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**Minutes of the Three-Hundred & Fifty Nine  
Meeting of the Board of Directors  
held via telephone conference call,  
on Wednesday 29<sup>th</sup> June 2022 at 10:00 a.m.**

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**Present were:**

Alric Lindsay	Chairman
Stanley Panton	Director, Deputy Chairman
Anna Peccarino	Director
Paul 'Andy' Bodden	Director
Heidi Hunte-Webster	Director
Kelvin Dixon	Director
Dane Walton	Director
Troy Whittaker	Director
Edward Howard	Director (non-voting) (MD)
Faith Powery	Executive Secretary
Jason Azan	Policy Officer (non-voting)
Tristan Hydes	Director, Designate of Chief Officer, PAHI (ex officio-non-voting)

**Apologies:**

Barry Martinez	Director
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**Invitees:**

Uche Obi	Chief Valuation Officer, Lands and Survey
Mark Scotland	SPM (Special Projects Manager)

**1. Call to Order**

It was resolved that, notice of the meeting having been circulated to all directors and that, a quorum being present, the meeting was duly constituted.

**2. Ratification of Previous Minutes**

It was resolved that the minutes for June 11<sup>th</sup> 2022, be approved, confirmed and ratified with such grammatical and other changes as discussed in the meeting.

**3. Matters Arising from the Previous Minutes**

The Matters Arising from the Minutes of June 29<sup>th</sup> 2022 are as follows:

*HR Update* – MD Howard noted that:

- in order to be compliant with core Government salaries, NRA will have to align their salary grades with core government

- Consultants of the Portfolio of the Civil Service carried out an independent evaluation and analysis of all positions for the NRA. The recommendations from that analysis were recently received and accepted by the Managing Director for implementation.
- job descriptions would need to be reviewed again in order to align with the new changes to be implemented along with the planned CoLA that will also be implemented
- The three (3) significant changes to be taken by NRA will be the modification to job descriptions following the job evaluation results; movement of wage employees to salary, aligning positions to the corresponding grades on the scale and lastly implement the salaries scale.
- All NRA employees will transition to the Civil Service salary scale. The transition to the Civil Service salary scale has resulted in an increased salary for employees. No staff will have their salary reduced, even if they're currently paid more than a salary grade associated with their position.
- The Chief HR Officer will issue staff with a copy of their new job description and updated employment contract along with hosting of meetings in the coming weeks to address specific questions or concerns as well as provide guidance on how to manage this transition
- There is a planned NRA Staff Meeting at the South Sound Community Centre on Thursday 30<sup>th</sup> June 2022. The staff have already been notified of the meeting but will be updated of the implementation of Section 47 of the Public Authority's Act, Section 47 (3) of the Act mandate. The Act states that "All Public Authorities shall use the same salary scale as determined by Cabinet and all jobs shall be evaluated by the same job evaluation methodology.
- it is intended that the changes that be implemented in September 2022

In response to MD Howard's presentation, the Chairman noted that, according to the comments from the Office of the Auditor General, if the NRA waits until September 2022 to comply with the Public Authorities Act, the NRA will be in ongoing breach of the Public Authorities Act.

The Chairman therefore proposed that, in order to comply with the recommendations of the Office of the Auditor General, the NRA immediately comply with the Public Authorities Act rather than wait until September 2022 when the COLA was planned.

After discussion, the Board unanimously agreed that the NRA must immediately comply with the Public Authorities Act rather than wait until September 2022 and instructed MD Howard to ensure such compliance for the NRA.

### ***Legal Opinions***

MD Howard noted that NRA staff employed and contracted prior to 2004 from PWD to NRA, are considered legacy employees. Their contracts were reviewed to ensure there were no loopholes.

The Chairman proposed that a legal opinion be obtained from Legal Counsel to determine how to approach the staff that transitioned to NRA from PWD versus new staff that joined the NRA after the transition.

MD Howard noted that NRA would also reach out to the Public Pension to seek advice on how to invest the funds in a Special Purpose Vehicle, which has been set aside for the legacy employees.

The Chairman proposed that NRA should wait on the legal opinion to ensure that NRA has the appropriate information to proceed.

### ***Water Trucks***

The Chairman noted that, since the Water Authority no longer allows the NRA to have drainage water treated at the Water Authority treatment facility, the NRA would need to arrange its own water treatment facility or arrange additional designated areas to offload the water collected from the drains in a safe and sanitary manner.

Regarding this, MD Howard noted that, after liaising with government agencies, four (4) sites had been identified. These were all crown parcels.

The Chairman suggested that the safe disposal and treatment of drainage water could be a topic of discussion for the NRA representatives to discuss on the upcoming radio show.

### ***Mary Mollie Hydes Road***

MD Howard highlighted the recent improvements completed on Mary Mollie Hydes road. Director Panton noted that area by the Alfresco Restaurant, is not suitable for 2-way traffic to the Esso gas station.

#### **4. Status of COVID19 at NRA**

MD Howard noted that as of June 29<sup>th</sup> 2022, there was no active positive cases.

#### **5. Lands & Survey presentations of claims**

It was noted that, prior to the presentation of claims, the following persons recused themselves from discussions where there was an actual or perceived conflict of interest:

Director Bodden, Director Walton and Policy Officer Jason Azan.



The relevant persons having recused themselves, Chief Valuation Officer Obi (CVO) from Lands & Survey presented three claims for compensation.

CVO noted that recently, Lands and Survey have received a number of significantly higher professional fees from agents including the following:

**Block S.23.a Parcel S.23.a (Section 23.a [REDACTED])** – CVO noted that the invoice sent by Bould Consulting was approximately CI\$15,000. This amount included time spent appointing a QC from the UK to advise on the alleged trespass on the property and 4 hours spent by the agent reviewing the Roads Act.

After discussion, a motion was proposed that the CVO to seek legal counsel prior to paying out the professional fees to Bould as questions could be raised about payment of legal fees to overseas counsel when local counsel is available.

After discussion, the motion was approved and it was resolved that the CVO to seek legal counsel prior to paying out the professional fees to Bould as questions could be raised about payment of legal fees to overseas counsel when local counsel is available.

**Block S.23.a Parcel S.23.a (Section 23.a [REDACTED])** – CVO noted that Quayside the agent is not prepared to respond to Lands and Survey offer until they have confirmed Lands and Survey will pay the professional fees even though Lands and Survey have not been provided with a detail breakdown.

CVO noted that this puts the claimant in a difficult position as strictly speaking, they are responsible for any shortfall in the professional fees.

After discussion, it was resolved that Lands and Survey should prepared the necessary paperwork.

**Block S.23.a Parcel S.23.a (Section 23.a [REDACTED])** – CVO noted that Section 3 notice (Boundary Plan 605) published on 13th February 2017 indicated that less than 0.01 acres (435 square feet) was to be acquired from the western boundary of the subject property for the proposed road widening to Block S.23.a Parcel S.23.a, east of Beach Bay Road.

CVO noted that the Section 5 Notice (PCM 319) declaring the road public was published on 13th February 2017.

The amount claimed was CI\$86,000 which was based on the 2020 valuation report prepared by a private valuation firm on behalf of the claimant.

Based on the size of the parcel of 0.24 acres (10,454 square feet), the valuation equates to a rate per square foot of CI\$8.23.

CVO noted that, in the opinion of Lands & Survey, this figure is fair and reasonable and Lands & Survey have adopted it in their valuation.

Regarding the area, Lands & Survey were informed by the Survey section that the actual area lost was 384 square feet, therefore, the compensation due is CI\$3,160 (Three Thousand One Hundred and Sixty Cayman Islands Dollars)

After discussion and placing full reliance on the expertise of CVO and Lands & Survey in calculating the compensation, the Board unanimously approved the amount of CI\$3,160.00 for  
Section 23.a

**6. Major projects update (consultant to provide update and timelines)**

***LPH- Phase 2 Widening-*** It was noted that there has been good progress made due to the coordination with CUC and their crews working efficiently. Water Authority will be working in July to do their portion of the road improvement.

***E/W Arterial/Hirst Road Intersection-*** SPM Scotland noted that the horizontal/vertical design is ongoing.

***E/W Arterial Extension/Woodland Drive to Frank Sound-*** SPM Scotland noted that the Hydraulic and Hydrologic Study and Preliminary Design will commence in July 2022.

***E/W Arterial/To Woodland Drive –*** SPM Scotland noted works have been pushed back until October 2022.

***CUC RAB-***SPM discussed the accommodation works, installation of drainage wells and base preparation. The culverts at Grand Harbour need to be replaced. CUC will be doing works in the area in August 2022.

***CUC RAB /Kings Connector –*** SPM Scotland noted that we're now ready for the construction of the sub-base and commencing with works on the Kings Sports Centre Parking lot.

***Airport Connector Road (ACR) –*** SPM Scotland noted that preparation is being made for culvert installation in July.

***McField Lane Upgrades -*** SPM Scotland noted that the works were slowed down due to the rain. A temporary paving overlay/levelling course has been placed in the interim.

***The Gazette connection from Allie B Drive to Seymour Road –***Pending paperwork.

***Access to Burkes Property (PPP) -*** It was noted that the Section 6 has been published, construction will commence in July.

***Godfrey Nixon –*** SPM Scotland advised that the Godfrey Nixon roadworks have commenced with some curbing and guttering and accommodation works.

***Water Authority –*** SPM Scotland confirmed that he is working with the Project Manager and they are following up with Water Authority with regards to current projects.

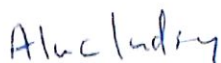
7. **Any other business**

*Fleet Subcommittee* – The Chairman of the Fleet Subcommittee, Director Whittaker, noted that we now have 2 Fleet Insurance Proposals. Director Whittaker has requested the Executive Secretary to send out the proposals to the Fleet Subcommittee members.

8. **Date of Next Meeting**

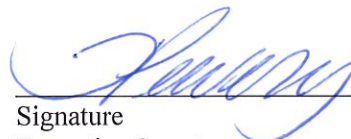
The Chairman noted that the next board meeting will be July 13<sup>th</sup> 2022.

There being no further business, the meeting was adjourned at 1:44 p.m.



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Signature  
Chairman of the Board  
Confirmation of minutes



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Signature  
Executive Secretary  
Seconded: Confirmation of minutes