

National Roads Authority
Minutes of the Fifty-Third Meeting of the Board of Directors
held at the NRA Offices, 370 North Sound Road, George Town,
Grand Cayman, Thursday, September 13, 2007 at 2:00p.m.

Present:	Errol L. Bush	Chairman
	Troy Whittaker	Deputy Chairman
	Dean Walton	
	Peter Milburn	
	Justin Wood	
	Gerard Pereira	
	Gary Rankin	
	Steve McField	
	Troy Jacob	Nominee for Chief Officer (Min. CW&I)
	Edward Howard	Acting MD
	Paul Parchment	Acting Deputy MD
	Peter Ogden	Senior Engineer (Special Projects) (invited)
	Michael Barnett	Assist. Director – Finance & Admin.
	Lois A. Hall-Vaughan	Executive Secretary

1. Call to Order

The meeting was called to order at 2:22pm. It is noted that this meeting is a continuation of the meeting held August 30, 2007.

2. Amendment

Amendment to Minutes of Meeting held August 2, 2007 as follows:

In 'Present:' to read 'Troy Jacob – Nominee for Chief Officer (Min. CW&I)' instead of 'Troy Jacob – Nominee for Carson K. Ebanks'.

The Minutes of Meeting held August 2, 2007 were confirmed on a motion moved by (Troy Whittaker) and seconded by (Gerard Pereira). **Amendment: The Minutes of Meeting held August 2, 2007 were confirmed on a motion moved by (Gerard Pereira) and seconded by (Troy Whittaker).**

3. Matters Arising

1. Crash Barriers – Esterley Tibbetts Highway extension

Mr. Ogden with the aide of drawings explained in detail the concept of the building of a wall for the crash barrier at sections on this project as opposed to the suggested guard rail. He is expected to go on vacation in a week's time and will try to have the documents ready for tender before he leaves. Mr. Paul Parchment will be performing his duties in regards to this project during his absence. It was asked

if the NRA will pay for a new wall requested by a developer if the development was done now that the road is built. The developer could be requested to pay if a guard rail (done by the NRA) is not satisfactory.

2. Warehouse rental – Sign Shop

Approval was given by the Board for the rental of two warehouse units (Kingbird Warehouse viewed by the Directors on tour September 12, 2007) for the Sign Shop. **Amendment: 'for the Sign Shop and Soils Testing Lab with separate Lease Agreements for each one'**

3. Lower End of the Bay Seawall

Large billboard size posters showing the expected final view of this project are to be erected by the project site. NRA is expected to tender for the construction of the concrete wall when installation of the sheet piles is completed.

4. Trench repairs – North Side/Walkers Rd.

Trench repairs are expected to commence **Amendment: 'to conclude'** the end of September to the beginning of October with the contract for supply of asphalt already awarded.

Trench repair (temporary spray and chip) is to be done in sections on Walkers Rd. behind Water Authority who is currently laying pipes from Hospital Rd. to South Sound intersection (over a period of eight months).

5. East/West Arterial

It was noted that supplementary funds are being sought for the completion of this project. Guard rails are expected to be installed at various points on this roadway (the old marl pit and the Frank Hall proposed homes site).

6. Electronic Signage **Amendment: 'Vialble Message Signs'**

Copies of photos/information of two solar/battery electronic signage equipment were circulated and details explained by Mr. Parchment. The Board has requested Mr. Parchment to do more research in regards to the cost and if/how the electronic signage can be recharged by a generator. **Amendment to read: The Board has requested Mr. Parchment to do more research in regards to cost comparisons between solar powered and generator powered signs.**

7. Savannah Gully Seawall Project

It was noted that the drawings for this project (wall able to withstand a Cat 3 **Amendment (Cat 2)** hurricane was presented to Cabinet **Amendment: 'on September 04, 2007'** however Cabinet has requested that (the specs for the wall be done to withstand a Cat 5 hurricane **omit and Amendment: 'Cabinet has requested that consultants return with a comparison of a wall capable of withstanding a Cat 3 hurricane'**. Orth Rodgers is in the process of redesigning the drawings and is expected to report within one month. The Board has suggested that the NRA ensures that Cabinet the building of the wall and a letter be done requesting Cabinet to (make this an executive decision) **omit and Amendment: 'Cabinet to consider an executive order that would allow Government to by pass the Planning permission requirement'**.

8. Linford Pierson Highway extension
The Chairman is to meet with the President of the Orchid Society to work out how best to deal with the indigenous plants found on the proposed road corridor. A complete estimate of this project is to be done however for this to be done the NRA has to clear into the forest. It was noted that Mr. Peter Milburn has expressed deep concern for the preservation of the forest and plants as it is the only one that exists in the Cayman Islands.
9. Encroachment – Sunny Smyles Nursery
A section of the property on the west side of Coconut Drive at the corner will be truncated.
10. Road Encroachment – Fern Circle (15C 150) & Windsor Park (14E 188)
In both cases the NRA is to negotiate with owners to purchase the land on which the road is encroaching.
11. Requests for Access Amendment: 'Access Issues – Naul Bodden (Harquail Bypass)'
Mr. Parchment is to meet with the Project Manager for the apartments built on the Esterley Tibbetts Highway (across from the landfill) to rebuild and extend the exit ramp similar to the entrance in order to encourage a better left on left off access of the Esterley Tibbetts Highway. If this is not done then a (barrier) **Amendment to read: 'If this is not done then an island'** is to be built in the middle of the road to discourage right turns to the existing development.

Amendment: 'Gibson Edwards – By Butterfield Roundabout'
It was noted that access to the property owned by Mr. Gibson Edwards (near the Butterfield Roundabout) was approved by Planning based on an old design. It is suggested that the owner negotiates with the owner of Vaults, Locks & Safes to use the same access point for both buildings.
12. Recruiting of additional staff
The Board has approved the recruiting process of additional staff.

4. **New Business**

1. The Assistant Director for Finance & Administration Mr. M. Barnett was invited to present/discuss the Financial Statement as of August 2007, of which copies were circulated. It was noted that monies paid by the NRA for rental and maintenance to PWD is being (incurred) **Amendment to read 'It was noted that monies paid by the NRA for rental and maintenance to PWD is being accrued'** since 2004 until a decision is made on what to do with it.
2. Staff Loans
Loans requested by staff affected by Hurricane Dean (in Jamaica) were granted and the details to be presented at the next meeting.
3. Request for Pedestrian Crossing
This request was made by Cardinal Properties by Shedden Rd. across from Royal Bank of Canada. It was suggested that a crossing be placed further down the road possible by the footpath near Kentucky Fried Chicken.

5. **Next Meeting**

The next meeting is scheduled for Thursday, September 27, 2007.

6. **Adjournment**

The meeting was adjourned at 4:45pm.



Signature
Board Chairman
Confirmation of Minutes – 13.09.07
Date: 27.09.07

Signature
Executive Secretary
Seconded: Confirmation of Minutes
Date: 27.09.07