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**National Roads Authority**  
**Minutes of the Three-Hundred & Twenty Eight**  
**Meeting of the Board of Directors**  
**held in NRA Conference Room,**  
**370 North Sound Road, George Town, Grand Cayman**  
**Wednesday 24<sup>th</sup> March 2021 at 10:00 a.m.**

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**In attendance were:**

John Ebanks	Chair
David Arch	Director
Paul Bodden Jr. (Andy)	Director
Joni Kirkconnell	Director
Dane Walton	Director
Nedra Myles	Director (via teleconference)
Edward Howard	Managing Director
Faith Powery	Executive Secretary
Tristan Hydes	Representative of Chief Officer, Ministry CPI (via teleconference)

**Apologies:**

Joni Kirkconnell	Director
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**Invitees:**

Mark Scotland	Special Projects Manager
Ruth Watson	Senior Valuation Officer, Lands & Survey

**1. Call to Order**

The meeting was called to order at 10:18 am.

**2. Minutes of Previous Meetings**

- a. Minutes of 10<sup>th</sup> March 2021 confirmed – Motioned by Director Conolly; seconded  
Director Arch – Minutes were accepted.

**3. Administration – Quarter 1 HR Update**

The 2021 1<sup>st</sup> Qtr HR update was briefly presented by the MD. The areas discussed were:

- Headcount
- Achievements
- Training, Attendance
- New Hires
- Leavers
- Recruitment
- Employee's Years of Service
- Performance Management
- Intern and Apprenticeship Programme
- HR Events
- Administration

Each topic allowed questions and feedback for clarity on duties and responsibilities. Director Arch thanked the MD for sharing the HR Quarter one report.

#### **4. Planning**

##### **i. Upcoming projects 2020 – 2021**

##### **a. ACR (Airport Connector Road)**

###### **Minutes of the 27<sup>th</sup> January 2021**

There was not much to update but SPM Scotland noted that with the framework agreement now in place shot rock fill material delivery and placement was expected to ramp up significantly.

###### **Minutes of the 10<sup>th</sup> February 2021**

SPM Scotland reported that good progress is now being made on base fill operations. He noted that fill had been proceeding from both ends of the new corridor and that as of meeting time there was only approximately 400ft of road segment that hadn't been filled.

###### **Minutes of the 24<sup>th</sup> February 2021**

SPM Scotland advised that base filling continues at a steady pace with clear passage through the route now having been established. SPM Scotland also noted that tender proceedings for the drainage culverts are also in the final stages.

###### **Minutes of the 10<sup>th</sup> March 2021**

SPM Scotland noted that everything is progressing well. Tender proceedings for the culverts have been completed and an order placed with the successful bidder.

###### **Minutes of the 24<sup>th</sup> March 2021**

MD Howard noted that the winning bidder was selected for the culverts and the order will be forthcoming. MD Howard also noted that steady progress continues with filling of the route.

##### **b. East West Arterial (Hirst Rd to LookOut Gardens)**

###### **Minutes of the 25<sup>th</sup> November 2020**

DCO Hydes confirmed that Cabinet approved via Section 3 – Roads Law, Boundary Plan no# 636 for the extension of the East West Arterial Bypass (from Hirst Road to Woodland Estates). BP 636 was published in Extraordinary Gazette No.95/2020 on the 18<sup>th</sup> November 2020. DCO Hydes noted that the NRA would be legally authorised to take possession of the land (start construction) after the 3<sup>rd</sup> December 2020.

###### **Minutes of the 9<sup>th</sup> December 2020**

SPM Scotland noted that even though Cabinet approved via section 3- Roads Law, Boundary Plan no #636 for the extension of the East West Arterial Bypass (from Hirst Road to Woodland Estates), notices were only sent to existing proprietors on December 2<sup>nd</sup> 2020.

Due to the delay, SPM Scotland advised that NRA had chosen to liaise with some of the proprietors directly in order to ensure that they were duly notified. The NRA will delay entry (possession of the land) until January, 2021.

**Minutes of 13<sup>th</sup> January 2021**

MD Howard advised that NRA would officially take possession of the site and begin clearing of the land on January 19<sup>th</sup> 2021.

He noted that a final decision on the alignment of the Shamrock Collector had not yet been made.

**Minutes of the 27<sup>th</sup> January 2021**

SPM Scotland noted the NRA has formally take possession of the site and clearing of the route has commenced. He also noted that a survey team was working with one particular landowner with regards to the relocation of a perimeter fence needed to secure the landowners horses.

SPM Scotland also noted that the NRA was continuing efforts to have the Environmental Assessment Board (EAB) give consideration to having the NRA continue with development of the road corridor eastward to Look Out Gardens whilst simultaneously proceeding with the EIA exercise. The primary reasons for this suggested approach are because 1) there is very little room for variance in the planned route, and 2) Overland flow issues can be addressed via hydrological engineering solutions which can be implemented during the road construction.

**Minutes of the 10<sup>th</sup> February 2021**

SPM Scotland advised that initial clearing of the East West Arterial route is mostly complete.

SPM Scotland noted there was a small delay of filling near a particular parcel due to the need for NRA to organize the replacement of security fencing. There are also some small isolated ponds along the route that require fill.

**Minutes of the 24<sup>th</sup> February 2021**

MD Howard presented the photographs taken of the progress being made at the East West Arterial site. Various drawings were shown of the roundabout with regards to an ideal area for placement. The Board agreed upon the 'Peanut' shaped design, for the roundabout.

MD Howard also offered for viewing the NRA's latest iteration of a roundabout design for the intersection of Agricola Drive and Shamrock Road.

**Minutes of the 10<sup>th</sup> March 2021**

SPM Scotland advised that site filling continues on this project. He also noted that a revised design had been completed for a new roundabout at the intersection of Shamrock Rd and Agricola Drive and the NRA would be meeting with affected landowners in short order.

**Minutes of the 24<sup>th</sup> March 2021**

MD Howard advised that the details for the proposed roundabout by Agricola Drive and Shamrock Road have now been finalized. He also demonstrated to the Board the two options that are being considered for the collector road between the new E-W Arterial extension and Shamrock Road by Agricola Drive. The Board favoured the alignment of the collector road which falls along the boundaries of Frank Hall subdivision and the newly proposed subdivision by developer AL Thompson.

**c. Six-Lane Widening at Shamrock Rd and Crewe Rd (BP 634)****Minutes of the 13<sup>th</sup> January 2021**

MD Howard advised that the NRA is still awaiting wayleaves to be signed by two property owners. MD Howard advised that NRA was waiting for CPA approval for three walls to be relocated. MD Howard also apprised the Board of the culvert/drainage issues at the Grand Harbour entrance as well as the progress on the new link road adjacent to Kings Sports Centre.



**Minutes of the 27<sup>th</sup> January 2021**

SPM Scotland noted that the project was at a standstill awaiting one final signed wayleave from an affected landowner near the Selkirk Drive entrance. MD Howard suggested that if the wayleave situation is not resolved soon the NRA may have to consider the option of acquiring (Section 3 – Roads Law) an additional 4 to 6ft strip along the affected parcel to allow CUC room in which to plant new poles.

**Minutes of the 10<sup>th</sup> February 2021**

SPM Scotland noted that the wayleave for Block 23B Parcel [REDACTED] was received. He also noted that CUC had now resumed full works on relocating the distribution poles and lines; this work is estimated to take 8 to 12 weeks.

**Minutes of the 24<sup>th</sup> February 2021**

SPM Scotland informed the Board that CUC is now making steady progress with the relocation of overhead utility services in the area. He also advised that NRA would be delaying accommodation works required for moving of existing walls/fences, and other amenities so as not to impede CUC's progress.

**Minutes of the 10<sup>th</sup> March 2021**

SPM Scotland informed the Board that CUC has increased their rate of progress on relocating major utilities and would likely finish in early April 2021. Answering a question about progress on works at the small private cemetery, SPM Scotland noted that the cemetery owner's son expressed interest in revisiting the island to witness the grave relocations however given continued COVID restrictions NRA would liaise with PWD Parks and Cemeteries Unit regarding construction of three new vaults beginning late April 2021.

**Minutes of the 24<sup>th</sup> March 2021**

No significant update. CUC continues work on the major re-routing of electrical poles and service lines relative to the project.

**LPH/Bobby Thompson Way – New alignment****Minutes of the 11<sup>th</sup> November 2020**

Redacted under section 17. a of the FOI Law 2021

**Minutes of the 25<sup>th</sup> November 2020**

Redacted under section 17. a of the FOI Law 2021

**Minutes of the 9<sup>th</sup> December 2020**

Redacted under section 17. a of the FOI Law 2021

**Minutes of the 13<sup>th</sup> January 2020**

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**Minutes of the 24<sup>th</sup> March 2021**

Redacted under section 17. a of the FOI Law 2021

**d. Webb Rd / Bronze Rd – Gazette**

**Minutes of the 27<sup>th</sup> January 2021**

MD Howard advised that gazette drawings and instructions have been sent to Lands & Survey for the preparation of a boundary plan drawing. He noted that SVO Watson advised that we settle the outstanding claim issues with Cayman Spirits (Nelson Dilbert) first before proceeding with the Bronze/Webb gazette as they would also be impacted by the proposed new scheme.

**Minutes of the 10<sup>th</sup> February 2021**

No updates

**Minutes of the 24<sup>th</sup> February 2021**

No updates

**Minutes of the 10<sup>th</sup> March 2021**

MD Howard advised that this matter remains on temporary hold awaiting confirmation that final compensation from a previous Boundary Plan affecting the widening of Esterley Tibbetts Highway has been paid to the Dilbert family.

**Minutes of the 24<sup>th</sup> March 2021**

No updates

**e. McField Lane**

**Minutes of 25<sup>th</sup> November 2020**

DCO Hydes advised that the Board recommendation to gazette is with the Ministry, CPI however he is liaising with the MLA for that constituency on a plan of action in carrying out the planned land acquisition and road widening.

**Minutes of the 9<sup>th</sup> December 2020**

No update

**Minutes of the 27<sup>th</sup> January 2021**

No updates

**Minutes of the 10<sup>th</sup> February 2021**

The MD noted that this matter is with the Ministry. The next step forward will be to prepare a new boundary plan that supersedes the former BP which was approved in year 2000.

**Minutes of the 24<sup>th</sup> February 2021**

No updates

**Minutes of the 10<sup>th</sup> March 2021**

DCO Hydes advised that the matter remains on hold at the Ministry awaiting further discussions with the MP for George Town Central on the scope of works.

**Minutes of the 24<sup>th</sup> March 2021**

No updates

**f. Walkers Road to South Sound**

**Minutes of the 27<sup>th</sup> January 2021**

MD Howard noted that the NRA will procure the services of a local private surveyor to complete the additional topographic survey work needed as Lands and Survey is currently unable to provide a timely survey services.

**Minutes of the 10<sup>th</sup> February 2021**

No updates

**Minutes of the 24<sup>th</sup> March 2021**

No updates. Awaiting topographic survey.

**g. Mastie Road (Frank Sound)**

**Minutes of the 24<sup>th</sup> February 2021**

MD Howard advised the Board that the NRA team discovered an older boundary plan drawing (BP 446) which had been drawn almost 10 years ago as an intention to formalize Mastie Road as a 50ft road corridor. He noted however that the BP drawing was never taken to Cabinet for gazettal. MD Howard informed the Board that the NRA would request a new topographic survey be carried out in order to highlight current boundary information. The NRA would review BP 446 in conjunction with the new topo and propose a new alignment for Mastie Road.

**Minutes of the 24<sup>th</sup> March 2021**

No updates. Awaiting topographic survey.

**h. Kings Connector (Shamrock Road to Edgewater Dr)**

**Minutes of the 24<sup>th</sup> February 2021**

MD Howard advised the Board that NRA has taken possession of the land by commencing with road construction of the link road that passes through the common boundary of Kings Sports Centre and Dr Parr's development site. The link road will extend from Edgewater Way (Grand Harbour) and include a leg onto a planned redevelopment of CUC Roundabout.

**Minutes of the 10<sup>th</sup> March 2021**

SPM Scotland advised that construction of the link road has commenced starting from Edgewater Way. MD Howard advised that two options for redevelopment of the Kings carpark have been completed and NRA hopes to meet with the Kings Sports Centre owner to discuss the options.

**Minutes of the 24<sup>th</sup> March 2021**

MD Howard advised that the NRA work will resume shortly on the filling of the route. He also reported that NRA plans to meet soon with the owner of the Kings Spots Centre and his agent to discuss necessary accommodation works for the Kings Sports Centre parking lot.

**i. Godfrey Nixon Way Extension****Minutes of the 24<sup>th</sup> February 2021**

SPM Scotland advised the Board that the NRA has now commenced construction of the section of the planned roadway beginning from the North Church Street end eastward to Diaz Lane. This comprises approximately 700ft of the roughly 2,000 ft long roadway expansion. He advised that the NRA's progress in demolishing sites and forming the corridor is largely dependent on the settlement of remaining land claims.

**Minutes of the 10<sup>th</sup> March 2021**

MD Howard updated the Board on the progress of the section of roadway being built between North Church Street and Diaz Lane. He also noted that the remaining section from Diaz Lane to Easter Avenue cannot be built until vacant possession is obtained for a few remaining properties.

**Minutes of the 24<sup>th</sup> March 2021**

MD Howard noted there were no major updates but requested that SVO Watson (present at the meeting) look to settle claims quickly for two key parcels of land that would allow vacant possession along an additional 800ft of the route.

**j. West Bay Road Complete Street Project****Minutes of the 24<sup>th</sup> March 2021**

MD Howard showed various illustrations of the proposed complete streets concepts for West Bay road improvements. He noted that paving works will continue in mid April from Galleria Roundabout north to Governors Square. New colour schemes for the centre median and bicycle lanes will be implemented later in the year once paving and new curbworks have been completed between Helen Drive and Lawrence Blvd.

**k. East End – Long Term Mental Health Facility****Minutes of the 24<sup>th</sup> March 2021**

The MD presented the map and showed photos of the progress of the work thus far on the section of farm road leading to the Long Term Mental Health Facility. MD Howard noted that asphalt paving of the roadway will be carried out at the latter part of 2021 to more closely coincide with the official opening of the LTMH facility.



## **5. Operations**

### **i. District Roads - 2020**

#### **Minutes of the 19<sup>th</sup> August 2020**

The AMD shared the updated District Roads schedule with the Board. Copies of the schedule with completion status updates would be emailed to Directors.

