards to the landscaping and maintenance of roundabouts and medians across the island.

Points to be included are: affording opportunities for entities to vie for the opportunity to enhance and upkeep an area; the granting of licences to business

applying to landscape roundabouts/medians, the term limits where applicable (new, renewable or not), type and height of vegetation used, signage, the issue of parking on the roundabout (e.g. Silver Oaks at an event at the Lions Centre), review of renewable terms for existing roundabouts which have become landmarks (e.g. CNB & Butterfield), maintenance and general upkeep and the standard at which they are to be kept, illumination at night and illuminating signs.

A list of all roundabouts and medians is to be included as an addendum. Mrs. Pandohie is to revise the draft policy for the meeting scheduled for July 26<sup>th</sup> 2017.

***Minutes of 11<sup>th</sup> July 2017***

Not due for consideration.

***Minutes of 26<sup>th</sup> July 2017***

Members were reminded to review the revised draft policy for discussion at the next scheduled meeting.

Not considered.

**6vi. Board Members**

***Minutes of 11<sup>th</sup> July 2017***

Director D Walton queried if the NRA will be paving the section of road off the Chrissie Tomlinson roundabout heading east to Spotts where there is a high incidence of drivers losing control of vehicles. The section will need to be surveyed and re-designed to ensure the issue is addressed.

The DMD advised the Board that friction tests had been done on the road surfaces on a section of North Church St (in the vicinity of Cayman Auto Diagnostics) and in Lower Valley (i.v.o. Ms Annie Rose Moxam's residence). Both showed low skid resistance and will also need to be dealt with.

The Chairman noted that Ms Lucille Seymour contacted him via email re the access point by Ocean Club as motorists are having difficulty accessing/exiting the compound. The NRA is to inspect and suggest/advise as to possible improvements.

It was suggested that the NRA approach Dale Crighton re the partnering in the provision of a parking area on the vacant property west of the Crighton household and safe pedestrian access for the annual house Christmas lighting decorations. The NRA is to reach out to Mr Crighton.

Director P (Andy) Bodden enquired on the purchase of the mowers required by the bush cutting crew. The Board approved the purchase of two zero turn mowers approximately \$13K for both. The purchase of a chipper is on hold for the MD's return.

Director S Panton suggested that if funds were not available for the proposed widening of Crewe Rd from Silver Oaks roundabout to Grand harbour

roundabout, efforts should be made to at least secure the right-of-way through a sec. 3 notice.

The DMD advised that the property adjacent to and south of King's currently has planning permission for a building setback only 20 feet from the existing right-of-way. The Board expressed its extreme disappointment that the Planning department and the Central Planning Authority continue to display no appreciation of the need for infrastructure development.

The DMD was asked to reach out to the property owner and explore the possibility of the plans for the site being re-configured.

The survey of the roundabout at King's (currently under control of CUC) is now complete and the design is being done for the proposed third lane to the roundabout.

Director G Clarke expressed an issue by the Mango Tree roundabout where motorists are using the right lane (coming from Foster's) to enter the roundabout then doing a complete circle to gain advantage over those in the left lane in accessing Crewe Rd.

He also raised the issue of flooding on the western end of the E-W arterial across from the Red Bay Sol service station; water stands on the inside lane going east. The NRA is to investigate the drains in this section.

Mr C. Brown (Observer Min CPI) advised that the NRA's proposed contribution to the Strategic Policy Statement SPS need to be completed by tomorrow. The Ministry also requires a list of roads and a rounded cost of road works today or at the latest tomorrow. The Board expressed its perplexity at the time lines associated with these requests as both the MD and the Director Designate of Chief Officer, Ministry CPI, had been in attendance at the last meeting on 29<sup>th</sup> June and neither had indicated that these submissions would be expected in less than two (2) weeks.

Mr. C Brown (Min CPI Observer) raised the issue of motorists turning right on to Elgin Ave when exiting Mid-Town Plaza (by CNB roundabout). The NRA is to look at restricting this movement.

Mr Brown also queried whether the NRA regulates the trenching within the roadway by various entities. He was told that the NRA does; he was reminded that enhancing the statutory provisions in this area is one of the major objectives of the long overdue legislative review (see item 3.i. above).

#### ***Minutes of 26<sup>th</sup> July 2017***

A visiting Doctor was involved in a fatal accident at the pedestrian crossing at the airport in vicinity of Andy's Car Rental. As it occurred on a public road, the RCIP wants the NRA to be the driving force in installing pedestrian safety measures. It is proposed that a speed table with sensors at the crossing be installed. The NRA has requested a traffic report from the RCIP. The MD is to follow up.

Director K Connolly noted that there is a manhole in the centre lane in the vicinity of Cost U Less. The MD advised that the road in that area has settled and now requires paving. Other sections in the area on the northbound section to West Bay also need to be paved. The MD is to follow up.

Director S Panton noted that the with the widening of the LPH and the proposed connector to Walkers Rd, Bobby Thompson Way could be widened on the west side (by Coco Retreat) by 6' to get a 86' ROW.

A survey for upgrading to three lanes of traffic on the section Silver Oaks to the Grand Harbour roundabouts was suggested with three lanes at the Red Bay roundabout with a third lane to South Sound. It is proposed that the NRA fund a traffic study/survey on how to improve traffic capacity between the Chrissie Tomlinson and Silver Oaks roundabouts, then request the Ministry to fund the proposed project.

