

National Roads Authority
Minutes of the Seventy-Fifth Meeting of the Board of Directors
held at Reliable Industries Conference Room, 313 Compass Drive,
George Town,
Grand Cayman, Tuesday, November 25, 2008 at 1:00 p.m.

Present:	Errol L. Bush	Chairman
	Steve McField	
	Dane (Dean) Walton	
	Justin Wood	
	Peter Milburn	
	Brian Tomlinson	Managing Director
	Edward Howard	Deputy MD – Admin & Planning
	Michael Barnett	Assist. Director, Finance
	Lois A. Hall-Vaughan	Executive Secretary
Apologies:	Gary Rankin	
	Troy Whittaker	Deputy Chairman
	Gerard Pereira	
	Carson Ebanks	Chief Officer (Min. CW&I)
	Troy Jacob	Nominee for Chief Officer (Min. CW&I)
Absent:	Ronnie Dunn	Nominee for Financial Secretary
	Paul Parchment	Actg. Dep. MD – Eng. & Operations

1. **Call to Order**
The meeting was called to order at 1:05 pm.
2. **Confirmation of Minutes**
The Minutes of the Meeting held November 11, 2008 were confirmed on a motion moved by (Director P. Milburn) and seconded by (Director Justin Wood).
3. **Matters Arising**
See attached spreadsheet.
4. **New Business**
 - a. NRA Financial Statement
Copies of the Financial Statement were previously circulated and reviewed by the Directors. The Board approved the Financial Statement and the Chairman requested that the NRA produce an Annual Report for the Year 07-08 to accompany this statement for submission.
 - b. Job Description & Advertisement for Safety Officer/Explosives Inspector
The MD is to email the document showing proposed changes to the Job Description & Advertisement for Safety Officer/Explosives Inspector and

the current pay scale (in CI\$) to the Board members for review and comments. Members are requested to respond electronically for the next meeting.

c. Course of Action to lift the Injunction against the NRA by the Equestrian Centre

The Chairman accepted Director S. McField's offer to advice on how to proceed with this matter. Director S. McField is to provide a written recommendation on which attorney to hire.

d. Wahoo Close – use of Prescription Law

It was noted that the Registrar of Lands has advised that a Sworn Affidavit from the NRA and the surrounding land owners along with a letter from the NRA to the Registrar to claim the rights to the road under the Prescription Law is required. It was also noted that significant land in this area has been acquired for the building of the proposed port. The Chairman advised that he spoke with the Chairman of the Port Authority who has promised that any plans concerning this proposed port will be shared with the NRA. The MD is to follow up.

e. Traffic Study of the Beulah Smith High School site by Walter H. Keller & Associates

Copies of the study were circulated to the members. This was explained by the DMD A & P with the aid of maps. This study took a look at traffic in this area and how it will impact the neighbourhood when the new school opens. It was suggested to the Education Department the possibility of staggering the school hours so that the volume of traffic will be spread out.

5. Other Business

a. Proposed sidewalk by the Soto Building (on the waterfront in George Town)

This proposed sidewalk was explained by the DMD A & P to the Directors. The Board approved the construction of a 2ft wide sidewalk, the writing to the Traffic Department advising that this is a No Parking zone and the leveling off of the existing sidewalk and corner by the owners.

b. Parker's front parking area

Director Peter Milburn noted that there was a three car fender bender recently by this area and inquired if anything could be done to improve the traffic flow in the area. It was suggested that this area be revisited with the parking changed to parallel parking and encourage parking at the rear of the building instead.

6. Next Meeting

The next meeting is scheduled for Tuesday, December 16, 2008 instead of December 9, as previously scheduled at the request of the Chairman.

7. Adjournment

The meeting was adjourned at 3:10pm.

Signature
Board Chairman
Confirmation of Minutes – 25.11.08
Date: 16.12.08

Signature
Executive Secretary
Seconded: Confirmation of Minutes
Date: 16.12.08