

National Roads Authority
Minutes of the Fifty-Sixth Meeting of the Board of Directors
held at the NRA Offices, 370 North Sound Road, George Town,
Grand Cayman, Tuesday, October 23, 2007 at 2:00p.m.

Present:	Errol L. Bush	Chairman
	Gary Rankin	
	Dean Walton	
	Troy Jacob	Nominee for Chief Officer (Min. CW&I)
	Steve McField	
	Peter Milburn	
	Troy Whittaker	Deputy Chairman
	Edward Howard	Acting MD
	Paul Parchment	Acting Deputy MD
	Lois A. Hall-Vaughan	Executive Secretary
Absent:	Justin Wood	
Apologies:	Gerard Pereira	(illness)

1. Call to Order

The meeting was called to order at 2:15pm.

2. Confirmation of Minutes

The Minutes of Meeting held October 11, 2007 were confirmed with minor amendments on a motion moved by Dean Walton and seconded by Gary Rankin.

3. Matters Arising

1. Warehouse Rental – Sign Shop & Materials Testing Lab

A proposal to construct the soil testing lab has been received (awaiting quote). Messrs. Paul Parchment and Peter Ogden to work on the layout of the lab and equipment needed and will provide the Board with the cost to do both.

2. Trench Repairs

Water Authority is still doing work on Walkers Rd. and the NRA is conducting trench repairs behind them.

3. Crash Barriers – Esterley Tibbetts Highway extension

The Bill of Quantity for the crash barriers is being prepared for to send with the Tender package with Tenders to be out possibly by next week. The existing crash barriers are to be re-filled with water.

It was noted that the speed limit on this road is still 25mph.

4. East/West Arterial
Paving expected to commence October 12, 2007. Letters are to be written to CUC stating the urgency of relocating their poles. The roundabouts will have lights and it is proposed that this road will be opened December 1, 2007. The Bill of Quantity for curb works is also being done.
5. Savannah Gully Seawall Project
It was noted that representatives from Orth Rodgers are now on island and are expected to meet with the Savannah residents to discuss the proposed building of the wall. A meeting (Orth Rodgers and the Board) is to be arranged.
6. Linford Pierson Highway extension
This project is expected to commence the end of October 2007.
7. Hell Road
This project is expected to be done early next year.
8. Clarinda Bay Seawall
The contractor Watler & Hislop is on the job currently doing the cutting and then to proceed with doing the tie backs and capping. This is expected to be completed in 2 – 3 weeks.
9. Lower End of the Bay Seawall
The Minister is currently reviewing the Tender documents before the NRA can send them out. The NRA now needs to do a contract with APEC (with a liability clause). It was suggested by Mr. Milburn that in future to have a set of contracts with a liability clause for various projects with charges accordingly.
10. Road Encroachment – Fern Circle (15C/150)
Lands & Survey currently processing compensation. The Board is to be notified when this is completed.
11. Credit Union Car Park
This project has been deferred to next year at the request of the Credit Union.
13. Mangrove Pointe Development (Agnes Way) – driveway access request
Sections of the road by this development have been marked for drains which are to be done. A design of an island is to be done by the entrance to deter motorists using the area as a four-way intersection.
14. Request to purchase vehicles
An inventory of the existing NRA fleet of vehicles **Amendment to read: 'An inventory of the existing NRA derelict vehicles and their status'** and their status was done and the Board has approved for Management to decide what is to be sold and what is to be kept.

4. **New Business**

1. Humber Lane (off Elgin Avenue)

It was noted that with the proposed building of the new Government offices, the lot behind the Passport Office will be the parking area for employees and visitors. Therefore this lane will have to be widened to accommodate increased traffic. This is to be looked into by the Actg. MD for discussion at the next scheduled meeting.

2. Paylees Auto (North Sound Rd.)

Mr. Parchment is to do a design for presentation to the Board on a way to prevent customers from parking at the front of this building to do business and reversing into traffic when leaving.

3. Request to attend school – George Bustillo

Employee George Bustillo who works in the Survey Department has requested approval to attend a 2yr Surveying Technical Associate Degree course in the States. This has been approved by the Board.

4. Board Meeting Agenda

Director S. McField suggested that the Agenda for the next scheduled meeting be sent out 3-5 days prior to the meeting. Items for the Agenda should be submitted by Directors before this is sent out.

5. NRA Christmas Party - 07

This year the party is expected to be held at the Hard Rock Café and a NRA Long Service Award is to be done. Details are to be provided at the next scheduled meeting.

6. The Command Centre – Bodden Town

It was noted that plans for this project is now with the Planning Department. However the NRA although not saying no to the project it is not in favour of permitting blasting to be done within 500ft of the existing residential homes. A letter is to be done by the Actg. MD stating this and sent to Planning Dept.

7. New NRA Sweeper


The Actg. MD is in the process of acquiring quotes for a new sweeper.

5. **Next Meeting**

The next meeting is scheduled for Tuesday, November 13, 2007

6. **Adjournment**

The meeting was adjourned at 5:40pm.



Signature
Board Chairman
Confirmation of Minutes – 23.10.07
Date: 13.11.07

Signature
Executive Secretary
Seconded: Confirmation of Minutes
Date: 13.11.07