

**National Roads Authority**  
**Minutes of the Fifty-Fifth Meeting of the Board of Directors**  
**held at the NRA Offices, 370 North Sound Road, George Town,**  
**Grand Cayman, Thursday, October 11, 2007 at 2:30p.m.**

<b>Present:</b>	Errol L. Bush	Chairman
	Gary Rankin	
	Dean Walton	
	Justin Wood	
	Steve McField	
	Edward Howard	Acting MD
	Paul Parchment	Acting Deputy MD
	Lois A. Hall-Vaughan	Executive Secretary
<b>Apologies:</b>	Troy Whittaker	Deputy Chairman
	Peter Milburn	(on vacation)
	Gerard Pereira	(illness)
	Troy Jacob	Nominee for Chief Officer (Min. CW&I)
		(on vacation)

**1. Call to Order**

The meeting was called to order at 2:50pm.

**2. Amendment**

The Minutes of Meeting held September 27, 2007 was reviewed with amendments. The Minutes of the Meeting held September 13, 2007 were confirmed on a motion moved by Gary Rankin and seconded by Steve McField.

**3. Matters Arising**

**1. Warehouse Rental – Sign Shop & Materials Testing Lab**

Lease Agreements for both warehouses have been signed and the NRA logo is to be placed on the front of each warehouse. Approval by the Board was given to purchase a table (to do heat transfer of signs) for the sign shop. It was noted that new work zone signs and barricades have been ordered and should be arriving on island within the next few weeks.

**2. Trench Repairs**

The Chairman has suggested the use of large steel plates to cover large potholes especially in areas in need of trench repairs (e.g. on Walkers Rd.). Director Justin Wood noted that he had a few plates that could be loaned to the NRA if needed. Management is to research the cost of these plates for possible purchase to keep in stock.

3. Crash Barriers – Esterley Tibbetts Highway extension  
Some of the drawings for the proposed crash barriers have been done and is to be reviewed by Mr. Peter Ogden on his return on Monday from vacation. The Actg. MD is to meet with Mr. G. Langlois of CI PreCast October 12, 2007 who is to give the cost of building the barriers. The supplementary request for this project has been approved by Cabinet and it was suggested that in the mean time the NRA prepare to Tender until the money is in hand
4. East/West Arterial  
The section from Hirst Rd. to Shamrock Rd. (in the vicinity of the former location of Durty Reids) **Amendment: to omit (in the vicinity of the former location of Durty Reids)** is now ready for paving (no spray & chip required) one lane in each direction which is expected to begin next week. It was noted that the NRA paver is only able to currently pave 15ft therefore the ARCP paver (18ft) will be borrowed to do the job. This is basically an exchange as ARCP will be doing paver crew training utilizing the NRA paver. An extension to take the NRA paver to 19ft has been ordered. CUC is currently relocating poles.  
  
The Board suggested and approved the monitored opening of the road both ways from Hirst Rd. to the Shamrock Rd. roundabout (by Old Prospect Rd.) for two weeks. If it doesn't work then to close until the final section from the roundabout to the *On the Run* Esso Gas Station is completed.
5. Savannah Gully Seawall Project  
It was suggested that the NRA arrange a meeting with a local structural engineer to do the design for this wall. The Minister is scheduled to meet with residents of Savannah and is to decide what is to be done after the meeting.
6. Linford Pierson Highway extension  
The date is to be scheduled by the Orchid Society for the retrieval of plants from the proposed road corridor. No work is expected to be done until this is done.
7. Hell Road  
This is an approved, funded project awaiting gazettal. A preliminary estimate has been done for work at the intersection of Town Hall and Watercourse Rd. which is to be added to this project.
8. School Flashing Lights – 15mph  
Most of this equipment has arrived and are to be installed at other schools. It was noted that the Traffic Law has to be revised to make the school zone of 15mph legal.

9. Clarinda Bay Seawall  
The contractor Watler & Hislop is on the job.
10. Lower End of the Bay Seawall  
Documents for tendering are to be done (to do concrete cap and sidewalk).
11. Road Encroachment – Fern Circle (15C/150)  
Lands & Survey currently processing compensation.
12. Credit Union Car Park  
The Credit Union has requested the NRA to pave its car park. An estimate was done by Mr. Parchment (with at least a 7% profit margin) for this project which is to be scheduled for a weekend so as not to interrupt with the NRA's paving schedule.
13. Mangrove Pointe Development (Agnes Way) – driveway access request  
A design solution for this request is still being reviewed. A temporary solution is to be presented to the Board for consideration as soon as possible given the impending occupancy of the new apartment development. A drainage solution is also being reviewed.
14. Access onto Esterley Tibbetts Highway for Blk 11D Par 16 (opposite Consolidated Water)  
A request for access onto the Esterley Tibbetts Highway was made by the owner. The Board has agreed to allow a left-on left-off access to the highway and the access points are to be determined by the NRA and the owner is to be informed of this by letter.
15. Request for access by Church near the Silver Oaks roundabout  
The Actg. MD advised of a proposal made by the Light of the World Church requesting entrance/exit access directly into the Silver Oaks roundabout. The Board resolved the suggestion that the Church negotiates with the owner of the Kings Sports Gym to share their entrance.
16. Request for new road alignment  
As request was made by Richard Parchment for a new road alignment of road leading to the Bonaventure Home. A preliminary design was done and this is to be discussed with the owner.
17. Request to purchase vehicles  
A check list is to be done of how many vehicles are needed.

A list is also to be done of employees who are allowed to take home vehicles as it was noted that some NRA-owned vehicles are being used and seen outside of working activities/hours. An inventory of the existing NRA fleet of vehicles and their status was done and it is to be decided what is to be sold and what is to be kept.

4. **New Business**

1. Capital Budget 2008/2009

Copies of the NRA list of proposed projects for this fiscal year (as well as projected projects to 2012) were circulated, reviewed and discussed.

These included:

South Sound Rd resurfacing

Humber Lane widening

McField Lane improvements

East/West Arterial – Hirst Rd. to Northward

Harquail Bypass (ETH) widening to 4 lanes

2. Recruitment of staff – HR Manager

The Chairman (and Recruiting Committee) is to meet with prospective candidates.

3. Legal Assistance


It was suggested by the Chairman that the NRA retain the services of a lawyer to assist with legal matters e.g. contracts and litigations. He is to meet with Bodden & Bodden who have consented to assist.

5. **Next Meeting**

The next meeting is scheduled for Tuesday, October 23, 2007. It was suggested by the Chairman that the meeting be rescheduled from every 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month to the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month. This was agreed upon by the Directors in attendance.

6. **Adjournment**

The meeting was adjourned at 5:25pm.

  
\_\_\_\_\_  
Signature  
Board Chairman  
Confirmation of Minutes – 11.10.07  
Date: 23.10.07

\_\_\_\_\_  
Signature  
Executive Secretary  
Seconded: Confirmation of Minutes  
Date: 23.10.07