The Chairman requested members to review copies of the revised Public Authorities Law (2017) for the next meeting.

The HR provided members with copies of the NRA Staff Handbook and Office Policies Manual for review and approval.

Not considered.

**6a. BP 138 - Farm Road – Request for water**

***Minutes of 14<sup>th</sup> June 2017***

No update provided.

***Minutes of 29<sup>th</sup> June 2017***

Costing for surveying done for this proposed project and the MD is to follow up.

***Minutes of 11<sup>th</sup> July 2017***

The DMD advised that the survey about 6,000 linear feet of Farm Road from John McLean Drive to just north of the Water-Authority reservoir is expected to be completed by this Thursday. The PCM can be done once the survey is completed.

***Minutes of 11<sup>th</sup> July 2017***

No update provided. PI check with Ed on this.

Not considered.

**6c. Concrete pavement investigation**

***Minutes of 29<sup>th</sup> June 2017***

No update provided.

***Minutes of 11<sup>th</sup> July 2017***

The Chairman reminded the Board of the directive given to the NRA management on 22<sup>nd</sup> February 2017 to develop a system to allow the NRA to properly consider proposals for concrete pavements vs. hot mix asphalt

pavements. He had written to the proponent of concrete pavements, Mr Kent McTaggart, and informed him of the NRA's intention to develop a methodology to objectively entertain proposals for concrete pavement and indicated that it was hoped that the work would be completed by end of June 2017.

Not surprisingly, Mr McTaggart had inquired on 30<sup>th</sup> June whether the work was complete, cc'ing the Minister and T. Hydes.

He had asked the MD on 30<sup>th</sup> June to provide a draft response to Mr McTaggart. The MD had seemingly referred his e-mail to SE Edison Jackson. E. Jackson provided a draft which the Chairman required he edit to acknowledge that very little progress had been paid and to apologise on behalf of himself and the MD. He also required E. Jackson to respond to Mr McTaggart and those cc'ed.

The Chairman expressed his extreme annoyance and frustration in the way the matter has been handled.

DMD informed the Board that E. Jackson has reached out to him and he is now assisting him.

***Minutes of 26<sup>th</sup> July 2017***

No update provided.

Not considered.

**6e. BP - Blk 14CF Par 97 – McField Lane – Sonia Linwood**

***Minutes of 23<sup>rd</sup> March 2017***

This is a long outstanding compensation claim (submitted 2003) of which the offer by the VEO (Lands & Survey) was not accepted by an agent acting on the claimant's behalf. The claimant now wishes to accept the offer made in 2003 and states that the agent had no authority to act on their behalf.

The MD is to follow up to see if a sec. 6 declaration was done for this road.

***Minutes of 12<sup>th</sup> April 2017***

As no s.6 was done the MD is to check if any work was done in this area.

***Minutes of 26<sup>th</sup> April 2017***

No update provided.

***Minutes of 10<sup>th</sup> May 2017***

No update provided.

***Minutes of 25<sup>th</sup> May 2017***

No update provided.

***Minutes 14<sup>th</sup> June 2017***

Item not considered.

***Minutes of 29<sup>th</sup> June 2017***

No update provided.

***Minutes of 11<sup>th</sup> July 2017***

No update provided.

***Minutes of 26<sup>th</sup> July 2017***

No update provided.

Not considered.

**6f. Compensation Claims**

***Minutes of 26<sup>th</sup> July 2017***

**Re: 14D 283 & 14C 301 (now classified as 14C 356) BP 431 PCM 297 –**  
Thomas Russell Way widening - Jacques Scott Ltd

The Board approved to pay CI\$125,895 to Jacques Scott & Company Ltd for land taken from the two parcels and CI\$2,475 payable to Andrew Keys Ltd for professional fees.

**Re: 13D 119 (Violet Watler)) BP 574 – Godfrey Nixon Way widening**

The Board approved to pay CI\$6,725 to the claimant for land taken and a valuation report; and CI\$4,612.50 payable to JEC Property Consultants Ltd. Ltd for professional fees.

**6g. Breakers/Pease Bay Project**

***Minutes of 11<sup>th</sup> July 2017***

This re-surfacing has commenced from the western end of the work done last year back to just west of Moon Bay Condos in Pease Bay. The Board expressed disappointment that:

- it had not been notified;
- property owners had not been notified by the NRA prior to the work commencing; and
- the milling and paving work was being done first rather than the preparation of the shoulders meaning the shoulder work will be less efficient because of the constraints of a fresh pavement and property lines.

The Board wishes to know the estimated cost of paving and shoulder works as the road has a 50' ROW as declared by BP9; there are significant areas where this width is not readily available and will need to be secured.

***Minutes of 26<sup>th</sup> July 2017***

No update provided.


Not considered.

**7. Date of next meeting**

The Board agreed to hold an E.O. meeting on 16<sup>th</sup> August 2017 to deal with the 2018-2019 Budget in particular and other items not considered on the agenda.

The next regular meeting is scheduled for 23<sup>rd</sup> August 2017.

The meeting adjourned at 1:27pm.

Signature   
Chairman of the Board  
Confirmation of minutes:  
Date: 13 Sept. '17

Signature \_\_\_\_\_  
Executive Secretary  
Seconded: Confirmation of minutes  
Date: