

National Roads Authority
Minutes of the Sixty-Seventh Meeting of the Board of Directors
held at the NRA Offices, 370 North Sound Road, George Town,
Grand Cayman, Tuesday, May 27, 2008 at 1:00p.m.

Present:	Errol L. Bush	Chairman
	Troy Whittaker	Deputy Chairman
	Peter Milburn	
	Dean Walton	
	Justin Wood	
	Carson Ebanks	Chief Officer (Min. CW&I)
	Gerard Pereira	
	Steve McField	
	Brian Tomlinson	Managing Director
	Edward Howard	Deputy MD – Admin & Planning
Paul Parchment	Assistant Director – Eng. & Operations	
	Lois A. Hall-Vaughan	Executive Secretary
Apologies:	Troy Jacob	Nominee for Chief Officer (Min. CW&I)
Absent:	Gary Rankin	
	Ronnie Dunn	Nominee for Financial Secretary

1. Call to Order

The meeting was called to order at 1:28pm.

2. Confirmation of Minutes

The Minutes of Meeting held May 06, 2008 were confirmed on a motion moved by (Peter Milburn) and seconded by (Dean Walton) with minor amendments.

3. Matters Arising

A. Administration

1. NRA Staff Accommodation

The formal document for the vesting of approximately 9.3 acres of parcel Blk 37A Par 87 (Crown land north of HMP Northward) to the NRA was presented to Cabinet by the Ministry of CW&I with instructions to vest it to the NRA.

The fitting out of the NRA offices on the second floor of the CAC building by Phoenix Construction is on schedule.

2. Staff employment

The Chairman has expressed to Management to seriously consider employing a Public Relations Officer for the NRA.

B. Engineering & Operations

1. East West Arterial
'Cat eyes' reflectors are still to be installed on sections of this highway and the Chairman has requested that this be done as soon as possible. This is to be followed up by Assist. Director Paul Parchment.
2. Mangrove Pointe Development (Agnes Way)
A topographic survey of the area was done by Lands & Survey. A final design will be done for presentation.
3. Pavement Management Programme
The roads on Grand Cayman have been videoed and the data is being placed on the computer. Inspection is expected to commence in June. This is a six months programme expected to be completed in October 08.
4. a. Gazetting of roads
The Dep. MD Ed Howard attended the meeting (May 21, 2008) of the Central Planning Authority.
5. Winters Land Farm Rd.
The tender documents were advertised in the newspaper Friday, May 23, 08. The Board will be further updated on this.
6. Esterley Tibbetts Highway
The sub contractor for CUC is currently installing conduits for the street lights by the Ritz Carlton section.

Paving of the section of this road from the Hyatt Hotel to Mitzi's Fine Jewelry has been done. Levels are to be taken of the section of the ETH from Mitzi's Fine Jewelry to Coral Stone Drive to see if it is still settling.
7. Proposed extension of Owen Roberts Drive to Shedden Rd. connector
Copies of a revised drawing of the proposed road were circulated to the members for review. The MD met with Mr. Bobby Thompson and discussed the new alignment of the road. All landowners in the surrounding area of the proposed road are in agreement with the new alignment. It is to be decided under which section (i.e. Section 3 or 26) to proceed with this road.
8. McField Lane – One way
The Chairman requested Management to look at the satellite parking in the 'Rock Hole' area with access to Mary Street with the view of incorporating this with McField Lane as a one way system. A surface plan of the parking in this area is being prepared for discussion at the next meeting.

9. Variable Message Signs

The Chairman has requested the Sign Shop to work on getting directional signs at the various roundabouts in place as soon as possible as well as the replacing of the 'Welcome to(district)' signs. This is being worked on.

The Hon. Minister has requested that signs with architectural features be placed at various locations e.g. the public cemeteries. A draft is to be done by the AD E&O Paul Parchment for presentation to the Board.

10. Water Authority CI Reinstatements

A cheque in the sum of \$252,000.00 was received from the Water Authority with an attached letter with queries on the other outstanding invoices which they have agreed to pay once the queries have been answered. It also stated new procedures and contract rates for agreement with the NRA for future retrenching work. It was noted that it was suggested that the NRA should set the rates for work done.

It was suggested by Director P. Milburn that the MD meets with the utility companies to advise of the now required Purchase Order re reinstatement of roads.

In regards to the reinstatement of the roads by the NRA it was suggested that the Law Committee review Section 24 of the Roads Law.

11. Savannah Gully Seawall

This project is to be presented to the Central Planning Authority on June 18, 2008 and it was noted that there were three objections to the construction of this seawall. A petition has also been circulated and signed by residents in favour of the building of this seawall. An artist (J. Jackson) has been requested by the Planning Department to do a series of sketches of different angles of this proposed wall for presentation at this meeting.

12. Road improvements required by high schools

In response to a memo sent to by the Ministry CW&I to the Ministry of Education the Education Ministry has requested information from the NRA showing the new road plan to the schools for the Linford Pierson Highway extension (i.e. an alternate route to the schools). This is being worked on.

13. Landscaping obstructions – South Sound

A road safety audit was done on several landowners who have planted landscaping material in the roadway along South Sound Road. It was noted that some changes can be made and enforcement notices are to be prepared and served. A slide show of the encroachments is being prepared for the next meeting.

14. Petition to gazette Barnes Drive, Industrial Park

Topography survey completed and the design alignment is being done along with the costing.

15.

Redacted under Section 23 (1) of the Freedom of Information Law 2007

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No response has been received from CINICO who is preparing a customized health insurance package and disability coverage for the NRA. Sagicor Insurance is to provide an insurance package for the NRA for review by management.

16. Road Gazettal – Access Management Plan for the Esterley Tibbetts Highway

An access management plan for the Esterley Tibbetts Highway is being worked on by the NRA's Assistant Director for Transportation & Planning. It will be similar to the one approved by the Board for the East/West Arterial.

17. Lights on Shamrock Road

Street lights and 'cat eyes' reflectors have been installed in sections of Shamrock Road, however the section by Savannah needs to be done.

18. Parking on Shedden Rd by Kentucky Fried Chicken

The issue of parking that is being done here illegally as there is a pedestrian crossing and vehicles are parking too near to it, has been brought to the attention of the Police who are currently dealing with it. The Deputy MD is to follow up.

19. Request for striping, curbing & sidewalks

The Chairman has requested that striping, curbing and sidewalks be done as soon as possible by the intersection of Shedden Road, Eastern Avenue and Crewe Road. The curbs by Reflections are to be relocated. This project is on the scheduled to be done when the paving crew is finished paving by the Lions Centre.

20. Linford Pierson Highway extension

A public meeting was held May 14, 2008 at the UCCI Hall to discuss this proposed road.

21. Road Encroachment & BP/PCM for Wahoo Close

The Chairman suggested that a costing be done on the entire encroachment and the affected parcel. The MD has requested an estimate from Lands & Survey.

22. Director Peter Milburn brought to the Board's attention the building that is currently being erected on the West Bay Road intersection with Lawrence Blvd. by the stoplight opposite the Texaco Gas Station in regards to

access on to the West Bay Road. It was noted that due to the location of the building access could only be left on left off. It was suggested that the DMD Ed Howard investigate this matter.

23. Proposed massive cruise ship and cargo facilities
This was brought to the Board's attention by Director Gary Rankin in regards to a road design for heavy duty vehicles traveling to and from this proposed facility. Handouts of this information were provided for review. The Chairman has requested Management to look into this.
24. Clarinda Beach/Lower End of the Bay Seawalls
Tenders for these projects have been advertised with an end date of May 30, 08.
25. Traffic control training
Training is scheduled for August 18, 08.
26. Outstanding Bills – Economy Asphalt
The MD met with the owners of Economy Asphalt in regards to outstanding bills entered into by PWD prior to the creation of the NRA (from 2000 re a racetrack & 2003 re hot mix asphalt for speed humps). The owners are to provide additional information.
27. NRA Hurricane Plan 2008
The annual hurricane exercise was done May 21, 08. The NRA is to meet with private owners of heavy duty equipment re the removal of debris after a hurricane. The MD is to acquire a map of the flood plans from Lands & Survey.
28. District Roads Maintenance
Work is currently being done in the North Sound Estates.

4. **New Business**

- a. Claim for compensation – 15C Par 150
This request for compensation was discussed and approved.
- b. Proposed extension of Owen Roberts Drive to Shedden Rd. connector
See information under B. Engineering & Operations #7.

5. **Other Business**

- a. Proposed building of Church adjacent to Kings Sports Center
It was noted that land has been cleared by Kings Sports Center and it was suggested that a guardrail be constructed by the NRA to deter access to the road.
- b. Cost of Living Increase
After much discussion the Board has agreed to grant the staff of the NRA a 3.2% cost of living increase retroactive to July 1, 07 and a further 1.8% as of July 1, 08 and overall increase of 5%. This is to be announced to the staff at a later date.

The NRA is to review its current salary scale.

c. Road Signs and Lines

The Chairman expressed that the NRA is currently not doing a good job of constructing signs and the painting of lines on the roads. The possibility of sub contracting this job was suggested. It was noted that the rainy season will soon be here and visibility is usually poor during this period hence the need for proper signs and painting of lines on the roads. The MD is looking at the possibility of putting Mr. Peter Ogden (Senior Engineer, Special Projects) who will soon retire in charge of the signs and lines operations and explosives.

d. Laying of pipelines – Esterley Tibbetts Highway

It is unclear when the laying of pipelines by the Water Company (Snug Harbour to Safe Haven) will be completed. It is expected to be done by mid June 08.

6. **Next Meeting**

The next meeting is scheduled for Tuesday, June 10, 2008.

7. **Adjournment**

The meeting was adjourned at 4:45pm.

Signature
Board Chairman
Confirmation of Minutes – 27.05.08
Date: 10.06.08

Signature
Executive Secretary
Seconded: Confirmation of Minutes
Date: 10.06.08