

National Roads Authority
Minutes of the Fifth Meeting of the Board

Place: PWD Offices, North Sound Road, Grand Cayman.

Date: Monday 22 November, 2004.

Present:

J L Hurlston Chairman
Troy Whittaker Deputy Chairman
Marilyn Conolly
Gina Ebanks-Petrie
A Steve McField
Justin Woods

In attendance: Mr. Colford Scott

1. The Chairman called the meeting to order and thanked everyone for making it possible to attend.
- 1.1 The apologies of Mr. Dan Tibbetts and Mrs Debra Welcome were noted.
2. The Minutes of the last meetings held, the first, {20th August} third {27th September} and fourth {11th October} of the Board were amended , amended copies attached, and approved.

The Managing Director updated the meeting regarding renovations of the NRA and PWD offices with projected completion due in January, 2005. The repairs are being funded by PWD but NRA will have to pay a rental charge for offices.

It was noted that NRA vehicles, plant and equipment will need to be re- identified as NRA assets and no longer PWD.
3. The Managing Director was invited to present the summary of the road recovery report, attached hereto for the records.
- 3.1 The Managing Director presented the latest financial update, copy attached.
- 3.2 The meeting noted that in addition to the original approved budgets under NRA1 and 2 for fiscal year 2004/5, that Government had been advised of a need for a further amount of \$3.6 million to fund requirements for this first year.
- 4.1 Personnel Matters:

The Chairman summarized the recent interview process which had been undertaken place commencing on 4th October and completed on the 8th October.

He had received oral acceptance of the offers made to [Redacted under S.23(1) of the FOI Law S. 23(1)] and had scheduled to announce these appointments to the staff on 14th October. About five minutes prior to the announcement, it was learned that [S.23(1)] had some

unresolved issue and with such reservation, wanted to be excluded from the announcement pending what he indicated was a desire of his to meet with senior staff. The announcement S. 23(1) appointment was made and seemed to have been generally well received by the staff. S. 23(1) orally confirmed his acceptance the next week and the press release was amended to cover the two positions. The Minister had however expressed his dissatisfaction with the matter of S.23(1) reservation and issued instructions for a review of the matter by the Board prior to his approval of this release.

There is also the matter regarding contracts of employment for these positions. The Managing Director submitted a draft contract and it was noted that the NRA law provides for the same terms and conditions of service to apply to persons transferring from Government service, the matters of probation and a two year contract were consequently in need of review.

- 5.1 The Directors resolved to complete the agenda items at another meeting of the Board to be held on Monday 29th November commencing at 1:00 pm.

Confirmed:

Chairman.....