
National Roads Authority
Minutes of the Three-Hundred & Twenty Four
Meeting of the Board of Directors
held in NRA Conference Room,
370 North Sound Road, George Town, Grand Cayman
Wednesday 27th January 2021 at 10:00 a.m.

In attendance were:

John Ebanks	Chair
Kenross Connelly	Deputy Chair
David Arch	Director
Paul Bodden Jr. (Andy)	Director
Joni Kirkconnell	Director
Dane Walton	Director
Edward Howard	Acting Managing Director
Faith Powery	Executive Secretary

Apologies:

Nedra Myles	Director
Tristan Hydes	Representative of Chief Officer, Ministry CPI

Invites:

Mark Scotland	Special Projects Manager
Ruth Watson	Senior Valuation Officer, Lands & Survey

1. Call to Order

The meeting was called to order at 10:20 am.

2. Minutes of Previous Meetings

a. Minutes of 13th January 2021 confirmed – Motioned by Director Kirkconnell; seconded Director Connelly – Minutes were accepted.

3. Planning

i. Recruitment of Managing Director

Minutes of the 9th December 2020

The Chairman updated the Board on the decision for the successful candidate for the post of Managing Director. Mr. Edward Howard was chosen based on his experience, knowledge and skillset which met the job description.

Minutes of 13th January 2020

The Chairman, along with the other Board members officially welcomed Mr. Edward Howard as the new Managing Director.

The Chairman requested if the Board could collectively agree to send a quote to the CHRO for a press release.

ii. Upcoming projects 2020 – 2021

a. ACR (Airport Connector Road)

Minutes of the 9th December 2020

SPM Scotland gave a brief update on the progress of work on the ACR project. He noted that a 3-year multi-supplier framework agreement had now been approved by the Public Procurement Committee (PPC). The framework agreement sets guidelines for fill procurement between the NRA and local quarries, and will allow for faster and more efficient fill supply to this and other NRA projects.

SPM Scotland noted that NRA is also seeking to replace sections of the existing dyke channel with 36" diameter culverts.

DCO Hydes requested an update on the efforts to provide a road connection between this area and Seymour Road. AMD Howard advised that the NRA had developed two road connection options; one of which will be selected and forwarded to the Ministry and L&S to begin Section 3 gazettal proceedings.

Minutes of the 13th January 2021

MD Howard noted that the Framework Agreement was signed by all vendors and there was a mini competition issued and the closing was on January 15th 2021. He further noted that following the signing of the Framework Agreement the NRA will award multiple suppliers in an effort to speed up the site filling and road base construction.

Minutes of the 27th January 2021

There was not much to update but SPM Scotland noted that with the framework agreement now in place shot rock fill material delivery and placement was expected to ramp up significantly.

b. East West Arterial (Hirst Rd to LookOut Gardens)

Minutes of the 28th October 2020

AMD Howard informed the Board that the section of the East West Arterial Bypass (from Hirst Road to Woodland Estates) is ready to be gazetted. Reference was made to the map shown on the screen. The AMD noted that the NRA has not made a determination on the final alignment of the E-W/Shamrock collector road. The AMD noted that intersection design alternatives were also being prepared for further review.

Minutes of the 11th November 2020

DCO Hydes confirmed that the boundary plan for the proposed extension of the East-West Arterial (Hirst to Woodland Drive) has been approved by Cabinet on the 3rd November. Publication in the CI Gazette would likely be mid-November.

The AMD showed Directors, on screen a number of different design options for the major intersections affecting the road scheme. Directors gave their feedback on several of these options. A brief discussion also ensued about the pending EIA for the easterly extension of the roadway from Woodland Drive to LookOut Gardens. Director Kirkconnell weighed in on several aspects of the discussion. It was resolved that the NRA management would arrange further talks with DOE and invite Director Kirkconnell along as part of the NRA team.

Minutes of the 25th November 2020

DCO Hydes confirmed that Cabinet approved via Section 3 – Roads Law, Boundary Plan no# 636 for the extension of the East West Arterial Bypass (from Hirst Road to Woodland Estates). BP 636 was published in Extraordinary Gazette No.95/2020 on the 18th November 2020. DCO Hydes noted that the NRA would be legally authorised to take possession of the land (start construction) after the 3rd December 2020.

Minutes of the 9th December 2020

SPM Scotland noted that even though Cabinet approved via section 3- Roads Law, Boundary Plan no #636 for the extension of the East West Arterial Bypass (from Hirst Road to Woodland Estates), notices were only sent to existing proprietors on December 2nd 2020.

Due to the delay, SPM Scotland advised that NRA had chosen to liaise with some of the proprietors directly in order to ensure that they were duly notified. The NRA will delay entry (possession of the land) until January, 2021.

Minutes of 13th January 2021

MD Howard advised that NRA would officially take possession of the site and begin clearing of the land on January 19th 2021.

He noted that a final decision on the alignment of the Shamrock Collector had not yet been made.

Minutes of the 27th January 2021

SPM Scotland noted the NRA has formally take possession of the site and clearing of the route has commenced. He also noted that a survey team was working with one particular landowner with regards to the relocation of a perimeter fence needed to secure the landowners horses.

SPM Scotland also noted that the NRA was continuing efforts to have the Environmental Assessment Board (EAB) give consideration to having the NRA continue with development of the road corridor eastward to LookOut Gardens whilst simultaneously proceeding with the EIA exercise. The primary reasons for this suggested approach are because 1) there is very little room for variance in the planned route, and 2) Overland flow issues can be addressed via hydrological engineering solutions which can be implemented during the road construction.

c. Six-Lane Widening at Shamrock Rd and Crewe Rd (BP 634)

Minutes of the 28th October 2020

SPM Scotland reported that work is ongoing on the areas gazetted and the NRA is working as best it can with statutory undertakers for the relocation of public utilities as well as coordinating accommodation works such as relocation of walls/fences and other structures. DCO Hydes highlighted two new sections where the NRA (unhampered by utilities) would begin widening. These are:

1. East bound lane widening from IMP Agency to Grand Harbour Roundabout;
2. Rough-in of the new corridor alignment (BP 634) between Edgewater Way and Kings Sports Centre.

Minutes of the 11th November 2020

SPM Scotland gave project updates on the widening efforts of Shamrock Road in the Red Bay area. He noted that some way-leaves for CUC poles were still pending.

DCO Hydes addressed the Board concerning the need for an alternative service road in this area to help facilitate internal traffic movement between Grand Harbour and neighbouring subdivisions as well as reduce the need for Red Bay and Prospect residents to access Grand Harbour via the main highway.

Minutes of the 25th November 2020

SPM Scotland confirmed that progress on the six-lane widening along Hurley Merren Blvd (formerly Shamrock Road) is being hampered by a few outstanding way-leaves that would authorize CUC to place utility poles on private lands. He advised that the NRA continues to follow-up diligently with those few remaining owners who have not yet endorsed the way-leave forms. The Chair asked DCO Hydes to work on keeping the Bimini/Selkirk Drive access point permanently open. DCO Hydes advised that there was mounting pressure from Bimini owners and residents to have the access closed however he noted that Cabinet seemed amenable to keeping the access open as part of a larger service road access scheme benefiting the Red Bay and Prospect communities.

Minutes of the 13th January 2021

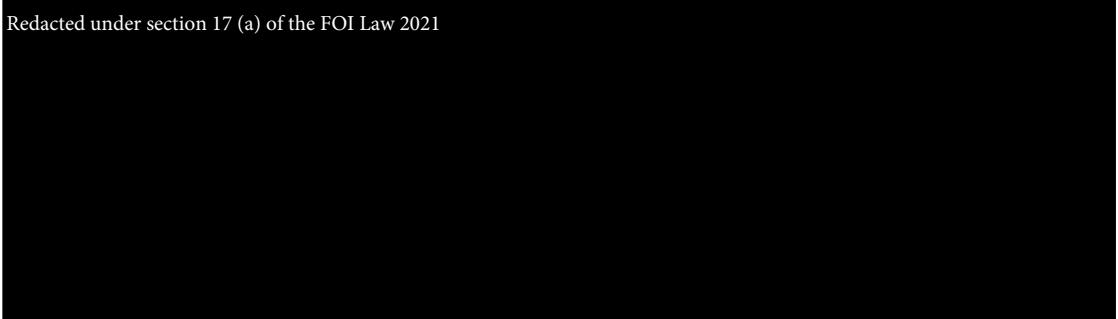
MD Howard advised that the NRA is still awaiting wayleaves to be signed by two property owners. MD Howard advised that NRA was waiting for CPA approval for three walls to be relocated. MD Howard also apprised the Board of the culvert/drainage issues at the Grand Harbour entrance as well as the progress on the new link road adjacent to Kings Sports Centre.

Minutes of the 27th January 2021

SPM Scotland noted that the project was at a standstill awaiting one final signed wayleave from an affected landowner near the Selkirk Drive entrance. MD Howard suggested that if the wayleave situation is not resolved soon the NRA may have to consider the option of acquiring (Section 3 – Roads Law) an additional 4 to 6ft strip along the affected parcel to allow CUC room in which to plant new poles.

LPH/Bobby Thompson Way – New alignment**Minutes of the 30th September 2020**

Redacted under section 17 (a) of the FOI Law 2021

**Minutes of the 14th October 2020**

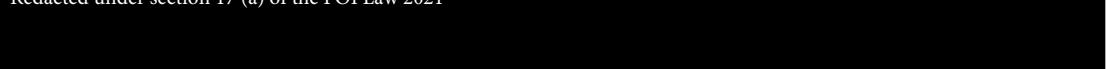
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**Minutes of the 28th October 2020**

Redacted under section 17 (a) of the FOI Law 2021

**Minutes of the 11th November 2020**

Redacted under section 17 (a) of the FOI Law 2021



Minutes of the 25th November 2020

Redacted under section 17 (a) of the FOI Law 2021



Minutes of the 9th December 2020

Redacted under section 17 (a) of the FOI Law 2021



Minutes of the 13th January 2020

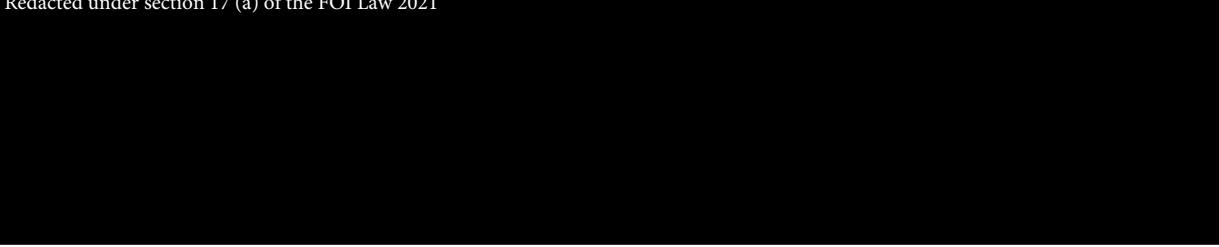
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d. Gas Station and Mixed Use Plaza (ETH) Butterfield RAB (Block 14C Parcel 307)

Minutes of the 16th September 2020

Redacted under section 17 (a) of the FOI Law 2021



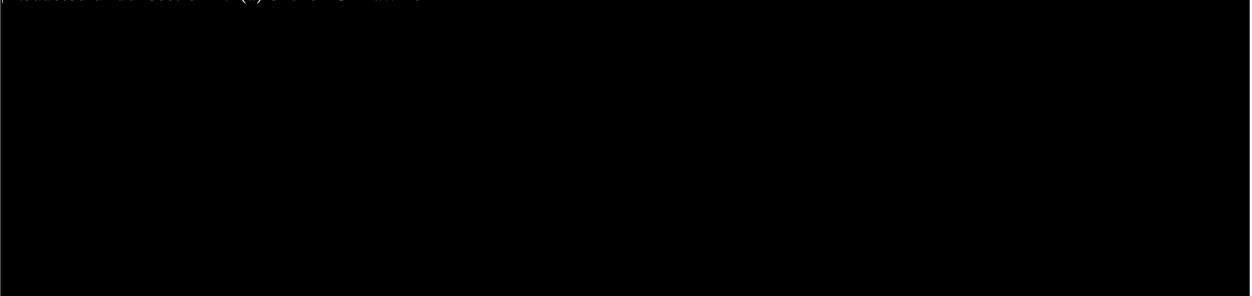
Minutes of the 30th September 2020

Redacted under section 17 (a) of the FOI Law 2021



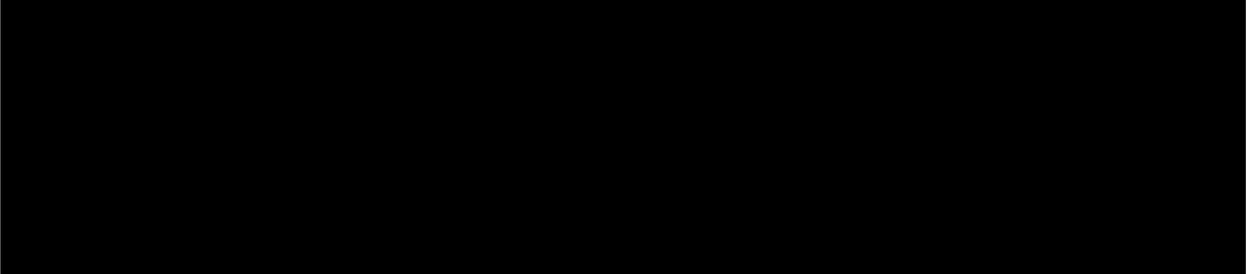
Minutes of the 14th October 2020

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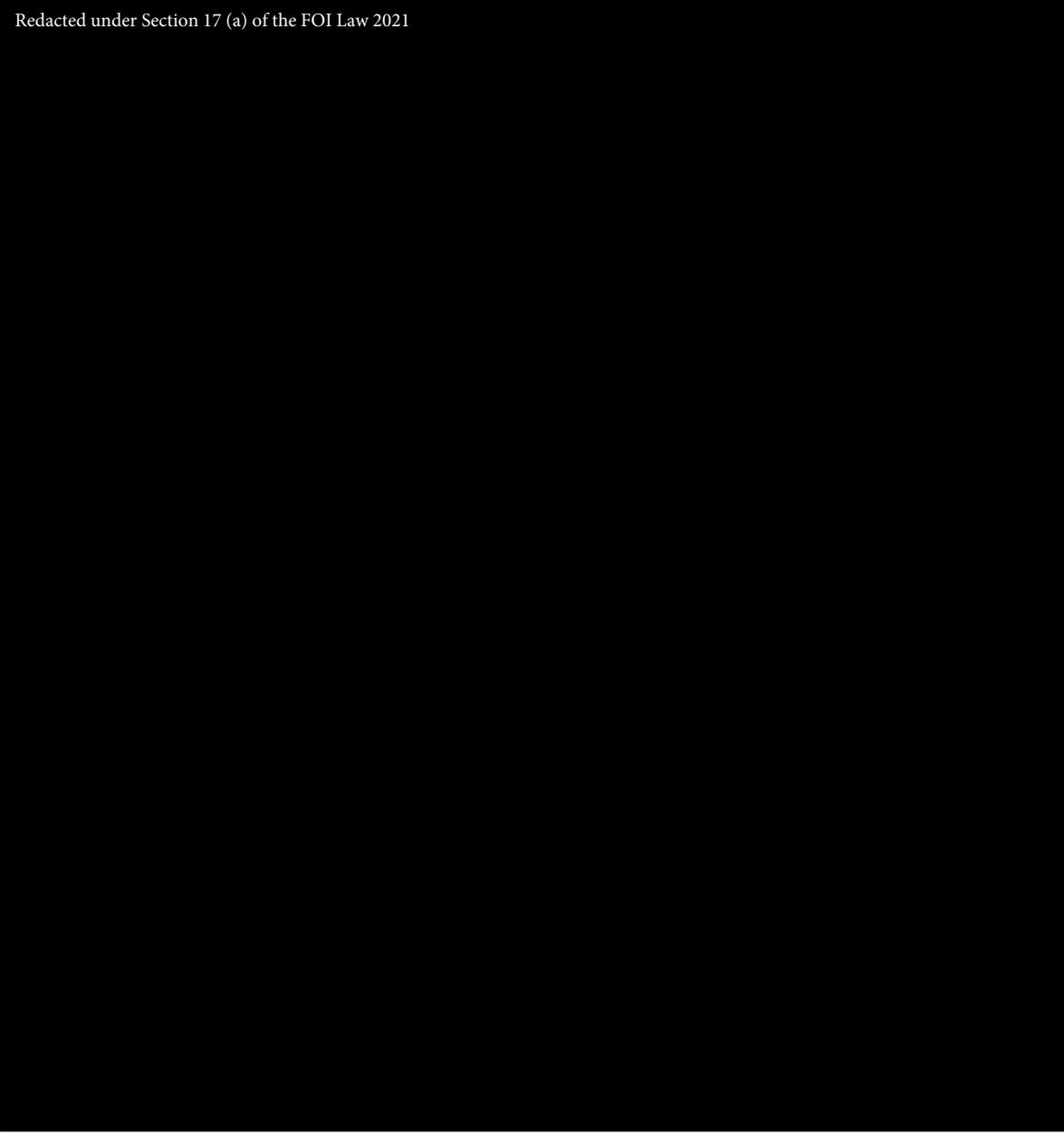
Minutes of the 28th October 2020

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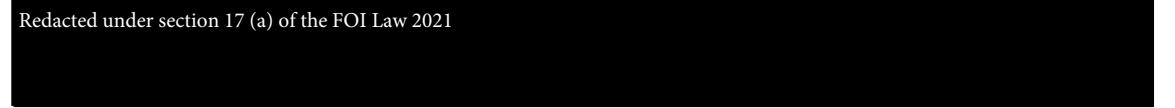
Minutes of the 25th November 2020

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Minutes of the 13th January 2021

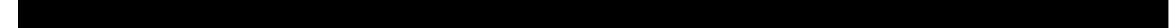
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- e. Palmeri Commercial Garage on ETH (13D S23.a – access request)

Minutes of the 2nd September 2020

Redacted under section 17 (a) of the FOI Law 2021



Minutes of the 16th September 2020

Redacted under section 17 (a) of the FOI Law 2021

Minutes of the 30th September 2020

Redacted under section 17 (a) of the FOI Law 2021

Minutes of the 28th October 2020

Redacted under section 17 (a) of the FOI Law 2021

Minutes of the 25th November 2020

Redacted under section 17 (a) of the FOI Law 2021

Minutes of the 9th December 2020

Redacted under section 17 (a) of the FOI Law 2021

Minutes of the 13th January 2021

Redacted under section 17 (a) of the FOI Law 2021

f. Webb Rd / Bronze Rd – Gazette

Minutes of the 15th July 2020

The AMD advised that this is a low priority item however staff will remain vigilant in following up with Lands and Survey and ensuring that the Gazette is processed.

Minutes of the 30th September 2020

No update

Minutes of the 11th November 2020

AMD Howard will follow up with his team as per the status of the boundary plan drawings.

Minutes of the 25th November 2020

No update

Minutes of the 9th December 2020

No update

Minutes of the 13th January 2021

MD Howard noted that Assistant Director Denis Thibeault will have an update on this project.

Minutes of the 27th January 2021

MD Howard advised that gazette drawings and instructions have been sent to Lands & Survey for the preparation of a boundary plan drawing. He noted that SVO Watson advised that we settle the outstanding claim issues with Section 23.1 (Section 23.1) first before proceeding with the Bronze/Webb gazette as they would also be impacted by the proposed new scheme.

g. Frank Sound – Wall Encroachment (next to launching ramp)

Minutes of the 2nd September 2020

The AMD advised that he would have a survey done of the existing corner of the wall and overlay that with a proposed gazette plan that was created late 2019. The plan once prepared will be brought back to the Board for further consideration.

Minutes of the 16th September 2020

No update

Minutes of the 14th October 2020

The AMD advised that NRA staff will be doing a survey.

Minutes of the 25th November 2020

No Update

Minutes of the 9th December 2020

No Update

Minutes of the 27th January 2021

MD Howard presented the topographic survey which detailed the location of the existing wall for the house at Block 56C Parcels^{s23}. He explained that the wall which had been discussed previously as being a potential encroachment was in fact built legally within the owners boundaries. The MD also noted that the wall in question had been recessed about 3ft behind the roadside boundary shared by the owner and the Government launch ramp. The MD explained that NRA had prepared a gazette plan that was intended to create a wider truncation at the launch ramp entrance. The MD asked the Board to give consideration to not moving ahead with the intended gazette for two main reasons: 1) The gazette as advised by L&S valuation, whilst it was intending to take only approx. 400sq ft of land, would likely incur an injurious affection claim of upwards of \$30,000 2) The estimated cost of demolishing the wall and recessing it another 3ft to 4ft was in the range of \$40,000 to \$50,000.

After consideration of these facts the Board unanimously agreed to forego the intended land take and to leave the wall as is especially given that the wall is erected within the owner's property line. The MD renewed commitments to the Board to carrying out some minor works at the launch ramp entrance in order to provide wider turning radii for boaters. The Board also discussed the need for enhanced signage and warning lighting at this intersection given the recent incident of a driver who drove straight through the intersection with the vehicle ending up in the sea.

h. McField Lane

Minutes of the 2nd September 2020

A brief discussion ensued regarding this matter. The AMD noted that the proposed BP had been revised to lessen the proposed take from 14CF^{s24}, however a chamfer was still proposed at that parcel to facilitate safer turning movements at the intersection of McField Lane and Mary Street.

Minutes of the 16th September 2020

No Update. The AMD confirmed that the gazette instructions are with the relevant parties at the Ministry and Lands and Survey.

Minutes of the 30th September 2020

The AMD advised that gazette instructions are with Ministry and Lands and Survey and NRA anticipates that Cabinet approval is forthcoming.

Minutes of the 14th October 2020

A brief discussion ensued regarding this matter. The AMD noted that the proposed BP had been revised to lessen the proposed take from 14CF ~~s23.1~~ however a chamfer was still proposed at that parcel to facilitate safer turning movements at the intersection of McField Lane and Mary Street. The AMD advised that the NRA is still awaiting gazettal of the roadway before work can commence.

Minutes of the 28th October 2020

No update

Minutes of 25th November 2020

DCO Hydes advised that the Board recommendation to gazette is with the Ministry, CPI however he is liaising with the MLA for that constituency on a plan of action in carrying out the planned land acquisition and road widening.

Minutes of the 9th December 2020

No update

Minutes of the 27th January 2021

No updates

i. Walkers Road to South Sound**Minutes of the 16th September 2020**

The Board asked that the AMD expand the area of the topographic survey done for Walkers Road to also include areas north of Stonewall Drive to Olympic Way in order that the NRA could also look at potential solutions for the traffic by Prep School and St Ignatius.

Minutes of the 14th October 2020

No update

Minutes of the 28th October 2020

No update

Minutes of the 11th November 2020

The AMD advised that the NRA will be engaging the services of a private surveyor to provide additional topographic surveys for the area of Walkers Road between Olympic Way and Academy Way.

Minutes of 25th November 2020

MD Howard reported no significant update other than to report that an expanded survey of the Walkers Road area Olympic Way to South Sound Rd is still being sought.

Minutes of the 27th January 2021

MD Howard noted that the NRA will procure the services of a local private surveyor to complete the additional topographic survey work needed as Lands and Survey is currently unable to provide timely survey services.

4. Operations

i. District Roads - 2020

Minutes of the 19th August 2020

The AMD shared the updated District Roads schedule with the Board. Copies of the schedule with completion status updates would be emailed to Directors.

Minutes of the 2nd September 2020

No update given

Minutes of the 30th September 2020

The AMD showed (on screen) the progress update of ongoing repairs to local access roads (aka District Roads Programme). Director Conolly asked about the roads in Admirals Landing. The AMD explained that the Admiral Landing road network is private. The AMD further noted that he is aware that some members of the homeowners association are intending to lobby Government to take over the roads in this subdivision.

ii. Selkirk Drive

Minutes of the 30th September 2020

No update given

Minutes of the 14th October 2020

The AMD advised that NRA have completed the necessary base works for the remaining northern portion of Selkirk Drive and are awaiting a scheduled date for hot mix paving.

Minutes of the 28th October 2020

No update given

Minutes of the 9th December 2020

SPM Scotland confirmed that the remaining section of Selkirk/Abbey Way has now been paved. It was recommended that Spinnaker Way and Woodstock Dr be added to the District Roads list as the surface condition had worsened during the recent storms. DCO Hydes requested that Selkirk road needed mirrors.

AMD Howard noted that the NRA Field Staff will work on the roads during Christmas to get caught up on previous tasks that were delayed due to multiple weather systems later this year.

iii. Water Cay Road

Minutes of the 30th September 2020

DCO Hydes advised the Board that he recently met with MLA Ezzard Miller who is asking for NRA/Ministry to make a start on phase 1 of the Water Cay Road project. SPM Scotland reminded DCO Hydes that this project could not be done this year without postponing work on other district roads which includes roads currently being worked on in Minister Hew's constituency.

SPM Scotland advised that he would have NRA staff investigate whether any encroachments have been removed to date and also initiate any further topo survey work that may be necessary. Mr Scotland advised the NRA would then revert with a potential start date for the work bearing in mind that this might not be until early 2021.

iv. Fleet Procurement 2020

Minutes of the 30th September 2020

The AMD advised that the NRA, on advice from the Director of Procurement, is preparing a business case in support of 'self-sourcing' for used heavy equipment.

Minutes of the 14th October 2020

No update

Minutes of the 28th October 2020

The AMD advised that procurement of new fleet items is progressing well. New items are being procured using open competition methods however the NRA is in dialogue with the Central Procurement Office about how to procure used heavy equipment items.

Minutes of the 9th December 2020

AMD Howard advised that procurement of new fleet items is ongoing. He noted that a fleet subcommittee meeting would be arranged for the following week to discuss fleet matters in more detail.

Minutes of 13th January 2021

MD Howard mentioned that the Fleet Subcommittee was held on the 18th December 2020, and that he will prepare the minutes and outcome for the Board to discuss for a future meeting.

5. Other Business

i. Claims for Compensation

Minutes of 25th November 2020

SVO Watson joined the meeting at 12:00 pm via teleconference. SVO Watson explained that based on recent discussions with a local land appraiser and advice from CVO Obi she was mindful to ask the NRA Board for consideration of local valuator fees from \$150 per hour to \$200 per hour.

The Board discussed and resolved that it was not within the Board's purview to decide on the hourly rates of local land appraisers. The Board also recommended that SVO Watson refer the matter to the Chief Officer, Ministry, CPI.

Minutes of 9th December 2020

SVO Watson joined the meeting at 11.45 am.

Claimant: Redacted under section 23. 1 of the FOI Law 2021 Block14BG Parcel S23.1 BP591
Lands and Survey advised that compensation for the owner Section 23. 1 for the acquisition of land required for Block14BG Parcel S23.1 which has involved land taken from the west side of the subject parcel. The area referenced in the gazettal was 362 sqft (0.0083 acres).

The property comprises land taken for the purposes of the Godfrey Nixon Way extension project.

The Board concurred with L&S assessment of the claim at \$9,150.00 plus \$1,650.00 for professional fees.

Claimant: Landowner [Section 23.1] [Redacted] Block 14D Parcel [23.1] BP575

Reference was made to the memorandum that was presented to the NRA board dated 31st August 2020. Consequent to the NRA Board decision to accept the claim in July 2018 despite being out of time.

Consequent to the meeting on September 2, 2020, in which approval was given for the proposed compensation offer based on detailed analysis of the presented accounts and spreadsheets, Lands and Survey Valuation Unit advises that a recommendation of compensation was made on 3rd September 2020.

The offer made was as follows:

- Landed interests affected - CI\$1,000.00
- Loss of trading profit - CI\$15,000.00
- Professional Fees to [23.1], who presented the claim – CI\$1,050.00

SVO Watson reports that the claimant has responded and stated that the recommendation is not acceptable.

The minimum amount the claimant is prepared to accept is:

- Landed interests affected – CI\$1,000.00
- Loss of trading profit CI\$25,000.00 (5 months at CI\$5,000.00 per month)
- Payment of their rent CI\$19,000.00 (5 months at CI\$3,800.00 per month – a lease agreement has been provided)
- Total CI\$45,000.00 – This excludes Professional Fees.

After some deliberation the Board elected to
Director Walton suggested the Board go by Lands and Survey recommendation.

The Board discussed and confirmed that they will accept Lands and Survey recommendation that only a few-part days affected the claimants business and the claim based on that information.

Godfrey Nixon to North Coast Road - BP 591

Lands and Survey was advised that they received one further claim for compensation for affected parcels after the mandatory ninety day period expired.

For clarification, the required land was Gazetted on 14th December 2018, and notices were sent by Registered Mail on December 19th 2018. A total of 39 letters were sent and two were served notices on site.

The mandatory ninety 90 day period would have therefore expired on 14th March 2019.

The Board discussed and agreed to accept this claim.

Request for review of Professional Fees

Lands and Survey recently received an appeal from one of the private surveyors to make a request for the NRA/Ministry of CPI to consider an increase in the professional fees currently paid in relation to road compensation claims.

The current fee for professional representation is set at CI\$150.00 per hour. This fee amount was established eighteen years ago and has not been reviewed during this time.

Lands and Survey is of the opinion that the few requires review in order to ensure claimant successfully seeks suitably qualified professional representation. Where a claimant is represented by a Chartered Surveyor it can help make the claim process quicker and can help to set realistic expectations of the land owner along with providing them a better understanding of the claim/compensation process.

SVO Watson noted that they made enquiries with various Valuation Firms on island for comparisons. The firms where an hourly rate was noted are, Blue Point, BCQS, Bould Consulting and Quayside. Charterland Chartered Surveyors, Paul Key, DDL Studio and JEC did not respond to our request for information.

SVO Watson noted that based on the information received, Lands and Survey felt that it was not unrealistic to approve an increase in professional fees for road compensation claims to CI\$200.00 per hour.

SVO Watson noted that it would be appreciated if the NRA Board could consider this matter.

SVO Watson inquired about the demolition of the homes on/near Rock Hole road. SPM Scotland showed on the screen the area the homes are to be demolished.

The Board requested a recommendation from Lands and Survey for Block14C Parcel ^{s23} and an update on it in 2021.

SVO Watson left at 12.30 p.m.

Minutes of 13th January 2021

Spencer arrived at 11.21 am.

Claimant: Section 23. 1 Block 15B Parcel: s23. 1 BP398

VO Spencer advised that L&S has reached an agreement, subject to the NRA Board's approval, in respect of the above referenced claim under BP398. The Section 3 Notices were served and became effective on 27 July 2000.

For many reasons the road as proposed in July 2000, did not proceed. The same land has now become part of the new connector road that links Walkers Road to educational establishments: John Gray High School and the University College of the Cayman Islands.

The Section 6 notices were served on the claimant, dated 5th April 2019, following Gazettal under Section 6 on 3rd April 2019, and entry was taken soon after, to enable this road, when part built, to be used for the Carifta games.

An agreement was reached with L&S for a settlement of the eligible sum that comprises of the following:

- Land interest affected – CI\$871.20
- Injurious Affection – CI\$4,500.00
- Professional Fees –CI\$581.25

The Board approved the claim for BP398 in the amount of CI\$5,952.45

Claimant: Section 23. 1

Block 14CF Parcels 23.1 and Block 14CF Parcels 23.1 BP591

VO Turner advised that consequent to a report presented at the NRA Board meeting in November 2020, the terms have now been agreed for the land referenced 14CF 23.1, BP 591. The settlement terms include compensation for two (2) buildings on Block 14CF Parcels 23.1 (bldg. 149A and Bldg 151A Rock Hole Road).

The sums agreed are as follows:

- 14CF 23.1—A sum of CI\$24,500.00 is agreed based on the amenity value
- 14CF 23.1—A sum of CI\$206,500 is agreed, based on the demolition being done by the NRA
- Professional Fees a 23. 1 - \$3,750.00

The Board approved the claim for Block 14CF Parcels 23.1 and Block 14CF Parcels 23.1 (BP 591) in the amount of CI\$234,750.00.

Minutes of the 27th January 2021

Ruth arrived at 10.32 am

Claimant: Section 23. 1

Block 22E Parcels 23.1 & 23.1 BP634 & 637

Lands and Survey received a claim for compensation for affected parcels after the mandatory 90 day period expired due to an incorrect post office box.

BP 634 was Gazetted on 11th September 2020, and BP 637 was Gazetted on 18th August 2020. In both cases notices were sent by registered mail to the address recorded on the Land Register. It was confirmed by the Chair that the address shown on the register is incorrect and appears to be a typographic error. On these grounds the Board agreed to accept the late intent to claim.

Claimant: Section 23. 1

Block 66A Parcel 23 (BP 515)

SVO Watson noted that a compensation settlement had been proposed by the owner consequent to the land that was gazetted for Block 66A Parcel 23.

Parcel 66A 23 has been affected by partial land take, the referenced area on the Gazette was 0.11 Acres.

The owner has incurred some costs, in terms of surveys for correction of the parcel size. Receipts presented support expense of CI\$7,500.00 (Seven thousand five hundred Cayman Islands dollars.)

The owner is willing to settle the claim based on refund of these incurred costs only.

The Board approved the settlement amount of CI\$7,500.00.

Claimant: Section 23. 1 [REDACTED] Block 22E Parcel S23.1 (BP 637)

SVO advised that Lands and Survey received a claim for compensation for affected parcels, after the mandatory 90 day period expired

For clarification, the required land is affected by two separate orders.

BP 634 was Gazetted on 11th September 2020, and BP 637 was Gazetted on 18th August 2020. In both cases were sent by registered mail, to the address recorded on Land Register. The mandatory ninety day period would have therefore expired for BP 634 on 10th December 2020, and for BP 637 on 16th November 2020.

Section 23. 1 [REDACTED] Submitted a claim which has been received by Lands and Survey. The recorded address on the Land Register is PO Box 450, KY1-1106. The correct address has since been confirmed as PO Box 459, KY1-1106. The land owner has advised that they did not receive their notification via the postal system. Form A was received 22 January, via the Agents that were appointed in this matter, Quayside Surveyors.

The Board has accepted the claimant's intent to claim.

Claimant: Section 23. 1 [REDACTED] Block 13D Parcel S23.1 (BP 593)

SVO Watson advised on behalf of Lands and Survey of the agreement with the owner, Mr. Section 23. 1 [REDACTED], for the acquisition of part of the land within the above property Block 13D Parcel S23.1.

The property comprises land taken from Section 23. 1 [REDACTED] Ltd for the purposes of widening of the Esterley Tibbetts Highway.

This claim has been ongoing for a number of years - the claimant, NRA and Lands and Survey have previously spent a considerable amount of time negotiating enhanced access to the claimant's land as part of the settlement.

On 7th March 2018, the Attorney General's Chambers issued a letter to the claimant offering a proposal for access and compensation. This figure was CI\$51,204.00, plus S23.1 [REDACTED] professional fees. It was noted that there was error in the previous figure which stated CI\$15,204 and not CI\$51,204.00. This figure offered reflected full development land value at CI\$18.00 psf and CI\$12,000.00 for injurious affection based on the assumption that the road had some impact on this income/business production. A very similar offer was made to the adjacent landowner, Section 23. 1 [REDACTED]. This figure was offered with a proposed joint access to both parcels as final attempt to settle the claim.

It should be noted that the claimant originally claimed CI\$24,496.07 for professional fees and other costs, but we have managed to negotiate this down to CI\$14,917.67, which we are of the opinion is a fair and reasonable amount.

The final compensation sum agreed is now CI\$66,121.67 divided as follows:

Section 23. 1 [REDACTED] – CI\$62,446.67

Section 23. 1 [REDACTED] – CI\$3,675.00

The Board agreed to settlement figures arrived at by Lands and Survey and approved recommendation for the payment by the ministry of the agreed sum.

ii. Board Members Requests

Minutes of 9th December 2020

Chairman

- Cleaning of the older West Bay road – by The Strand Shopping Centre, curbs and guttering along the road.
- Seymour Drive – Debris left from people taking items to the dump
- Speed limit signs to be replaced throughout the island.
- Verneil Frederick Property- road surface is in dire need of repairs – SPM Scotland discussed about the options that would make more sense.

Director Arch

- “Yield Right Way” or “Stop” signs by Jose’s Esso- By Crewe Road closer to Ross Dress Store
- Orchard Lane
- McField Lane- Ripped and relay

Director Conolly

- Health City- Bad joining on the road and the orange markings need to be more visible.

DCO Hydes

- Gantrees – AMD Howard awaiting payment from the Ministry
- Eclipse Drive – Rankin Drive
- Third lane by Hurley’s Roundabout – SPM Scotland discussed that Apex will get the culvert sorted
- The link Road by Hurley’s roundabout-drawing to be done.

Director Kirkconnell

- Request delineators be placed in the centre turn lane by Palmdale to deter overtaking.
- Crosswalk by Royal Bank of Canada in George Town/Elgin Avenue – to be re-installed.

Minutes of 13th January 2021

Director Kirkconnell

- Reminded MD about the replacement of the delineators along the stretch of road by Jose’s Esso.
- RBC Crosswalk on the corner of Elgin Avenue and Shedden Road needs to be re-installed.
- Would like to place greater focus on “SAFETY” for 2021 for NRA
- Check on Speed Limit Sign by the Lighthouse Club – seemingly too small

Director Arch

- Requested an update on the repair status of Orchard Lane
- Reminder about the requesting resizing of the traffic island at the Smith/Crewe Road small roundabout.

Director Walton

- Lakeport Street – Additional well needed at the end of Lakeport St
- Spotts Newlands second roundabout– going east, there's a hump
- Suggested pre-warning signage on Shadden Road in advance of RBC Crosswalk

Director Conolly

- Verneil Frederick encroachment and deteriorated road surface
- Asked for status update on the upgrade of West Bay Road surface.
- Expressed the need for improvement of NRA compound facilities i.e. toilets, lunch room, etc

Minutes of 27th January 2021

Chairman

- Drain by Lookout Gardens, Bodden Town Primary School
- Excel/Decel lane by Barcam Station on Shamrock Road
- Site Visit- East/West – Faith to arrange a bus
- Request made by Minister Hew-Fill for Midland Acres
- Red Gate to be cleared-Signage and Shrub
- Chairman Street lights arms to be inspected every 3 months- to be follow up with Brian Chin Yee

Director Kirkconnell

- Delineators by Palm Dale

Director Arch

- Breezy Way – Spray and Chip surface, widening, general repairs

Director Bodden

- Sinkhole opposite Pirates Lair on South Sound Road
- Savannah, Delineators by Post Office

Director Conolly

- Landscaping on ETH- MD Howard noted that NRA has been paying for landscaping maintenance from the roundabout at Governors Harbour north to Batabano Road.

SPM Scotland

- Cayman Water Company Manhole coming up due to the 2020 Earthquake

6iii. Miscellaneous Items:

i. Crosswalk Options for Savannah Tall Tree Area

The AMD shared three potential options for new crosswalks in this area. He noted that the previous Board had requested the pedestrian improvements; options had been presented but the Board had not agreed on an option. The AMD noted that NRA was desirous in moving forward with the pedestrian improvements which also included consideration of a sidewalk on a parcel of land owned by the church. Directors Bodden and Arch offered to speak with representatives of the church regarding the NRA's suggestion of a sidewalk.

Minutes of the 16th September 2020

The Board deliberated various options for a potential new crosswalk and bus layby for the westbound lanes by Savannah Rubis gas station. Director Walton expressed concerns about the proposed location just east of the service station. SPM Scotland also voiced his disapproval of a crosswalk just east of the service station. The Chairman recommended that the NRA staff examine the potential for a crosswalk either directly in front of the gas station or further west in front of Wendy's Restaurant. The AMD advised that he would have staff look at other options as discussed by the Board and revert. A short discussion ensued about the need for public buses to pickup and drop-off passengers in private commercial establishments (like Countryside, Grand Harbour, etc) rather than stopping on the main arterial.

ii. Newlands Barcadere launch ramp

The AMD shared photos of the damages at the boat ramp and discussed potential solutions for repairs. The project was originally assigned by Ministry to PWD about 2 years prior however Ministry now requests that NRA coordinate the repairs to the ramp and also address the drainage in the parking lot.

Minutes of 13th January 2021

MD Howard reported that the Newlands launch ramp has now been paved with hotmix asphalt. He advised that the additional works such as parking lot and sidewalk improvements were being handled by PWD.

iii. Esterley Tibbetts Highway – landscaping on northern section medians and roundabouts

A healthy discussion ensued concerning the overgrowth of the medians and roundabouts from Governors Harbour north to Batabano. DART officials had recently informed the NRA that they no longer wish to continue with upkeep of the landscaping in this area. The aforementioned area has not been cut by DART since March 2020 and has drawn outcry from members of the public. The AMD and DCO Hydes both confirmed that talks are ongoing with DART officials over the ongoing maintenance of the medians and roundabouts.

Minutes of 2nd September 2020 – The AMD presented photos of the ETH median and roundabouts north of Governors Harbour and noted that NRA has been working in tandem with CMC landscaping to de-brush the overgrown areas that have not been addressed since March 2020.

Minutes of the 16th September 2020
No further update.

iv. Walkers Road School Traffic – Prep School and Catholic School drop-off areas

Minutes of the 16th September 2020

Director Arch asked the AMD what measures (if any) are being considered to help the morning and evening traffic congestion being experienced on Walkers Road by the St Ignatius and CI Preparatory School. SPM Scotland and others gave accounts of their experiences with drop-off and pickup of children at these areas. The AMD added that Minister Hew has asked whether it would be possible to utilise part of the old CIHS bus parking area to create a drop-off lane for Prep School. SPM Scotland reiterated the need for CIG to move ahead with the comprehensive plan that was approved by the NRA Board a few years back. This plan involved a crescent shaped road connection involving Walkers Road, Olympic Way and Academy Way. The Crescent is almost complete and only requires a road connection to be completed through the John Gray High School Campus.

Minutes of the 30th September 2020

The Board revisited discussions concerning the current congestion on Walkers Road in front of the Prep and St Ignatius school campuses. The need for the development of the Olympic and Academy Way Crescent was once again endorsed. DCO Hydes advised that he would be meeting soon with officials from the Ministry of Education in an effort to further promote the concept.

v. Brac Paving MOU

Minutes of the 16th September 2020

The AMD reported that at meetings held on the 14th and 28th of November 2018 the NRA Board had examined the details of the Paving MOU with BRAC PWD. It was reported at the time that a few units of equipment had remained in the BRAC since 2010; these are a 2006 Blaw Knox Paver, 2006 Chevy Colorado, a 2006 small roller, a 2007 flat trailer. All units are now past their replacement date of 2018 (based on a 12 year replacement schedule).

The NRA wrote to the District Commissioner in November 2018 regarding the potential end of the monthly rental arrangement for the NRA equipment especially considering that the amount paid in totality by District Admin had now exceeded the value of the equipment. There had been some moderate level of effort made to bring an end to the agreement however this effort stalled. The Deputy District Commissioner through an email to the AMD on the 11th of September 2020 has asked that rental agreement be brought to an end and that a resolution be made concerning the paving equipment that remains in the BRAC.

The Board unanimously agreed to end the monthly payment arrangement and to allow the District Administration to retain the paving equipment as it was past its useful life. It was also deemed non-beneficial for the NRA to incur shipping charges to return old equipment to Grand Cayman that would be of no practical use to the NRA who no longer maintains a paving unit.

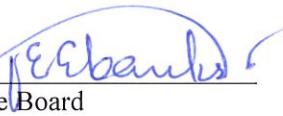
vi. Tall Tree Delineators

The RCIPS reached out to NRA after an accident occurred by Tall Tree liquor store. As per the RCIPS request, the Board agreed to have the entrance relocated.

6. Date of Next Meeting

27th January 2021 – regular board meeting

There being no further business, the meeting was adjourned at 1:48 pm.

Signature 
Chair of the Board
Confirmation of minutes
Date:

Signature 
Executive Secretary
Seconded: Confirmation of minutes
Date: