
**National Roads Authority
Minutes of the Three-Hundred & Forth
Meeting of the Board of Directors
held in NRA Conference Room,
370 North Sound Road, George Town, Grand Cayman
Wednesday, 5th February at 9:30 a.m.**

In attendance were:

| | |
|-------------------|---|
| John Ebanks | Chair |
| Kenross Conolly | Deputy Chair |
| David Arch | Director |
| Joni Kirkconnell | Director |
| Dane Walton | Director |
| Paul Bodden Jr. | Director |
| Edward Howard | Acting Managing Director |
| Priscilla Jackson | Executive Secretary |
| Mark Scotland | Senior Project Manager |
| Tristan Hydes | Representative of Chief Officer, Ministry CPI |

Apologies:

| | |
|-------------|----------|
| Nedra Myles | Director |
|-------------|----------|

1. Call to Order

Minutes of the 8th January 2020

The Chair called the meeting to order at 9:47am.

Minutes of the 22nd January 2020

The Chair called the meeting to order at 9:50am.

Minutes of the 5th February 2020

The Chair called the meeting to order at 10:00am.

2. Minutes of Previous Meetings

- a. Minutes of 8th January 2020 - signed off
- b. Minutes of 22nd January 2020 - for confirmation & sign off

3. Administration

3i. Proposed Legislative Review

Minutes of the 8th January 2020

The AMD confirmed we are at the beginning stage of amendments to the NRA Law and the Roads Law. The ES shared with members via email the drafted proposal to both Laws, AMD advised the Board to read through the information binder distributed by the ES and decide on a future date in which to discuss the subject matters. DCO Hydes confirmed that the amendments will need to be reviewed and approved by the Board before submitting to Cabinet for approval.

Minutes of the 22nd January 2020

No update given however, the ES will provide hard copies of the drafted proposal of both Laws to each member.

Minutes of the 5th February 2020

The ES provided each member with a folder with the drafted proposal for both Laws. The Board will review and discuss to have an EO meeting in the future for any comments.

3ii. Staff COLA

Minutes of the 8th January 2020

The AMD mentioned to the Board that the Government has announced the 5% Cost of Living Allowance "COLA" for Civil Servants which will take effect of January 1st 2020. The Board heard from NRA CFO who confirmed that NRA is able to fund the 5% increase. The CFO noted that the COLA will increase the annual payroll by \$243K.

The Board gave approval for management to apply the COLA as requested pending the official Cabinet approval as is required under section 48 (1) of the Public Authorities Law (PAL) 2018.

Minutes of the 22nd January 2020

The AMD mentioned Cabinet approval is still pending; once approved the NRA will award wages retroactive to January 2020.

Minutes of the 5th February 2020

No update given.

4. Planning

4i. Traffic simulation/forecasting model – Recruitment of Traffic Engineer

Minutes of the 8th January 2020

AMD confirmed the CHRO has advertised the position overseas sites and he will provide an update at the next scheduled meeting.

Minutes of the 22nd January 2020

The AMD confirmed that a few applications have been received. He is to follow up with the CHRO regarding the recruitment end date.

Minutes of the 5th February 2020

The AMD confirmed the CHRO has received a number of applications; CHRO will prepare and provide to him for review a short listing. He will provide and update regarding the short listing at the next scheduled meeting.

4ii. Upcoming projects 2020 – 2021

a. ACR (Airport Connector Road) – Section 6

Minutes of the 4th December 2019

AMD mentioned the proposed section from ACR to the future solid waste site (segment 1) will be subject to procurement for construction management services and for fill material. Procurement is expected to be completed by end of January 2020 with immediate start on the project anticipated for February 2020.

Construction costs for segment 2 is approximately CI \$2.3M.

Segment 2 of the project extends from near adjacent to the future solid waste site to Sparky Drive. This segment of road is however compromised given that the substratum consists of primarily silty marl material with insufficient structural integrity. The AMD advised that the two local structural engineering firms have reviewed the trial pit data for this segment and both concur that the current subsurface materials are not suitable for road construction and should be removed and replaced with rock fill subbase. The engineers also recommend the exploration of other non-traditional means of ground

stabilization as alternatives. The AMD noted that he will solicit the help of an overseas firm in the exploration of alternative construction methods for segment 2 of the planned roadway.

Minutes of the 8th January 2020

SMP Scotland shared the proposal of the extension with the first phase, by using Sparky Drive to future solid waste management site and phase two from future solid waste management site to the ACR RAB. The priority is to start through the silty marl section as Water Authority is eager for this to be completed due to the current sewer line needing to be reconnected as the sewer line on the West Bay Rd is full to its capacity.

He confirmed Sparky Drive has already been gazetted and the design for the road is mostly complete.

Director Hydes requested the AMD to review David Foster Drive which has been gazetted. DCO Hydes mentioned that George Town Yacht Club "GTYC" has built their sidewalk approximately 10ft into the gazetted corridor. NRA is to review and advise whether this is acceptable.

Minutes of the 22nd January 2020

SMP Scotland advised that a public tender has been issued for construction management services for the Airport Connector Project – Phase 1. He also confirmed that tender submittal deadline is February 7, 2020 and the NRA expects to be able to commence work on the project by the end of February 2020. Director Hydes mentioned he will follow up with Ministry, CPI Senior Policy Officer regarding the Section 6 gazette notice.

Minutes of the 5th February 2020

SPM Scotland confirmed that staff is awaiting the deadline for the tender. An update on the tender results will be provided to the Board at the next scheduled meeting.

b. East West Arterial (Hirst Rd to LookOut Gardens)- To be gazetted

Minutes of the 4th December 2019

AMD confirmed the instructions were sent to the Ministry for the gazetting the first phase from Hirst Rd to connect to Woodland Drive. The AMD mentioned that the Board at its previous meeting had deliberated whether or not a traditional large roundabout should be constructed at the intersection of Hirst and E-W as it would adversely impact two existing residences immediately north and south of the alignment. Director Walton mentioned that a representative for the property owner (house north of the intersection) contacted him regarding the proposal and indicated that there were no objections on the part of the owner to NRA acquiring the residence to the north. AMD advised that he would discuss that revelation with his design staff and make a determination as to what intersection type should be built there.

Minutes of the 8th January 2020

SPM Scotland mentioned we are working on gazetting the corridor from Hirst Road to the Woodland Drive.

SPM mentioned he will be meeting with the property owner of 27D39 to discuss the extension proposal.

Minutes of the 22nd January 2020

SMP Scotland updated the Board on the NRA's latest intersection proposal for Hirst and E-W Arterial extension. The Board accepted the intersection layout. A discussion ensued about whether it was beneficial to expand the gazette line to include additional land take along the proposed corridor between Hirst Rd and the Woodland Drive area.

Director Arch suggested an additional 10ft on the south side to increase the road width.

SPM Scotland mentioned the next step will be for NRA to forward to L&S its recommendations for the processing the gazette of the roundabout including the additional 10ft expansion of the proposed corridor.

Minutes of the 5th February 2020

SPM Scotland confirmed the documentation for the gazettal of the section from Hirst Road to Woodland Drive area has now been submitted to the Ministry. SPM mentioned he is hoping the work will commence mid-year. The longer section from Woodland Drive to Lookout Gardens is subject to an Environmental Impact Assessment (EIA).

Tomlinson Round-a-bout

SPM Scotland mentioned the proposal for Tomlinson RAB is the same concept as we did for Red Bay RAB.

He confirmed he will meeting with Mr. Tomlinson to discuss the proposal. This proposal is allow the RAB's to have more capacity. SPM Scotland also mentioned that the interim schedule calls for the two lanes heading to the RAB to be completed by end of April 2020.

Minutes of the 22nd January 2020

No update given

c. 6-Lane Widening – To be gazetted

Minutes of the 4th December 2019

The AMD confirmed he and SPM spoke to the property owners who are affected by this project while we are awaiting the completion of the gazette. AMD also confirmed CUC is currently working on relocating the lines to the north bound side.

Minutes of the 8th January 2020

SMP confirmed the Grand Harbour RAB inner lane is now complete, there is curbing to be completed by the end of January on the east lane coming off of the RAB. This will allow it to be three lanes going east off the RAB. He mentioned the same concept that we did at the Red bay RAB will be done at the Grand Harbour RAB therefore, motorists exiting South Sound will have their own lane.

SMP confirmed the section from Red Bay RAB to Silver Oaks, west bound is being gazetted. The priority is to continue with the third lane form REB Bay RAB to South Sound exit.

