
**National Roads Authority
Minutes of the Two Hundred & Twenty-First Meeting
of the Board of Directors
held in
NRA Conference Room,
370 North Sound Road, George Town, Grand Cayman
Wednesday, 10th May, 2017 at 9:30 a.m.**

In attendance were:

Donovan Ebanks	Chairman
Gary Clarke	Deputy Chairman
David Arch	Director
Stanley Panton	Director
Kenross Connolly	Director
Dane Walton	Director
Paul Bodden Jr (Andy)	Director
Charles Brown	Observer - Ministry PLAH&I
Paul Parchment	Managing Director – NRA – off island
Edward Howard	Dep. Managing Director - NRA
Lois A. Hall	Executive Secretary - NRA Board of Directors

Invitees:

Mark Scotland	Special Projects Manager – NRA
Jon Hall	Chief Valuation Officer – Lands & Survey Dept.
Ruth Massarella	Valuation Officer – Lands & Survey Dept.

Apologies:

Tristan Hydes	Director Designate of Chief Officer, Ministry PLAH&I
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1. Call to Order

The Chairman called the meeting to order at 9:41am

2. Minutes of Previous Meetings

- a. 05th April 2017 EO Meeting – to be confirmed
- b. 12th April 2017 – signed off
- c. 26th April 2017– to be confirmed

Administration

3.i. Capital Budget – Compensation & Construction Funding

Minutes 12th April 2017

The Board needs to know the overall situation re. funds available to complete the current undertakings, particularly the LP Hwy and ET Hwy projects. The spreadsheets were created to provide this information and they need to be updated or an alternative assessment provided.

Minutes of 26th April 2017

The Board has still not received an update of the spreadsheet which it created back in October 2016, "CAPITAL BUDGET - COMPENSATION & CONSTRUCTION FUNDING". The information is urgently needed to assess the funding situation in respect of LP Hwy widening Phase 1 as well as the possibility of pursuing any of the following projects:

1. Crewe Rd/Tropical Gardens Upgrade;
2. Shamrock Rd/Hirst Rd Re-Alignment; and
3. Crewe Rd / /Agnes Way/Smith Rd intersections.

After persistent pressing by the Chairman, the Ministry finally indicated on 05th May 2017 that it had reduced the allocations to the NRA under:

- EA 36 – Misc Road Surface Upgrades from \$1.0M to \$0.5M; and
- EA 142 – George Town Revitalisation from \$6.9M to \$6.225M with \$0.125M of this for work already carried out by the NRA (GT Hospital car park).

The Chairman presented the revised spreadsheet *NRA Capital Budget Compensation & Construction Funding - Jul 2016 to Dec 2017 DE08052017* (copy attached).

With regard to EA 36, the Board noted that \$0.2M of this allocation has been committed to the shoulder widening on the ET Hwy project. The MD is to advise the Board whether all of this allocation has been or will be utilised. The Board also took the view that the remainder of the revised \$0.5M allocation under EA 36 should be earmarked for the projects at 4.v. Crewe Road/Tropical Gardens upgrade and 4.vii. Crewe Rd/Smith Rd intersection.

With regard to EA 142, the Chairman advised the Board that the SPM had now received the quote from CUC for the relocation of utilities on Phase 1 of the LPH widening project. It is \$0.256M and brings the estimated total cost of Phase 1 to \$6.5M.

The net effect as shown on the spreadsheet is that with the Ministry now reducing its funding to \$6.1M, there is a shortfall of \$0.4M. The Chairman recommended to the Board that the CI\$400K shortfall in the budget be taken from the District Roads Programme and the Board agreed with the recommendation.

3.ii. Financial Report – as of 31 March 2017

Minutes of 26th April 2017

The CFO presented the Financial Report as of 31 March 2017 (circulated on 12 April 2017). It was noted that:

- the cash position was healthy with \$3.9M on account;
- there is an account receivable of \$160,298 from the Ministry which is older than 120 days representing \$86,774.70 for work on the South Sound

boardwalk project in June 2016 and \$73,523.16 from a street lighting bill in June 2014;

- the Auditors are pressing for a decision to be taken in respect of the accounts receivable of \$489,848 which remain outstanding from the former Ministry, DAWL&A, for paving related expenditures in CYB in 2011 (see attached); and
- expenditure under NRA 6 - Grand Cayman District Roads Programme stood at less than 25% of the allocation even though 50% of the budget period had been reached.

The Board was minded to approve the write-off of the delinquent a/r's but will await input from the MD who was absent on official business.

The MD is to attempt one last time to seek outstanding payment of CI\$489,848 from the Ministries of PLHA&I and DAT&T for 2011 paving related expenditures in Cayman Brac. A ten (10) day response time will be requested from the Ministry by the MD.

3iii. Proposed Legislative Review

Minutes of 26th April 2017

No update provided.

No response received from the Ministry. Mr C Brown advised that the Chief Officer is currently on vacation until the end of May. A meeting is being arranged the first week in June for a committee to discuss this item.

3iv. Fleet upgrade – update

Minutes of 12th April 2017

All equipment purchased has now been received and training completed. The NRA now has three (3) working graders.

The MD advised that the Auditors are requesting that the NRA write off as bad debt re the equipment in Cayman Brac. The CFO is to provide a summary of what this debt is for review and discussion.

Minutes Of 26th April 2017

The Chairman advised that it was his understanding that the recruitment for the post of Fleet Manager is now complete and the successful candidate Mr. C. Scott is expected to commence duties 25th May 2017.

The issue of a clogged plug filter in the new grader is being addressed. NRA has invested in a new laptop with an Electric Tech programme installed to run diagnostic checks on equipment.

4. Planning

4i. Linford Pierson Hwy widening – legal and compensation settlements

Minutes of 26th April 2017

The Board considered a memo of 25 April 2017 from the Dir., L&SD, to the MD regarding a letter of 07 April 2017 from JEC Consultant with regard to Blk 20E, Parcel 90. The MD had written on the Board's direction to the property owner, Ms. L Bush, on 06 February 2017 seeking information as to the impact of the

closure of a portion of the adjacent road and the costs of alleviating same on a 'without prejudice' basis.

As the claimant has no grounds to claim compensation, the NRA is not obligated to pay for loss of access at the rear of the property. The Board suggested an offer of CI\$10K 'Without Prejudice'. L&SD is to make this offer.

The Chairman informed that he had received a query from the Cayman Compass (J. Whittaker) re what re what was happening in regards to Phase II of the project in light of the lifting of the injunction. He responded that the NRA is concentrating on completing Phase I and awaits the election of a new government prior to moving forward with Phase II.

Mr. C. Brown advised that a FOI request was received by the Ministry requesting a total cost for the work done on the Linford Pierson Hwy and Esterley Tibbetts Hwy projects.

The Chairman is to draft a letter to TTH Ltd. to invite negotiation of terms of compensation 'without prejudice' and have Crown Counsel review.

The Chairman circulated to members for review a draft letter by inviting TTHL to negotiate terms of compensation 'Without Prejudice'. The Board approved the draft being forwarded to Crown Counsel for review and communication to TTHL subject to any changes Crown Counsel felt appropriate.

Re. Blk 21B Par 3 (revised) as per Lands & Survey recommendation of 08th May 2017, the Board approved to pay separate cheques in the sum of CI\$39,204 to Allan V Thompson and CI\$4,900.50 to Derek Ian Thompson (total CI\$44,104.50) for settlement equal to their share interest in the property and CI\$750 to DDL Studio for professional fees. This supersedes the NRA's previous recommendation dated 27th March 2017 re payment for compensation claim as DDL have been unable to contact two of the owners, Virginia Vandegrift (1/6th share) and Ryan Christopher Thompson (1/12th share).

Re. Blk 20E Par 339 & 340 BP 592, the Board approved the payment of the sums of CI\$191,025.00 for compensation (payable to the Estate of Dulcie Ebanks once Land Registry has received a letter of Administration for her Estate) and CI\$2,535 to JEC Property Consultants Ltd. for professional fees.

4ii. Esterley Tibbetts Hwy widening – compensation matters

Minutes of 26th April 2017

Water Authority is set to resume laying of lines on this project. The Minister received a call from S. Jackson (Attorney representing the Dilbert's). The Chairman has spoken to Mr. Jackson to enquire if the Dilbert's were aware that the NRA has the right to enter their property, even though they believe their compensation claim should be paid before the NRA can do so. The attorney indicated that they were.

As this issue is highly likely to come to the public's attention due to the stoppage of the works, the Board agreed that the NRA should ask Crown Counsel to write the Dilbert's advising:

- when the NRA or its agents intend to enter their land as per the provisions of the Roads Law (2005 Revision) notwithstanding previous attempts, possibly with the assistance of the RCIP and
- should they obstruct the NRA or its agents, it is the intention to seek their prosecution under the law.

In addition, the Board agreed that arrangements should be made to:

- have the RCIPS accompany the NRA or its agents, preferably the same officer who initially was briefed and attended; and
- have someone record an audio/video record any attempt to enter the property in order to provide the RCIPS with the best possible evidence of any obstruction should it occur.

The SPM advised that Crown Counsel has written the Dilbert's a letter (see Minutes 26th April 2017) which was hand delivered. The SPM, MD & Chairman are expected to be on site tomorrow morning (9:30am) with the excavator to begin de-mucking. Insp Ford (RCIP) is to accompany them. The Chairman requested the SPM to email the Dilbert's advising them that work is expected to commence the next day.

Re Blk 13D Par 434 – Palbert Holdings – the Board agreed with Lands & Survey's recommendation to offer compensation for land taken at CI\$16psf (ie CI\$33,848.99) to the claimant. The matter is to be referred to the RAC if refused by the claimant.

4iii. Traffic simulation/forecasting model - update

Minutes of 26th April 2017

The DMD advised the draft ESTAR Report is currently with CTC awaiting approval. Adequate budget allocations are in place to begin once approved by CTC.

A draft contract is being vetted and copies are to be sent to the Board for review. The Chairman suggested the contract should be forwarded to Crown Counsel for legal input.

4iv. NRA – Design Projects 2016-2020 – prioritisation

Minutes of 26th April 2017

No update provided.

The MD is to forward an Excel spreadsheet to the Chairman for review.

4v. Crewe Road/Tropical Gardens upgrade

Minutes of 26th April 2017

The survey, design, vertical design and gazetting of this proposed project has been done. The estimate has also been revised and is \$354K for the widening and curb and gutter (contingency increased from 2% to 7.5%) and \$404K if sidewalk is included from Palm Dale to Rosedale.

The right-of-way has been gazetted and the implementation of the project will depend on the funding available when the update being sought under item 3.ii. is obtained.

No update provided.

4vi. Shamrock Road vicinity of Hirst Rd – horizontal & vertical realignment

Minutes of 26th April 2017

Surveying of this project is still being done and no final estimate was available from management prior to the meeting.

With the owners having agreed to let Government acquire the two parcels, it is hoped that the update under 3.ii. will indicate whether it will still be possible to gazette this project prior to the current Cabinet demitting office.

The request for gazetting this project was sent. No response has been received. Mr. C Brown is to follow up.

4.vii. Crewe Rd/Smith Rd intersection – Proposed roundabout

Minutes of 23rd March 2017

The suggested delineators have been installed on two (2) sections of this area. The MD is to follow up on the effects on the flow of traffic. A design of a proposed roundabout was reviewed and discussed.

Minutes of 12 April 2017

No update provided.

Minutes of 26th April 2017

Amended to read – The Board was shown the proposed layout. The estimate of this project is CI\$140K (approx.) instead of - The DMD is to provide members with copies of the design for the proposed roundabout.

No update provided.

5. Operations

5i. Capital projects and district roads - July 2016 –December 2017

Minutes of 26th April 2017

No update provided

No update provided.

5ii. Linford Pierson Hwy widening – design, gazetting & construction

Minutes of 26th April 2017

No update provided.

Construction of the three houses is progressing. Change-over of traffic is going well. Rumble strips laid down and street light bases in.

5iii. Esterley Tibbetts Hwy widening – design & construction oversight

Minutes of 26th April 2017

No update provided.

Paving of the roundabout and section of tunnel completed. The connector to the school is being done. A design of the three lane roundabout indicating travel direction of traffic was shown to members.

6. Other Business

6i. CIAA/NRA Traffic Study – ORIIA Terminal Site & Adjacent Roads

Minutes of 26th April 2017

The Chairman and a representative of AMR are to meet with CIAA BoD on 27th April 2017 re the recommendations of the study and the gazetting of the proposed airport connector.

The Chairman and a representative of AMR met with the CIAA Board on 27 April 2017 and presented the results of the traffic study by Burns Group and BP 588 – Airport Connector Road. The outstanding issue is the roadway in the vicinity of the old Cayman Airways building which has been leased to the CAAoCI. A proposed design of three lanes for Owen Roberts Dr was shown to members by the MD.

The Chairman and the MD are to meet with CEO Richard Smith of CAAoCI and CEO Albert Anderson of CIAA to discuss this issue and also try to get a handle on the future of Crewe Road west of the runway.

6ii. Legal action – Bodden Holdings Ltd.

Minutes of 12th April 2017

The Chief Valuation Officer (CVO) spoke to the memo of 07 April 2017 from the Director, L&SD, following the meeting of 06 April 2017 between the owners (Kirkconnells) of National Cement Ltd. (NCL) and CVO. The meeting revealed substantial potential conflicts and potential claims if the proposals being floated at Bodden Holdings Ltd. entailing egress from their property through block 13D, parcel 445, an existing private road that BP 611 under development would convert to a public road.

The CVO conveyed the view that he felt it appropriate that the NRA should consider:

- a) Seeking Legal advice as to whether a compensation payment for the land-taken “for the original ETH” could be substituted-back for the contracted ‘Left in / Left out’ access; we suspect not as the present owners bought on the strength of the access contract;
- b) Crown purchase the Bodden Holdings land (or suggest swapping it for part of its newly purchased 19E221REM1 on the Industrial Park?); the DEH Dump operation requires additional land and DOE would provide its own access to the Bodden Holdings parcel from the Dump site, not via ETH.

The MD also shared with the Board a letter of 11th April 2017 from attorneys Etienne Blake o.b.o. BHL demanding that within fourteen (14) days, the NRA provide:

- Notice of its intention to register an easement in favour of BHL; and
- Notice of its intention to construct either the junction and / or access road depicted on the Scheme or alternatively a junction with left on / left off

access on to the Highway which construction shall commence within 60 days of the expiry of the 14 day notice period and shall be completed within 120 days from the date of the commencement of construction.

Having considered both representations, the Board took the decision to abandon the concept of trying to provide egress to BHL via a public road over block 13D, parcel 445 and to instead seek to honour the BHL Compensation Waiver Agreement (CWA) of 2004 to a standard consistent with current traffic flow objectives and traffic engineering criteria. In turn, the MD was directed to:

- A. prepare a new plan affording BHL access at or near the point illustrated on the plan forming part of the CWA with appropriate deceleration and acceleration lanes on the BHL property immediately adjacent to the new boundary as per BP 593; and
- B. seek legal advice as to the extent of the NRA's obligations under the CWA, particularly in relation to constructing the deceleration/acceleration lanes and the property required therefore.

Subject to the legal advice received, the letter from Etienne Blake would need to be responded to.

Minutes of 26th April 2017

Crown Counsel responded to the letter from Etienne Blake (d/d 11th April, 2017), stating that the NRA will honour the Compensation Waiver Agreement but expressing concerns about the completeness of the document which the NRA has and seeking 'disclosure' of the document on which the attorneys are relying. The NRA still has to produce a plan showing 'left off/left on' access.

No response received from Etienne Blake to Crown Counsel's letter.

6iii. NRA Compound Plans

Minutes of 26th April 2017

No update provided.

No update provided.

6iv. Signage – Primary arterials

Minutes of 23rd March 2017

No update provided.

Minutes of 12 April 2017

No update provided.

Minutes of 26th April 2017

No update provided.

No update provided.

6v. Summary Report - E/W Arterial Road Project

Minutes of 26th April 2017

This item was not dealt with as T. Hydes was not in attendance.

This item was not dealt with as T. Hydes was not in attendance

6vi. Board Members

Minutes of 12th April 2017

Chairman gave a short Power Point presentation related to a MVA across from the Savannah SDA church just before Christmas in which the vehicle knocked down a pole supporting the eastbound school zone sign and flashing light. As of early February 2017, the sign and signal had not been replaced; he wrote to the MD and Works Manager on 11 February 2017 about it. The matter was only dealt with sometime between 05-11 April. During this entire 3½ months period, the damaged sign, light and cables laid in the front yard of the church. Even now that the installation had been restored, damaged cables had been left on the church property.

He noted that the school has a population of over 500 students, the church has a congregation of probably 300 and there had been substantial media coverage of a MVA at the pedestrian crossing by the school in which two young persons were injured and a suspected driver acquitted.

The Board was appalled that in light of all of these factors, and potential risks to the NRA both of negative publicity and legal liability, this matter could have been so inappropriately dealt with. The MD was asked to look into the matter.

Minutes of 26th April 2017

Re Blk 38C Par 51 (corner of Shamrock Rd and Condor Rd), L&S provided an estimate of compensation for the proposed project in the amount of CI\$7,650. As per discussion with the L&SD representatives in attendance, it was agreed that it would be in order for the NRA to offer the property owner:

- CI\$5.00psf for the land taken (approx. 200sf);
- up to CI\$2,000 for the mature landscaping vegetation removed; and
- up to \$500 for professional fees if a professional valuer is utilised.

This actual land take will have to be gazetted by the NRA. The construction of a wall and sidewalk is being done by the NRA.

The Board agreed to the settlement on these terms prior to the gazettal as the owner had not insisted on gazetting before allowing the works to take place.

Director K. Connolly – as accident occurred by East End where a motor vehicle went off the road. The construction of a guard rail or extension of the existing rail was suggested.

Director Andy Bodden – Request for millings re Airport Park.

Director K Connolly – NRA to ensure that the paving surface on the ETHwy is the same as the LPHwy, It was noted that errors on the ETHwy were corrected on the LPHwy.

Director S Panton – in regards to how street light requests are handled, he noted that not much is advertised on the process of street light requests. As it is election time promises are being made to requests for these without the public knowing the process.

Chairman – The NRA could learn from the crews erecting signs for candidates for the upcoming elections how to erect signs vertically. He urged the MD to have staff attend to the large number of signs that require adjustment and proper alignment.

6a. BP 138 - Farm Road – Request for water

Minutes of 23rd March 2017

The MD is to enquire the cost of surveying this project privately. The MD suggested that funds from the District Roads Fund be utilized to do the survey based on his communication with the Member for East End. The Board approved the suggestion.

Minutes of 12th April 2017

No update provided.

Minutes Of 26th April 2017

No update provided.

No update provided.

6b. Red Bay round-a-bout/South Sound

Minutes of 26th April 2017

No update provided.

No update provided.

6c. Landscaping of Roundabouts – Contracts

Minutes of 8th February 2017

Mrs. M. Pandohie was invited to discuss this item. It was noted that the Ministry was previously granting approvals to interested entities however the NRA does it now. Contracts are granted for five years. A few of these contracts have expired, with one not to be renewed.

Members queried if a policy regarding the landscaping and upkeep of the assigned roundabouts was in place. As there is no policy/guidelines in place the Board requested Ms. Pandohie to do draft policy/guidelines in this regard for the next scheduled meeting.

Minutes of 22nd February 2017

The Chairman advised Mrs. M. Pandohie was working on the landscaping policy and would have it ready for next meeting.

Minutes of 8th March 2017

No update provided.

Minutes of 23rd March 2017

No update provided.

Minutes of 12th April 2017

No update provided.

Minutes of 26th April 2017

Copies of the Draft Landscaping Policy/Guidelines were circulated to members for review/comments for the next scheduled meeting.

No update provided.

6d. Crewe Rd/Smith Rd intersection – Proposed roundabout

Moved to 4.vii.

6f. Concrete pavement investigation

Minutes of 23rd March 2017

No update provided

Minutes of 12th April 2017

No update provided.

Minutes of 26th April 2017

No update provided.

No update provided.

6g. Request to Lease – Blk 23 C Par 13

No update provided

6h. BP - Blk 14CF Par 97 – McField Lane – Sonia Linwood

Minutes of 23rd March 2017

This is a long outstanding compensation claim (submitted 2003) of which the offer by the VEO (Lands & Survey) was not accepted by an agent acting on the claimant's behalf. The claimant now wishes to accept the offer made in 2003 and states that the agent had no authority to act on their behalf.

The MD is to follow up to see if a sec. 6 declaration was done for this road.

Minutes of 12th April 2017

As no s.6 was done the MD is to check if any work was done in this area.

Minutes of 26th April 2017

No update provided.

No update provided.

6i. Claim for compensation – Blk 12C REM1 (now 12C 435 – 437)

Minutes of 23rd March 2017

The Board suggested that Lands & Survey make an offer CI\$350K – Without Prejudice.

Minutes of 12th April 2017

The agent for the owner of this property is not in agreement with the 'without prejudice' offer being made. The VEO is to further discuss with the agent.

Minutes of 26th April 2017

No update provided.

No update provided.

6j. Claim for compensation – BP 575 – Blk 14D Par 38, 44 & 45 (CICSA)

The Board approved the payment of the sum of CI\$34,831.00 payable to CICSA Ltd. compensation in respect of properties 14D 38 - CI\$12,023.00, 14D 44 - CI\$12,267.00 and 14D 45 - CI\$10,541.00 arising from the Smith Rd project.

6k. Proposal to create a Crown parcel zoned Public Open Space by relocating two Public V.R.O.W's

Minutes of 12th April 2017

Members were provided with copies of the proposal for review. This proposal was explained by Mr. C Brown (Min Rep). The proposal involves relocating two 12' public vehicle right of way (V.R.O.W.) to a newly created parcel (approx. 36' wide) to be vested to Crown. By doing this, access to the Public Open Space is restored and in addition the public gains the use of 1,375sqft more land in this area rather than the poorly articulated V.R.O.W. 300' to the east in a redundant location.

The Board's approval is sought for s.3, s.5 and s.14 to be done for this proposal. Mr C Brown is to submit a request in writing to the Board for its approval.

Minutes of 26th April 2017

Mr C Brown submitted the requested letter seeking the Board's approval to simultaneously create and close two public roads over the existing 12ft public vehicular rights of way under the Roads Law (2005 Revision) . The locations of the two vehicular rights of way run to the sea on the eastern boundaries of Blk 21C Par 129 & Blk 23B Par 112 respectively. The Chairman read a copy of the letter to members and the Board approved the request. Mr C Brown is to send copies of the letter via email to members for their files.

6l.

6m. Gazettal of the Re-alignment of Humber Lane

Minutes of 12th April 2017

The question was raised as to the progress re s.26. gazettal of the re-alignment of Humber Lane to connect Smith Rd at the junction at the eastern boundary of the Govt. Admin Bldg. Mr C. Brown (the Min rep) informed that the planned road should receive a recommendation from Central Planning Authority under s.26 (2) and consultation with at least the land owners and the Nat. Conservation Council before the matter can be taken to Cabinet.

In regards to the existing Humber Lane extension between Smith Rd and Elgin Ave, a dispute has occurred over access to Humber Lane from Blk 14D Par 433.

The land owner (Blk 14D Par 433) claims that he was promised access from the original s.3 gazetted alignment (BP #435) but the more recent constructed s.3 alignment (BP #575) does not provide access to Humber Lane as it was built further south. A 12' V.R.O.W. dedication over Blk 14D Par 10 in favour of Blk 14D Par 433 is the only means of access presently for the land locked parcel. The Minister was like minded to take a proposal to Cabinet to extend Melrose Lane north to the property over Blk 14D Par 10 and 30 respectively, but the land owners of those parcels have requested that the matter be put on hold while they make an offer to purchase Blk 13D 433. The matter is currently on hold.

Minutes of 26th April 2017

No update provided.

No update provided.

6n North West Point – Proposed Boat Ramp

The layout for a proposed boat ramp was shown to members by the MD. It was noted that the Board was not impressed with the proposed design as its access is an issue as well as lack of parking space for a large boat/trailer. The MD is to write to the Chief Officer (Min PLAH&I) stating that the Board is disappointed that this un-necessary project is being allocated funds and the funds would be better spent on the proposed Savannah/Hirst Rd Intersection project where a member of staff died.

6o. Request by MD for Renewal of Employment Agreement

The Board excused the MD, DMD and Executive Secretary to discuss this matter. It was agreed that:

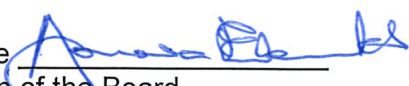
- it would be appropriate to conduct an interim appraisal of the MD's performance under his current 2016-2017 Performance Agreement at this time; and
- in light of the possibility that there may be changes to the Board following the upcoming elections, it would be appropriate to consider seeking the agreement of the MD to an extension of his current employment agreement, possibly of say 6 months, to allow the decision on his longer term engagement to be made by the 'new' board with whom he would be working if renewed.

The Chairman will action both points.

7. Date of next meeting

Due to the Cayman Islands General Elections on Wednesday the 24th May (Public Holiday) the next meeting is scheduled for Thursday 25th May 2017.

The meeting adjourned at 1:05pm.

Signature 
Chairman of the Board
Confirmation of minutes:

Date: 14 June 2017

Signature 
Executive Secretary
Seconded: Confirmation of minutes

Date: 14th June 2017

