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**Minutes of the Three-Hundred & Seventy-Four  
Meeting of the Board of Directors  
held via telephone conference call,  
on Wednesday 17<sup>th</sup> May 2023 at 10:00 a.m.**

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**Present were:**

Stanley Panton	Acting Chairman
Paul ‘Andy’ Bodden	Director
Heidi Hunte-Webster	Director
Kelvin Dixon	Director
Decia Foster	Director
Peter Campbell	Director
Dominique Williams	Director
Edward Howard	Managing Director
Faith Powery	Executive Secretary
Tristan Hydes	Director, Designate of Chief Officer, PAHI (ex officio-non-voting)

**Apologies:**

Dane Walton	Director
Kenneth Jefferson	Financial Secretary & Chief Officer

**1. Call to Order**

It was resolved that, notice of the meeting having been circulated to all directors and that, a quorum being present, the meeting was duly constituted.

**2. Ratification of Previous Minutes**

It was resolved that the Draft Minutes for March 22<sup>nd</sup> 2023 and April 5<sup>th</sup> 2023 be approved, confirmed and ratified with such grammatical and other changes as discussed in the meeting.

**3. Grand Harbour/Century 21 Roundabout**

The Ministry of PAHI presented samples of the feedback from the public that the Ministry received on the diversion of access to the Century 21 roundabout. It was noted that a public meeting would be held on Thursday 18<sup>th</sup> May at the Seafarers Hall by the MP’s for Red Bay and George Town East. The Board informed the CO that it had previously given a directive to the MD to hold an NRA meeting to educate motorists in regard to this diversion. The MD reported that it is his intention to hold this meeting prior to the implementation on June 5<sup>th</sup> 2023. The Board acknowledged the public feedback presented by the CO and shared that it had also received the positive feedback from members of the public who were concerned with the safety in regard to the Grand Harbour west exit and access onto the Century 21 roundabout.

The Ministry suggested that NRA give the public as much notice as possible for the NRA meeting to outline the safety concerns. The Board suggested to the CO that the NRA and the Board would monitor this diversion over the next few months while a further review of the entire corridor in this area where further changes may be implemented in order to reduce congestion and further improve safety. However, that the Board were firm in their position to implement this diversion, as it was the fastest, most practical and cost effective approach to improving safety that is available.

**4. Matters Arising from Previous Minutes/MD Updates**

It was noted that MD Howard needed to share the full list of ‘Matters Arising from Previous Minutes and the MD’s Updates’ in a shareable format with all Directors via email.

**5. Encroachments/Tie-in’s**

The Board inquired about homeowners with extended driveways. MD Howard noted that the NRA does not review house applications and are therefore not afforded the opportunity to assess the driveway impacts with the road corridors.

The MD noted that driveway tie-ins are quite often built within the road corridor but there is no language within the Roads Act that would clearly define these tie-ins as encroachments.

The MD showed on-screen a number of driveways which provide level tie-ins between the road asphalt edge and private driveways. He explained that these sorts of tie-ins are permitted in some jurisdictions and are classified as ‘allowable encroachments’ or ‘licensed encroachments’. The MD suggested that such allowances could be considered in the Island with special conditions such as the grade/slope, surface type, maintenance conditions, etc.

**6. NRA Vehicle Use Policy and Maintenance Schedule**

Deferred until the next meeting

**7. NRA Staff Evaluations**

Deferred until the next meeting.

**8. Deputy Managing Director (DMD) recruitment**

The Acting Chairman noted that the deadline for the recruitment of the DMD role, was on Monday, April 10<sup>th</sup>.

Redacted under section 17. A

9. **Lands & Survey presentations of claims**

The Acting Chairman welcomed Lands and Survey to present the memos for compensation claims. Lands and Survey representatives noted the two claims being presented so that any Director with a conflict of interest, could be recused until the claim has been dealt with.

**Claim for Compensation on Block S.23A Parcel s23** – Redacted under Section 23. A

The new total of KYD\$ Section 23A for compensation for Block s23A Parcel s23 for Section 23 Jane Jackson, was deferred until a future meeting.

**Claim for Compensation on Block S.23A Parcel S23a** – Section 23. A

The Board inquired as to why the Lands and Survey Department did not follow its directive for the compensation claim for Block S23A Parcel S23A. The Lands and Survey representative will liaise with their Ministry and revert to the Board with an update. Lands and Survey was asked to provide in writing the reason why the Board’s directive dated March 23, 2023, was not followed.

**Late intent to Claim for Compensation on Block S.23A Parcel S23 BP S.23A** – Section 23 A  
Way next to Section 23 A Section 23 A

Lands and Survey referred to the NRA letter on 2<sup>nd</sup> May 2023 regarding Block Section 23 Parcel S23 BP S23

Lands and Survey received a late Notice of intention to make a claim for compensation (Form A), for the above-mentioned road scheme, which was received by the Lands & Survey Department on 19th April 2023, in relation to Block S 23 Parcel s23. The Registered Land owner is Redacted under Section 23. A & Redacted under Section 23. A. Under the Roads Law (2005 Revision) anyone having an interest in the affected land must submit a Notice of intention to claim no later than 90 days after the declared day. The declared day for BPS23 was 3rd January 2023, and thus the deadline for receipt was 3rd April 2023. Unfortunately, there was a delay in the Lands & Survey Department issuing the Section 3 Notices and the letters were only sent on 22nd March 2023, 12 days prior to the deadline for the receipt of the Form A. The landowners claimed to have received the Notice via registered mail on 19th April 2023, after the date for which a response had already passed.

The Board accepted the late intent to claim for Compensation on Block S23 Parcel S23 BPS23

**10. Any Other Business**

**Director's updates**

- Lissa lane, West Bay – It was noted that NRA will schedule a suitable time to complete the road on Lissa lane now that the trial has ended.
- Godfrey Nixon Way- NRA will finish the portion from North Church Street to Diaz lane. However, the remaining works to Gresscott lane will have to be suspended until the remaining claims have been settled.
- Travel Updates- MD Howard will continue to share updates on training for staff traveling overseas.

**11. Date of the Next Meeting**

The Chairman noted that the next board meetings will be held on May 31<sup>st</sup> 2023 and June 7<sup>th</sup> 2023.

There being no further business, the meeting was adjourned at 3:13 p.m.



Signature  
Chairman of the Board  
Confirmation of minutes



Signature  
Executive Secretary  
Seconded: Confirmation of minutes