

National Roads Authority
Minutes of the Sixty-Sixth Meeting of the Board of Directors
held at the NRA Offices, 370 North Sound Road, George Town,
Grand Cayman, Tuesday, May 06, 2008 at 2:00p.m.

Present: Errol L. Bush Chairman
Troy Whittaker Deputy Chairman
Peter Milburn
Dean Walton
Gary Rankin
Justin Wood
Carson Ebanks Chief Officer (Min. CW&I)
Troy Jacob Nominee for Chief Officer (Min. CW&I)
Ronnie Dunn Nominee for Financial Secretary

Brian Tomlinson Managing Director
Edward Howard Deputy MD – Admin & Planning
Paul Parchment Assistant Director – Eng. & Operations

Denis Thibeault Assistant Director, Transportation & Planning (by invitation)

Lois A. Hall-Vaughan Executive Secretary

Apologies: Gerard Pereira
Steve McField off island on Senior Roads Management Course

1. Call to Order

The meeting was called to order at 2:05pm.

2. Confirmation of Minutes

The Minutes of Meeting held April 22, 2008 were confirmed on a motion moved by (Troy Whittaker) and seconded by (Peter Milburn) with minor amendments.

3. Matters Arising

A. Administration

1. Warehouse Rental – Sign Shop & Materials Testing Lab
Both the Sign Shop and the Materials Testing Lab are completed and operational.

2. NRA Staff Accommodation

The formal document for the vesting of approximately 9.3 acres of parcel Blk 37A Par 87 (Crown land north of HM P Northward) to the NRA is being prepared to be presented to Cabinet.

The successful bid for the fit out of the second floor of the CAC Building – Dorcy Drive is to be awarded to Phoenix Construction. The period of the contract is for eight weeks contract and commenced on April 30, 2008. It is expected that the offices will be ready for occupation by July 1, 2008.

B. Engineering & Operations

1. East West Arterial

Two quotes were received for a truck mounted drill for \$160,000 and \$206,000 F.O.B. Miami. This vehicle will not be purchased at this time due to the unavailability of funds.

'Cat eyes' reflectors are still to be installed on sections of this highway and the Chairman has requested that this be done as soon as possible.

The CUC light pole by the 'Silver Oaks' roundabout has been relocated by CUC.

It was suggested to keep the westbound lane exit to South Sound Road open on the Grand Harbour roundabout approach from the east for approximately one week and survey the traffic flow.

2. Mangrove Pointe Development (Agnes Way)

A topographic survey of the area was done by Lands & Survey. A final design will be done for presentation at the next Board meeting.

3. Proposed Pavement Management Programme

A contract was signed with MCM Consulting in association with PetroTech Cayman, Golder Associates of Canada and QES of Utah, USA.

4. a. The 3-Year Public Roads Development Programme

This programme is still under review and is being further edited by Dep. MD Ed Howard who will present it to the Board when completed.

b. Gazetting of roads

The Dep. MD Ed Howard is to attend the next scheduled meeting (May 7, 2008) of the Central Planning Authority.

5. Winters Land Farm Rd.
The tender documents have been prepared and are expected to be advertised in the newspapers this week.

6. Esterley Tibbetts Highway
CUC is currently working on connecting the poles for the street lights by the Ritz Carlton section.

The section of this road from the Hyatt Hotel to Mitzi's Fine Jewelry is expected to be paved as soon as possible after the paving on the Crewe Road section of the East/West Arterial is completed. The section of the ETH from Mitzi's Fine Jewelry to Coral Stone Drive is to be left for another few weeks to see if it is still settling. The Chairman has requested that the documents for curbing works be prepared in the meantime so as not to hold up the project after paving is completed.

It was noted that the developers of Camana Bay have agreed to do the additional two north and south bound lanes by Camana Bay.

7. Gazetting of Proposed extension of Owen Roberts Drive to Shedden Rd. connector

A revised drawing of the proposed road has been approved by the Ministry for gazetting. NRA staff has forwarded it to the Lands & Survey Department for preparation of the Gazette Notices. The MD is to follow up on this.

Mr. Bobby Thompson has requested a design modification to suit the potential developers of the lots and a draft design is currently being circulated among the NRA engineers for comments. Concerns have been expressed over the placing of a roundabout in this area. The MD is to follow up on this and bring the final version to the Board for approval.

8. McField Lane – One way

The Chairman requested Management to look at the satellite parking in the 'Rock Hole' area with access to Mary Street with the view of incorporating this with McField Lane as a one way system. A surface plan of the parking in this area is being prepared.

9. Helen Drive. – One-way

It is proposed to extend the current center turn lane on the West Bay Road to Kentucky Fried Chicken to incorporate the new HSBC offices. It was noted by a presentation by Dep. MD Ed Howard that only a section of Helen Drive is a public road and the rest is privately owned by Benjamin Wright. Extending the public road along the designated road parcel in this area does not appear to be cost-effective as the constructed road will mainly serve Mr. Wright's interests and not the public's.

10. Design Policy on Roundabouts

This is still being worked on and is expected to be brought back to the Board at a future date.

It was noted that the approach by the Grand Harbour roundabout coming from the east appears to be too narrow. The Chairman has requested Management to look at it and to correct if necessary.

11. Variable Message Signs

The Chairman has requested the Sign Shop to work on getting directional signs at the various roundabouts in place as soon as possible as well as the replacing of the 'Welcome to(district)' signs.

The Hon. Minister has requested that signs with architectural features be placed at various locations e.g. the public cemeteries. A draft is to be done by the AD E&O Paul Parchment for presentation to the Board.

12. Water Authority CI Reinstatements

The MD spoke with the Director of the Water Authority in regards to the settling of the outstanding NRA invoices (this was \$350,000.00 at mid March 2008 and it is now over \$500,000.00 at the end of May 2008) and was informed that due the preparation of their Budget they were unable to respond sooner. The MD has requested the Chief Officer Min. CW&I Carson Ebanks to assist with the matter.

It was noted that the NRA needs to insist that utility companies do not conduct work on the roads without a Bond or Purchase Order agreed on by the NRA. This is now in place.

13. Savannah Gully Seawall

The NRA is currently awaiting Planning Permission for construction of this seawall. A Request for Proposals (Tenders) is also being prepared for engineering services for the final design of the seawall and construction administration services. Issues regarding legal access for construction and maintenance are also being negotiated. This matter is to be presented to the Central Planning Authority on June 18, 2008 and it was noted that there were three objections to the construction of this seawall. A petition has also been circulated and signed by residents in favour of the building of this seawall.

14. Road improvements required by high schools

The MD noted that two other school sites were of concern because the school planners had not considered off-site design elements. Those two are the George Town Primary School site served by Grescott Lane and Edward Avenue in the Rock Hole area and the new George Town High

School site off Olympic Way which will be served by the proposed Linford Pierson Highway extension westward to Walkers Road.

The Chief Officer Min. CW&I, Carson Ebanks, is to arrange a meeting with the Minister for Education and Minister for CW&I to address how these issues are to be dealt with. The NRA staff are to prepare preliminary cost estimates for developing these roadways prior to the meeting.

15. Landscaping obstructions – South Sound

A road safety audit was done on several landowners who have planted landscaping material in the roadway along South Sound Road. It was noted that some changes can be made and enforcement notices are to be prepared and served. A slide show is being prepared of the encroachments for the next meeting.

16. Petition to gazette Barnes Drive, Industrial Park – Surveys and levels of this road have been done and the information is being compiled. The AD E&O Paul Parchment is to follow up.

17. *Redacted under Section 23 (1) of the Freedom of Information Law, 2007

With regards to disability benefits, the MD has requested a meeting with the Chief Officer Min. CW&I and Mr. Graham Wood (Human Resource Consultant in the Ministry of CW&I) to discuss/work on a formulation of this policy.

No response has been received from CINICO who is preparing a customized health insurance package and disability coverage for the NRA. The MD is follow up with the HR Manager.

18. Road Gazetteal – Access Management Plan for the Esterley Tibbetts Highway

An access management plan for the Esterley Tibbetts Highway is being worked on. It will be similar to the one approved by the Board for the East/West Arterial.

19. Lights on Shamrock Road

Street lights and 'cat eyes' reflectors have been installed in sections of Shamrock Road that were in need of them.

20. Parking on Shedden Rd by Kentucky Fried Chicken

The issue of parking that is being done here illegally as there is a pedestrian crossing and vehicles are parking too near to it, has been brought to the attention of the Police who are currently dealing with it.

21. Request for striping, curbing & sidewalks
The Chairman has requested that striping, curbing and sidewalks be done as soon as possible by the intersection of Shedden Road, Eastern Avenue and Crewe Road. The curbs by Reflections are to be relocated. This project is on the schedule to be done when the paving crew is finished paving by the Lions Centre.
22. Linford Pierson Highway extension
A public meeting has been scheduled for May 14, 2008 at the UCCI Hall to discuss this proposed road.

4. New Business

- a. Claim for Compensation Blk 11C Par 288, 289 & 290
Copies of the details of this claim request were provided to the members. After discussions, the decision to pay was made by the Board.
- b. Road Encroachment & BP/PCM for Wahoo Close
Mr. Denis Thibeault was invited to explain this issue and copies of the section in question were provided to the members. It was noted that a section of the road is public and not all of it has been gazetted. The Chairman suggested that a costing be done on the entire encroachment and the affected parcel.

5. Other Business

- a. Director Peter Milburn brought to the Board's attention the building that is currently being erected on the West Bay Road intersection with Lawrence Blvd. by the stoplight opposite the Texaco Gas Station in regards to access on to the West Bay Road. It was noted that due to the location of the building access could only be left on left off. It was suggested that the DMD Ed Howard investigate this matter.
- b. Proposed massive cruise ship and cargo facilities
This was brought to the Board's attention by Director Gary Rankin in regards to a road design for heavy duty vehicles traveling to and from this proposed facility. Handouts of this information were provided for review. The Chairman has requested Management to look into this.
- c. Clarinda Beach/Lower End of the Bay Seawalls
Tenders for these projects have been done and are expected to be in the local newspaper by this Friday, May 09, 2008.
- d. Traffic control training
Trainees for traffic control training have been located and it is proposed they can be brought to the island for a week to conduct 5-6 sessions at a cost of approximately \$5-6,000.00.

- e. Outstanding Bills – Economy Asphalt
The MD is scheduled to meet with the owners of Economy Asphalt in regards to outstanding bills entered in to by PWD prior to the creation of the NRA (from 2000 re a racetrack & 2003 re hot mix asphalt for speed humps). The Chairman suggested the MD hand over these bills to PWD for payment.

- f. NRA Hurricane Plan 2008
The MD advised that the Hurricane Plan has been updated and the Chairman requested that copies be circulated to the members for review. Director Troy Whittaker suggested that instructions for the safety of the NRA's construction equipment be included in the plan. The annual Hurricane Exercise is scheduled for May 21, 2008.

- g. District Roads Maintenance
The MD stated that there was approximately \$353,000.00 available for district roads maintenance. The Chairman has requested that the NRA concentrates on roads in the North Sound Estates and Prospect areas.

6. Next Meeting

The next meeting is scheduled for Tuesday, May 20, 2008 however the Chairman has requested that it be set back to Tuesday, May 27, 2008 and to begin at 1:00pm instead of 2:00pm.

7. Adjournment

The meeting was adjourned at 4:50pm.

Signature Signature
Board Chairman Executive
Confirmation of Minutes – 06.05.08
Date: 27.05.08

Secretary
Seconded: Confirmation of Minutes
Date: 27.05.08