
**Minutes of the Three-Hundred & Sixty One
Meeting of the Board of Directors
held via telephone conference call,
on Wednesday 3rd August, 2022 at 10:00 a.m.**

Present were:

Stanley Panton	Director, Deputy Chairman (Chair of the meeting)
Barry Martinez	Director
Paul ‘Andy’ Bodden	Director
Heidi Hunte-Webster	Director
Kelvin Dixon	Director
Dane Walton	Director
Troy Whittaker	Director
Edward Howard	Director (non-voting) (MD)
Faith Powery	Executive Secretary
Jason Azan	Policy Officer
Tristan Hydes	Director, Designate of Chief Officer, PAHI (ex officio-non-voting)

Apologies:

Alric Lindsay	Chairman
Kelvin Dixon	Director

Invitees:

Sue Winspear	Auditor General CFO, NRA
Desmond Mutava	Audit Project Leader
Winston Sobers	Audit Manager

- **Call to Order**

It was resolved that, notice of the meeting having been circulated to all directors and that, a quorum being present, the meeting was duly constituted. In accordance with the NRA Act with the chairman having given his apologies, the Deputy Chairman shall preside over this meeting.

- **Ratification of Previous Minutes**

It was resolved that the ratification of the previous Minutes for July 13th 2022, be deferred.

- **Matters Arising from the Previous Minutes**

The Matters arising from the Minutes of July 13th 2022 are as follows:

Special Purpose Vehicle for Post-Retirement Reserves- MD Howard noted that he met with the Public Service Pension Board (PSPB) Director, Mrs. Jewel Evans-Lindsey. Mrs. Evans – Lindsey provided extensive knowledge and noted that she will liaise with Reshma in Legal and the Chairman of NRA. The Chairman noted that in order to be compliant, it was best to have this matter wrapped up by December 2022.

MD feedback on dump truck queries

.DCO Hydes noted that he has a meeting at 9 am on August 4th 2022 to discuss the dump truck issue at the port.

Decision on locations for water treatment facility for drain water

It was noted that an RFP was done and we got the tender out as August 5th 2022 was the deadline. It was noted that NRA had liaised with a few companies and was expected to receive 1-2 bids. NRA would confirm) and if no one bids, then we can proceed with a direct award.

The Chairman inquired about the flood prone areas where wells required frequent vacuuming e.g. Randkye Gardens.

The MD noted that in connection with these areas where the NRA proposes to do an injection well, NRA has reached out to AMR to provide specifications.

Lands and Survey Claims

The matter was deferred to the next meeting. The Chairman noted that we need to identify how many items are outstanding and get them settled- some of these items are legislation related and some are a matter of communication

Status of training to aid the Human Resources plan within operational plan

The Chairman noted that the purpose of the training is to aid the HR Resources plan within the Operational plan. The training update were as follows:

- Health and Safety Policy drafted
- Proposal from Elevar for training – Elevar can provide a consultant to train up to 6 NRA employees
- Leadership training – OAWilliams Consulting for the training of Senior Management using the Franklin Covey system.

Legal Opinion on publishing NRA comments on CPA Projects

After a brief discussion, the Chairman suggested that it would be better to just state factual items on the CPA projects.

- **Status of COVID19 at NRA**

MD Howard noted that as of August 3rd 2022, there was one active positive case.

- **Presentation from the Auditor General**

The Office of the Auditor General presented their feedback from the NRA 2021 Audit. Some of the topics covered were:

- Matters raised by the Board
- Board Communication Policy
- Disclosure of potential liabilities and contingencies
- Cost of Streetlights

Board members were able to ask relevant questions and get clarity on the topics covered.

The Office of the Auditor General left the meeting at 11:02 a.m.

- **Update from subcommittees**

Updates from the Fleet Subcommittee have been deferred until the next meeting.

The HR Subcommittee will have a new meeting and details will be finalized by email, which will cover the shortlisting's of applicants.

- **Any other business**

Public Footpaths – MD Howard noted that footpaths are part of the road network and they are to be maintained. MD Howard liaised with Mr. Doey Kelly and it has been agreed upon, that the footpath along his boundary line, will be maintained by NRA.

Director Panton requested MD Howard to confirm how many footpaths we have in general and the estimated cost for maintenance and for the organization to plan and identify how crews can be utilized in an effective and efficient way on these projects.

Cutting vegetation on Private Property- Director Panton inquired if MD Howard can look at the cost of cutting the vegetation on private properties that are an encroachment on the road.

Street Signs – The Chairman inquired about the status of the street signs. MD Howard noted that majority of them are now erected but notifications are received from the public concerning those which have fallen or been knocked down.

Construction sites in North Side – Director Panton noted that there are no safety measures in place, to offload materials from the dump trucks or heavy equipment, or signs to state that in 300 yards, motorists will approach a construction site. MD Howard noted that he will get feedback from Planning and meet with the TMP and RCIPS, regarding unsafe work zones. The Chairman asked for the resolution to be communicated.

Motorists driving Electric Vehicles – Director Panton suggested that MD Howard find out how persons driving electric vehicles contribute to the Roads Fund as they're still utilizing the roads. Gas and diesel vehicles are contributing 0.75c per gallon used to the road fund.

Director Panton to share more details on the Motion to be worded for ensuring the NRA is to be funded.

Gap in the delineators by Savannah Post Office - Director Bodden noted that we need to block the gap in the delineators by the Savannah Post office for the safety of motorists traveling east.

Traffic Model – Director Bodden requested if MD Howard could do a simulation of vehicles traveling 10 mph less than that speed limit to see what the impact will look like.

Road signs – Director Hunte-Webster noted to add to Director Bodden’s comment about the speed limit, also add the wording “MPH” just below the bottom of the speed limit to all the signs on the road. In addition, make the signs for the roundabouts specifically to state, “Give Way to Right”

Cardinall Avenue – Director Walton inquired if DCO Hydes could liaise with contractors to get more fill on Cardinall Avenue as it was a hazard to tourists and other pedestrians.


Light pole by Uglan House – Director Walton noted that the light pole in front of Uglan House, is a hazard to motorists.

Flashing Lights – Director Walton noted there were 3 street flashing lights by Rene Hislop’s property and he will send more information to the Board members.


- **Date of Next Meeting**

The Chairman noted that the next board meeting will be decided via email.

There being no further business, the meeting was adjourned at 12:53 p.m.



Signature
Chairman of the Board
Confirmation of minutes



Signature
Executive Secretary
Seconded: Confirmation of minutes