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**National Roads Authority**  
**Minutes of the Three-Hundred & Third**  
**Meeting of the Board of Directors**  
**held in NRA Conference Room,**  
**370 North Sound Road, George Town, Grand Cayman**  
**Wednesday, 22<sup>nd</sup> January at 9:30 a.m.**

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**In attendance were:**

John Ebanks	Chair
Kenross Conolly	Deputy Chair
David Arch	Director
Joni Kirkconnell	Director
Dane Walton	Director
Paul Bodden Jr.	Director
Edward Howard	Acting Managing Director
Priscilla Jackson	Executive Secretary
Mark Scotland	Senior Project Manager
Tristan Hydes	Representative of Chief Officer, Ministry CPI

**Apologies:**

Nedra Myles	Director
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**1. Call to Order**

***Minutes of the 4<sup>th</sup> December 2019***

The Chair called the meeting to order at 9:58am.

***Minutes of the 8<sup>th</sup> January 2020***

The Chair called the meeting to order at 9:47am.

***Minutes of the 22<sup>nd</sup> January 2020***

The Chair called the meeting to order at 9:50am.

**2. Minutes of Previous Meetings**

- a. Minutes of 4<sup>th</sup> December 2019 - signed off
- b. Minutes of 8<sup>th</sup> January 2020 – for confirmation & sign off

**3. Administration**

**3i. Proposed Legislative Review**

***Minutes of the 4<sup>th</sup> December 2019***

AMD mentioned as per the last meeting we have partially completed the review of the NRA Law and the Roads Law, and he is confident of the proposed amendments. He also mentioned he will prepare instructions in January 2020 for the Board to review and once approved will forward to Ministry CPI for further review.

***Minutes of the 8<sup>th</sup> January 2020***

The AMD confirmed we are at the beginning stage of amendments to the NRA Law and the Roads Law. The ES shared with members via email the drafted proposal to both Laws, AMD advised the Board to read through the information binder distributed by the ES and decide on a future date in which to

discuss the subject matters. DCO Hydes confirmed that the amendments will need to be reviewed and approved by the Board before submitting to Cabinet for approval.

*Minutes of the 22<sup>nd</sup> January 2020*

No update given however, the ES will provide hard copies of the drafted proposal of both Laws to each member.

**3ii. Staff COLA**

*Minutes of the 8<sup>th</sup> January 2020*

The AMD mentioned to the Board that the Government has announced the 5% Cost of Living Allowance “COLA” for Civil Servants which will take effect of January 1<sup>st</sup> 2020. The Board heard from NRA CFO who confirmed that NRA is able to fund the 5% increase. The CFO noted that the COLA will increase the annual payroll by \$243K.

The Board gave approval for management to apply the COLA as requested pending the official Cabinet approval as is required under section 48 (1) of the Public Authorities Law (PAL) 2018.

*Minutes of the 22<sup>nd</sup> January 2020*

The AMD mentioned Cabinet approval is still pending; once approved the NRA will award wages retroactive to January 2020.

**4. Planning**

**4i. Linford Pierson Hwy widening – legal and compensation settlements**

*Minutes of the 28<sup>th</sup> August 2019*

The Chair shared with members an updated Action Plan as of Friday 23<sup>rd</sup> August (copy attached). He confirmed there was a meeting yesterday, 27<sup>th</sup> August with A QS from PWD, SVO Watson, SPM and AMD.

Director Hydes confirmed that Minister Hew is open to the possibility of rezoning property in the vicinity of this phase.

Section 17

*Minutes of the 22<sup>nd</sup> January 2020*

No update given.

**4ii. Traffic simulation/forecasting model – Recruitment of Traffic Engineer**

*Minutes of the 20<sup>th</sup> November 2019*

The AMD confirmed that the position will be re-advertised however; NRA will be amending the job description as a review of the previous list of applicants demonstrated that the advert needed to specify both a high level of proficiency and recent practical experience in the use of PTV Software. The pool of applicants received in the initial recruitment contained persons with only limited knowledge of the software NRA utilizes for its traffic model.

*Minutes of the 4<sup>th</sup> December 2019*

The AMD confirmed there was no update and he will follow up with the CHRO.

*Minutes of the 8<sup>th</sup> January 2020*

AMD confirmed the CHRO has advertised the position overseas sites and he will provide an update at the next scheduled meeting.

*Minutes of the 22<sup>nd</sup> January 2020*

The AMD confirmed that a few applications have been received. He is to follow up with the CHRO regarding the recruitment end date.

**4iv. Upcoming projects 2020 – 2021**

**a. ACR (Airport Connector Road) – Section 6**

*Minutes of the 4<sup>th</sup> December 2019*

AMD mentioned the proposed section from ACR to the future solid waste site (segment 1) will be subject to procurement for construction management services and for fill material. Procurement is expected to be completed by end of January 2020 with immediate start on the project anticipated for February 2020.

Construction costs for segment 2 is approximately CI \$2.3M.

Segment 2 of the project extends from near adjacent to the future solid waste site to Sparky Drive. This segment of road is however compromised given that the substratum consists of primarily silty marl material with insufficient structural integrity. The AMD advised that the two local structural engineering firms have reviewed the trial pit data for this segment and both concur that the current subsurface materials are not suitable for road construction and should be removed and replaced with rock fill subbase. The engineers also recommend the exploration of other non-traditional means of ground stabilization as alternatives. The AMD noted that he will solicit the help of an overseas firm in the exploration of alternative construction methods for segment 2 of the planned roadway.

*Minutes of the 8<sup>th</sup> January 2020*

SMP Scotland shared the proposal of the extension with the first phase, by using Sparky Drive to future solid waste management site and phase two from future solid waste management site to the ACR RAB. The priority is to start through the silty marl section as Water Authority is eager for this to be completed due to the current sewer line needing to be reconnected as the sewer line on the West Bay Rd is full to its capacity.

He confirmed Sparky Drive has already been gazetted and the design for the road is mostly complete.

Director Hydes requested the AMD to review David Foster Drive which has been gazetted. DCO Hydes mentioned that George Town Yacht Club "GTYC" has built their sidewalk approximately 10ft into the gazetted corridor. NRA is to review and advise whether this is acceptable.

*Minutes of the 22<sup>nd</sup> January 2020*

SMP Scotland advised that a public tender has been issued for construction management services for the Airport Connector Project – Phase 1. He also confirmed that tender submittal deadline is February 7, 2020 and the NRA expects to be able to commence work on the project by the end of February 2020.

Director Hydes mentioned he will follow up with Ministry, CPI Senior Policy Officer regarding the Section 6 gazette notice.



**b. East West Arterial (Hirst Rd to LookOut Gardens)- To be gazetted**

*Minutes of the 4<sup>th</sup> December 2019*

AMD confirmed the instructions were sent to the Ministry for the gazetting the first phase from Hirst Rd to connect to Woodland Drive. The AMD mentioned that the Board at its previous meeting had deliberated whether or not a traditional large roundabout should be constructed at the intersection of Hirst and E-W as it would adversely impact two existing residences immediately north and south of the alignment. Director Walton mentioned that a representative for the property owner (house north of the intersection) contacted him regarding the proposal and indicated that there were no objections on the part of the owner to NRA acquiring the residence to the north. AMD advised that he would discuss that revelation with his design staff and make a determination as to what intersection type should be built there.

*Minutes of the 8<sup>th</sup> January 2020*

SPM Scotland mentioned we are working on gazetting the corridor from Hirst Road to the Woodland Drive.

SPM mentioned he will be meeting with the property owner of 27D S.23 to discuss the extension proposal.

*Minutes of the 22<sup>nd</sup> January 2020*

SMP Scotland updated the Board on the NRA's latest intersection proposal for Hirst and E-W Arterial extension. The Board accepted the intersection layout. A discussion ensued about whether it was beneficial to expand the gazette line to include additional land take along the proposed corridor between Hirst Rd and the Woodland Drive area.

Director Arch suggested an additional 10ft on the south side to increase the road width.

SPM Scotland mentioned the next step will be for NRA to forward to L&S its recommendations for the processing the gazette of the roundabout including the additional 10ft expansion of the proposed corridor.

**Tomlinson Round-a-bout**

SPM Scotland mentioned the proposal for Tomlinson RAB is the same concept as we did for Red Bay RAB.

He confirmed he will meeting with Mr. Tomlinson to discuss the proposal. This proposal is allow the RAB's to have more capacity. SPM Scotland also mentioned that the interim schedule calls for the two lanes heading to the RAB to be completed by end of April 2020.

*Minutes of the 22<sup>nd</sup> January 2020*

No update given

**c. 6-Lane Widening – To be gazetted**

*Minutes of the 4<sup>th</sup> December 2019*

The AMD confirmed he and SPM spoke to the property owners who are affected by this project while we are awaiting the completion of the gazette. AMD also confirmed CUC is currently working on relocating the lines to the north bound side.

*Minutes of the 8<sup>th</sup> January 2020*

SMP confirmed the Grand Harbour RAB inner lane is now complete, there is curbing to be completed by the end of January on the east lane coming off of the RAB. This will allow it to be three lanes going east off the RAB. He mentioned the same concept that we did at the Red bay RAB will be done at the Grand Harbour RAB therefore, motorists exiting South Sound will have their own lane.

SMP confirmed the section from Red Bay RAB to Silver Oaks, west bound is being gazetted. The priority is to continue with the third lane form REB Bay RAB to South Sound exit.

SMP confirmed he has spoken to all property owners along this section including representatives for the small private cemetery. CUC will be moving the lines from the west bound to the east bound following the gazette approval.



*Minutes of the 22<sup>nd</sup> January 2020*

SPM Scotland mentioned that NRA is still awaiting the formal gazettal of the planned widening before it can commence work.

**d. LPH/Bobby Thompson Way – New alignment**

*Minutes of the 4<sup>th</sup> December 2019*

The AMD advised that NRA in liaison with the Ministry, is preparing a realignment of the proposed corridor to 1) avoid or minimize intended land take from the equestrian centre, and 2) reduce the area of take by the southern leg of the proposed roundabout at Bobby Thompson Way/LPH intersection. The NRA is optimistic that the revised alignment will be completed early to mid-January 2020 at which time NRA will meet again with majority landowners to present new proposals.

*Minutes of the 8<sup>th</sup> January 2020*

The AMD confirmed that engineering staff are still in the process of revising the RAB and it should be completed by end of January. SMP mentioned once completed we will look to meet with affected land owners.

*Minutes of the 22<sup>nd</sup> January 2020*

SPM Scotland shared two new realignment options with the Board; the Board reviewed and was in favour of the option labelled as "Option4". Both options presented result in the proposed LPH corridor being realigned so that there is zero proposed land take from Section 23.

SMP advised that the next step to be taken is to prepare a package and to meet with affected land owners in particular Mr Bobby Thompson to discuss potential claims and accommodation works.

The Board agreed to this.

**e. Gas Station ( ETH) Butterfield RAB (Block 14C Parcel 307)**

*Minutes of the 4<sup>th</sup> December 2019*

Section 17a

*Minutes of the 8<sup>th</sup> January 2020*

No update given.

*Minutes of the 22<sup>nd</sup> January 2020*

Section 17a

**f. Palmeri Garage on ETH (13D 345 – access request)**

*Minutes of the 4<sup>th</sup> December 2019*

The AMD mentioned that Attorney Sammy Jackson has requested to meet with the Board to discuss this proposed Garage. The Board confirmed they are still not in favour of granting access off the ETH.

SPM Scotland mentioned we sent the instructions over a year ago to gazette Greenwood Drive as a public road however; nothing was done as of today's date. Director Hydes stated he will follow up with the gazette.

*Minutes of the 8<sup>th</sup> January 2020*

No update given.

*Minutes of the 22<sup>nd</sup> January 2020*

Director Hydes mentioned he will follow up with L&SD on whether any further action has been taken towards the purchase of the property.

**g. Web Rd / Bronze Rd – Gazette**

*Minutes of the 4<sup>th</sup> December 2019*

No update given.

*Minutes of the 8<sup>th</sup> January 2020*

No update given.

*Minutes of the 22<sup>nd</sup> January 2020*

AMD advised that this item is with Ministry awaiting a Cabinet Paper for Section 3 & 5 gazette.

**h. Lissa Lane – Update**

*Minutes of the 4<sup>th</sup> December 2019*

Director Hydes will have an update at the next meeting.

*Minutes of the 8<sup>th</sup> January 2020*

Director Hydes mentioned the matter is returning to Court in the next few weeks.

*Minutes of the 22<sup>nd</sup> January 2020*

No update given.

**i. Frank Sound – Wall Encroachment (next to launching ramp)**

*Minutes of the 4<sup>th</sup> December 2019*

AMD mentioned he has inspected the wall and it has been slightly truncated and it is not as bad as was initially reported.

He mentioned the launch ramp is Crown property, The Crown property has sufficient width for the creation of a functional access/ingress however a small area of rock outcropping currently prevents this. The AMD advised that the NRA would add this to its lists of district works for 2020. The solution would be to trim down the rock in the driveway using a demo-hammer and prep and surface the area to provide a wider entry/exit with better turning radii and sight lines for boaters utilising the facility. Director Hydes asked whether installing a right turn lane at this junction would be feasible; The AMD replied that he will have his design team determine if it was feasible.

*Minutes of the 8<sup>th</sup> January 2020*

No update given.

*Minutes of the 22<sup>nd</sup> January 2020*

No update given.



**j. McField Lane**

*Minutes of the 22<sup>nd</sup> January 2020*

CVO Uche Obi was invited at 10:45am.

A discussion ensued concerning the best way forward with McField Lane which had proposed widening gazetted back in 2001. The concern from the NRA was that:

1. The take proposed by the original BP is a bit excessive at the intersection of Mary Street,
2. Because the BP is 20 years old compensation owed to the affected land owners would by law have to be accessed based on land values in year 2001 and not 2020.

CVO Uche Obi advised that a new Boundary Plan be issued that would adequately address both concerns. The Board agreed to this

Mr. Uche Obi left at 11:12am.

**k. Godfrey Nixon Way**

*Minutes of the 20<sup>th</sup> November 2019*

No update given.

*Minutes of the 4<sup>th</sup> December 2019*

No update given.

*Minutes of the 22<sup>nd</sup> January 2020*

CVO Obi confirmed that VO Spencer will provide an update re: ongoing GNW settlements at the next meeting.

**5. Operations**

**5i. District Roads – Selkirk Dr.**

*Minutes of the 20<sup>th</sup> November 2019*

The AMD mentioned we have paved a substantial amount of Selkirk Drive however; the end section will need to be completed in the New Year due to the section needing to be re-surveyed. Final paving of Selkirk Drive will be done in early 2020.

*Minutes of the 4<sup>th</sup> December 2019*

No update given.

*Minutes of the 22<sup>nd</sup> January 2020*

SPM mentioned that NRA completed most of Selkirk Drive last year but stopped at the northern end due to lacking definition of the boundaries from L&SD. He noted that once received from L&SD, NRA will proceed with the remainder of upgrades to Selkirk Drive.

AMD mentioned works manager Brian Chin Yee has met with some of the MLA's for West Bay and Bodden Town in regards to their preferences for district roads upgrades. The works manager is to prepare a spread sheet with the proposed roads for 2020 which will be provided at the next Board meeting.

**5ii. Quick Wins – Traffic Management Proposals – RCIP & NRA**

*Minutes of the 4<sup>th</sup> December 2019*

No update given.

*Minutes of the 8<sup>th</sup> January 2020*

No update given.

*Minutes of the 22<sup>nd</sup> January 2020*

No update given.

**6. Other Business**

**6i. Claims for Compensation**

*Minutes of the 8<sup>th</sup> January 2020*

VO Spencer Turner and CVO “Chief Valuation Officer” Uche Obi attended the meeting at 11am.

Director Hydes introduced the new CVO to the Board. The CVO and VO discussed the proposal extension from Wahoo Close to Godfrey Nixon of which properties have been approved for compensation and upcoming claimants. VO Turner is to provide the Board at the next meeting a status update of land claims and settlements.

CVO Obi left the meeting at 11:40am.

**A. BP591 Link from Godfrey Nixon to North Church Street**

Block: 14BG Parcel **s.23a** Claimant: **section 23a**

VO Spencer Turner presented to the Board a memo dated 7<sup>th</sup> January 2020 from L&SD recommending the settlement of the subject claim in the amount of CI \$195,880.00 broken down as follows:

Payable to Century 21	Affected land taken	CI \$194,880.00
Thompson	Professional fees	CI \$1,000.00
<b>Total</b>		<b>CI \$195,880.00</b>

The Board reviewed the recommendation from the L&SD and endorsed the proposed compensation

**B. BP591 Link from Godfrey Nixon to North Church Street**

Block : 14CF Parcels **section 23a**

VO Spencer Turner presented to the Board a memo dated 7<sup>th</sup> January 2020 from L&SD requesting an exchange of land. Parcels **section 23a** are expected to be an on-going claim for the losses suffered both residential and commercially as there is currently a restaurant on parcel **s.23**.

VO Turner mentioned the property owners are requesting to allow property 14CF **s.23** to be an offset for exchange of property 14CF **s.23** that is required for the proposed road.

VO is to revert to the Board with a report and figures on the land and the compensation cost.

VO Turner left the meeting at 12:10pm

*Minutes of the 22<sup>nd</sup> January 2020*

**A. BP592 Widening of Linford Pearson Highway:**

Block: 20D Parcel **S. 23a** Claimant: **Section 23a**

VO Spencer Turner emailed the ES to share with the Board a memo dated 15<sup>th</sup> January 2020 from L&SD recommending the settlement of the subject claim in the amount of CI \$6,583.50 broken down as follows:

Watler Holdings Limited	Affected land taken	CI \$3,921.00
DDL Studio Ltd.	Professional fees	CI \$2,662.50
<b>Total</b>		<b>CI \$6,583.50</b>

The Board reviewed the recommendation from the L&SD and endorsed the proposed compensation



**6ii. Board Members Requests**

***Minutes of the 4<sup>th</sup> December 2019***

Director Kirkconnell requested of the AMD whether something could be done to slow traffic in the area of the Montessori School on Crewe Road. The AMD noted that the TMP had very recently given consideration to having some pre-schools given formal school zone designations because of their proximity to high traffic roadways. The AMD indicated that the TMP had approved First Baptist and Montessori on Old Prospect Road for school zone designations and that he would recommend to the TMP that Montessori on Crewe Road also be given a 15 mph school zone designation.

Director Walton mentioned the pedestrian crossing Paradise Bar needs to be repainted and to replace the reflector lights. He also requested that the team inspect all crossings to ensure they are visible and to have bright pedestrian crossing signs.

***Minutes of the 22<sup>nd</sup> January 2020***

Director Arch mentioned that the Mango Tree and Crewe Rd RAB need to have the signage and road markers improved. The current markers are now gone and need to be replaced. He also mentioned the need for additional delineators heading east onto Crewe Road past Jose's Gas Station.

Director Walton mentioned the crosswalk by CIFEC has now been moved north to the public bus stop however, a small section of the old pedestrian crossing is still there and needs to be removed. He also mentioned the pedestrian crossings on the Waterfront on North and South Church Street needs to be repainted as they are very faint and hazardous.

Director Kirkconnell mentioned the pedestrian crossing by Corner's Restaurant and the pedestrian crossing at the intersection of Eastern Ave and Godfrey Nixon needs to be repainted.

Director Conolly has requested that we install the rumble strips at the RAB next to the Sir John A Cumber Primary School in West Bay.

**6iii. Miscellaneous Items:**

**A. Elgin Ave / Mango Tree Connector**

***Minutes of the 4<sup>th</sup> December 2019***

No update given.

***Minutes of the 8<sup>th</sup> January 2020***

No update given.

***Minutes of the 22<sup>nd</sup> January 2020***

No update given.

**B. Rear Driveway Access to Cayman Technology Centre**

***Minutes of the 4<sup>th</sup> December 2019***

No update given.

***Minutes of the 8<sup>th</sup> January 2020***

No update given.

***Minutes of the 22<sup>nd</sup> January 2020***

No update given.

### C. WB Road from Tunnel to Hyatt Bridge – Cayman Water Company

#### *Minutes of the 22<sup>nd</sup> January 2020*

SPM Scotland shared with the Board a quotation from Section 23a that was requested by Cayman Water Company for Hot Mix Asphalt road reinstatement from north of the WB tunnel to the Hyatt Bridge.


SPM noted that NRA had been negotiating with CWC over the cost of HMA reinstatement of the recent trench works on West Bay Road. SMP explained that as per 'NRA 608 Specification for Trenching and Reinstatement' any trench completed on HMA road that is more than 3' wide the entire lane needs to be repaved. (12ft wide per lane). CWC noted that the cost of reinstatement as a result of this requirement was approximately \$102,000. SPM explained that after a few rounds of negotiations CWC agreed to a proposed 50/50 split of the reinstatement costs with NRA. SPM was seeking the Board's approval of this proposed arrangement.

The Board agreed to split the cost 50/50 with Cayman Water Company. (NRA's estimated cost \$51,000)

#### 7. Date of next meeting

Next scheduled meetings to be held on February 5<sup>th</sup> & 19<sup>th</sup> 2020 for regular meetings and February 12<sup>th</sup> 2020 for the Road Tour.

There being no further business, the meeting was adjourned at 12:47pm.

Signature   
 Chair of the Board  
 Confirmation of minutes  
 Date:

Signature   
 Executive Secretary  
 Seconded: Confirmation of minutes  
 Date: 5 FEB 2020