SMP confirmed he has spoken to all property owners along this section including representatives for the small private cemetery. CUC will be moving the lines from the west bound to the east bound following the gazette approval.

Minutes of the 22nd January 2020

SPM Scotland mentioned that NRA is still awaiting the formal gazettal of the planned widening before it can commence work.

Minutes of the 5th February 2020

SPM Scotland confirmed the design for the proposal is now completed and the next step is for the drilling of the wells and the curbing.

d. LPH/Bobby Thompson Way – New alignment

Minutes of the 4th December 2019

The AMD advised that NRA in liaison with the Ministry is preparing a realignment of the proposed corridor to 1) avoid or minimize intended land take from the equestrian centre, and 2) reduce the area of take by the southern leg of the proposed roundabout at Bobby Thompson Way/LPH intersection. The NRA is optimistic that the revised alignment will be completed early to mid-January 2020 at which time NRA will meet again with majority landowners to present new proposals.

Minutes of the 8th January 2020

The AMD confirmed that engineering staff are still in the process of revising the RAB and it should be completed by end of January. SMP mentioned once completed we will look to meet with affected land owners.

Minutes of the 22nd January 2020

SPM Scotland shared two new realignment options with the Board; the Board reviewed and was in favour of the option labelled as "Option4". Both options presented result in the proposed LPH corridor being realigned so that there is zero proposed land take from Section 23. a

SMP advised that the next step to be taken is to prepare a package and to meet with affected land owners in particular Mr Bobby Thompson to discuss potential claims and accommodation works. The Board agreed to this.

Minutes of the 5th February 2020

SPM Scotland confirmed he is awaiting the breakdown of the compensation from L&SD, once received he will then schedule to meet with Mr. Thompson to discuss the proposed road work and compensation.

e. Gas Station (ETH) Butterfield RAB (Block 14C Parcel S. 23. a

Minutes of the 8th January 2020

Section 17 a

Minutes of the 22nd January 2020

Section 17 a

Minutes of the 5th February 2020

No update given, AMD will check if the planning review has been submitted to the Planning Department.

f. Palmeri Garage on ETH (13D S. 23. a access request)

Minutes of the 8th January 2020

No update given.

Minutes of the 22nd January 2020

Director Hydes mentioned he will follow up with L&SD on whether any further action has been taken towards the purchase of the property.

Minutes of the 5th February 2020

No update given.

g. Web Rd / Bronze Rd – Gazette

Minutes of the 8th January 2020

No update given.

Minutes of the 22nd January 2020

AMD advised that this item is with Ministry awaiting a Cabinet Paper for Section 3 & 5 gazette.

Minutes of the 5th February 2020

No update given.

h. Lissa Lane – Update

Minutes of the 8th January 2020

Director Hydes mentioned the matter is returning to Court in the next few weeks.

Minutes of the 22nd January 2020

No update given.

Minutes of the 5th February 2020

No update given.

i. Frank Sound – Wall Encroachment (next to launching ramp)

Minutes of the 4th December 2019

AMD mentioned he has inspected the wall and it has been slightly truncated and it is not as bad as was initially reported.

He mentioned the launch ramp is Crown property, The Crown property has sufficient width for the creation of a functional access/ingress however a small area of rock outcropping currently prevents this. The AMD advised that the NRA would add this to its lists of district works for 2020. The solution would be to trim down the rock in the driveway using a demo-hammer and prep and surface the area to provide a wider entry/exit with better turning radii and sight lines for boaters utilising the facility. Director Hydes asked whether installing a right turn lane at this junction would be feasible; The AMD replied that he will have his design team determine if it was feasible.

Minutes of the 8th January 2020

No update given.

Minutes of the 22nd January 2020

No update given.

Minutes of the 5th February 2020

No update given.

j. McField Lane

Minutes of the 22nd January 2020

CVO Uche Obi was invited at 10:45am.

A discussion ensued concerning the best way forward with McField Lane which had proposed widening gazetted back in 2001. The concern from the NRA was that:

1. The take proposed by the original BP is a bit excessive at the intersection of Mary Street,
2. Because the BP is 20 years old compensation owed to the affected land owners would by law have to be accessed based on land values in year 2001 and not 2020.

CVO Uche Obi advised that a new Boundary Plan be issued that would adequately address both concerns. The Board agreed to this

Mr. Uche Obi left at 11:12am.

Minutes of the 5th February 2020

No update given.

- k. **Godfrey Nixon Way**
Minutes of the 4th December 2019
 No update given.

Minutes of the 22nd January 2020

CVO Obi confirmed that VO Spencer will provide an update re: ongoing GNW settlements at the next meeting.

Minutes of the 5th February 2020

No update given.

l. King's Connector

Minutes of the 5th February 2020

AMD advised that the CUC RAB will be made larger in diameter to accommodate an additional leg that will connect to Edge Water Way in Grand Harbour. He shared the proposed drawing; the connector will go through part of the Kings Sports Complex Parking lot. The AMD confirmed that Director Hydes is working on the Cabinet paper for the Section 3 gazette.

k. Further Road

Minutes of the 5th February 2020

SPM Scotland mentioned we have started working on the widening of Further Road to 30ft. There is a small section that is concrete; we will be doing the proposed work in two phases.

SPM mentioned Mr Section 23. a had concrete planters outside of his boundaries, we gave him the option to widen the road on the west side at his expense in order to keep the planters, however he was not in favor of this option. Therefore we have removed the planters in order to proceed with the proposed road work.

5. Operations

5i. District Roads - 2020

Selkirk Dr.

Minutes of the 4th December 2019

No update given.

Minutes of the 22nd January 2020

SPM mentioned that NRA completed most of Selkirk Drive last year but stopped at the northern end due to lacking definition of the boundaries from L&SD. He noted that once received from L&SD, NRA will proceed with the remainder of upgrades to Selkirk Drive.

AMD mentioned works manager Brian Chin Yee has met with some of the MLA's for West Bay and Bodden Town in regards to their preferences for district roads upgrades. The works manager is to prepare a spread sheet with the proposed roads for 2020 which will be provided at the next Board meeting.

Minutes of the 5th February 2020

SPM mentioned that paving of the remaining sections of Selkirk Drive is desired but NRA is currently waiting for L&SD to identify (flag) missing boundary markers that help to define precisely the extents of the road.

AMD confirmed that are works manager has completed a preliminary list of suggested district road upgrades for all of the Grand Cayman constituencies and is arranging meetings with MLA's individually to refine the list. To date East End, North Side and some of the West Bay and George Town MLA's have provided input on desired road fixes within their respective constituencies. The final district roads programme will be brought to the Board

in the next few weeks by which time NRA anticipates it will have received input from all of the remaining MLA's.

6. Other Business

6i. Claims for Compensation

Minutes of the 8th January 2020

VO Spencer Turner and CVO "Chief Valuation Officer" Uche Obi attended the meeting at 11am.

Director Hydes introduced the new CVO to the Board. The CVO and VO discussed the proposal extension from Wahoo Close to Godfrey Nixon of which properties have been approved for compensation and upcoming claimants. VO Turner is to provide the Board at the next meeting a status update of land claims and settlements.

CVO Obi left the meeting at 11:40am.

A. BP591 Link from Godfrey Nixon to North Church Street

Block: 14BG Section 23. a Claimant: Section 23. a

VO Spencer Turner presented to the Board a memo dated 7th January 2020 from L&SD recommending the settlement of the subject claim in the amount of CI \$195,880.00 broken down as follows:

| | | |
|--------------------------------|---------------------|------------------------|
| Payable to Century 21 Thompson | Affected land taken | CI \$194,880.00 |
| | Professional fees | CI \$1,000.00 |
| Total | | CI \$195,880.00 |

The Board reviewed the recommendation from the L&SD and endorsed the proposed compensation

B. BP591 Link from Godfrey Nixon to North Church Street

Block : 14CF Parcels Section 23.a

VO Spencer Turner presented to the Board a memo dated 7th January 2020 from L&SD requesting an exchange of land. Parcels section 23.a are expected to be an on-going claim for the losses suffered both residential and commercially as there is currently a restaurant on parcel 14.

VO Turner mentioned the property owners are requesting to allow property 14CF s.23 to be an offset for exchange of property 14CF s.23 that is required for the proposed road.

VO is to revert to the Board with a report and figures on the land and the compensation cost.

VO Turner left the meeting at 12:10pm

Minutes of the 22nd January 2020

A. BP592 Widening of Linford Pearson Highway:

Block: 20D Parcel s.23a Claimant section 23. a

VO Spencer Turner emailed the ES to share with the Board a memo dated 15th January 2020 from L&SD recommending the settlement of the subject claim in the amount of CI \$6,583.50 broken down as follows:

| | | |
|-------------------------|---------------------|----------------------|
| Watler Holdings Limited | Affected land taken | CI \$3,921.00 |
| DDL Studio Ltd. | Professional fees | CI \$2,662.50 |
| Total | | CI \$6,583.50 |

The Board reviewed the recommendation from the L&SD and endorsed the proposed compensation

Minutes of the 5th February 2020

There were no land claim items for consideration in this sitting.

6ii. Board Members Requests

Minutes of the 22nd January 2020

Director Arch mentioned that the Mango Tree and Crewe Rd RAB need to have the signage and road markers improved. The current markers are now gone and need to be replaced. He also mentioned the need for additional delineators heading east onto Crewe Road past Jose's Gas Station.

Director Walton mentioned the crosswalk by CIFEC has now been moved north to the public bus stop however, a small section of the old pedestrian crossing is still there and needs to be removed. He also mentioned the pedestrian crossings on the Waterfront on North and South Church Street needs to be repainted as they are very faint and hazardous.

Director Kirkconnell mentioned the pedestrian crossing by Corner's Restaurant and the pedestrian crossing at the intersection of Eastern Ave and Godfrey Nixon needs to be repainted.

Director Conolly has requested that we install the rumble strips at the RAB next to the Sir John A Cumber Primary School in West Bay.

Minutes of the 5th February 2020

Director Walton reminded the AMD the peds crossing being repainted. AMD confirmed we are currently working on the crossings and we will be removing the yellow lines and repainting with white and zebra crossings.

Director Connolly mentioned the cleaning of the corridors of the over grown trees heading to East End. AMD mentioned that the Bush Cutting supervisor is currently working on hiring a contractor for the overhanging trees to be cut back.

Director Bodden mentioned at the last meeting IPL was asking if NRA had available property that could possibly be used for a weighing station. The Board previously mentioned the issue was having an available space. Director Bodden mentioned it was just an idea for us to test it and possible purchase it for NRA used. He does not have an updated status on this matter. Director Bodden mentioned we discussed this a year or two prior and he thought it would be a good idea to test it at no cost, the Chair mentioned the land next to the Farmers Market is crown and we could possible used that.

6iii. Miscellaneous Items:

A. Elgin Ave / Mango Tree Connector

Minutes of the 8th January 2020

No update given.

Minutes of the 22nd January 2020

No update given.

Minutes of the 5th February 2020

No update given.

B. Rear Driveway Access to Cayman Technology Centre*Minutes of the 8th January 2020*

No update given.

Minutes of the 22nd January 2020

No update given.

Minutes of the 5th February 2020

No update given.

C. WB Road from Tunnel to Hyatt Bridge – Cayman Water Company*Minutes of the 22nd January 2020*

SPM Scotland shared with the Board a quotation from Island Paving that was requested by Cayman Water Company for Hot Mix Asphalt road reinstatement from north of the WB tunnel to the Hyatt Bridge.

SPM noted that NRA had been negotiating with CWC over the cost of HMA reinstatement of the recent trench works on West Bay Road. SMP explained that as per 'NRA 608 Specification for Trenching and Reinstatement' any trench completed on HMA road that is more than 3' wide the entire lane needs to be repaved. (12ft wide per lane). CWC noted that the cost of reinstatement as a result of this requirement was approximately \$102,000. SPM explained that after a few rounds of negotiations CWC agreed to a proposed 50/50 split of the reinstatement costs with NRA. SPM was seeking the Board's approval of this proposed arrangement.

The Board agreed to split the cost 50/50 with Cayman Water Company. (NRA's estimated cost \$51,000)

Minutes of the 5th February 2020

No update given.

7. Date of next meeting

Next scheduled meetings to be held on February 19th 2020 for regular meetings and February 12th 2020 for the Road Tour.

There being no further business, the meeting was adjourned at 12:16pm.

Signature

Chair of the Board

Confirmation of minutes

Date:

Signature

Executive Secretary

Seconded: Confirmation of minutes

Date: