
**Minutes of the Three-Hundred & Ninety-Fourth
Meeting of the NRA Board of Directors
held in person and via zoom,
on Thursday 30th May, 2024 at 10:00 a.m.**

Present were:

Mark Parchment	Chairman
Stanley Panton	Deputy Chairman
Paul 'Andy' Bodden	Director
Decia Foster	Director
Alfred Dane Walton	Director
Kelvin Dixon	Director
Edward Howard	Managing Director
Heidi Hunte-Webster	Director
Dominic Williams	Director
Tristan Hydes	Director, Designate of Chief Officer, PAHI (ex officio- non-voting)
Shena Ebanks	Executive Secretary (Covering)

Invitees: Uche Obi Director, Department of Lands and Survey

Apologies: Kenneth Jefferson Financial Secretary & Chief Officer
Peter Campbell Director

1. Call to Order:

It was resolved that, notice of the meeting had been circulated to all directors and that, a quorum being present, the meeting was called to order at 10:17 am.

2. Ratification of Previous Minutes:

It was resolved that the ratification of Minutes for 09th May 2024 be deferred, until the next meeting.

3. Lands and Survey, VEO Presentations of Claims:

The Chairman welcomed representatives of the VEO to present the memos for compensation claims. Claims discussed were as follows:

Claim for Compensation on Block [REDACTED] Parcel [REDACTED] – [REDACTED]

CVO Watson gave history on the property explaining that [REDACTED] has not submitted a claim despite repeated follow-ups from L & S VEO. Further history was provided reminding the BoD of the legal opinion received in October 2023 following which the BoD approved to demolish the structures to avoid any issues with squatters.

CVO Watson explained that a final offer of [REDACTED] was made to [REDACTED]. It was explained to her that the amount was the maximum that could be offered under the law. CVO Watson advised that once they receive her claim, a memorandum would be sent to the Board for consideration. The Board gave approval for the memorandum to be reviewed and adjudicated on via round-robin if received before the next scheduled meeting.

Claim for Compensation on Block [REDACTED] Parcel [REDACTED] – [REDACTED]:

CVO Watson gave update that they still have not received a claim. She would follow up with the owner and revert to the Board with her recommendations following receipt.

Claim for Compensation on Block [REDACTED] Parcel [REDACTED] – [REDACTED]:

CVO Watson gave update that they still have not received a claim. She would follow up with the owner and revert to the Board with her recommendations following receipt.

Claim for Compensation on Block [REDACTED] Parcel [REDACTED] – [REDACTED]

CVO Watson gave update that they still have not received a claim. She would follow up with the owner. And revert to the Board with her recommendations following receipt.

Claim for Compensation on Block [REDACTED] Parcel [REDACTED] – [REDACTED]

CVO Watson advised, they are still waiting for the signed agreement from [REDACTED]'s agent. The Agent however has come back to Lands & Survey with claims that vary from the original agreement made. CVO Watson would follow up with the owner to seek clarity and revert to the Board with her findings / recommendations.

Claim for Compensation on Block [REDACTED] Parcel [REDACTED] & [REDACTED] – [REDACTED].

Director Bodden recused himself due to possible conflict of interest. The Board opined that the decision made at the last board meeting be deferred until a PCM on the portion of land in question can be conducted to establish if NRA did in fact enter the land. CVO Watson advised she would check if a previous PCM was done and if not the MD is to engage Lands and Survey to have a PCM done.

Claim for Compensation on Block [REDACTED] Parcel [REDACTED] – [REDACTED]

CVO Watson made representation outlining why this claim was submitted late. The Board approved to hear the claim once submitted.

Claim for Compensation on Block [REDACTED] Parcel [REDACTED] – [REDACTED] – [REDACTED]

MD Howard advised that the NRA would prepare a new scheme and thereafter seek a meeting with the land owner and their agent in the first week of June.

Claim for Compensation on Block [REDACTED] Parcel [REDACTED] – [REDACTED]

Directors Foster and Hunte-Webster recused themselves due to possible conflict of interest. CVO Watson provided updates to the BoD that they reached a tentative agreement with the claimant. Based on the updates the Board approved a tentative global figure between [REDACTED] to [REDACTED] to the claimant. The Board approved that once a final figure has been agreed CVO Watson can seek final approval via round-robin if received before the next scheduled meeting.

Lands & Survey representatives left the meeting at 12:15 pm.

4. Explosives Presentation by Senior Engineer, NRA

Senior Engineer Mr. Jackson, gave the Board a review of his role as the head of the Explosives, outlining the strides made with drafting regulation and training those in the industry. The Board was educated on various aspects such as how inspections are carried out with each quarry throughout the year across all three islands. All magazines are imported through a permit system, and undergo quarterly inspections including physical counts of product inventory.

Blast logs are inspected using physical manpower (ie. Site inspections) and with satellite security tracking systems. The NRA Blasting Website is in the test phase and once live it will help to better process and record both import permits and daily blast logs to help with better record keeping specifically for inventory reconciliation which is to be conducted on magazine inspections going forward.

Explosives safety training was carried out with all licensed blasters across all three islands followed by training of emergency responders across multiple agencies. The Board learned that there are five fully Licensed Blasters and two that are provisionally licensed. Each blast is attended by the NRA inspector. Each blast is monitored for compliance within the US Bureau of Mines safe vibration limits.

The Board opined that the management of this service should not be under the NRA as it is not a part of the NRA's core business model of producing and maintaining roads. Furthermore, the compensation the NRA receives on an annual basis for managing this highly risky responsibility is significantly insufficient for the inherent risk involved.

Lastly, the relevant legislation as currently drafted, places primary responsibility for management directly on the Managing Director. This level of liability risk is grossly unacceptable and, along with the matter in general, are to be raised in the next meeting between NRA Executives (Chair Parchment, Deputy Chair Panton, and MD Howard) in the next Executive Meeting. Assuming the Ministry is onside with moving to another department, the Chairman and the MD will draft a letter recommending these responsibilities move to a more suitable agency.

5. Matters Arising / MD Updates:

MD Howard gave updates on the following:

The following matters were deferred until further notice, Organizational Chart; Shamrock / Hirst Road matter Phase II; Airport Foster's / De-celeration lane /MacLendon Drive matter.
Unfunded Medical Liability letter to Minister

Items under md updates as they were raised in the last board meeting:

1. Island-wide signage clean-up is being coordinated with the department of Planning as they are the enforcement arm of the operation.
2. Awaiting response from CIAA regarding date and time for meeting to discuss expansion to two northbound lanes and other pending priority matters.
3. Dorcy Drive pavement / delineator realignment task under way; getting quotes from IPL.

6. Recruitment Updates:

➤ Deputy Managing Director:

The HR sub-committee agreed to shortlist a total of 11 applicants. The 11 applicants were contacted to establish if they were still interested given the length of time which had passed since the advertisement was published. Of the 11 applicants, 3 withdrew; the remaining 8 applicants who still wished to be considered were asked to complete a psychometric assessment and a written presentation.

➤ Executive Secretary, re-advertised to increase the applicant pool.

➤ Land Surveyor, the Land Surveyor's role entails undertaking parcel/road boundary work, the successful applicant must be a licensed land surveyor so talks are being had with the Chief Surveyor to seek his assistance.

7. Audit Sub-committee updates:

The Chairman advised that they had a quarterly meeting and will present the F/S to the Board at next meeting. Management analysis and notes will be fine-tuned and cleaned up for presentation.

8. Any Other Business:

- The Chairman to touch base with the Minister when he returns to island regarding the proposed changes to Board Directors' fees.
- The Chairman, MD and other NRA representatives meet with CUC representatives to discuss:
 - Poles to be moved by Lions Centre, various locations along the LPH.
 - Rate of progress by CUC in repairing damaged aluminium poles in highway medians.
 - Concerns over CUC allowing old poles to remain in place for telecoms.

- Agreement outlining CUC and NRA commitments / obligations re: Government Street Lights.
- The Board decided to review with the Minister budgetary issues plaguing the NRA with a view towards having the budget approved as a percentage of cost and not a set amount annually.

9. Date of the Next Meeting

The Chairman noted that the next board meeting will tentatively be set to be held on 13th June 2024.

There being no further business, the meeting was adjourned at 1:55 p.m.



Signature
Chairman of the Board



Signature
Executive Secretary

