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**Minutes of the Three-Hundred & Forty Seven  
Meeting of the Board of Directors  
held via telephone conference call,  
on Wednesday 8<sup>th</sup> December 2021 at 10:00 a.m.**

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**In attendance were:**

Alric Lindsay	Director, Chairman
Stanley Panton	Director, Deputy Chairman
Heidi Hunte-Webster	Director
Anna Peccarino	Director
Kelvin Dixon	Director
Dane Walton	Director
Paul “Andy” Bodden	Director
Troy Whittaker	Director
Edward Howard	Director (non-voting)
Faith Powery	Executive Secretary
Tristan Hydes	Director, Designate of Chief Officer, PAHI (non-voting)

**Apologies:**

Barry Martinez	Director
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**1. Call to Order**

It was resolved that, a quorum being present, the meeting was duly constituted and the meeting was called to order at 10:00 am.

**2. COVID-19 status of staff**

MD Howard gave the NRA COVID-19 work status update for December 8<sup>th</sup> 2021. He also provided an update in regards to cleaning and sanitization protocols along with the frequency of lateral flow testing and the required submission of results to the Human Resources Department, which includes the workers of the NICE programme, assigned to NRA.

Departments which are also following protocols are:

- Accounts
- Engineering Design Team
- Human Resources and Administration
- Planning Unit
- Capital Projects
- Routine Maintenance

Director Panton inquired about staff being tested prior to attending the all staff meeting being held on Friday 10<sup>th</sup> December at the Lion's Centre. MD Howard noted that as part of the COVID-19 plan, all employees have to be tested before the meeting.

### **3. MD Howard summary on the Budget approvals in Parliament.**

Director Panton noted some funds could be reduced on some line items and increased on others based on priority.

The Chairman requested the clarification of the \$3M amount, and if all of it would be paid to Island Paving Ltd.

MD noted that it would not all be used for Island Paving Ltd. works.

Due to the safety concerns and the increased number of incidents, the Chairman noted that NRA should not compromise the cost versus the proper (industry) standards for the correct thickness of material used to pave the roads.

MD Howard noted how the software is used to predict pavement performance over the pavement life.

The Chairman noted that there used to be "Black Spot" signs posted in areas deemed dangerous. Areas that have a high volume of accidents, should be identified.

Director Panton inquired if the friction testing was done near Section 23, a residence. It was noted that it could be more of a friction issue rather than a design problem.

MD Howard noted that works will continue in continue January 2022.

### **4. Status of all projects**

A brief update of all the Capital Projects was given along with their future proposed completion date. The projects are:

- Linford Pierson Highway (LPH)
- East West Arterial (EW Arterial)
- Airport Connector Road-ACR (To Allie B Dr.)
- ACR (PPP arrangements with Burkes)
- Crewe Road Widening (Lion's Centre side)
- Shamrock Road 6 lane widening (opposite Hurley's)
- WB road paving/complete streets projects
- CUC Roundabout and Kings Connector Road
- Godfrey Nixon Ext. (North Church St. to Diaz lane)
- Eclipse Drive
- Hot Mix Rehab. Programme
  - Water Cay
  - Water Course Road

Director Panton suggested that MD Howard reach out Carol Cooper regarding the use of funds from an NRA allocated account to keep work going in December on the Shamrock Road project.

It was noted that Director Panton offered help and to be supportive of MD Howard. The Chairman also offered support to the MD.

Director Peccarino noted that it had been reported to her by a local resident that Sandy Lane, in North Side had potholes.

Director Hunte-Webster inquired since signs were still down, if NRA would be able to utilize the NICE programme workers to assist.

MD Howard noted that he would get an update of the progress of the signs and lines department as the DMD was overseeing the progress.

After discussion, it was agreed that MD Howard should make and enforce stronger deadlines for tasks actioned by each employee including himself; this should be part of the appraisal process for 2022.

#### **5. Gazette Notice and Cabinet Papers**

MD Howard shared the MEMO for the Linford Pierson Highway with Board and confirmed that the gazette has now been approved. Works for the project will commence in early 2022.

DCO Hydes and Acting DCO Brown are still working on submitting the boundary plan for Sextant Road to Cabinet for approval before 2022.

The next outstanding gazette plan that is in the process of being completed is Fairbanks road. MD Howard noted that the Executive Secretary followed up with Ms. Sharon Hinds, whose property is within the gazetted area.

MD Howard will follow up with the Chief Surveyor and follow up with DCO Hydes for the gazette to be submitted to Cabinet.

It was noted that a new gazette was being prepared for the private roads connecting Greenwood Drive and Godfrey Nixon Way.

#### **6. Fleet Sub Committee**

Director Whittaker noted that the Fleet Sub Committee is now awaiting the last two quotes from two separate insurance providers and a few other items to complete their report. The Chairman noted that Fleet Sub Committee would be able to present the report at the end of January.

#### **Legal Sub Committee**

MD Howard noted that some Laws and Regs had previously been circulated, Director Peccarino noted those Laws and Regs would be included in the proposals for amendments to



our legislation where needed and that the Irish and English laws that were also circulated by MD Howard would also be considered by the Legal Subcommittee for the purposes of putting together proposals for updating the legislation.

The Chairman noted the Legal Sub Committee would also present their report at the end of January.

## **7. Any other Business**

### **Tarpon Alley**

Amplify Cayman have a proposal for NRA. MD Howard shared the map which shows the layout of the nature trail and areas which would include a drainage feature, a park and a jogging trail.

It was noted that the Board should request a member from Amplify Cayman, to meet with them for further discussions of their plans.

### **Other road proposals**

All Board members noted that they were not in support of the NRA funding in part or whole road schemes that do not lend any benefit to overall traffic improvement strategy.

### **Special Projects Manager (SPM) Contract**

Director Whittaker and Director Hunte-Webster queried if the extension of the SPM Contract, was approved and finalized.

Director Bodden and MD Howard noted the experience and knowledge that the SPM party possessed, especially on the capital projects.

It was noted that the Board was supportive of the decision to renew the contract for 2021/2022 and, after discussion, the Board confirmed and approved in principle the renewal of the SPM Contract, subject to any amendments for the protection of the NRA, in particular, in relation to certain liabilities.

MD Howard was asked to circulate the updated SPM contract for a final review.

Target date is for Friday 17<sup>th</sup> December 2021.

## **8. Lands and Survey**

BP §23.a - Redacted under section 23. a

SVO Watson from Lands and Survey, noted that they have been liaising with a local consultant on claims. BP §23.a estimated compensation claim is KYD\$ Section 23.a

The claimant has requested for the claim to be paid to Section 23. a

The chairman queried who held legal title and noted that the NRA should follow proper procedures and Lands and Survey should seek to protect itself in terms of recognising who holds legal title to the property and who payment is being made to.

It was noted that the claimant is seeking compensation for the land only, which is undevelopable due to the gazette in Lower Valley, Bodden Town.

SVO Watson noted that the claimant is not eligible for stamp duty compensation. The area of the property is 6.2 acres with another area of 2.98 acres, being part of the gazetted area. This would be part of the extension of the East-West Arterial, which has not yet been gazetted.

Director Hunte-Webster wanted further clarification from a compliance standpoint on a background check and ensuring that we're adhering to our own local compliance laws.

After discussion, the claims for BP S23.a and Block Section 23a were approved by a majority of the Board of Directors.

SVO Watson has requested to be notified of when the Board will resume in 2022. The Executive Secretary will liaise with Lands and Survey with the new meeting dates in January in 2022.

### **Quayside Surveyors**

It was noted that the Board received a letter from Mr. Nigel Bates of Quayside Surveyors outlining various issues with the current NRA and Roads Acts.

After discussion, it was agreed that arrangements would be made to meet with Mr. Nigel Bates in January 2022 and the Chairman will send an email to Mr. Bates in this regard.

### **Widening of Shamrock Road**

It was noted that DCO Hydes will follow up on BP S23.a Block S23.a Parcel S23.a S23.a which is the widening of Shamrock Road.

## **9. Any Other Business**

### **Service Road by Grand Harbour**

It was noted that NRA should get the Section 23.a latest plan for the service road between the Grand Harbour development and Selkirk road, Red Bay.

MD Howard noted that he will liaise with Inspector PC Jones, for the Shamrock road slip by the proposed KFC and Popeye's by Andre's Jerk Stand, regarding the issues the RCIPS have observed in the area.

Director Walton suggested placing delineators and rumble strips by the Esso on Shamrock road, in the vicinity of Andre's Jerk stand to serve as reminder for motorists to reduce their speed.

In addition to the rumble strips and delineators, Director Panton suggested, "Slow Down" and "30 MPH" signs along with an increased presence of the RCIPS on the weekends.

### **Cost U Less-ETH Update**

MD Howard noted the Southbound lane now has the "Slow Down" signs installed. The "25 MPH" which was installed, was enforced by the RCIPS as a motorist was recently ticketed.

MD Howard noted that he's meeting with the Traffic Management Panel and will share the NRA's concerns.

## **10. Any other business**

Director Whittaker suggested getting “YIELD” signs installed for the westbound lane by the South Sound and Hurley’s Roundabout.

Director Walton requested moving the white plastic barricades further back to allow motorists to see better.

Director Peccarino requested that a sidewalk should be installed along the slip roads exiting the Hurley’s roundabout to ensure cars did not park illegally and to improve visibility of oncoming traffic for local residents.

The Chairman noted that the Board should defer Director Peccarino’s request for a sidewalk along the slip road into South Sound Road from the Hurley’s roundabout, which includes the area in front of her property, until the January meeting. This will ensure the Board has all the necessary information to review, including correspondence from local residents to the NRA expressing concern about the safety of the area, minutes of local community meetings held at the South Sound Community Centre with representatives of the NRA, RCIPS and local MP Roy McTaggart in attendance, at which concerns about road safety in the area were highlighted by local residents (which remain unresolved).

Director Dixon noted that the Board needed to ensure that there’s no conflict of interest and all alternative options should be exhausted.

It was noted that Director Peccarino will forward all relevant correspondence to the Board for consideration and a resolution for safety improvements to be made to the area will be put to the Board at the January 2022 meeting.

Director Panton noted that all roundabouts should be uniform with the same signage, rumble strips, solid white lines, raised pavement markers leading into and exiting each roundabout by up to 100ft.

It was also noted that an anti-skid area of 45 ft should be painted in red before each pedestrian crossing or crosswalk with the reflective road studs installed as per the CI Road Code.

After discussion, it was agreed that MD Howard would provide a report to the Board on these items at a January 2022 meeting.

Director Walton noted that:

- there was metal sticking on the parking stop from the East-West arterial shoulders
- there are also vines growing on the delineators in the South Sound area
- the trucks coming from the port in George Town are dropping aggregate on the road and the NRA must get the sweeper to have the road swept more regularly in that area

It was noted that DCO Hydes will liaise with the RCIPS to ensure enforcement is carried out on the amount of load being towed by truck owners.

Director Panton brought up the matter of the purchase of millings by members of the public. The Board of Directors gave approval to the MD to sell the millings for double the price of a yard of crusher run.



Director Panton also requested the Board to consider putting a value on the excess soil at the NRA stockpile and also offering it for sale to the public. The Chairman has asked for this matter to be deferred to a January 2022 meeting.

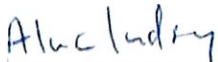
The Chairman has requested NRA to meet with the Ministry and arrange a briefing in the new year.

Director Hunte-Webster requested the last Minutes to be sent for review as it was mentioned in a prior meeting that Minutes would be ratified at the beginning of the next meeting. The Executive Secretary will circulate the relevant Minutes.

**11. Date of Next Meeting**

The Chairman noted that the next board meeting will be December 8<sup>th</sup> 2021.

There being no further business, the meeting was adjourned at 2:29 p.m.



Chairman of the Board  
Confirmation of minutes



Executive Secretary  
Seconded: Confirmation of minutes

