
National Roads Authority
Minutes of the Two Hundred & Forty Second Meeting of
the Board of Directors
held in NRA Conference Room,
370 North Sound Road, George Town, Grand Cayman
Wednesday, 13th December 2017 at 9:30 a.m.

In attendance were:

Donovan Ebanks	Chairman
Gary Clarke	Deputy Chairman
Kenross Connolly	Director
David Arch	Director
Dane Walton	Director
Stanley Panton	Director
Paul Bodden Jr (Andy)	Director
Charles Brown	Observer, Ministry CP&I
Tristan Hydes	Director Designate of Chief Officer, Ministry CPI
Paul Parchment	Managing Director – NRA
Edward Howard	Deputy Managing Director
Priscilla Jackson	Acting Executive Secretary

Invitees:

Ruth Massarella	Sr. Valuation Officer – Lands & Survey Dept.
Mark Scotland	Senior Project Manager - NRA
Edison Jackson	Engineer Design & Explosives - NRA

1. Call to Order

The Chairman called the meeting to order at 9:55 am.

2. Minutes of Previous Meetings

- a. 4th October - confirmed and signed off
- b. 18th October – confirmed and signed off

3. Administration

3i. Proposed Legislative Review

Minutes of 18th October 2017

The Board reconfirmed its intention to hold and E.O. meeting on 25th October 2017 to continue the consideration of this item.

Minutes of 8th November 2017

The Board will hold and E.O. meeting on 14th November 2017 to continue the consideration of this item.

Minutes of 22nd November 2017

Members agreed to an extraordinary meeting on Thursday, 30th November 2017 to continue the consideration of this item.

Members agreed to an extraordinary meeting on Wednesday, 17th January 2018 to continue the consideration of this item.

3ii. 2018 – 2019 Budget Preparation

Minutes of 18th October 2017

Director Hydes confirmed that approximately \$1.25M gross was taken from the 2018-2019 budget previously stated to be approx. \$9M for 2018 and \$11M for 2019. He and the MD will meet on 27th October to discuss.

Minutes of 8th November 2017

The MD and the Chief Officer did not meet.

Minutes of 22nd November 2017

The MD confirmed he did not receive anything from the Chief Officer. The Chairman suggested the MD to prepare a draft budget for \$10 million for 2018 and to be considered at the next board meeting as that would be the last meeting in 2017. The document should be circulated prior to the meeting.

The MD shared the budget for 2018-2019 in regards to the upcoming projects and budget for each item. The Chairman requested the MD to prioritize the projects.

3iii. Funding – Post-retirement health benefits

Minutes of 18th October 2017

Director Hydes confirmed the documents will be taken to caucus; the date for presentation will be provided to MD once decided. Director Hydes also confirmed that the Minister understands it will not be in the budget for 2018-2019.

The Chair stated that it was the Board's desire and hope that the legislative and funding amendment would be considered in 2018 and come into effect soon after if approved in order for the liability to be addressed.

Minutes of 8th November 2017

No update given.

Minutes of 22nd November 2017

Observer Brown confirmed the Chief Officer is to meet with the Minister in the next coming week to address this issue.

Mr. Hydes confirmed the Ministry is waiting for a schedule date for the Board to meet with caucus to address this issue.

3iv. Performance Appraisal – MD (Feb-Jul 2017)

Minutes of 18th October 2017

The Chairman apologised for not having raised with the Board the need to attend to outstanding matter of the appraisal of the MD's performance for the period February – July 2017.

He had spoken to the MD on 06th October 2017 and asked that he prepare his self-assessment of his performance.

He had also approached the Dep Chair and member S. Panton who had served with him previously on a committee for this purpose. Both had indicated their willingness to continue.

The committee had met on 16th October and prepared an initial assessment of the MD's performance.

The assessments had been exchanged with the MD on the previous day, 17th October.

As Dep Chair G. Clarke will be away for the week of 23-27 October, it will be necessary for the committee to meet with the MD on 20th October to discuss the assessments.

Members were provided with a copy of both assessments and invited to contact either of the three (3) committee members with their comments/input on the assessment by Friday, 20th October.

