

**National Roads Authority**  
**Minutes of the Fifty-Fourth Meeting of the Board of Directors**  
**held at the NRA Offices, 370 North Sound Road, George Town,**  
**Grand Cayman, Thursday, September 27, 2007 at 2:00p.m.**

<b>Present:</b>	Errol L. Bush	Chairman
	Troy Whittaker	Deputy Chairman
	Dean Walton	
	Justin Wood	
	Gerard Pereira	
	Steve McField	
	Troy Jacob	Nominee for Chief Officer (Min. CW&I)
	Edward Howard	Acting MD
	Paul Parchment	Acting Deputy MD
	Lois A. Hall-Vaughan	Executive Secretary

**Apologies:** Peter Milburn  
Gary Rankin

**1. Call to Order**

The meeting was called to order at 2:10pm.

**2. Amendment**

The Minutes of Meeting held September 13, 2007 was reviewed with amendments.

**3. Matters Arising**

**1. Viable Message Signs**

The Board has given approval for the purchase of two (2) of the solar powered units. This is to be arranged by Mr. Paul Parchment.

**2. Warehouse Rental – Sign Shop & Materials Testing Lab**

Lease Agreements for both warehouses have been signed and the NRA logo is to be placed on the front of each warehouse. Approval by the Board was given to purchase a table (to do heat transfer of signs) for the sign shop. It was noted that new work zone signs and barricades have been ordered and should be arriving on island within the next few weeks.

**3. Trench Repairs**

The Chairman has suggested the use of large steel plates to cover large potholes especially in areas in need of trench repairs (e.g. on Walkers Rd.). Director Justin Wood noted that he had a few plates that could be

loaned to the NRA if needed. Management is to research the cost of these plates for possible purchase to keep in stock.

4. Crash Barriers – Esterley Tibbetts Highway extension

The Actg. Managing Director is scheduled to meet with Mr. G. Langlois of CI PreCast in regards to potential precast molds for the Esterley Tibbetts Highway extension crash barrier systems. It was suggested that the Board presents the idea of substituting precast for concrete barriers to the Minister to get a feed back. Mr. Paul Parchment is to research the cost and tendering process. Mr. G. Periera suggested ensuring that the barriers meet with the Florida Standard codes.

5. Paving

The hot mix asphalt paving of Crewe Rd is now complete with the shoulders to be done next. It was noted that the paver was involved in an accident with a low boy trailer from Scotts Industries. Scott Industries is to pay for damages/repairs as well as down time via the insurance company. This is being coordinated by Jacklyn Walton of the Government's Risk Management Unit.

6. Airport Rd./Dorcy Drive Project

The gazetting of land for this project is in progress. The NRA is to determine whether this project can be subcontracted to a private road construction firm (ARCP or Island Paving). The NRA is also to determine if CAA plans to do the entire Owen Roberts Rd. If not then the Ministry will have to be appraised of the additional works required.

7. East/West Arterial

Spray and chip is to be applied from Hirst Rd. to Shamrock Rd. this is to begin early next week. Hot mix asphalt and curbing is to be done by the roundabouts. Pending road sections to have hot mix asphalt once the NRA receives supplementary appropriations for the project. A request is to be presented to the Minister to gazette land to do a connecting road from Spotts, Newlands to the roundabout west of Chime St. It was noted from the Ministry that the entrances and exits to the roundabouts appear to be too narrow. This is to be checked and changed to match the dual lane carrying capacity of current operational roundabouts.

8. Savannah Gully Seawall Project

It was noted that Orth-Rodgers has sent an Executive Summary detailing the scenarios for changing the wall design from a Cat 2 hurricane-like surge conditions to a Cat 3 hurricane-like surge conditions.

9. Linford Pierson Highway extension

The Chairman met with the President of the Orchid Society and it was agreed that members of the society will go into the forest with the NRA to

retrieve any plants they would like to from the proposed road corridor. The Chairman also suggested that the plants and trees removed by the Orchid Society and other 'environmentalists' may be transplanted on Crown property nearby the proposed roadway.

10. Hell Road

This project is on the schedule to be done next year before June 2008 and will require a Section 3 Roads Law Boundary Plan and a lot of accommodation work. Mr. Parchment is to do a cost estimate to present to the Chairman.

11. School Flashing Lights – 15mph

Most of this equipment has arrived and is to be stored in the Kingbird Warehouse. The new ones are to be installed at other schools. It was noted that the Traffic Law has to be revised to make the school zone of 15mph legal.

12. Clarinda Bay Seawall

The contractor is back on the job. The Board is of the view that a stonewall finish would look more pleasing than a poured concrete finish.

13. Lower End of the Bay Seawall

It is proposed by APEC that the sheet piles (in the area that is to be corrected) will be done one long, one short with a reinforced concrete cap that will extend below the road surface. A representative from Skyline was contacted by the Actg. MD to provide a technical evaluation on this proposal. The Board is of the view that as long as APEC certifies the revised design then everything should be OK.

14. Road Encroachment – Fern Circle (15C/150) & Windsor Park (14E/188)

The owner in Fern Circle will be compensated. The developer in Windsor Park will be requested to move existing sidewalk and the NRA to seek gazettal of land take for roadway.

4. **New Business**

1. Credit Union Car Park

The Credit Union has requested the NRA to pave its car park. Mr. Paul Parchment is to do an estimate (with at least a 15% profit margin) for this project.

2. Bodden Town Church/Anton Bodden Drive

It was resolved to advise the Ministry that the Board recommends this project be included in budget estimates for financial year 08/09. The particulars of this project were outlined by the Actg. MD, including the impacts of the corridor on the proposed Bodden Town Emergency Centre.



3. Mangrove Pointe Development (Agnes Way) – driveway access request  
A design solution for this request is still being reviewed. A temporary solution is to be presented to the Board for consideration as soon as possible given the impending occupancy of the new apartment development
4. Access onto Esterley Tibbetts Highway for Blk 11D Par 16 (opposite Consolidated Water)  
A request for access onto the Esterley Tibbetts Highway was made by the owner. It was noted that this parcel previously had access onto Peninsula Avenue prior to the construction of the highway. The Board has agreed to allow a left-on left-off access to the highway and the access points are to be determined by the NRA.
5. Request for access by Church near the Silver Oaks roundabout  
The Actg. MD advised of a proposal made by the Light of the World Church requesting entrance/exit access directly into the Silver Oaks roundabout. The Board resolved the suggestion that the Church negotiates with the owner of the Kings Sports Gym to share their entrance.
6. Proposed Airport Expressway – Cayman Intl. School to Airport long term car park  
It was noted that the Minister is in full support of this project however areas for this proposed road needs to be gazetted. This is to be done as Section 26.
7. Request for new road alignment  
As request was made by Richard Parchment for a new road alignment of road leading to the Bonaventure Home. Details are to be acquired for the next meeting.
8. Request to purchase vehicles  
A request was made for the purchase of a small truck for light duty  
**Amendment to include: ' and the cost was stated by the Actg. MD, however Director S. McField suggested that the Actg. MD look for a truck for a lower price and report his findings to the Board'**. A check list is to be done of how many vehicles are needed, as well as how much money is in the budget, prior to making a decision.

A list is to be provided of employees who are allowed to take home vehicles as it was noted that some NRA-owned vehicles are being used and seen outside of working activities/hours. It was suggested that vehicles no longer in use be sold and new ones purchased. An inventory of the existing NRA fleet of vehicles and their status is to be done to decide what is to be sold and what is to be kept.

9. Down Signals

It was noted that if any street signal goes down especially in the night 911 is alerted who in turn will notify Mr. Brian ChinYee. It was suggested that the public be informed of this procedure.

5. Next Meeting

The next meeting is scheduled for Thursday, October 11, 2007.

6. Adjournment

The meeting was adjourned at 5:35pm.



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Signature  
Board Chairman  
Confirmation of Minutes – 27.09.07  
Date: 11.10.07

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Signature  
Executive Secretary  
Seconded: Confirmation of Minutes  
Date: 11.10.07