
**Minutes of the Three-Hundred & Forty One
Meeting of the Board of Directors
held via telephone conference call,
on Wednesday 20th October 2021 at 10:00 a.m.**

Present were:

Alric Lindsay	Director, Chairman
Stanley Panton	Director, Deputy Chairman
Heidi Hunte-Webster	Director
Kelvin Dixon	Director
Dane Walton	Director
Paul “Andy” Bodden	Director
Barry Martinez	Director
Edward Howard	Director (non-voting)
Anna Peccarino	Director
Faith Powery	Executive Secretary
Tristan Hydes	Director, Designate of Chief Officer, PAHI (ex officio-non-voting)

Invitees were:

Shena Ebanks	Chief Human Resources Officer
Julie Campbell	Deputy Managing Director (Interim)

Absent:

Troy Whittaker	Director
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1. Call to Order

It was resolved that, a quorum being present, the meeting was duly constituted.

2. Presentation by the Chief Human Resources Officer (CHRO) and the Deputy Managing Director

The Chief Human Resources Officer and the Deputy Managing Director gave an update on the progress being made on the staff manuals, plans for staff training, staff meetings and appraisals.

The CHRO shared the Action plan, based on how information is documented from start to finish.

The review of the job descriptions are presently ongoing. They will be evaluated and resubmitted. The due dates for these projects are as follows:

- Evaluation and Feedback – 30th January 2022
- Implementation and Employee Signatures – 20 February 2022

The Chairman queried the frequency of PCR tests for staff and suggested that it be done periodically. HR confirmed that staff had been tested last month.

3. Gazette Notices and updates from Lands and Survey

It was noted that Director Howard and the Chairman did a site visit on Fairbanks road earlier in the week.

It was noted that boundary markers have been put in place and that Lands and Survey will survey the area and the NRA will have a topographic feature prepared this week.

4. Claims and Settlements

The Chairman noted that the Directors required sufficient information to make an informed decision regarding claims and settlements. It was further noted that this was necessary to properly discharge legal and fiduciary duties and act in the best interests of the public.

The Chairman suggested that claims and settlements be forwarded to the Assessment Committee as provided for in the law. However, it was noted by the Deputy Chairman that the Assessment Committee process may take a little longer and could lead to delays.

The Directors suggested ideas that would ensure that the claims and settlements processed in a manner that would align with their duties and which would be in the interests of the public.

Director Hydes suggested a discussion with Lands and Survey would be helpful to determine whether any changes to simplify and facilitate the process should be made to the current law.

After discussion, it was resolved that Director Hydes would arrange a meeting with Lands and Survey for the week of October 25th 2021.

5. Subcommittees updates

The Fleet Committee will be meeting on October 28th 2021 and will present updates at the next Board meeting in November.

6. Any other business

Director Walton noted that the bend by Old Prospect road (formerly where Durty Reid's restaurant and bar was) needs to have the damaged curbing fixed.

Director Panton requested an answer for the member of the public who approached him enquiring if the NRA could provide chip and spray services to them at a cost.

After discussion, it was resolved that, subject this being permitted by the law, the NRA consider this as an additional revenue earning measure. Director Howard will confirm if there is provision in the law for this aspect of revenue generating services.

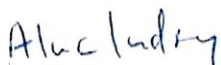
After discussion, it was also resolved that, for the purposes of NRA spending less in the immediate future for items, the organization could look into stockpiling components.

- Director Hunte-Webster requested a status update on the street signs and stop signs which are still down after the passage of tropical storms Grace and Ida.
- Director Bodden noted that drivers going too slow on the road is just as hazardous, if not more, than those speeding as it tends to back up traffic causing reckless overtaking of multiple cars at once and endangering the lives of other motorists or pedestrians. A request was made to have the traffic model run a report for drivers going 10mph less than the speed limit to see the overall effect this would cause to commute times.
- The Chairman requested Director Howard to follow up with the visual productions company to confirm the status of the production of public awareness videos.
- The Chairman also queried how frequently NRA tests road surfaces. After discussion, it was resolved that NRA complete a friction test once per month in each district and to request the accident report from the Police Commissioner to identify “hot spots” for accidents.

14. Date of Next Meeting

The Chairman noted that the next board meeting will be October 27.

There being no further business, the meeting was adjourned at 1:51 p.m.



Chairman of the Board
Confirmation of minutes



Executive Secretary
Seconded: Confirmation of minutes