#### **Minutes of the 2<sup>nd</sup> September 2020**

No update given

#### **Minutes of the 30<sup>th</sup> September 2020**

The AMD showed (on screen) the progress update of ongoing repairs to local access roads (aka District Roads Programme). Director Conolly asked about the roads in Admirals Landing. The AMD explained that the Admiral Landing road network is private. The AMD further noted that he is aware that some members of the homeowners association are intending to lobby Government to take over the roads in this subdivision.

#### **Minutes of the 10<sup>th</sup> February 2021**

MD Howard gave the updates on the ongoing, completed and future road works. He noted that BTE, Savannah and Red Bay Constituencies had only minor spray n chip works to be completed. MD Howard advised that district road projects for all of West Bay would likely commence in early to mid-March 2021.

#### **Minutes of the 24<sup>th</sup> February 2021**

No update

#### **Minutes of the 10<sup>th</sup> March 2021**

MD Howard reported that district road works have just begun in the West Bay area. He also noted that hot mix asphalt continues on various roads across Grand Cayman and that a schedule for March and April would be made available on the NRA's social media platforms.

### **ii. Further Road**

#### **Minutes of the 24<sup>th</sup> March 2021**

MD Howard noted that works will continue in the summer of 2021 on Further Road or immediately following the completion of works on Water Cay Road.

### **iii. Water Cay Road**

#### **Minutes of the 30<sup>th</sup> September 2020**

DCO Hydes advised the Board that he recently met with MLA Ezzard Miller who is asking for NRA/Ministry to make a start on phase1 of the Water Cay Road project. SPM Scotland reminded DCO Hydes that this project could not be done this year without postponing work on other district roads which includes roads currently being worked on in Minister Hew's constituency. SPM Scotland advised that he would have NRA staff investigate whether any encroachments have been removed to date and also initiate any further topo survey work that may be necessary. Mr Scotland advised the NRA would then revert with a potential start date for the work bearing in mind that this might not be until early 2021.

**Minutes of the 10<sup>th</sup> February 2021**

The MD noted that NRA crews are planning to be on site for the start of initial clearing and base works by mid-March 2021. He noted that initial survey work to establish the centreline and identify encroachments has been completed. Encroachments include primarily hedges, water meters, signs, driveways and a few CUC utility poles. MD Howard also noted that MP Ezzard Miller was being kept apprised of the works.

**Minutes of the 24<sup>th</sup> February 2021**

MD Howard advised that the start of this project has been impacted by delays on another project on High Rock Road. The new potential start date for base works on Water Cay Road is now the week of March 22, 2021.

**Minutes of the 24<sup>th</sup> March 2021**

MD Howard reported that works have commenced on Water Cay Road with the first stages being the removal of encroachments and the cleaning and clearing of roadside verges.

**iv. Fleet Procurement 2020****Minutes of the 30<sup>th</sup> September 2020**

The AMD advised that the NRA, on advice from the Director of Procurement, is preparing a business case in support of 'self-sourcing' for used heavy equipment.

**Minutes of the 14<sup>th</sup> October 2020**

No update

**Minutes of the 28<sup>th</sup> October 2020**

The AMD advised that procurement of new fleet items is progressing well. New items are being procured using open competition methods however the NRA is in dialogue with the Central Procurement Office about how to procure used heavy equipment items.

**Minutes of the 9<sup>th</sup> December 2020**

AMD Howard advised that procurement of new fleet items is ongoing. He noted that a fleet subcommittee meeting would be arranged for the following week to discuss fleet matters in more detail.

**Minutes of 13<sup>th</sup> January 2021**

MD Howard mentioned that the Fleet Subcommittee was held on the 18<sup>th</sup> December 2020, and that he will prepare the minutes and outcome for the Board to discuss for a future meeting.

**Minutes of the 24<sup>th</sup> February 2021**

MD Howard advised the Board that the business case supporting NRA's request for the purchase of USED heavy equipment (Dozer, Loader, vibratory roller, mini excavator and water truck) will be heard at the PPC meeting of 3<sup>rd</sup> March, 2021.

**Minutes of the 10<sup>th</sup> March 2021**

MD Howard informed the Board that the NRA's business case outlining the procurement of five good used heavy equipment items was heard by the Public Procurement Committee on 3<sup>rd</sup> March 2021. The PPC was accepting of the NRA's proposed method of procurement.

## 6. Other Business

### i. Claims for Compensation

#### Minutes of the 10<sup>th</sup> February 2021

Claimant: [Redacted under section 23. 1 of the FOI Law 2021] (Section 23.1) Block 23C Parcel [S23.1] (BP 634)

Lands and Survey advised that they received a claim for compensation for Block 23C Parcel [S23.1], after the mandatory 90 day period expired. For clarification, the required land is affected by BP 634 and was gazetted on 11<sup>th</sup> September 2020. Notices were sent by Registered Mail to the address recorded on the Land Register.

The mandatory 90 day period would have therefore expired on 10<sup>th</sup> December 2020. The owner however was off island due to illness and unfortunately passed on the 23<sup>rd</sup> December 2020. His daughter has only recently managed to gain access to his mailbox and is now handling her deceased father's affairs.

The Board was satisfied that the circumstances as explained meet the criteria for acceptance of a late claim pursuant to Section 9(1) of the Roads Law (2005 Revision).

Claimant: [Redacted under section 23. 1 of the FOI Law 2021] Block 23B Parcel [S23.1] (BP 634)

Lands and Survey advised that they received a claim for compensation for Block 23B Parcel [S23.1] after the mandatory 90 day period expired.

For clarity, the required land is affected by BP 634 and was gazetted on 11<sup>th</sup> September 2020. Notices were sent by Registered Mail, to the address recorded on Land Register.

The mandatory 90 day period would have therefore expired on 10<sup>th</sup> December 2020.

A late intent to claim has been received. The recorded address on the Land Register is PO Box [S 23. 1], KY1-1003. The correct address has since been confirmed as PO Box [S 23. 1], KY1-[S 23. 1].

The land owner has advised that he did not receive our notice in the post. Form A, was received on Wednesday 3<sup>rd</sup> February 2021, via the land owner who came to the Lands and Survey office to discuss BP634.

The Board accepted the late intent to claim.

Claimant: [Redacted under section 23. 1 of the FOI Law 2021] Block 20D Parcel [S23.1] (BP 592)

Lands and Survey advised that, as a consequence to the agreement of compensation for

BP 592-Widening of Linford Pierson Highway, Block 20D Parcel [S23.1], there was a necessity to also agree access and egress provisions for parcel 20D [S23.1], across 20D [S23.1].

This led to several agreements being drafted between the various parties, including CIG, the NRA and the seller and buyer of 20D [S23.1]. It is being noted that terms have recently been agreed for the sale of parcel 20D [S23.1].



The drafting and finalizing of the temporary and permanent access agreements have taken somewhat longer than initially thought, this is a factual situation that has affected all parties involved.

A representation has been made by DDL for a supplementary fee in this matter. The timescale indicated is an additional time of 3 hours. The additional fee proposed is therefore CI\$450.00

The Board accepted the request for additional payment to the Consultant in the amount of CI\$450.00 being compensation for an additional 3 hours of billable time spent on settlement of the claim.

#### **Minutes of the 24<sup>th</sup> February 2021**

SVO Watson joined the Board meeting via teleconference at 11:05 am.

Claimant: Redacted under section 23. 1 of the FOI Law 2021 (Section 23.1 ) Block23B ParcelS23.1

SVO Watson presented the details of a claim submitted on behalf of Section 23. 1 (Section 23.1 ) for the agreed sum of CI\$143,200.00 (One Hundred and Forty Three Thousand Two Hundred Cayman Islands Dollars).

In addition to the amount agreed amount, is the proposed professional fee of CI\$1,800.00. SVO Watson noted that this is based on an hourly rate of CI\$200.00, however there has been no formal response from Ministry CPI as to whether the old rate of CI\$150/hour no longer applies. The Board considered and agreed that the professional fee rate should remain as \$150/hour until further advised by the Chief Officer, Ministry CPI. The agreed amount for professional fees associated with the settlement of this claim is therefore CI\$1,350.00 based on 9 hours at CI\$150.00 per hour.

The Board unanimously approved the amount of CI\$143,200.00 to be paid to the claimant plus CI\$1,350.00 as professional fees to the claimant's agent.

#### **Minutes of the 10<sup>th</sup> March 2021**

SVO Watson joined the meeting at 11:05am

Claimant: Redacted under section 23. 1 of the FOI Law 2021 -BP 636 Block 27D ParcelSection 23. 1

BP 636 published on the 18<sup>th</sup> November, 2020, defines Government's intention to open a public road namely for the extension of the East West Arterial Highway to Woodlands Drive.

The amount claimed is CI \$30,306 (Thirty thousand three hundred and six Cayman Islands Dollars) based on the market value of the parcels with no other head of claim.

In addition, to the amount claimed is the professional fee of CI\$1,650.00.

The Board agreed with L&S Valuation and recommends payment of CI \$31,956.00

**Claimant:** Section 23.1 [REDACTED] BP 575 – Claude Hill Road (formerly Humber Lane)

SVO Watson reported that the compensation has been agreed in principle with the owners of Block 14D Parcel S23 [REDACTED] for the claim on the land acquired from the subject property in respect of BP 575.

On the declared day, 13<sup>th</sup> March 2015, the subject property was undeveloped and formed part of a commercial-use land holding, comprising a carpark connected to Section 23.1 [REDACTED], Block 14D Section 23.1 [REDACTED] which is located along Elgin Avenue. The Boundary Plan was of the subject property was shown to the Board. SVO Watson requested clarification as to the NRA's future plans regarding future expansion of Claude Hill Road. MD Howard enlightened the Board of the planned future expansion of Claude Hill Road and demonstrated how it fit into the NRA's long term plans for a second N-S arterial roadway that connects Eastern Avenue with Elgin Avenue and Smith Road.

SVO Watson requested a CADD file depicting the future road alignment and its impact on the proposed carpark in order for her to finalise negotiations with the claimant. MD Howard committed to providing the CADD drawings to SVO Watson as requested.

**Minutes of the 24<sup>th</sup> March 2021**

**Claimant:** Section 23.1 [REDACTED] – Claude Hill Road (formerly Humber Lane)

SVO Watson reported that the compensation has been agreed in principle with the owners of Block 14D Parcel S23 [REDACTED] for the claim on the land acquired from the subject property in respect of BP 575.

Following the discussion at the NRA Board Meeting on Wednesday 10<sup>th</sup> March 2021, it was determined that this proposed land take from Block 14D Parcel S23 [REDACTED] should be reserved now, thus reducing costs in the future and setting the valuation date March 13<sup>th</sup> 2015. Lands and Survey have been provided with the schematic at Appendix D. The plan identifies it would be possible for the claimant to retain 8,001 sq. ft. for parking. Therefore based on the Parcel area of 0.8385 acres (36,525.06 sq. ft.), it would be necessary to acquire 28,524.06 sq. ft. which at the agreed rate of CI\$23.00 per sq. ft. would equate to a compensation settlement of CI\$656,053.38

SVO Watson noted that the claimant has already started construction of the original parking scheme, which overlaps some of the retained land. L&S are of the opinion that there would be no issue with the claimant retaining use of this land, but advising that an agreement be formalized to ensure the claimant would not have an adverse possession rights should the proposed not go ahead for many years.

In addition to the sum outlined above, professional fees amount to CI\$3,742.50 (24.94 hours)

The compensation for the land take should be payable to Section 23.1 [REDACTED] And the professional fees should be payable to JEC.

The Board approved the recommended compensation of CI\$659,795.88.



Redacted under section 23. 1 of the FOI Law 2021

Claimant: [Redacted] Block 27D Parcel s23 (Late Claim Intent)

Lands and Survey received a claim for compensation for Block 27D Parcel s23. The required land is affected by BP 636 and was Gazetted on November 18<sup>th</sup> 2020. Notices were sent by Registered Mail, to the address recorded on the Land Register.

The mandatory 90 day period would have therefore expired on 16<sup>th</sup> February 2021.

A late intent to claim has now been received, as follows:

- Block 27D Parcel [Redacted under section 23. 1 of the FOI Law 2021]  
Mr. Watler has informed us that he only received the notification via email on 5<sup>th</sup> February 2021, there was no letter in his post office box and he has also been dealing with the death of his sister in recent months.

The Board approved the late intent to claim.

Redacted under section 23. 1 of the FOI Law 2021

Claimant: [Redacted] Block 23B Parcel s23 (Late Claim Intent)

Lands and Survey received an Intent to Claim for Block 23B Parcel s23 after the mandatory 90 day period expired. The required land is affected by BP 634 and was Gazetted on September 11<sup>th</sup> 2020. Notices were sent by Registered Mail to the address recorded on Land Register.

The mandatory 90 day period would have therefore expired on 10<sup>th</sup> December 2020.

A late intent to claim has now been received, as follows:

The claimant Kathleen Beckner – Rachel Beckner acting on behalf of her mother, [Redacted Section 23. 1] had appointed Charterland to act on the family's behalf and assumed they were taking care of the claim however, Charterland have not submitted an Intent to Claim to Lands & Survey and the claimant has not been able to make contact with them.

The Board approved the late Intent to Claim.

## ii. Board Members Requests

### Minutes of 13<sup>th</sup> January 2021

#### Director Kirkconnell

- Reminded MD about the replacement of the delineators along the stretch of road by Jose's Esso.
- RBC Crosswalk on the corner of Elgin Avenue and Shedden Road needs to be re-installed.
- Would like to place greater focus on "SAFETY" for 2021 for NRA
- Check on Speed Limit Sign by the Lighthouse Club – seemingly too small



**Director Arch**

- Requested an update on the repair status of Orchard Lane
- Reminder about the requesting resizing of the traffic island at the Smith/Crewe Road small roundabout.

**Director Walton**

- Lakeport Street – Additional well needed at the end of Lakeport St
- Spotts Newlands second roundabout– going east, there's a hump
- Suggested pre-warning signage on Shedden Road in advance of RBC Crosswalk

**Director Conolly**

- Verneil Frederick encroachment and deteriorated road surface
- Asked for status update on the upgrade of West Bay Road surface.
- Expressed the need for improvement of NRA compound facilities i.e. toilets, lunch room, etc

**Minutes of 27<sup>th</sup> January 2021****Chairman**

- Drain by Lookout Gardens, Bodden Town Primary School
- Excel/Decel lane by Barcam Station on Shamrock Road
- Site Visit- East/West – Faith to arrange a bus
- Request made by Minister Hew-Fill for Midland Acres
- Red Gate to be cleared-Signage and Shrub
- Chairman Street lights arms to be inspected every 3 months- to be follow up with Brian Chin Yee

**Director Kirkconnell**

- Delineators by Palm Dale

**Director Arch**

- Breezy Way – Spray and Chip surface, widening, general repairs

**Director Bodden**

- Sinkhole opposite Pirates Lair on South Sound Road
- Savannah, Delineators by Post Office

**Director Conolly**

- Landscaping on ETH- MD Howard noted that NRA has been paying for landscaping maintenance from the roundabout at Governors Harbour north to Batabano Road.

**SPM Scotland**

- Cayman Water Company Manhole coming up due to the 2020 Earthquake

## **Minutes of the 10<sup>th</sup> February 2021**

### **Chairman**

- Windsor Park – Hawkins Drive-Excavation ongoing. MD Howard confirmed that Water Authority was upgrading their pipe work in the area.
- Red Bay On-The-Run Gas Station – Dips in the road of the vicinity of the Gas Station needs to be addressed

### **Director Conolly**

- Query on Connector Road (East West Arterial Road) – MD Howard updated that Mr. Charlie Watler was more forthcoming with giving permission for road works to be done so that there is a connection to Agricola drive, Lower Valley.
- Jose's Esso – Island to be reduced to allow easier passage of large trailered vehicles.

### **Director Arch**

- Melmac Avenue, South Church Street- Truncation on the corner
- Breezy Castle Road, Airport Road - Concern on the widening of the road or changing it to a One Way street only due to the size of the road and safety for motorists.
- Dr. Foley's Eye Clinic – encroachment by the corner of the mini roundabout. Sightline affected. Mr. Chairman will liaise with Dr. Foley.

### **Director Bodden**

- Asked about state of blasting licensing on Grand Cayman and whether any new full-licensed entrants are likely.

### **Director Walton**

- South Sound Road – Dip in the road between Pirate's Lair Development and Vela due to the 2020 earthquake.

### **Director Kirkconnell**

- Palm Dale –Delineators to be installed to avoid motorists using the lanes incorrectly.

## **Minutes of the 24<sup>th</sup> February 2021**

### **Director Arch**

- Walkers Road/Hospital Road- Pavement depression by the 4-Way Stop
- Reminder of delineators by Jose's Esso

### **Director Walton**

- Barcam- iron roadside construction pegs to be removed or capped
- South Sound- Depression in the road between Pirate's Lair and the South Sound Dock

### **Director Kirkconnell**

- Kings Roundabout- request repaving of the road surface
- East End – Blowholes to Mr. Verneil Frederick property – requests repave of road surface. (It was noted the C3 Pure Fibre Company, has some issues to sort out first)

### **Director Bodden**

- Blasting endorsing- Roberto Ebanks. (MD Howard noted that David Bodden has recently been issued a full Blasting license however Roberto needed more opportunities to hone his skills).

#### **DCO Hydes**

- Planned Ministerial Road Tour- Faith to organize transportation for the touring of the major road works.

### **Minutes of the 10<sup>th</sup> March**

#### **Chairman**

- Pool Lane – request a new drainwell by house 17A.
- Selkirk Drive – street name signage needs replacing at the entrance
- Victory Avenue, Prospect – speed humps to be reinstalled and drainwells uncovered after recent new paving

#### **Director Walton**

- Walkers Road; NRA to clear the cluster of trees by Dr Elaine Campbell's house to establish clearer driver sightline on the bend.
- Savannah – speed humps requested on Gloria May Drive

#### **Director Conolly**

- Manhole by Cayman Water Company/Cost U Less.
- Asked for paving date for section of Seaview Road by Mr. Verneil Frederick

#### **Director Kirkconnell**

- Asked NRA to investigate lick spot by Poindexter Roundabout
- Sparky Drive- Going on to North Sound Road, needs to be re-stripped

#### **Director Arch**

- Hospital 4 Way Stop – needs repaving
- Reminded MD of the replacement of delineators on Crewe Road by Joses Esso

### **Minutes of the 24<sup>th</sup> March 2021**

#### **Chairman**

- Delineators by Jose's Esso (reminder)
- Labourer's- If more needed, then we should hire
- On the Run Esso in Red Bay – rough area in front of the gas station entrance.
- Streetlight audit - reminder

#### **Director Conolly**

- Traffic Island at Smith Road/Crewe Road roundabout to be cut back for trailer trucks
- Bodden Town – resurfacing on Anton Bodden road
- Political Signs – Obstruction of sightlines (Who is monitoring?)

#### **Director Bodden**

- LED Lights – faulty blinking lights (\*Noted this is an CUC issue)
- Truck Measurements – concern over NRA reported truck back measurements



- Director Bodden will give fill back that was measured incorrectly.

**6iii. Miscellaneous Items:**

**i. Crosswalk Options for Savannah Tall Tree Area**

The AMD shared three potential options for new crosswalks in this area. He noted that the previous Board had requested the pedestrian improvements; options had been presented but the Board had not agreed on an option. The AMD noted that NRA was desirous in moving forward with the pedestrian improvements which also included consideration of a sidewalk on a parcel of land owned by the church. Directors Bodden and Arch offered to speak with representatives of the church regarding the NRA's suggestion of a sidewalk.

**Minutes of the 16th September 2020**

The Board deliberated various options for a potential new crosswalk and bus layby for the westbound lanes by Savannah Rubis gas station. Director Walton expressed concerns about the proposed location just east of the service station. SPM Scotland also voiced his disapproval of a crosswalk just east of the service station. The Chairman recommended that the NRA staff examine the potential for a crosswalk either directly in front of the gas station or further west in front of Wendy's Restaurant. The AMD advised that he would have staff look at other options as discussed by the Board and revert. A short discussion ensued about the need for public buses to pickup and drop-off passengers in private commercial establishments (like Countryside, Grand Harbour, etc) rather than stopping on the main arterial.

**ii. Esterley Tibbetts Highway – landscaping on northern section medians and roundabouts**

A healthy discussion ensued concerning the overgrowth of the medians and roundabouts from Governors Harbour north to Batabano. DART officials had recently informed the NRA that they no longer wish to continue with upkeep of the landscaping in this area. The aforementioned area has not been cut by DART since March 2020 and has drawn outcry from members of the public. The AMD and DCO Hydes both confirmed that talks are ongoing with DART officials over the ongoing maintenance of the medians and roundabouts.

Minutes of 2<sup>nd</sup> September 2020 – The AMD presented photos of the ETH median and roundabouts north of Governors Harbour and noted that NRA has been working in tandem with CMC landscaping to de-brush the overgrown areas that have not been addressed since March 2020.

**Minutes of the 16th September 2020**

No further update.

**iii. Walkers Road School Traffic – Prep School and Catholic School drop-off areas**

**Minutes of the 16th September 2020**

Director Arch asked the AMD what measures (if any) are being considered to help the morning and evening traffic congestion being experienced on Walkers Road by the St Ignatius and CI Preparatory School. SPM Scotland and others gave accounts of their experiences with drop-off and pickup of children at these areas. The AMD added that Minister Hew has asked whether it would be possible to utilise part of the old CIHS bus

parking area to create a drop-off lane for Prep School. SPM Scotland reiterated the need for CIG to move ahead with the comprehensive plan that was approved by the NRA Board a few years back. This plan involved a crescent shaped road connection involving Walkers Road, Olympic Way and Academy Way. The Crescent is almost complete and only requires a road connection to be completed through the John Gray High School Campus.

**Minutes of the 30<sup>th</sup> September 2020**

The Board revisited discussions concerning the current congestion on Walkers Road in front of the Prep and St Ignatius school campuses. The need for the development of the Olympic and Academy Way Crescent was once again endorsed. DCO Hydes advised that he would be meeting soon with officials from the Ministry of Education in an effort to further promote the concept.

**iv. Butterfield Roundabout – Lighted Pedestrian Crosswalks**

**Minutes of the 10<sup>th</sup> March 2021**

MD Howard reported that the NRA would be requesting Traffic Management Panel approval for the installation of lighted pedestrian crosswalks at two legs of the Butterfield Roundabout. One crossing would be installed on North Sound Road between ALT and arch Automotive and the other crossing is proposed on Godfrey Nixon Way roughly in front of Lees Office Products store. MD Howard advised that further deliberations are to be had concerning crosswalk considerations for the Esterley Tibbetts leg of the Butterfield Roundabout.

**v. Halley Street (Frank Sound)**


**Minutes of the 24<sup>th</sup> February 2021**

MD Howard presented a request from Charles Brown, Senior Policy Officer, Ministry CPI for the Board's favourable recommendation of the gazettal (BP/PCM) of Halley Street in Frank Sound. Halley Street provides direct access to Block 59A Parcel S23 from Frank Sound Road. The owners of Block 59A Parcel S23 (6.5 ac) wish to subdivide the parcel however the Planning Department advises that Planning Permission will not be granted as Halley Street is in private ownership. The Board considered the matter and unanimously supported the request from SPO Charles Brown. DCO Hydes noted that there are many roads in the Grand Cayman road network that are of similar status.

**7. Date of Next Meeting**

7<sup>th</sup> April 2021 – regular board meeting

There being no further business, the meeting was adjourned at 1:55 pm.

Signature   
Chair of the Board  
Confirmation of minutes  
Date:

Signature   
Executive Secretary  
Seconded: Confirmation of minutes  
Date:





