
National Roads Authority
Minutes of the Three-Hundred & Twenty Five
Meeting of the Board of Directors
held in NRA Conference Room,
370 North Sound Road, George Town, Grand Cayman
Wednesday 10th February 2021 at 10:00 a.m.

In attendance were:

John Ebanks	Chair
Kenross Conolly	Deputy Chair
David Arch	Director
Paul Bodden Jr. (Andy)	Director
Joni Kirkconnell	Director
Dane Walton	Director
Edward Howard	Managing Director
Faith Powery	Executive Secretary
Tristan Hydes	Representative of Chief Officer, Ministry CPI (via teleconference)

Apologies:

Nedra Myles	Director
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Invites:

Mark Scotland	Special Projects Manager
Ruth Watson	Senior Valuation Officer, Lands & Survey

1. Call to Order

The meeting was called to order at 10:22 am.

2. Minutes of Previous Meetings

- a. Minutes of 10th February 2021 confirmed – Motioned by Director Walton; seconded
Director Kirkconnell – Minutes were accepted.

3. Planning

i. Upcoming projects 2020 – 2021

a. ACR (Airport Connector Road)

Minutes of the 9th December 2020

SPM Scotland gave a brief update on the progress of work on the ACR project. He noted that a 3-year multi-supplier framework agreement had now been approved by the Public Procurement Committee (PPC). The framework agreement sets guidelines for fill procurement between the NRA and local quarries, and will allow for faster and more efficient fill supply to this and other NRA projects.

SPM Scotland noted that NRA is also seeking to replace sections of the existing dyke channel with 36" diameter culverts.

DCO Hydes requested an update on the efforts to provide a road connection between this area and Seymour Road. AMD Howard advised that the NRA had developed two road connection options; one of which will be selected and forwarded to the Ministry and L&S to begin Section 3 gazettal proceedings.

Minutes of the 13th January 2021

MD Howard noted that the Framework Agreement was signed by all vendors and there was a mini competition issued and the closing was on January 15th 2021. He further noted that following the signing of the Framework Agreement the NRA will award multiple suppliers in an effort to speed up the site filling and road base construction.

Minutes of the 27th January 2021

There was not much to update but SPM Scotland noted that with the framework agreement now in place shot rock fill material delivery and placement was expected to ramp up significantly.

Minutes of the 10th February 2021

SPM Scotland reported that good progress is now being made on base fill operations. He noted that fill had been proceeding from both ends of the new corridor and that as of meeting time there was only approximately 400ft of road segment that hadn't been filled.

b. East West Arterial (Hirst Rd to LookOut Gardens)

Minutes of the 25th November 2020

DCO Hydes confirmed that Cabinet approved via Section 3 – Roads Law, Boundary Plan no# 636 for the extension of the East West Arterial Bypass (from Hirst Road to Woodland Estates). BP 636 was published in Extraordinary Gazette No.95/2020 on the 18th November 2020. DCO Hydes noted that the NRA would be legally authorised to take possession of the land (start construction) after the 3rd December 2020.

Minutes of the 9th December 2020

SPM Scotland noted that even though Cabinet approved via section 3- Roads Law, Boundary Plan no #636 for the extension of the East West Arterial Bypass (from Hirst Road to Woodland Estates), notices were only sent to existing proprietors on December 2nd 2020.

Due to the delay, SPM Scotland advised that NRA had chosen to liaise with some of the proprietors directly in order to ensure that they were duly notified. The NRA will delay entry (possession of the land) until January, 2021.

Minutes of 13th January 2021

MD Howard advised that NRA would officially take possession of the site and begin clearing of the land on January 19th 2021.

He noted that a final decision on the alignment of the Shamrock Collector had not yet been made.

Minutes of the 27th January 2021

SPM Scotland noted the NRA has formally take possession of the site and clearing of the route has commenced. He also noted that a survey team was working with one particular landowner with regards to the relocation of a perimeter fence needed to secure the landowners horses.

SPM Scotland also noted that the NRA was continuing efforts to have the Environmental Assessment Board (EAB) give consideration to having the NRA continue with development of the road corridor eastward to Look Out Gardens whilst simultaneously proceeding with the EIA exercise. The primary reasons for this suggested approach are because 1) there is very little room for variance in the planned route, and 2) Overland flow issues can be addressed via hydrological engineering solutions which can be implemented during the road construction.

Minutes of the 10th February 2021

SPM Scotland advised that initial clearing of the East West Arterial route is mostly complete. SPM Scotland noted there was a small delay of filling near a particular parcel due to the need for NRA to organize the replacement of security fencing. There are also some small isolated ponds along the route that require fill.

c. Six-Lane Widening at Shamrock Rd and Crewe Rd (BP 634)

Minutes of the 13th January 2021

MD Howard advised that the NRA is still awaiting wayleaves to be signed by two property owners. MD Howard advised that NRA was waiting for CPA approval for three walls to be relocated. MD Howard also apprised the Board of the culvert/drainage issues at the Grand Harbour entrance as well as the progress on the new link road adjacent to Kings Sports Centre.

Minutes of the 27th January 2021

SPM Scotland noted that the project was at a standstill awaiting one final signed wayleave from an affected landowner near the Selkirk Drive entrance. MD Howard suggested that if the wayleave situation is not resolved soon the NRA may have to consider the option of acquiring (Section 3 – Roads Law) an additional 4 to 6ft strip along the affected parcel to allow CUC room in which to plant new poles.

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SPM Scotland noted that the wayleave for Block 23B Parcel 97 & 98 was received. He also noted that CUC had now resumed full works on relocating the distribution poles and lines; this work is estimated to take 8 to 12 weeks.

LPH/Bobby Thompson Way – New alignment

Minutes of the 11th November 2020

Redacted under section 17.a of the FOI Law 2021

Minutes of the 25th November 2020

Redacted under section 17. a of the FOI Law 2021

Minutes of the 9th December 2020

Redacted under section 17. a of the FOI Law 2021

Minutes of the 13th January 2020

Redacted under section 17. a of the FOI Law 2021

Minutes of the 10th February 2021

Redacted under section 17. a of the FOI Law 2021

d. Webb Rd / Bronze Rd – Gazette

Minutes of the 13th January 2021

MD Howard noted that Assistant Director Denis Thibeault will have an update on this project.

Minutes of the 27th January 2021

MD Howard advised that gazette drawings and instructions have been sent to Lands & Survey for the preparation of a boundary plan drawing. He noted that SVO Watson advised that we settle the outstanding claim issues with [REDACTED] ([REDACTED]) first before proceeding with the Bronze/Webb gazette as they would also be impacted by the proposed new scheme.

Minutes of the 10th February 2021

No updates

e. Frank Sound – Wall Encroachment (next to launching ramp)

Minutes of the 27th January 2021

MD Howard presented the topographic survey which detailed the location of the existing wall for the house at Block 56C Parcel 23. He explained that the wall which had been discussed previously as being a potential encroachment was in fact built legally within the owners boundaries. The MD also noted that the wall in question had been recessed about 3ft behind the roadside boundary shared by the owner and the Frank Sound Government launch ramp. The MD explained that NRA had prepared a gazette plan that was intended to create a wider truncation at the Frank Sound launch ramp entrance. The MD asked the Board to give consideration to not moving ahead with the intended gazette for two main reasons: 1) The gazette as advised by L&S valuation, whilst it was intending to take only approx. 400sq ft of land, would likely incur an injurious affection claim of upwards of \$30,000 2) The estimated cost of demolishing the wall and recessing it another 3ft to 4ft was in the range of \$40,000 to \$50,000.

After consideration of these facts the Board unanimously agreed to forego the intended land take and to leave the wall as is especially given that the wall is erected within the owner's property line. The MD renewed commitments to the Board to carrying out some minor works at the launch ramp entrance in order to provide wider turning radii for boaters. The Board also discussed the need for enhanced signage and warning lighting at this intersection given the recent incident of a driver who drove straight through the intersection with the vehicle ending up in the sea.

f. McField Lane

Minutes of 25th November 2020

DCO Hydes advised that the Board recommendation to gazette is with the Ministry, CPI however he is liaising with the MLA for that constituency on a plan of action in carrying out the planned land acquisition and road widening.

Minutes of the 9th December 2020

No update

Minutes of the 27th January 2021

No updates

Minutes of the 10th February 2021

The MD noted that this matter is with the Ministry. The next step forward will be to prepare a new boundary plan that supersedes the former BP which was approved in year 2000.

g. Walkers Road to South Sound

Minutes of the 27th January 2021

MD Howard noted that the NRA will procure the services of a local private surveyor to complete the additional topographic survey work needed as Lands and Survey is currently unable to provide a timely survey services.

Minutes of the 10th February 2021

No updates

4. Operations

i. District Roads - 2020

Minutes of the 19th August 2020

The AMD shared the updated District Roads schedule with the Board. Copies of the schedule with completion status updates would be emailed to Directors.

Minutes of the 2nd September 2020

No update given

Minutes of the 30th September 2020

The AMD showed (on screen) the progress update of ongoing repairs to local access roads (aka District Roads Programme). Director Conolly asked about the roads in Admirals Landing. The AMD explained that the Admiral Landing road network is private. The AMD further noted that he is aware that some members of the homeowners association are intending to lobby Government to take over the roads in this subdivision.

Minutes of the 10th February 2021

MD Howard gave the updates on the ongoing, completed and future road works. He noted that BTE, Savannah and Red Bay Constituencies had only minor spray n chip works to be completed. MD Howard advised that district road projects for all of West Bay would likely commence in early to mid March 2021.

iii. Water Cay Road

Minutes of the 30th September 2020

DCO Hydes advised the Board that he recently met with MLA Ezzard Miller who is asking for NRA/Ministry to make a start on phase 1 of the Water Cay Road project. SPM Scotland reminded DCO Hydes that this project could not be done this year without postponing work on other district roads which includes roads currently being worked on in Minister Hew's constituency. SPM Scotland advised that he would have NRA staff investigate whether any encroachments have been removed to date and also initiate any further topo survey work that may be necessary. Mr Scotland advised the NRA would then revert with a potential start date for the work bearing in mind that this might not be until early 2021.

Minutes of the 10th February 2021

The MD noted that NRA crews are planning to be on site for the start of initial clearing and base works by mid-March 2021. He noted that initial survey work to establish the centreline and identify encroachments has been completed. Encroachments include primarily hedges, water meters, signs, driveways and a few CUC utility poles. MD Howard also noted that MP Ezzard Miller was being kept apprised of the works.

iv. Fleet Procurement 2020

Minutes of the 30th September 2020

The AMD advised that the NRA, on advice from the Director of Procurement, is preparing a business case in support of 'self-sourcing' for used heavy equipment.

Minutes of the 14th October 2020

No update

Minutes of the 28th October 2020

The AMD advised that procurement of new fleet items is progressing well. New items are being procured using open competition methods however the NRA is in dialogue with the Central Procurement Office about how to procure used heavy equipment items.

Minutes of the 9th December 2020

AMD Howard advised that procurement of new fleet items is ongoing. He noted that a fleet subcommittee meeting would be arranged for the following week to discuss fleet matters in more detail.

Minutes of 13th January 2021

MD Howard mentioned that the Fleet Subcommittee was held on the 18th December 2020, and that he will prepare the minutes and outcome for the Board to discuss for a future meeting.

5. Other Business

i. Claims for Compensation

Minutes of the 27th January 2021

Ruth arrived at 10.32 am

Claimant: [REDACTED] Block 22E Parcel [REDACTED] & [REDACTED] BP634 & 637

Lands and Survey received a claim for compensation for affected parcels after the mandatory 90 day period expired due to an incorrect post office box.

BP 634 was Gazetted on 11th September 2020, and BP 637 was Gazetted on 18th August 2020. In both cases notices were sent by registered mail to the address recorded on the Land Register. It was confirmed by the Chair that the address shown on the register is incorrect and appears to be a typographic error. On these grounds the Board agreed to accept the late intent to claim.

Claimant: [REDACTED] Block 66A Parcel [REDACTED] (BP 515)

SVO Watson noted that a compensation settlement had been proposed by the owner consequent to the land that was gazetted for Block 66A Parcel [REDACTED]

Parcel 66A [REDACTED] has been affected by partial land take, the referenced are on the Gazette was 0.11 Acres.

The owner has incurred some costs, in terms of surveys for correction of the parcel size. Receipts presented support expense of CI\$7,500.00 (Seven thousand five hundred Cayman Islands dollars.)

The owner is willing to settle the claim based on refund of these incurred costs only.

The Board approved the settlement amount of CI\$7,500.00.

Claimant: [REDACTED] Block 22E Parcel [REDACTED] (BP 637)

SVO advised that Lands and Survey received a claim for compensation for affected parcels, after the mandatory 90 day period expired

For clarification, the required land is affected by two separate orders.

BP 634 was Gazetted on 11th September 2020, and BP 637 was Gazetted on 18th August 2020. In both cases were sent by registered mail, to the address recorded on Land Register. The mandatory ninety day period would have therefore expired for BP 634 on 10th December 2020, and for BP 637 on 16th November 2020.

Adare Holdings Ltd. Submitted a claim which has been received by Lands and Survey. The recorded address on the Land Register is PO Box [REDACTED] KY1-1106. The correct address has since been confirmed as PO Box [REDACTED] KY1-1106. The land owner has advised that they did not receive their notification via the postal system. Form A was received 22 January, via the Agents that were appointed in this matter, Quayside Surveyors.

The Board has accepted the claimant's intent to claim.

Claimant: [REDACTED] Block 13D Parcel [REDACTED] (BP 593)

SVO Watson advised on behalf of Lands and Survey of the agreement with the owner, Mr. [REDACTED], for the acquisition of part of the land within the above property Block 13D Parcel [REDACTED].

The property comprises land taken from [REDACTED] Ltd for the purposes of widening of the Esterley Tibbetts Highway.

This claim has been ongoing for a number of years - the claimant, NRA and Lands and Survey have previously spent a considerable amount of time negotiating enhanced access to the claimant's land as part of the settlement.

On 7th March 2018, the Attorney General's Chambers issued a letter to the claimant offering a proposal for access and compensation. This figure was CI\$51,204.00, plus [REDACTED] professional fees. It was noted that there was error in the previous figure which stated CI\$15,204 and not

CI\$51,204.00. This figure offered reflected full development land value at CI\$18.00 psf and CI\$12,000.00 for injurious affection based on the assumption that the road had some impact on this income/business production. A very similar offer was made to the adjacent landowner, Cleveland Dilbert. This figure was offered with a proposed joint access to both parcels as final attempt to settle the claim.

It should be noted that the claimant originally claimed C\$24,496.07 for professional fees and other costs, but we have managed to negotiate this down to C\$14,917.67, which we are of the opinion is a fair and reasonable amount.

The final compensation sum agreed is now CI\$66,121.67 divided as follows:

– CI\$62,446.67

Professional Fees – CI\$3,675.00

The Board agreed to settlement figures arrived at by Lands and Survey and approved recommendation for the payment by the ministry of the agreed sum.

Minutes of the 10th February 2021

Claimant: [REDACTED] ([REDACTED]) Block 23C Parcel [REDACTED] (BP 634)

Lands and Survey advised that they received a claim for compensation for Block 23C Parcel [REDACTED] after the mandatory 90 day period expired. For clarification, the required land is affected by BP 634 and was gazetted on 11th September 2020. Notices were sent by Registered Mail to the address recorded on the Land Register.

The mandatory 90 day period would have therefore expired on 10th December 2020. The owner however was off island due to illness and unfortunately passed on the 23rd December 2020. His daughter has only recently managed to gain access to his mailbox and is now handling her deceased father's affairs.

The Board was satisfied that the circumstances as explained meet the criteria for acceptance of a late claim pursuant to Section 9(1) of the Roads Law (2005 Revision).

Claimant: [REDACTED] Block 23B Parcel [REDACTED] (BP 634)

Lands and Survey advised that they received a claim for compensation for Block 23B Parcel [REDACTED] after the mandatory 90 day period expired.

For clarity, the required land is affected by BP 634 and was gazetted on 11th September 2020. Notices were sent by Registered Mail, to the address recorded on Land Register.

The mandatory 90 day period would have therefore expired on 10th December 2020.

A late intent to claim has been received. The recorded address on the Land Register is PO Box [REDACTED], KY1-1003. The correct address has since been confirmed as PO Box Box [REDACTED], KY1-1204.

The land owner has advised that he did not receive our notice in the post. Form A, was received on Wednesday 3rd February 2021, via the land owner who came to the Lands and Survey office to discuss BP634.

The Board accepted the late intent to claim.

Claimant: [REDACTED] Block 20D Parcel [REDACTED] (BP 592)

Lands and Survey advised that, as a consequence to the agreement of compensation for

BP 592-Widening of Linford Pierson Highway, Block 20D Parcel [REDACTED], there was a necessity to also agree access and egress provisions for parcel 20D [REDACTED], across 20D [REDACTED].

This led to several agreements being drafted between the various parties, including CIG, the NRA and the seller and buyer of 20D [REDACTED]. It is being noted that terms have recently been agreed for the sale of parcel 20D [REDACTED].

The drafting and finalizing of the temporary and permanent access agreements have taken somewhat longer than initially thought, this is a factual situation that has affected all parties involved.

A representation has been made by [REDACTED] for a supplementary fee in this matter. The timescale indicated is an additional time of 3 hours. The additional fee proposed is therefore CI\$450.00

The Board accepted the request for additional payment to the Consultant in the amount of CI\$450.00 being compensation for an additional 3 hours of billable time spent on settlement of the claim.

ii. Board Members Requests

Minutes of 9th December 2020

Chairman

- Cleaning of the older West Bay road – by The Strand Shopping Centre, curbs and guttering along the road.
- Seymour Drive – Debris left from people taking items to the dump
- Speed limit signs to be replaced throughout the island.
- Verneil Frederick Property- road surface is in dire need of repairs – SPM Scotland discussed about the options that would make more sense.

Director Arch

- “Yield Right Way” or “Stop” signs by Jose’s Esso- By Crewe Road closer to Ross Dress Store
- Orchard Lane
- McField Lane- Ripped and relay

Director Conolly

- Health City- Bad joining on the road and the orange markings need to be more visible.

DCO Hydes

- Gantrees – AMD Howard awaiting payment from the Ministry
- Eclipse Drive – Rankin Drive
- Third lane by Hurley's Roundabout – SPM Scotland discussed that Apex will get the culvert sorted
- The link Road by Hurley's roundabout-drawing to be done.

Director Kirkconnell

- Request delineators be placed in the centre turn lane by Palmdale to deter overtaking.
- Crosswalk by Royal Bank of Canada in George Town/Elgin Avenue – to be re-installed.

Minutes of 13th January 2021

Director Kirkconnell

- Reminded MD about the replacement of the delineators along the stretch of road by Jose's Esso.
- RBC Crosswalk on the corner of Elgin Avenue and Shedden Road needs to be re-installed.
- Would like to place greater focus on "SAFETY" for 2021 for NRA
- Check on Speed Limit Sign by the Lighthouse Club – seemingly too small

Director Arch

- Requested an update on the repair status of Orchard Lane
- Reminder about the requesting resizing of the traffic island at the Smith/Crewe Road small roundabout.

Director Walton

- Lakeport Street – Additional well needed at the end of Lakeport St
- Spotts Newlands second roundabout– going east, there's a hump
- Suggested pre-warning signage on Shedden Road in advance of RBC Crosswalk

Director Conolly

- Verneil Frederick encroachment and deteriorated road surface
- Asked for status update on the upgrade of West Bay Road surface.
- Expressed the need for improvement of NRA compound facilities i.e. toilets, lunch room, etc

Minutes of 27th January 2021

Chairman

- Drain by Lookout Gardens, Bodden Town Primary School
- Excel/Decel lane by Barcam Station on Shamrock Road
- Site Visit- East/West – Faith to arrange a bus
- Request made by Minister Hew-Fill for Midland Acres
- Red Gate to be cleared-Signage and Shrub

- Chairman Street lights arms to be inspected every 3 months- to be follow up with Brian Chin Yee

Director Kirkconnell

- Delineators by Palm Dale

Director Arch

- Breezy Way – Spray and Chip surface, widening, general repairs

Director Bodden

- Sinkhole opposite Pirates Lair on South Sound Road
- Savannah, Delineators by Post Office

Director Conolly

- Landscaping on ETH- MD Howard noted that NRA has been paying for landscaping maintenance from the roundabout at Governors Harbour north to Batabano Road.

SPM Scotland

- Cayman Water Company Manhole coming up due to the 2020 Earthquake

Minutes of the 10th February 2021

Chairman

- Windsor Park – Hawkins Drive-Excavation ongoing. MD Howard confirmed that Water Authority was upgrading their pipe work in the area.
- Red Bay On-The-Run Gas Station – Dips in the road of the vicinity of the Gas Station needs to be addressed

Director Conolly

- Query on Connector Road (East West Arterial Road) – MD Howard updated that Mr. Charlie Watler was more forthcoming with giving permission for road works to be done so that there is a connection to Agricola drive, Lower Valley.
- Jose's Esso – Island to be reduced to allow easier passage of large trailered vehicles.

Director Arch

- Melmac Avenue, South Church Street- Truncation on the corner
- Breezy Castle Road, Airport Road - Concern on the widening of the road or changing it to a One Way street only due to the size of the road and safety for motorists.
- Dr. Foley's Eye Clinic – encroachment by the corner of the mini roundabout. Sightline affected. Mr. Chairman will liaise with Dr. Foley.

Director Bodden

- Asked about state of blasting licensing on Grand Cayman and whether any new full-licensed entrants are likely.

Director Walton

- South Sound Road – Dip in the road between Pirate's Lair Development and Vela due to the 2020 earthquake.

Director Kirkconnell

- Palm Dale –Delineators to be installed to avoid motorists using the lanes incorrectly.

6iii. Miscellaneous Items:

i. Crosswalk Options for Savannah Tall Tree Area

The AMD shared three potential options for new crosswalks in this area. He noted that the previous Board had requested the pedestrian improvements; options had been presented but the Board had not agreed on an option. The AMD noted that NRA was desirous in moving forward with the pedestrian improvements which also included consideration of a sidewalk on a parcel of land owned by the church. Directors Bodden and Arch offered to speak with representatives of the church regarding the NRA's suggestion of a sidewalk.

Minutes of the 16th September 2020

The Board deliberated various options for a potential new crosswalk and bus layby for the westbound lanes by Savannah Rubis gas station. Director Walton expressed concerns about the proposed location just east of the service station. SPM Scotland also voiced his disapproval of a crosswalk just east of the service station. The Chairman recommended that the NRA staff examine the potential for a crosswalk either directly in front of the gas station or further west in front of Wendy's Restaurant. The AMD advised that he would have staff look at other options as discussed by the Board and revert. A short discussion ensued about the need for public buses to pickup and drop-off passengers in private commercial establishments (like Countryside, Grand Harbour, etc) rather than stopping on the main arterial.

ii. Esterley Tibbetts Highway – landscaping on northern section medians and roundabouts

A healthy discussion ensued concerning the overgrowth of the medians and roundabouts from Governors Harbour north to Batabano. DART officials had recently informed the NRA that they no longer wish to continue with upkeep of the landscaping in this area. The aforementioned area has not been cut by DART since March 2020 and has drawn outcry from members of the public. The AMD and DCO Hydes both confirmed that talks are ongoing with DART officials over the ongoing maintenance of the medians and roundabouts.

Minutes of 2nd September 2020 – The AMD presented photos of the ETH median and roundabouts north of Governors Harbour and noted that NRA has been working in tandem with CMC landscaping to de-brush the overgrown areas that have not been addressed since March 2020.

Minutes of the 16th September 2020

No further update.

iii. Walkers Road School Traffic – Prep School and Catholic School drop-off areas

Minutes of the 16th September 2020

Director Arch asked the AMD what measures (if any) are being considered to help the morning and evening traffic congestion being experienced on Walkers Road by the St

Ignatius and CI Preparatory School. SPM Scotland and others gave accounts of their experiences with drop-off and pickup of children at these areas. The AMD added that Minister Hew has asked whether it would be possible to utilise part of the old CIHS bus parking area to create a drop-off lane for Prep School. SPM Scotland reiterated the need for CIG to move ahead with the comprehensive plan that was approved by the NRA Board a few years back. This plan involved a crescent shaped road connection involving Walkers Road, Olympic Way and Academy Way. The Crescent is almost complete and only requires a road connection to be completed through the John Gray High School Campus.

Minutes of the 30th September 2020

The Board revisited discussions concerning the current congestion on Walkers Road in front of the Prep and St Ignatius school campuses. The need for the development of the Olympic and Academy Way Crescent was once again endorsed. DCO Hydes advised that he would be meeting soon with officials from the Ministry of Education in an effort to further promote the concept.

iv. Brac Paving MOU

Minutes of the 16th September 2020

The AMD reported that at meetings held on the 14th and 28th of November 2018 the NRA Board had examined the details of the Paving MOU with BRAC PWD. It was reported at the time that a few units of equipment had remained in the BRAC since 2010; these are a 2006 Blaw Knox Paver, 2006 Chevy Colorado, a 2006 small roller, a 2007 flat trailer. All units are now past their replacement date of 2018 (based on a 12 year replacement schedule).

The NRA wrote to the District Commissioner in November 2018 regarding the potential end of the monthly rental arrangement for the NRA equipment especially considering that the amount paid in totality by District Admin had now exceeded the value of the equipment. There had been some moderate level of effort made to bring an end to the agreement however this effort stalled. The Deputy District Commissioner through an email to the AMD on the 11th of September 2020 has asked that rental agreement be brought to an end and that a resolution be made concerning the paving equipment that remains in the BRAC.

The Board unanimously agreed to end the monthly payment arrangement and to allow the District Administration to retain the paving equipment as it was past its useful life. It was also deemed non-beneficial for the NRA to incur shipping charges to return old equipment to Grand Cayman that would be of no practical use to the NRA who no longer maintains a paving unit.


v. Tall Tree Delineators

The RCIPS reached out to NRA after an accident occurred by Tall Tree liquor store. As per the RCIPS request, the Board agreed to have the entrance relocated.

6. **Date of Next Meeting**

24th February 2021 – regular board meeting

There being no further business, the meeting was adjourned at 12:33 pm.

Signature 
Chair of the Board
Confirmation of minutes
Date:

Signature 
Executive Secretary
Seconded: Confirmation of minutes
Date: