

**National Roads Authority**  
**Minutes of the Seventy- Second Meeting of the Board of Directors**  
**held at Reliable Industries Conference Room, 313 Compass Drive,**  
**George Town,**  
**Grand Cayman, Tuesday, September 30, 2008 at 1:00 p.m.**

<b>Present:</b>	Errol L. Bush	Chairman
	Troy Whittaker	Deputy Chairman
	Steve McField	
	Gerard Pereira	
	Dean Walton	
	Gary Rankin	
	Carson Ebanks	Chief Officer (Min. CW&I)
	Troy Jacob	Nominee for Chief Officer (Min. CW&I)
	Ronnie Dunn	Nominee for Financial Secretary
	Brian Tomlinson	Managing Director
Edward Howard	Deputy MD – Admin & Planning	
Paul Parchment	Assistant Director – Eng. & Operations	
	Uche Obi	Senior Valuation Officer Lands & Survey - invited
	Lois A. Hall-Vaughan	Executive Secretary
<b>Apologies:</b>	Peter Milburn	off island
	Justin Wood	illness

1. **Call to Order**  
The meeting was called to order at 12:55pm.
2. **Confirmation of Minutes**  
The Minutes of the Meeting held August 19, 2008 were confirmed with minor typographical errors on a motion moved by (Dep. Chairman Troy Whittaker) and seconded by (Director Ronnie Dunn).
3. **Matters Arising**  
See attached spreadsheet.
4. **New Business**
  - a. Claims for Compensation  
Mr. Uche Obi was invited to discuss claims for which the following decisions were made:

- i. Blk 1D Par 397  
Details of this claim were discussed and the Notice of Intention to Claim (Form A) was accepted. It was three (3) days late which is within the two (2) week grace period.
  - ii. Blk 23B Par 92  
Details of this claim were discussed and Notice of Intention to Claim (Form A) was accepted. The claimant had been confused because there were two (2) Boundary Plans affecting this parcel.
  - iii. Blk 23C Par 107  
Details of this claim were discussed and it is to be referred to the Assessment Committee for determination.
  - iv. Blk 27D Par 37  
Details of this claim were discussed and the Board agreed to allow Mr. Uche Obi to negotiate with the owner re the value of the house on the property and inform the Board.
  - v. Blk 23C Par 29  
This claim for compensation was previously presented to the Board at which the decision to not accept the claim was made at Board Meeting of March 11, 2008. Claimant requested the Board to reconsider its decision of the grounds of being absent from the islands and non receipt of the registered mail. The Board reconsidered and decided to accept the notice to claim as it fell within the two (2) week grace period.
  - vi. Blk 1D Par 46  
Details of this claim were discussed and the Board agreed for the payment of the agreed compensation.
- b. RBC – Visa Corporate Expense Account – Director’s Resolution  
The Board approved this request and this expense account will be made available to the following:
- Managing Director - Brian L. Tomlinson
  - Deputy Managing Director, Admin & Planning – Edward Howard
  - Actg. Dep. Managing Director, Eng. & Operations – Paul Parchment
  - Assist. Director, Finance – Michael Barnett
- CI\$10,000.00 limit**
- Assist. Director, Transportation & Planning – Denis Thibeault
  - Human Resources Manager – Julie Karner
  - Senior Engineer – Peter Ogden
  - Engineer – Edison Jackson
  - Engineer, Project Manager – Brian Chin-Yee
- CI\$5,000.00 limit**

- c. Road encroachment & BP/PCM for Wahoo Close – Update on Valuation Estimate  
The Board decided that the NRA claim prescriptive rights and continue using the road.
- d. Winchester Road paving  
It was noted that Planning Department should be consulting with the NRA prior to requesting developers to comply with conditions of approval in regards to public roads. The Board decided to comply with the Cabinet's decision to pay the bill for the paving of this road.
- e. Spotters Way (Public Right of Way)  
The MD is to respond to the letter dated September 15, 2008 from C. L. Zimmer requesting the widening of the road advising that the NRA is willing to design and construct the requested 30ft road if they will agree to pay for the engineering, land acquisition and construction of the road.

## 5. **Other Business**

- 1. Blasting & Explosives  
The MD and Senior Engineer Peter Ogden attended a Blasting Conference September 8 -12, 2008 Rapid City, South Dakota. The MD reported that as a result the NRA is to begin inspecting quarries on the island and attend whenever blasting is to be done. The NRA is to also look closely at the current transportation and storing of explosives with a view to improving the current status. It is proposed that the NRA now charge fees for the license to import explosives and provide a test to individuals applying for blasting licenses.  
  
Safety Training for utility companies is to be reorganized as this was postponed due to the threat of Hurricane Gustav. The NRA is to employ a Safety Officer.  
  
Mr. Peter Ogden's new retirement contract includes his review of the current regulations of Explosives Law for submission to the Board for approval and to take to Cabinet. He will be in charge of Signs & Lines and monitor blasting and the importation and use of explosives on the island.
- 2. District Projects  
Director S. McField suggested that it might be necessary for the Board to take a look at NRA projects around the island for the districts. A tour by the Board is to be organized to view the NRA projects and what needs to be done.
- 3. Appraisals for Managers  
Director T. Whittaker enquired when appraisals are done for NRA managers. Director S. McField is to review and respond.
- 4. Equipment purchases  
A spreadsheet of a list of needed equipment with costing was presented by Actg. MD E&O for review by the Directors. It was noted that most of the

items on the list were already approved for purchase under Equity Injection 8 in the Government's Budget in the amount of \$896,400. Director R. Dunn enquired what is done with the old vehicles if they are sold or salvaged. An assessment is made for each vehicle prior to making a decision. It was suggested that the NRA apply to Cabinet for a waiver on the importation duty for these vehicles. The NRA is to go out to tender for items over \$50K. The Board approved the expenditure of NRA cash reserves to supplement the equity injection so that all of the suggested pieces of equipment can be acquired.

5. Public/Private Partnerships Study Programme Course  
Dep. Director T. Whittaker and Director G. Pereira attend this course in the UK September 1-5, 2008. A report is to be done for the Board.

6. **Next Meeting**

The next meeting is scheduled for Tuesday, October 14, 2008.

7. **Adjournment**

The meeting was adjourned at 4:00pm.

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Signature  
Board Chairman  
Confirmation of Minutes – 30.09.08  
Date: 14.10.08

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Signature  
Executive Secretary  
Seconded: Confirmation of Minutes  
Date: 14.10.08