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**National Roads Authority**  
**Minutes of the Three-Hundred & Twenty Three**  
**Meeting of the Board of Directors**  
**held in NRA Conference Room,**  
**370 North Sound Road, George Town, Grand Cayman**  
**Wednesday 13<sup>th</sup> January 2021 at 10:00 a.m.**

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**In attendance were:**

John Ebanks	Chair
Kenross Conolly	Deputy Chair
David Arch	Director
Paul Bodden Jr. (Andy)	Director
Joni Kirkconnell	Director
Dane Walton	Director
Edward Howard	Acting Managing Director
Faith Powery	Executive Secretary

**Apologies:**

Nedra Myles	Director
Tristan Hydes	Representative of Chief Officer, Ministry CPI
Mark Scotland	Special Projects Manager

**Invites:**

Mark Scotland	Special Projects Manager
Spencer Turner	Valuation Officer, Lands & Survey

**1. Call to Order**

The meeting was called to order at 10:37 am.

**2. Minutes of Previous Meetings**

- a. Minutes of 9<sup>th</sup> December 2021 confirmed – Motioned by Director Arch; seconded Director Walton – Minutes were accepted.

**3. Planning**

**i. Recruitment of Managing Director**

**Minutes of the 9<sup>th</sup> December 2020**

The Chairman updated the Board on the decision for the successful candidate for the post of Managing Director. Mr. Edward Howard was chosen based on his experience, knowledge and skillset which met the job description.

**Minutes of 13<sup>th</sup> January 2020**

The Chairman, along with the other Board members officially welcomed Mr. Edward Howard as the new Managing Director.

The Chairman requested if the Board could collectively agree to send a quote to the CHRO for a press release,

## **ii. Upcoming projects 2020 – 2021**

### **a. ACR (Airport Connector Road)**

#### **Minutes of the 9<sup>th</sup> December 2020**

SPM Scotland gave a brief update on the progress of work on the ACR project. He noted that a 3-year multi-supplier framework agreement had now been approved by the Public Procurement Committee (PPC). The framework agreement sets guidelines for fill procurement between the NRA and local quarries, and will allow for faster and more efficient fill supply to this and other NRA projects.

SPM Scotland noted that NRA is also seeking to replace sections of the existing dyke channel with 36" diameter culverts.

DCO Hydes requested an update on the efforts to provide a road connection between this area and Seymour Road. AMD Howard advised that the NRA had developed two road connection options; one of which will be selected and forwarded to the Ministry and L&S to begin Section 3 gazettal proceedings.

#### **Minutes of the 13<sup>th</sup> January 2021**

MD Howard noted that the Framework Agreement was signed by all vendors and there was a mini competition issued and the closing was on January 15<sup>th</sup> 2021. He further noted that following the signing of the Framework Agreement the NRA will award multiple suppliers in an effort to speed up the site filling and road base construction.

### **b. East West Arterial (Hirst Rd to LookOut Gardens)**

#### **Minutes of the 28<sup>th</sup> October 2020**

AMD Howard informed the Board that the section of the East West Arterial Bypass (from Hirst Road to Woodland Estates) is ready to be gazetted. Reference was made to the map shown on the screen. The AMD noted that the NRA has not made a determination on the final alignment of the E-W/Shamrock collector road. The AMD noted that intersection design alternatives were also being prepared for further review.

#### **Minutes of the 11<sup>th</sup> November 2020**

DCO Hydes confirmed that the boundary plan for the proposed extension of the East-West Arterial (Hirst to Woodland Drive) has been approved by Cabinet on the 3<sup>rd</sup> November. Publication in the CI Gazette would likely be mid-November.

The AMD showed Directors, on screen a number of different design options for the major intersections affecting the road scheme. Directors gave their feedback on several of these options. A brief discussion also ensued about the pending EIA for the easterly extension of the roadway from Woodland Drive to LookOut Gardens. Director Kirkconnell weighed in on several aspects of the discussion. It was resolved that the NRA management would arrange further talks with DOE and invite Director Kirkconnell along as part of the NRA team.

#### **Minutes of the 25<sup>th</sup> November 2020**

DCO Hydes confirmed that Cabinet approved via Section 3 – Roads Law, Boundary Plan no# 636 for the extension of the East West Arterial Bypass (from Hirst Road to Woodland Estates). BP 636 was published in Extraordinary Gazette No.95/2020 on the 18<sup>th</sup> November 2020. DCO Hydes noted that the NRA would be legally authorised to take possession of the land (start construction) after the 3<sup>rd</sup> December 2020.



#### **Minutes of the 9<sup>th</sup> December 2020**

SPM Scotland noted that even though Cabinet approved via section 3- Roads Law, Boundary Plan no #636 for the extension of the East West Arterial Bypass (from Hirst Road to Woodland Estates), notices were only sent to existing proprietors on December 2<sup>nd</sup> 2020.

Due to the delay, SPM Scotland advised that NRA had chosen to liaise with some of the proprietors directly in order to ensure that they were duly notified. The NRA will delay entry (possession of the land) until January, 2021.

#### **Minutes of 13<sup>th</sup> January 2021**

MD Howard advised that NRA would officially take possession of the site and begin clearing of the land on January 19<sup>th</sup> 2021.

He noted that a final decision on the alignment of the Shamrock Collector had not yet been made.

#### **c. Six-Lane Widening at Shamrock Rd and Crewe Rd (BP 634)**

##### **Minutes of the 28<sup>th</sup> October 2020**

SPM Scotland reported that work is ongoing on the areas gazetted and the NRA is working as best it can with statutory undertakers for the relocation of public utilities as well as coordinating accommodation works such as relocation of walls/fences and other structures. DCO Hydes highlighted two new sections where the NRA (unhampered by utilities) would begin widening. These are:

1. East bound lane widening from IMP Agency to Grand Harbour Roundabout;
2. Rough-in of the new corridor alignment (BP 634) between Edgewater Way and Kings Sports Centre.

##### **Minutes of the 11<sup>th</sup> November 2020**

SPM Scotland gave project updates on the widening efforts of Shamrock Road in the Red Bay area. He noted that some way-leaves for CUC poles were still pending.

DCO Hydes addressed the Board concerning the need for an alternative service road in this area to help facilitate internal traffic movement between Grand Harbour and neighbouring subdivisions as well as reduce the need for Red Bay and Prospect residents to access Grand Harbour via the main highway.

##### **Minutes of the 25<sup>th</sup> November 2020**

SPM Scotland confirmed that progress on the six-lane widening along Hurley Merren Blvd (formerly Shamrock Road) is being hampered by a few outstanding way-leaves that would authorize CUC to place utility poles on private lands. He advised that the NRA continues to follow-up diligently with those few remaining owners who have not yet endorsed the way-leave forms. The Chair asked DCO Hydes to work on keeping the Bimini/Selkirk Drive access point permanently open. DCO Hydes advised that there was mounting pressure from Bimini owners and residents to have the access closed however he noted that Cabinet seemed amenable to keeping the access open as part of a larger service road access scheme benefiting the Red Bay and Prospect communities.

##### **Minutes of the 13<sup>th</sup> January 2020**

MD Howard advised that the NRA is still awaiting wayleaves to be signed by two property owners. MD Howard advised that NRA was waiting for CPA approval for three walls to be relocated. MD Howard also apprised the Board of the culvert/drainage issues at the Grand Harbour entrance as well as the progress on the new link road adjacent to Kings Sports Centre.

**LPH/Bobby Thompson Way – New alignment**

**Minutes of the 30<sup>th</sup> September 2020**

Redacted under Section 17 (a) of the FOI Law 2021

**Minutes of the 14<sup>th</sup> October 2020**

Redacted under Section 17 (a) of the FOI Law 2021

**Minutes of the 28<sup>th</sup> October 2020**

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**Minutes of the 13<sup>th</sup> January 2020**

Redacted under Section 17 (a) of the FOI Law 2021

**d. Gas Station and Mixed Use Plaza (ETH) Butterfield RAB (Block 14C Parcel 307)**

**Minutes of the 16<sup>th</sup> September 2020**

Redacted under Section 17 (a) of the FOI Law 2021


**Minutes of the 30<sup>th</sup> September 2020**

Redacted under Section 17 (a) of the FOI Law 2021




**Minutes of the 14<sup>th</sup> October 2020**

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**Minutes of the 28<sup>th</sup> October 2020**

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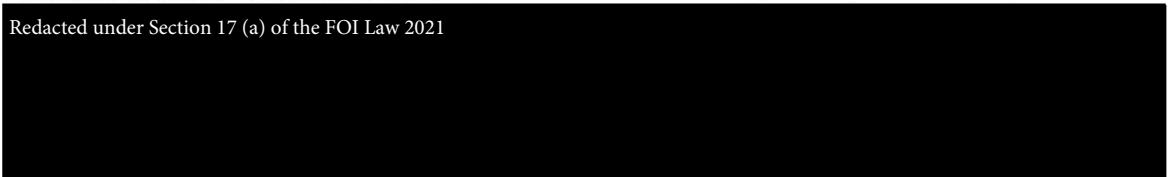
**Minutes of the 11<sup>th</sup> November 2020**

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**Minutes of the 25<sup>th</sup> November 2020**

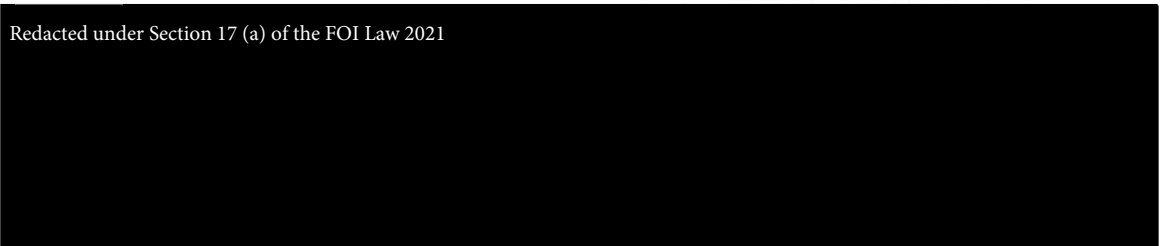
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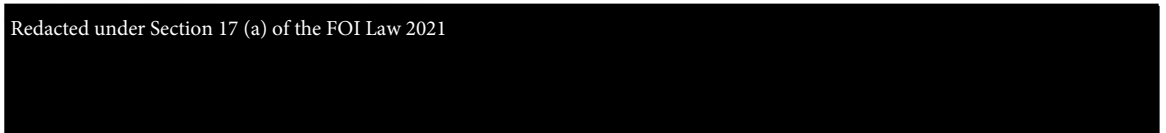


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**Minutes of the 9<sup>th</sup> December 2020**

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**Minutes of the 13<sup>th</sup> January 2021**

Redacted under Section 17 (a) of the FOI Law 2021

**e. Palmeri Commercial Garage on ETH (13D 345 – access request)**

**Minutes of the 2<sup>nd</sup> September 2020**

Redacted under Section 17 (a) of the FOI Law 2021

**Minutes of the 16<sup>th</sup> September 2020**

Redacted under Section 17 (a) of the FOI Law 2021

**Minutes of the 30<sup>th</sup> September 2020**

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**Minutes of the 28<sup>th</sup> October 2020**

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**Minutes of the 25<sup>th</sup> November 2020**

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**Minutes of the 9<sup>th</sup> December 2020**

Redacted under Section 17 (a) of the FOI Law 2021

**Minutes of the 13<sup>th</sup> January 2021**

Redacted under Section 17 (a) of the FOI Law 2021

**f. Webb Rd / Bronze Rd – Gazette**

**Minutes of the 15<sup>th</sup> July 2020**

The AMD advised that this is a low priority item however staff will remain vigilant in following up with Lands and Survey and ensuring that the Gazette is processed.

**Minutes of the 30<sup>th</sup> September 2020**

No update

**Minutes of the 11<sup>th</sup> November 2020**

AMD Howard will follow up with his team as per the status of the boundary plan drawings.

**Minutes of the 25<sup>th</sup> November 2020**

No update

**Minutes of the 9<sup>th</sup> December 2020**

No update

**Minutes of the 13<sup>th</sup> January 2021**

MD Howard noted that Assistant Director Denis Thibeault will have an update on this project.

**g. Frank Sound – Wall Encroachment (next to launching ramp)**

**Minutes of the 2<sup>nd</sup> September 2020**

The AMD advised that he would have a survey done of the existing corner of the wall and overlay that with a proposed gazette plan that was created late 2019. The plan once prepared will be brought back to the Board for further consideration.

**Minutes of the 16<sup>th</sup> September 2020**

No update

**Minutes of the 14<sup>th</sup> October 2020**

The AMD advised that NRA staff will be doing a survey.

**Minutes of the 25<sup>th</sup> November 2020**

No Update

**Minutes of the 9<sup>th</sup> December 2020**

No Update

**h. McField Lane**

**Minutes of the 2<sup>nd</sup> September 2020**

A brief discussion ensued regarding this matter. The AMD noted that the proposed BP had been revised to lessen the proposed take from 14CF<sup>s231</sup> however a chamfer was still proposed at that parcel to facilitate safer turning movements at the intersection of McField Lane and Mary Street.

**Minutes of the 16<sup>th</sup> September 2020**

No Update. The AMD confirmed that the gazette instructions are with the relevant parties at the Ministry and Lands and Survey.

**Minutes of the 30<sup>th</sup> September 2020**

The AMD advised that gazette instructions are with Ministry and Lands and Survey and NRA anticipates that Cabinet approval is forthcoming.



**Minutes of the 14<sup>th</sup> October 2020**

A brief discussion ensued regarding this matter. The AMD noted that the proposed BP had been revised to lessen the proposed take from 14CF§231 however a chamfer was still proposed at that parcel to facilitate safer turning movements at the intersection of McField Lane and Mary Street. The AMD advised that the NRA is still awaiting gazettal of the roadway before work can commence.

**Minutes of the 28<sup>th</sup> October 2020**

No update

**Minutes of 25<sup>th</sup> November 2020**

DCO Hydes advised that the Board recommendation to gazette is with the Ministry, CPI however he is liaising with the MLA for that constituency on a plan of action in carrying out the planned land acquisition and road widening.

**Minutes of the 9<sup>th</sup> December 2020**

No update

**i. Walkers Road to South Sound****Minutes of the 16<sup>th</sup> September 2020**

The Board asked that the AMD expand the area of the topographic survey done for Walkers Road to also include areas north of Stonewall Drive to Olympic Way in order that the NRA could also look at potential solutions for the traffic by Prep School and St Ignatius.

**Minutes of the 14<sup>th</sup> October 2020**

No update

**Minutes of the 28<sup>th</sup> October 2020**

No update

**Minutes of the 11<sup>th</sup> November 2020**

The AMD advised that the NRA will be engaging the services of a private surveyor to provide additional topographic surveys for the area of Walkers Road between Olympic Way and Academy Way.

**Minutes of 25<sup>th</sup> November 2020**

MD Howard reported no significant update other than to report that an expanded survey of the Walkers Road area Olympic Way to South Sound Rd is still being sought.

**4. Operations****i. District Roads - 2020****Minutes of the 19<sup>h</sup> August 2020**

The AMD shared the updated District Roads schedule with the Board. Copies of the schedule with completion status updates would be emailed to Directors.

**Minutes of the 2<sup>nd</sup> September 2020**

No update given

**Minutes of the 30<sup>th</sup> September 2020**

The AMD showed (on screen) the progress update of ongoing repairs to local access roads (aka District Roads Programme). Director Conolly asked about the roads in Admirals Landing. The AMD explained that the Admiral Landing road network is private. The AMD further noted that he is aware that some members of the homeowners association are intending to lobby Government to take over the roads in this subdivision.

**ii. Selkirk Drive****Minutes of the 30<sup>th</sup> September 2020**

No update given

**Minutes of the 14<sup>th</sup> October 2020**

The AMD advised that NRA have completed the necessary base works for the remaining northern portion of Selkirk Drive and are awaiting a scheduled date for hot mix paving.

**Minutes of the 28<sup>th</sup> October 2020**

No update given

**Minutes of the 9<sup>th</sup> December 2020**

SPM Scotland confirmed that the remaining section of Selkirk/Abbey Way has now been paved. It was recommended that Spinnaker Way and Woodstock Dr be added to the District Roads list as the surface condition had worsened during the recent storms. DCO Hydes requested that Selkirk road needed mirrors.

AMD Howard noted that the NRA Field Staff will work on the roads during Christmas to get caught up on previous tasks that were delayed due to multiple weather systems later this year.

**iii. Water Cay Road****Minutes of the 30<sup>th</sup> September 2020**

DCO Hydes advised the Board that he recently met with MLA Ezzard Miller who is asking for NRA/Ministry to make a start on phase 1 of the Water Cay Road project. SPM Scotland reminded DCO Hydes that this project could not be done this year without postponing work on other district roads which includes roads currently being worked on in Minister Hew's constituency. SPM Scotland advised that he would have NRA staff investigate whether any encroachments have been removed to date and also initiate any further topo survey work that may be necessary. Mr Scotland advised the NRA would then revert with a potential start date for the work bearing in mind that this might not be until early 2021.

**iv. Fleet Procurement 2020****Minutes of the 30<sup>th</sup> September 2020**

The AMD advised that the NRA, on advice from the Director of Procurement, is preparing a business case in support of 'self-sourcing' for used heavy equipment.

**Minutes of the 14<sup>th</sup> October 2020**

No update

#### **Minutes of the 28<sup>th</sup> October 2020**

The AMD advised that procurement of new fleet items is progressing well. New items are being procured using open competition methods however the NRA is in dialogue with the Central Procurement Office about how to procure used heavy equipment items.

#### **Minutes of the 9<sup>th</sup> December 2020**

AMD Howard advised that procurement of new fleet items is ongoing. He noted that a fleet subcommittee meeting would be arranged for the following week to discuss fleet matters in more detail.

#### **Minutes of 13<sup>th</sup> January 2021**

MD Howard mentioned that the Fleet Subcommittee was held and that he will prepare the minutes and outcome for the Board to discuss for a future meeting.

### **5. Other Business**

#### **i. Claims for Compensation**

#### **Minutes of the 28<sup>th</sup> October 2020**

Claimant: Section 23.1 [REDACTED] Amount: \$263,730.00

VO Turner joined the Board in person at 11.36 a.m. to discuss a settled claim related to BP 616 on 15B Parcel §23.1. The Board voted to accept the recommendation of the Valuation Officer regarding this parcel. VO Spencer left at 11.59 a.m.

Widening of Shamrock Road-late claim BP 483/PCM 259

SVO Watson also joined via teleconference at 12.07 p.m. and gave a brief update on a claim that was received out of time by a relative of one of the owners of Block 28D Parcel §23.1. The subject land was gazetted (s.3) ON 15<sup>TH</sup> June 2004 and the amount taken by the BP is approximately 0.06 acres. The Board after deliberations voted to accept the late claim. SVO Watson will update the board once final claim terms have been agreed with the affected owners.

Claimant: Section 23.1 [REDACTED] -Block 14CF/Parcel §23.1 [REDACTED] BP591

VO Turner joined the Board in person at 11.27 a.m. to discuss the request submitted by the appointed agent of the claimant. VO Turner advised the Board of his recommended strategy for the settling of the claim relating to 14CF/§23.1 that involves the acquisition of two existing buildings on adjacent site 14CF/§23.1 which is also owned by the claimant for 14CF/§23.1. Removal and compensation for 2 structures on 14CF/§23.1 would allow for a replacement of the parking areas lost in the acquisition of 14CF/§23.1. The Board considered VO Turners request and resolved to approve his intended approach to settlement of the claim. VO Turner is expected to revert at a future date to report on progress of negotiations.

#### **Minutes of 25<sup>th</sup> November 2020**

SVO Watson joined the meeting at 12:00 pm via teleconference. SVO Watson explained that based on recent discussions with a local land appraiser and advice from CVO Obi she was mindful to ask the NRA Board for consideration of local valuers fees from \$150 per hour to \$200 per hour.

The Board discussed and resolved that it was not within the Board's purview to decide on the hourly rates of local land appraisers. The Board also recommended that SVO Watson refer the matter to the Chief Officer, Ministry, CPI.



## **Minutes of 9<sup>th</sup> December 2020**

SVO Watson joined the meeting at 11.45 am.

Claimant: [Redacted under section 23. 1 of the FOI Law 2021] Block14BG Parcel§23.1 BP591

Lands and Survey advised that compensation for the owner Nicholas Bodden, for the acquisition of land required for Block14BG Parcel§23a which has involved land taken from the west side of the subject parcel. The area referenced in the gazettal was 362 sqft (0.0083 acres).

The property comprises land taken for the purposes of the Godfrey Nixon Way extension project. The Board concurred with L&S assessment of the claim at \$9,150.00 plus \$1,650.00 for professional fees.

Claimant: Landowner - [Section 23. 1] 14D Parcel§231 BP575

Reference was made to the memorandum that was presented to the NRA board dated 31<sup>st</sup> August 2020. Consequent to the NRA Board decision to accept the claim in July 2018 despite being out of time.

Consequent to the meeting on September 2, 2020, in which approval was given for the proposed compensation offer based on detailed analysis of the presented accounts and spreadsheets, Lands and Survey Valuation Unit advises that a recommendation of compensation was made on 3<sup>rd</sup> September 2020.

The offer made was as follows:

- Landed interests affected - CI\$1,000.00
- Loss of trading profit - CI\$15,000.00
- Professional Fees to DDL, who presented the claim – CI\$1,050.00

SVO Watson reports that the claimant has responded and stated that the recommendation is not acceptable.

The minimum amount the claimant is prepared to accept is:

- Landed interests affected – CI\$1,000.00
- Loss of trading profit CI\$25,00.00 (5 months at CI\$5,000.00 per month)
- Payment of their rent CI\$19,000.00 (5 months at CI\$3,800.00 per month – a lease agreement has been provided)
- Total CI\$45,000.00 – This excludes Professional Fees.

After some deliberation the Board elected to  
Director Walton suggested the Board go by Lands and Survey recommendation.

The Board discussed and confirmed that they will accept Lands and Survey recommendation that only a few-part days affected the claimants business and the claim based on that information.

### **Godfrey Nixon to North Coast Road - BP 591**

Lands and Survey was advised that they received one further claim for compensation for affected parcels after the mandatory ninety day period expired.

For clarification, the required land was Gazetted on 14<sup>th</sup> December 2018, and notices were sent by Registered Mail on December 19<sup>th</sup> 2018. A total of 39 letters were sent and two were served notices on site.

The mandatory ninety 90 day period would have therefore expired on 14<sup>th</sup> March 2019.

The Board discussed and agreed to accept this claim.

#### **Request for review of Professional Fees**

Lands and Survey recently received an appeal from one of the private surveyors to make a request for the NRA/Ministry of CPI to consider an increase in the professional fees currently paid in relation to road compensation claims.

The current fee for professional representation is set at CI\$150.00 per hour. This fee amount was established eighteen years ago and has not been reviewed during this time.

Lands and Survey is of the opinion that the fee requires review in order to ensure claimant successfully seeks suitably qualified professional representation. Where a claimant is represented by a Chartered Surveyor it can help make the claim process quicker and can help to set realistic expectations of the land owner along with providing them a better understanding of the claim/compensation process.

SVO Watson noted that they made enquiries with various Valuation Firms on island for comparisons. The firms where an hourly rate was noted are, Blue Point, BCQS, Boulder Consulting and Quayside. Charterland Chartered Surveyors, Paul Key, DDL Studio and JEC did not respond to our request for information.

SVO Watson noted that based on the information received, Lands and Survey felt that it was not unrealistic to approve an increase in professional fees for road compensation claims to CI\$200.00 per hour.

SVO Watson noted that it would be appreciated if the NRA Board could consider this matter.

SVO Watson inquired about the demolition of the homes on/near Rock Hole road.

SPM Scotland showed on the screen the area the homes are to be demolished.

The Board requested a recommendation from Lands and Survey for Block 14C Parcel s231 and an update on it in 2021.

SVO Watson left at 12.30 p.m.

#### **Minutes of 13<sup>th</sup> January 2021**

Spencer arrived at 11.21 am.

Claimant: Section 23.1 [REDACTED] Block 15B Parcel s231 BP398

VO Spencer advised that L&S has reached an agreement, subject to the NRA Board's approval, in respect of the above referenced claim under BP398. The Section 3 Notices were served and became effective on 27 July 2000.

For many reasons the road as proposed in July 2000, did not proceed. The same land has now become part of the new connector road that links Walkers Road to educational establishments: John Gray High School and the University College of the Cayman Islands.

The Section 6 notices were served on the claimant, dated 5<sup>th</sup> April 2019, following Gazettal under Section 6 on 3<sup>rd</sup> April 2019, and entry was taken soon after, to enable this road, when part built, to be used for the Carifta games.

An agreement was reached with L&S for a settlement of the eligible sum that comprises of the following:

- Land interest affected – CI\$871.20
- Injurious Affection – CI\$4,500.00
- Professional Fees –CI\$581.25

The Board approved the claim for BP398 in the amount of CI\$5,952.45

Claimant: Section 23.1 [REDACTED] Block 14CF Parcel [REDACTED] and Block 14CF Parcel [REDACTED] BP591

VO Turner advised that consequent to a report presented at the NRA Board meeting in November 2020, the terms have now been agreed for the land referenced 14CF [REDACTED], BP 591. The settlement terms include compensation for two (2) buildings on Block 14CF Parcel [REDACTED] (bldg. [REDACTED] and Bldg [REDACTED] Rock Hole Road).

The sums agreed are as follows:

- 14CF [REDACTED] –A sum of CI\$24,500.00 is agreed based on the amenity value
- 14CF [REDACTED] –A sum of CI\$206,500 is agreed, based on the demolition being done by the NRA
- Professional Fees at [REDACTED] - \$3,750.00

The Board approved the claim for Block 14CF Parcel [REDACTED] and Block 14CF Parcel [REDACTED] (BP 591) in the amount of CI\$234,750.00.

## **ii. Board Members Requests**

### **Minutes of the 30<sup>th</sup> September 2020**

Director Bodden:

- Asked what NRA and/or Planning Department would do to resolve the issue of the inconsistent road width along Mastic Road in Frank Sound. He advised that a standardised road width should be gazetted.

Director Kirkconnell

- Requested school markings and school zone signs for Montessori pre-school on Crewe Road
- Asked for NRA to investigate the backing up of cars on the east bound left lane leading to the Prospect Primary School on Rex Crighton Blvd.

Director Conolly

- Requested rumble strips at the small roundabout at Town Hall Road and Hell Road intersection.
- Asked about the reason for having delineators at the front of condo developments such as Christopher Columbus, The Avalon, Great House, etc.



- Asked for the NRA to consider installation of guardrail for a short section of Boatswain Bay Road near the Lighthouse.

Chairman

- Requested bush cutting at three areas in Northward subdivision. These are: 1. Intersection of Northward Road and Crysdel Road 2. By #274 Northward Road, and 3. On the bend of Northward Road near H.M. Prison Block 37A <sup>s231</sup> and 37A <sup>s231</sup>

DCO Hydes

- Advised the Board of ongoing discussions with the Burke family regarding a proposal by the Burkes for potential cost sharing to develop approximately 700ft of the Airport Connector Road corridor (by George Town Barcadere) in order to provide access to an inland parcel on which the Burkes propose to build a warehouse park.

#### **Minutes of the 14<sup>th</sup> October 2020**

Director Conolly

- Advised AMD of overgrown cactus trees hanging over wall into the road shoulder at Ironshore Guest House at 417 Birch Tree Hill Road.

Director Kirkconnell

- Reminded the AMD of her request for school zone signs by Montessori school.
- Advised that motorists were still switching lanes on Crewe Road. She requested delineators be reinstated along the stretch of road by Joses Esso.

Director Walton

- Advised on the potholes on Water Street in North Sound Estates, Savannah, Newlands

#### **Minutes of the 28<sup>th</sup> October 2020**

Director Bodden

- Reminded the Board and Spencer that the property belonging to Verneil Frederick was encroaching on the main road. The ministry has not said anything about paying/compensating for this project. The Chairman suggested that it was better to take land from Block 68A Parcel <sup>s231</sup>. Shifting the road would give Mr. Frederick options.
- Reminded the Board that the break in the delineators in front of Savannah Post Office needs to be blocked. AMD Howard advised that he will follow up with NRA staff regarding this request.
- Advised that the shoulder by the Guard House Hill in Bodden Town, needs to have the millings cleared and the guard rail needs to be higher.

AMD Howard

- AMD Howard informed the Board about another development on the ETH, behind the Governor's Square. The development, Governor's Village will be a mixed use structure consisting of 108 apartments as well as shops and other retail vendors. The Board agreed that there will not be any access given via the ETH and that access will have to be obtained through the older Seven Mile road.

DCO Hydes

- Informed the Board that the section of Farm Road leading to the Long Term Mental Health Facility in East End needs widening and spray n chip surface. NRA estimates the cost of the upgrades to be approximately \$300K. He also asked that NRA confirm whether the roadworks required a section 3 gazette.
- Enquired of the ownership status of Peninsula Avenue as the road is in a badly deteriorated state. He noted that he is aware that some or all of the road may be privately owned and that there is an active proposal to gate a section of the roadway near the intersection of Peninsula Avenue and Cook Quay.

Chairman

- Advised that the white lines on the section of ETH between Batabano and the Yacht Club roundabout need repainting as they are faded and barely visible in the rain.

Director Conolly

- Reminded the Board that the ETH Median landscaping was once again overgrown. He also inquired about the status of negotiations with DART regarding the long term upkeep.
- Informed the Board that there was a small section of the centre lane on the north bound exit of the Camana Bay Oval that is experiencing shoving; this needs to be corrected.

### **Minutes of the 11<sup>th</sup> November 2020**

Chairman

- Asked that the NRA consider repaving the first few hundred feet of Seymour Drive from North Sound Rd due to its poor condition. He also asked for drainage to be improved along this section of Seymour Drive.
- Requested that NRA also look at improving the road surface on Summit Crescent off Victory Avenue in Prospect.

Director Arch

- Noted that the delineators for the Airport roundabout (Smith/Crewe intersection) should be extended further west to avoid motorists jumping lanes right before the roundabout.

Director Conolly

- Asked that the protruding manhole by Cayman Water Company plant be fixed as soon as possible.
- Reminded the AMD that the ETH Median landscaping was once again overgrown. He also inquired about the status of negotiations with DART regarding the long term upkeep.
- The Garston Smith Drive in West Bay was still underwater due to the heavy rains from tropical storm ETA. The road needed to be drained.
- AMD Howard confirmed he will assist with the Guard House Hill matter in Bodden Town.

Director Walton

- Asked NRA to check the well on Poindexter Roundabout which seems to be clogged.
- Requested that NRA investigate 'cross-talk' issues with two sets of lighted pedestrian crossings on the water front in the vicinity of Bayshore Mall and Anchorage Centre.

**Minutes of 25<sup>th</sup> November 2020**

Chairman

- Noted flooding issues at #17 Pool Lane off Elroy Arch road.

Director Arch

- Reminder to reduce the traffic island by Jose's Esso near the Airport.
- Potholes on Walkers Road and on Smith Road.

Director Bodden

- Speed limits Signs - Suggested that we put the miles per hour (mph) at the bottom of speed limit signs.
- "Give Way" sign needed by the Airport going east.
- Area by the Bodden Town Primary School (Condor Road) floods due to runoff from the school field.

Director Conolly

- Outstanding reinstatements of Cayman Water Company trench cuts to be done near the West Bay Cemetery.
- Breakers- Shoulder work to be done in the general area.

DCO Hydes

- Drainage issue by Alamo (Crewe Road); refer to email sent to AMD
- Flooding issues at Parcel 14Ds231- water entered the residence during Tropical Storm ETA.



## Minutes of 9<sup>th</sup> December 2020

### Chairman

- Cleaning of the older West Bay road – by The Strand Shopping Centre, curbs and guttering along the road.
- Seymour Drive – Debris left from people taking items to the dump
- Speed limit signs to be replaced throughout the island.
- Verneil Frederick Property- road surface is in dire need of repairs – SPM Scotland discussed about the options that would make more sense.

### Director Arch

- “Yield Right Way” or “Stop” signs by Jose’s Esso- By Crewe Road closer to Ross Dress Store
- Orchard Lane
- McField Lane- Ripped and relay

### Director Conolly

- Health City- Bad joining on the road and the orange markings need to be more visible.

### DCO Hydes

- Gantrees – AMD Howard awaiting payment from the Ministry
- Eclipse Drive – Rankin Drive
- Third lane by Hurley’s Roundabout – SPM Scotland discussed that Apex will get the culvert sorted
- The link Road by Hurley’s roundabout-drawing to be done.

### Director Kirkconnell

- Request delineators be placed in the centre turn lane by Palmdale to deter overtaking.
- Crosswalk by Royal Bank of Canada in George Town/Elgin Avenue – to be re-installed.

## Minutes of 13<sup>th</sup> January 2021

### Director Kirkconnell

- Reminded MD about the replacement of the delineators along the stretch of road by Jose’s Esso.
- RBC Crosswalk on the corner of Elgin Avenue and Shedden Road needs to be re-installed.
- Would like to place greater focus on “SAFETY” for 2021 for NRA
- Check on Speed Limit Sign by the Lighthouse Club – seemingly too small

### Director Arch

- Requested an update on the repair status of Orchard Lane
- Reminder about the requesting resizing of the traffic island at the Smith/Crewe Road small roundabout.

### Director Walton

- Lakeport Street – Additional well needed at the end of Lakeport St

- Spotts Newlands second roundabout– going east, there’s a hump
- Suggested pre-warning signage on Shedden Road in advance of RBC Crosswalk

#### Director Conolly

- Verneil Frederick encroachment and deteriorated road surface
- Asked for status update on the upgrade of West Bay Road surface.
- Expressed the need for improvement of NRA compound facilities i.e. toilets, lunch room, etc

#### 6iii. Miscellaneous Items:

##### i. Crosswalk Options for Savannah Tall Tree Area

The AMD shared three potential options for new crosswalks in this area. He noted that the previous Board had requested the pedestrian improvements; options had been presented but the Board had not agreed on an option. The AMD noted that NRA was desirous in moving forward with the pedestrian improvements which also included consideration of a sidewalk on a parcel of land owned by the church. Directors Bodden and Arch offered to speak with representatives of the church regarding the NRA’s suggestion of a sidewalk.

#### Minutes of the 16th September 2020

The Board deliberated various options for a potential new crosswalk and bus layby for the westbound lanes by Savannah Rubis gas station. Director Walton expressed concerns about the proposed location just east of the service station. SPM Scotland also voiced his disapproval of a crosswalk just east of the service station. The Chairman recommended that the NRA staff examine the potential for a crosswalk either directly in front of the gas station or further west in front of Wendy’s Restaurant. The AMD advised that he would have staff look at other options as discussed by the Board and revert. A short discussion ensued about the need for public buses to pickup and drop-off passengers in private commercial establishments (like Countryside, Grand Harbour, etc) rather than stopping on the main arterial.

##### ii. Newlands Barcadere launch ramp

The AMD shared photos of the damages at the boat ramp and discussed potential solutions for repairs. The project was originally assigned by Ministry to PWD about 2 years prior however Ministry now requests that NRA coordinate the repairs to the ramp and also address the drainage in the parking lot.

#### Minutes of 13<sup>th</sup> January 2021

MD Howard reported that the Newlands launch ramp has now been paved with hotmix asphalt. He advised that the additional works such as parking lot and sidewalk improvements were being handled by PWD.

##### iii. Esterley Tibbetts Highway – landscaping on northern section medians and roundabouts

A healthy discussion ensued concerning the overgrowth of the medians and roundabouts from Governors Harbour north to Batabano. DART officials had recently informed the



NRA that they no longer wish to continue with upkeep of the landscaping in this area. The aforementioned area has not been cut by DART since March 2020 and has drawn outcry from members of the public. The AMD and DCO Hydes both confirmed that talks are ongoing with DART officials over the ongoing maintenance of the medians and roundabouts.

Minutes of 2<sup>nd</sup> September 2020 – The AMD presented photos of the ETH median and roundabouts north of Governors Harbour and noted that NRA has been working in tandem with CMC landscaping to de-brush the overgrown areas that have not been addressed since March 2020.

**Minutes of the 16th September 2020**

No further update.

**iv. Walkers Road School Traffic – Prep School and Catholic School drop-off areas**

**Minutes of the 16th September 2020**

Director Arch asked the AMD what measures (if any) are being considered to help the morning and evening traffic congestion being experienced on Walkers Road by the St Ignatius and CI Preparatory School. SPM Scotland and others gave accounts of their experiences with drop-off and pickup of children at these areas. The AMD added that Minister Hew has asked whether it would be possible to utilise part of the old CIHS bus parking area to create a drop-off lane for Prep School. SPM Scotland reiterated the need for CIG to move ahead with the comprehensive plan that was approved by the NRA Board a few years back. This plan involved a crescent shaped road connection involving Walkers Road, Olympic Way and Academy Way. The Crescent is almost complete and only requires a road connection to be completed through the John Gray High School Campus.

**Minutes of the 30<sup>th</sup> September 2020**

The Board revisited discussions concerning the current congestion on Walkers Road in front of the Prep and St Ignatius school campuses. The need for the development of the Olympic and Academy Way Crescent was once again endorsed. DCO Hydes advised that he would be meeting soon with officials from the Ministry of Education in an effort to further promote the concept.

**v. Brac Paving MOU**

**Minutes of the 16<sup>th</sup> September 2020**

The AMD reported that at meetings held on the 14<sup>th</sup> and 28<sup>th</sup> of November 2018 the NRA Board had examined the details of the Paving MOU with BRAC PWD. It was reported at the time that a few units of equipment had remained in the BRAC since 2010; these are a 2006 Blaw Knox Paver, 2006 Chevy Colorado, a 2006 small roller, a 2007 flat trailer. All units are now past their replacement date of 2018 (based on a 12 year replacement schedule).

The NRA wrote to the District Commissioner in November 2018 regarding the potential end of the monthly rental arrangement for the NRA equipment especially considering that the amount paid in totality by District Admin had now exceeded the value of the equipment. There had been some moderate level of effort made to bring an end to the agreement however this effort stalled. The Deputy District Commissioner through an email to the AMD on the 11<sup>th</sup> of September 2020 has asked that rental agreement be



brought to an end and that a resolution be made concerning the paving equipment that remains in the BRAC.

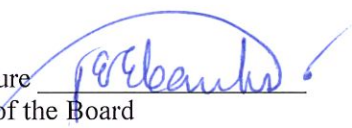
The Board unanimously agreed to end the monthly payment arrangement and to allow the District Administration to retain the paving equipment as it was past its useful life. It was also deemed non-beneficial for the NRA to incur shipping charges to return old equipment to Grand Cayman that would be of no practical use to the NRA who no longer maintains a paving unit.

- vi. Tall Tree Delineators  
The RCIPS reached out to NRA after an accident occurred by Tall Tree liquor store. As per the RCIPS request, the Board agreed to have the entrance relocated.

**6. Date of Next Meeting**

27<sup>th</sup> January 2021 – regular board meeting

There being no further business, the meeting was adjourned at 1:48 pm.

Signature   
Chair of the Board  
Confirmation of minutes  
Date:

Signature   
Executive Secretary  
Seconded: Confirmation of minutes  
Date: