
**Minutes of the Three-Hundred & Fifty Six
Meeting of the Board of Directors
held via telephone conference call,
on Wednesday 11th May 2022 at 10:00 a.m.**

Present were:

Alric Lindsay	Chairman
Stanley Panton	Director, Deputy Chairman
Anna Peccarino	Director
Paul 'Andy' Bodden	Director
Heidi Hunte-Webster	Director
Kelvin Dixon	Director
Dane Walton	Director
Troy Whittaker	Director
Edward Howard	Director (ex officio-non-voting) (MD)
Faith Powery	Executive Secretary
Tristan Hydes	Director, Designate of Chief Officer, PAHI (ex officio-non-voting)

Apologies:

Barry Martinez	Director
----------------	----------

Invitees:

Mark Scotland	Special Projects Manager, SPM
Uche Obi	Chief Valuation Officer

1. Call to Order

It was resolved that, notice of the meeting having been circulated to all directors and that, a quorum being present, the meeting was duly constituted.

2. Ratification of Previous Minutes

It was resolved that the minutes for April 21st 2022 be approved, confirmed and ratified with such grammatical and other changes as discussed in the meeting and such further changes to be sent by Director Hunte-Webster.

3. Matters Arising from the Previous Minutes

NRA Audit - CFO Bush noted that the NRA received a clean audit opinion for the NRA Audit. However, at 11:50 p.m. on 30th April 2022, the Actuary changed some of the figures impacting the audited financial statements. The NRA was then able to sign off on May 4th 2022.

It was noted by the CFO that the foregoing would not result in a change to the Auditor's Opinion, but a quality check of grammatical errors would be done before the document was available to the public.

The Chairman noted that, since the draft audited financial statements were provided to the Board only a few days before filing deadlines, the Board would like the CFO to provide the draft financial statements to the Board at least two weeks prior to the filing deadline for the 2022 audit. In addition, the Board would like to meet with the auditors at the planning stage for the 2022 audit. CFO Bush was therefore requested to schedule a review two weeks prior to the deadline of the next audit. The Executive Secretary was requested to set up a reminder in the calendar closer to the date.

Special Purpose Vehicle – The Chairman noted the issue with post retirement reserves not being separated from NRA's general pool of assets and CFO Bush was asked to follow up on a Special Purpose Vehicle (SPV) for this purpose and revert to the Board with the CFO's findings.

3 Year Strategic Operational Plan – The Chairman asked MD to amend the 3-year strategic operational plan to be approved at the next meeting.

Preliminary District Roads schedule – It was noted by the MD that the NRA Preliminary Districts roads schedule was earmarked for \$2 Million and this list includes items sent by MPs to the MD. It was noted that the list was long and the NRA would need more funds to complete. The Chairman reiterated to the MD that the NRA cannot take direct instructions from MPs and the NRA can only be directed by the Board or a Ministry directive.

Community Meetings – Details for the upcoming community meetings were noted for the Hon. Kathy Ebanks-Wilks, West Bay Central MP, the Hon. Andre Ebanks, West Bay South MP, Ms. Heather Bodden, Member of Parliament for Savannah and the Premier Hon. Wayne Panton, will be announced once the venue, dates and times are confirmed. The NRA will attend those meetings in order to provide an update on NRA projects.

Publish Routine Roads Maintenance schedules for drains, district roads, capital projects. It was noted that Transportation Planner, M. Pandohie along with the Human Resources Manager, have been made aware to have the road maintenance schedules for drains, district roads and capital projects published on the NRA website.

Director Panton inquired if the Board can have clarity of the processes in reference and if the MD requires additional manpower or resources, the MD should let the Board know. The MD estimated one month to get the information and have it published on the website. MD Howard will give the Board a definitive confirmation tomorrow, Thursday 12th May, on additional resources needed.

4. Status of COVID19 at NRA

MD Howard noted that as of May 11th 2022, there were zero active positive cases.

5. Major projects update

LPH- Phase 2 Widening- It was noted that there is a temporary layout on the Linford Pierson Highway. It was noted that the motoring public has noticed a huge difference in the flow of traffic coming from the eastern end of the island. CUC will install additional lighting for NRA and construction will continue up to Smith Road to the Horse Ranch.

E/W Arterial/Hirst – It was noted that the intersection design is ongoing, the EIA (Environmental Impact Assessment) tenders are in, the Department of Environment reviewing and assessing the tenders. SPM Scotland suggested the Board may want to consider which 6 lane widening should be done first as Agnes way to Silver Oaks backs up.

CUC RAB-SPM noted that Project Manager will get a schedule for the CUC roundabout upgrade.

Airport Connector Road (ACR) – SPM Scotland noted that there's a business case for the Airport Connector Road where the tenders can be reviewed. The closing date is at the end of May for the tenders. Further updates to the ACR are the tendering for the culvert installation, the final base preparation and the paving and stripping.

The Gazette connection from Allie B Drive to Seymour Road – DCO Hydes confirmed the Ministry has received the approval for the paperwork.

Access to Burkes Property (PPP) - It was noted that the update to the Burkes property is that there is now approval as the Section 6 has been published.

Godfrey Nixon – SPM Scotland advised that the Godfrey Nixon roadworks is pending compensation claims before moving forward.

Water Authority – SPM Scotland confirmed that he is working with the Project Manager and they are following up with Water Authority with regards to current projects.

Seaview Road, East End- MD Howard was asked to follow up with Senior Engineer, Edison Jackson on the road project on Seaview Road and give an update to the Board.

Bodden Town Hurricane Shelter - DCO Hydes noted that the Ministry is preparing a Cabinet paper to seek funding.

Eclipse Drive – Completed

Director Panton queried about the costing for expanding the ETH from the ACR roundabout to the Butterfield RAB to 3 lanes before the next Budget cycle. Director Panton also asked SPM Scotland to get the cost for expanding Hurley Merren Blvd. from the Prospect RAB to the Chrissie Tomlinson RAB to 3 lanes Director Panton further requested SPM Scotland to provide the cost of expanding the E/W arterial to 2 lanes from Poindexter to Hirst Road in both directions.

6. *NRA Hurricane Preparedness*

MD Howard presented the 2022 Hurricane Preparedness plan. It was noted that NRA has a continuity of Operations Plan and works closely with PWD on securing Government premises and resources.

Hazard Management Cayman Islands (HMCI) has been identified to coordinate with the private sectors on using their resources for post disaster clean up.

The NRA Hurricane Operations 2022 plan covered:

- *The Continuity of Operations Plan and what to expect*
- *PWD/NRA Shuttering Operations*
- *NRA serving on the Initial Clearance and Debris Management Subcommittee*
- *NRA serving on the Damage Assessment Subcommittee*

In an effort to protect the NRA machinery and equipment, Director Panton suggested that the NRA Fleet could be secured at the Cayman Islands Government Agricultural Ground. MD Howard noted that the NRA Equipment list is being worked on for the 2022 Hurricane Season.

MD Howard shared that he will share the feedback from the Board with the Minister of PAHI on Monday 16th May 2022, to discuss the initial clearance and debris Management Subcommittee.

The Chairman suggested to MD to follow up with HMCI as well to ensure that all parties are aware of their roles in the event of an emergency or disaster.

7. Progress with drains

The Chairman formally moved the motion for the drain schedule to be maintained on the NRA Website. Director Panton seconded this motion.

MD Howard was requested to get the information to the Board by the next meeting on the NRA Resources Schedule.

After discussion and approval of the motions, it was resolved that:

1. Subject to resources being available, the NRA formally implement and publish a quarterly drains cleaning schedule to ensure that drains on public roads are maintained on a periodic basis throughout Grand Cayman.
2. The NRA further its discussion with the Department of Environment, Water Authority and the Ministry of Infrastructure and to develop a formal written proposal to make available additional facilities for treatment of water and other particles removed from drains in order to ensure continued safety of the environment.

8. Settlements/Claims updates (valuations, etc.)

Redacted Section 23 a.

Prior to the discussion, Director Walton and Director Whittaker recused themselves from the meeting and were put into the ZOOM waiting room due to conflict of interest with the discussion pertaining to the Redacted Section 23 a.

Lands and Survey gave an update on the professional fees for approval in the amount of KYD\$ Section 23 a. for the Aura Development S. 23.a Parcel S.23.a.

After discussion, it was resolved that, reliance having been placed on the work and expertise of Lands & Survey to consider approval, the professional claims for S. 23.a in the amount of KYD\$S. 23.a be approved.

Section 23. a, Block S.23.a Parcel S.23.a

Lands and Survey received the Professional Fees for Mrs. Section 23. a property, Block S.23.a Parcel S.23.

After discussion, it was resolved that, reliance having been placed on the work and expertise of Lands & Survey to consider approval, the S.23.a Professional fees of KYD\$S.23.a along with the associated cost for moving, which is to be reviewed for the breakdown of the costs associated, be approved

The Chairman made a motion that the NRA take steps to formally enter properties in order for the claims payment processes to be concluded.

After discussion and approval of the motion, it was resolved that, subject to the provisions of the relevant Act, where any party is waiting for the NRA to formally enter their property in order for the process of settling claims to commence and/or conclude, the NRA take reasonable steps under the relevant Act within 30 calendar days of this board meeting to effect NRA's formal entry into the relevant properties in order for the process of settling claims to commence and/or conclude, including the commencement of arrangements to pay out relevant sums agreed between the NRA and the relevant party or by the Assessment Committee (as the case may be).

9. Enforcement Notices

The chairman proposed a motion that, where the NRA becomes aware of a matter that requires an enforcement notice to be issued under the relevant Act, the NRA take steps within 14 calendar days of becoming aware to investigate whether an enforcement notice should be issued and if an enforcement notice should be issued, the NRA shall issue the enforcement notice within 14 calendar days of the commencement of the NRA's investigation of whether an enforcement notice should be issued and cause such enforcement notice to be published on the NRA's website simultaneous with the issuance of the enforcement notice.

After discussion, it was resolved that the motion be deferred until the Board has sufficient information regarding any outstanding matters in connection with enforcement notices.

10. Dump Trucks

The chairman noted the motion to address dump trucks going at a high speed and being overloaded.

After discussion and approval of the motion, it was resolved that, in connection with the NRA's responsibility under the National Roads Act for the administration, management, control, development and maintenance of public roads and related facilities, which includes the protection of public roads and related road works, the NRA recommend to the Ministry that a proposal be made to Parliament to regulate the weight and volume of the loads carried by the dump trucks and that a weigh station be implemented, including fines and penalties for breaches.

11. Accident "black spots" and "dangerous curves" signage

The chairman noted a motion to ensure relevant dangerous curve signage is erected in relevant areas.

After discussion and approval of the motion, it was resolved that the NRA liaise with relevant agencies and install within 120 days of this board meeting such dangerous curve signs, traffic calming devices and other warnings to increase the awareness of these areas for users of public roads.

12. Use of public roads for utilities

The chairman proposed a motion that the NRA commence a feasibility study to determine whether the NRA should institute a fee for the use of public roads by utility providers.

After discussion and approval of the motion, it was resolved that the NRA commence a feasibility study to determine whether the NRA should institute a fee for the use of public roads.

The Chairman proposed a motion to institute a fee payable by utility providers to the NRA to utilise public roads.

After discussion, it was noted that regulatory approval may be required to institute a fee arrangement and, as such, the motion to institute a fee arrangement was been abandoned and deferred to the legal subcommittee.

13. Any other business

Previously discussed and approved, the Valuation Subcommittee members are:

- o Director Stanley Panton (Stand-in) for the avoidance of doubt*
- o Director Heidi Hunte-Webste*
- o Director Kelvin Dixon*
- Director Anna Peccarino*
- Director Dane Walton*
- Director Paul Andy Bodden*

That the quorum of the meeting be set at three people.

Signage by Boatswain Bay Presbyterian Church

Director Hunte-Webster noted that she was thankful that the sign by the Boatswain Bay Presbyterian Church had been erected.

14. Date of Next Meeting

The Chairman noted that the next board meeting will be May 25th 2022.

There being no further business, the meeting was adjourned at 3:00 p.m.

Aluc Indry

Chairman of the Board
Confirmation of minutes



Executive Secretary
Seconded: Confirmation of minutes