It is the intention of the committee to revert to the MD by Monday, 23rd October, with any revisions to its assessment. If necessary, a follow-up meeting will be held with the MD during the week commencing 30th October when the Dep Chair is again available.

Minutes of 8th November 2017

The Chairman advised that the meeting with the MD to discuss his self-assessment and the committee's assessment had not taken place on 20th October (MD was off sick) but had been held on 30th October. The MD subsequently arranged the 360-degree assessments by his managers and peers reporting to him. The committee will schedule a further, and hopefully final, meeting with the MD.

Minutes of 22nd November 2017

The Chairman shared with members the composite assessments of the MD, the committee and staff through the 360 degree process. Members were advised that the board will need to take decisions at the next meeting regarding the MD's bonus and re-engagement.

The Board discussed the MD's composite assessments as summarised in the spreadsheet shared with members on 22nd November.

The Board agreed that the MD, having earned a Total Assessment Score of 59%, should be paid a bonus of 1% as per the Reward section of the Performance Agreement (56% - 65% rating – 0-2% bonus).

The Board is also of the view that there remains significant scope for the MD to improve his performance. In the hope of motivating the MD towards this end, the Board approved the offer of a renewal of his current employment agreement for a term of eighteen (18) months on the same terms and conditions. Combined with the current six (6) months extension, this amounts to a renewal of the original contract for two (2) years on the same terms and conditions.

The Chair is to communicate these to the MD and report back to the Board.

3v. Update on Fleet Acquisitions – MD/FM

Minutes of 8th November 2017

The MD advised that he had not received an updated to the 14th March 2016 spreadsheet from the Fleet Manager. He will follow up.

Minutes of 22nd November 2017

The MD circulated the spreadsheet that was provided by the fleet manager. The Chairman expressed confidence in the information provided by the Fleet Manager but disappointment that the presentation was not in the form of the spreadsheet of the BoD's March 2016 approvals as had been requested. The MD is to review and provide an update at next scheduled meeting.

The Chairman circulated the updated spreadsheet that was provided by the fleet manager. He explained that the Fleet Manager had now presented the information on purchases as had been requested (relative to what had been approved by the Board in March 2016). Members were asked to review and revert at next meeting with any questions.

3vi. Financial Report as of end of October 2017 – MD-CFO

Minutes of 8th November 2017

The MD confirmed the financial report was not completed, will be completed and provided by the 14th November. The Chairman stated that the Board would like to consider it at the E.O. meeting on 14th November in the event there were any critical issues requiring decisions.

Minutes of 22nd November 2017

The CFO provided the board with the end of October financial report. He confirmed the availability of \$1.979M remaining to fund operations through to the end of December 2017. The MD and CFO confirmed there are sufficient funds to complete the remaining projects.

The Board expressed concern re the substantial AR's from the Ministry (\$1,086,028) and in particular the age of some of these (91-120dd). Director Brown confirmed the processing of payment for Peace Bay. The MD has requested an update regarding the outstanding AR's from the Ministry CPI. The Chairman undertook to also follow up the matter with Mr Carrol Cooper, CFO at the Ministry, and to convey the Board's expectation that these amounts would be settled by the end of the financial year.

No update given.

3vii. Management/Operational Report – 3rd Quarter 2017

Minutes of 8th November 2017

The report was circulated by email on 04th November from the MD. The report is to be reviewed at the next regular meeting.

Minutes of 22nd November 2017

No update provided.

No update given.

4. Planning

4i. Linford Pierson Hwy widening – legal and compensation settlements

Minutes of 22nd November 2017

The Chairman circulated copies of two letters from Chapman's o.b.o. the Albergas which he had received from Ms Dawn Lewis, Sr. Crown Counsel. The letter dated 22nd September stated that there are no plans showing the location of the facilities of the school and invited the NRA to visit the site. The second letter dated 9th November sought copies of the NRA's minutes as of 2004 to present and annual reports from 2012 to present which were not available on the NRA's website. There is a significant backlog in both areas as the NRA has not performed as it should have in respect of these responsibilities.

The Chairman undertook to provide a draft letter of response to the September letter for consideration on 30th November when the Board holds an E.O. meeting.

The Chairman circulated a copy of a letter from Chapman's o.b.o of the Albergas dated 4th December 2017 which was received from Ms Dawn Lewis, Sr. Crown Counsel. The letter is in regards to the minutes and annual reports that are not provided on our website. The Chairman shared with the board his suggested response to the Albergas.

The Chair explained that there had been a delay in the letter discussed on 30th November being sent and hence the date of 13th December had not been practical. Members agreed to make themselves available for a visit on 19th or 20th December. These dates will be added to the draft. The Board approved the draft subject to minor amendments.

4ii. Esterley Tibbetts Hwy widening – compensation matters

Minutes of 18th October 2017

The DMD presented to the Board the NRA's assessment of the proposals received from Mr. N. Dilbert for access to his property (block 13D, parcel 440) as well as block 13D, parcels 83 and 434 to the south and north of his property, respectively.

The Board took the view that it should give priority to considering whether there were ways that a 'slip road' could enhance the flow of traffic from the ET Hwy onto eastbound N Sound Rd and give secondary consideration to whether the proposals by Mr. N. Dilbert could contribute to this enhancement. Accordingly, the Board requested the DMD to re-visit the options and provide the Board at next board meeting with proposals that would facilitate the future flow of traffic between the ET Hwy and N. Sound Rd; and an indication of how the provisions being sought by Mr. N. Dilbert could contribute to the achievement of these proposals to enhance future flow.

As there has still been no acknowledgement of or response to the letters of 18 August and 13 September 2017 from the Legal department to JacksonLAW, the Board requested the MD write a letter to N. Dilbert requesting a response within seven days.

Minutes of 8th November 2017

The DMD presented to the board with a proposal, he discussed on how the assessment will improve and provide access to Webb Road and Bronze Road. This will also provide better access to and from the Dilbert's from N Sound Rd.

The MD also presented a proposal showing a combination of access to the Dilberts properties and to N Sound Rd from the ET Hwy.

The Chairman reiterated that the Board wished to see a proposal to enhance the future flow of traffic between the ET Hwy and N. Sound Rd; and an indication of how the provisions being sought by Mr. N. Dilbert would impact this proposal.

Minutes of 22nd November 2017

The SVO Ruth Massarella updated the board that an invoice was received from Alex Dilbert / Eco House in regards to professional fees. SVO previously offered the Dilbert's \$48,031 or \$16,675 + 1,472sf of land from adjacent block 14C, parcel 43. The Dilbert's will only accept the offer if the access from ETH is approved.

The MD presented the board with two proposals for the access to National Cement, Eco House and Spirit from off ETH to Webb Road and Bronze Road. The Chairman reiterated that the Board wished to see a proposal to enhance the future flow of traffic between the ET Hwy and N. Sound Rd; and an indication of how the provisions being sought by Mr. N. Dilbert would impact this proposal. He requested the MD to provide these proposals at the next schedule meeting.

SPM Mark Scotland presented the Board with three proposals the Baseline, Interim and Future+Frontage Road.

- Baseline - Baseline is the road that is currently being built along with the shoulder that will be built out to the 100feet width with chip and spray with no disturbance to the Dilbert's .
- The Interim option does not provide access and it will be no disturbance to the Dilbert's. This will not allow access to the Agava restaurant from the main road but will provide a left turn onto North Sound Road only. It will enhance the flow of left turn traffic exiting the ET Hwy onto N Sound Rd.
- Future + Frontage this option will preserve the enhanced flow of N Sound Rd traffic exiting the ET Hwy and also allow left on from ETH to National Cement, Echo Hose and Spirits. This access way will connect to the exit on Webb Road.

SPM Scotland suggested providing the third proposal to each property owners with a deadline of 14 days to respond.

The Board agreed that L&SD should be asked to give their opinion on the enhancement of the value of the properties which would gain access. In the case of the Dilberts, the enhancement would have to be deducted from the compensation previously offered. The proposals should be communicated to the property owners making it clear as to what would be to the costs that they would bear with the timeframe for a response as suggested.

Claim for Compensation – BP Esterley Tibbetts – Mr. R Gonzales – 13D 446, 447, 448, 449

SVO Ruth Massarella present to the board a memo dated 28th November 2017 from L&SD recommending settlement in the amount of CI \$193,880.00 for the following :

Land affected from four parcels	13D 446 total of 1230 sq ft 13D 447 total of 1798 sq ft 13D 448 total of 6803 sq ft 13D 449 total of 1938 sq ft	CI \$133,880.00
Disturbance – in respect to trees		CI \$20,000.00
Disturbance – in respect of electrical installation		CI \$40,000.00
Total		CI \$193,880.00

The Board reviewed the request, thanked Ms Massarella for the efforts of the L&SD and approved the payment of CI \$193,880.00.

4iii. Traffic simulation/forecasting model - update

Minutes of 8th November 2017

The DMD confirmed the consultants conducted meetings with the model stakeholders/users group such as Port Authority, DOT, Public Transport Unit, ESO etc. WRA will be back late January 2018 to carry out field data investigations such as travel time runs, length analysis and other relevant traffic MOE's.

The Chair expressed the view that the NRA management should consider having someone (firm or individual) knowledgeable in the field of the contract with WRA do some evaluation of the work as it progresses since it is not being done locally and does not lend to normal quantification by the NRA. The objective would be to be able to account (to our auditors or whoever) for payments being made and to ensure that the NRA does not arrive at a point where more payments have been made than should have been.

The Board endorsed the suggestion. The MD thanked the Chair for it and stated he would consider it.

Minutes of 22nd November 2017

No update provided.

No update given.

4iv. NRA – Design Projects 2016-2020 – prioritisation

Minutes of 22nd November 2017

SPM Scotland confirmed meetings for design staff are now being held on a weekly bases.

SPM Scotland provided a proposal from APEC for the development of road from Walkers Rd to UCCI. APEC has provided designs for Lion Centre 3-lane and Selkirk Drive.

Engineer Design Edison Jackson presented and discussed proposals for:

- widening to six lanes of the section of Crewe between Lion's Centre and Hurley's);
- Stadium Drive to Walkers Rd; and
- Shamrock Road improvement near Will T Drive.

He also discussed the drainage issues on Selkirk Drive and what the plans are to decrease the flooding in the low lying areas.

Observer Brown mention to the Board a plan of the road work on Stadium Drive will need to be submitted to the NCC (National Conservation Council) and to DOE for review prior to any clearing of trees/plants. The Board agreed that NRA will comply with all statutory requirements.

4v. Shamrock Road vicinity of Hirst Rd – horizontal & vertical realignment

Minutes of 8th November 2017

The Chair shared with the Board copies of:

- his e-mail of 04th September to the Ministers of EYSAL and CP&I; and
- an e-mail received from the DCO in the Ministry, EYSAL, on 04th November.

The latter indicated that while the Legal advice received had indicated that 'it was legal for the NRA to make the purchase, Minister O'Connor-Connolly has indicated that she would prefer to have the transaction conducted in the conventional manner'. The notions of a section 11.5 (PM&FL) approval by Cabinet (to allow expenditure beyond that approved in the budget) and transferring of monies from the NRA to Min., EYSAL, (to offset the over-expenditure) were floated.

The Chair suggested to the Board that considering the point we were now at in the FY (7 weeks remaining), the normal 'gestation period' to get a request for gazetting before Cabinet (probably 3 weeks), another week for a decision, and the period of advertising in the gazette (gazetting), the submission of a claim, the assessment of the claim by L&SD, etc, he saw no merit in continuing to pursue the concept which the NRA had been pursuing for several months now.

Instead, he suggested that the NRA should:

- withdraw the offer to fund the compensation payable after gazetting; and
- ask the Ministries (CP&I and EYSAL) to please proceed to gazette the acquisition as soon as possible as the Min., EYSAL, would be funded by the time any claim was recommended for payment in 2018.

A representative of the Min., EYSAL, had confirmed on 04th September that the boundary plan was ready; the NRA had submitted the request for its preparation on 13th March.

The Board approved this course of action.

Minutes of 22nd November 2017

The Chairman confirmed that the Ministries of EYSAL and CP&I had been advised of the Board's position on 14 November following the confirmation by round-robin of the relevant minute from 08 November. No response had yet been received from either Ministry.

Observer C. Brown informed the Board that the boundary plan of the proposed improvements had been approved by Cabinet and is expected to be gazetted in January 2018.

5. Operations

5i. Capital projects and district roads - July 2016 –December 2017

Minutes of 22nd November 2017

No update given.

No update given.

5ii. Linford Pierson Hwy widening – design, gazetting & construction

Minutes of 18th October 2017

SPM Scotland confirmed paving will start on 24th October from Silver Oaks to the round-a-about at Alamo Dr.

Minutes of 08th November 2017

SPM Scotland confirmed the round-a-bout is paved. The section west of the round-a-bout to the intended switch-over point should be paved by 10th November or early the following week. Once the paving and stripping is completed from Halifax back to Silver Oaks the road will be open to four lanes to four lanes from the switch-over west of Halifax.

SPM stated that the residence of Halifax has been issued a notice regarding the road work and how to exit if going east as there will be no right turn from Halifax.

Minutes of 22nd November 2017

Block 20D Parcel 173 (BP 592 & BP 600) – Pansy Anderson, Maxine Bodden, Maureen Bodden & George Attlee Bodden

SVO Ruth Massarella presented to the board a memo dated 20th November from L&SD recommending settlement in the amount of CI \$109,300.00 for the following:

Market Value of land taken	89,467.6 sq ft at \$5.50 per sq ft	\$492,148.80
Betterment (land south of LP Hwy)	421,989.58 sq ft at \$1.00 per sq ft	-\$421,989.58
Acquisition of severed area	6,856 sq ft at \$5.50 per sq ft	\$37,600
DDL's professional fees	10 hours at \$150 per hour	\$1,500.00
<u>Total</u>		\$109,259
		Say \$109,300

The Board reviewed the request, thanked Ms Mazzarella for the efforts of the L&SD and approved the payment of CI \$109,300.00.

N.B. The Board confirmed the above by round-robin on 01st December 2017 in order that the SVO could process the payment before the CIG deadline.

SPM Scotland confirmed that the paving of the eastbound from 38+00 to 55+00 will be paved before Christmas and will open in early 2018.

5iii. Esterley Tibbetts Hwy widening – design & construction oversight

Minutes of 8th November 2017

SPM Scotland updated the Board the issue with the CUC line/poles. National Cement is still refusing to execute the wayleave in order to relocate the poles. National Cement has retained a lawyer as there is currently a dispute between them and CUC regarding the relocating of the poles.

The Chairman mentioned an option of gazetting a small section of the land in order to accommodate the lines/pole.

SPM Scotland confirmed the ET Hwy and Lawrence Blvd connection has been completed. The two northbound lanes of Cayman Park Way are ready for paving. However, there is a dispute between Island Paving and Decco regarding the paving that was completed on the round-a-bout.

Minutes of 22nd November 2017

SPM Scotland informed the Board that the revised proposal from CUC in regards to the lines/poles on the National Cement (NC) property has not been approved by NC and the wayleave arrangement has not moved forward. The Chairman informed the Board that he had written to SCC Dawn Lewis for advice on how to best to proceed in respect of securing a wayleave or acquiring land on which CUC could relocate their distribution infrastructure.

SPM Scotland requested Water Authority to go across the road for temporary water. WA provided a work schedule and will not be able to attend to this matter until mid-January 2018.

SPM Scotland informed the Board a proposal that was suggested by Observer Brown was sent to CUC in regards to the adjustment of the poles. NC submitted a proposal a few years ago; SPM stated NC has decided to go back to CUC to reconsider their previous proposal. CUC will attempt all options before going forward with the necessary wayleaves as this will take a longer period of time. SPM will have surveyors establish the precise location the pole and explore its interim re-location within the edge of the proposed third lane.

SPM has requested the WA to install a temporary water line across the road to allow the water supply to the north bound in order to continue the road work along that section.

SPM Scotland confirmed the ACR and the back road to the International School will be open by the end of week. Also, the two lanes from the ACR along Cayman Park Way will also be open. Traffic will be able to travel around the roundabout down to the Lawrence Blvd, which will also be completed by the end of the week.

5iv. Crewe Road/Tropical Gardens upgrade

Minutes of 8th November 2017

SPM Scotland confirmed the lawyer stated the architect is still reviewing the plan for development of the property and she is unable to advise her client re. the wayleave.

Minutes of 22nd November 2017

SPM confirmed he is to meet with property owner on 22nd November and will provide an update at next meeting.

SPM Scotland met with the property owner. SPM confirmed the architect and CUC prepared a draft plan; the architect is to amend and provide plan of the site.

5v. Crewe Rd/Smith Rd intersection – Proposed roundabout

Minutes of 8th November 2017

No update given.

Minutes of 22nd November 2017

No update given.

No update given.

6. Other Business

6i. Claims for Compensation

a. East-West Arterial – Mr. Crighton – 25B 22, 23, 532, 533 & 534 – BP493 / PCM 298

Minutes of 22nd November 2017

SVO Ruth Massarella presented to the board a memo dated 20th November 2017 from L&SD recommending settlement of the subject claim in the amount of \$403,820.20 broken down as follows:

Market Value of land taken	Total area of 159,865 sq ft @ CI \$2.15 per sq ft	CI\$343,710.00
Injurious Affection		CI\$56,290.00
DDL's professional fees	17 hours at an hourly rate of \$150 per hour.	CI \$2,500.00
Appleby professional fees	Advice from 2010 relating to compensation claim.	CI \$1,320.20
<u>Total</u>		<u>CI \$403,820.20</u>

The Board reviewed the recommendation and approved the payment of CI \$403,820.00 subject to the DMD verifying the access management plan. The DMD will provide at next meeting.

N.B. The Board confirmed the above by round-robin on 01st December 2017 in order that the SVO could process the payment before the CIG deadline.

No update given.

b. BP 585 - Rex Chrichton Boulevard – 28B 310 – David Roy Mont Jackson

SVO Ruth Massarella presented the board a memo dated 1st December 2017 from L&SD recommending the settlement of the subject claim in the amount of CI \$7,299.60 broken down as follows:

Land affected (payable to claimant)	Total area of 2183.2 sq ft	CI \$6,549.60
Professional fees (DDL Studio)	Not greeter than \$150.00 per hour	CI \$750.00
Total		CI \$7,299.60

The Board reviewed the recommendation and approved the payment of CI \$7,299.60.

c. BP 575 Smith Road Widening 14D 16 – Conker Holdings Ltd.

SVO Ruth Massarella presented the board a memo dated 28th November 2017 from L&SD recommending the settlement of the subject claim in the amount of CI \$44,741.70 broken down as follows:

Land affected (payable to claimant)	Total area of 810 sq ft	CI \$31,590.00
Temporary Occupation of the site during road construction		CI \$9,868.20
Disturbance		CI\$3,283.50
Professional fees (DDL Studio)	Not greeter than \$150.00 per hour	CI \$3,750.00
Total		CI \$48,491.70

The Board reviewed the claim but has not approved at this time. The Board has requested the MD to confirm date of occupation and SVO to confirm date the claim was submitted. To be continued at next meeting.

6ii. Legal action – Boddan Holdings Ltd.

Minutes of 8th November 2017

Not considered.

Minutes of 22nd November 2017

Not considered.

No update given.

6iii. NRA Compound Plans

Minutes of 8th November 2017

No update provided.

Minutes of 22nd November 2017

SPM Scotland confirmed the NRA Lab now has electricity and check of all equipment was completed. Dates are to be scheduled for someone to calibrate all equipment.

No updated given.

6iv. Signage – Primary arterials

Minutes of 22nd November 2017

No update provided.

No updated given.

6v. Landscaping of roundabouts

Minutes of 22nd November 2017

No update provided.

No updated given.

6vi. Development of HMA and concrete pavement designs (previously 6.c)

Minutes of 18th October 2017

The DMD advised the board that the Engineering firm “Burns Engineering” to which the contract was awarded was acquired by another firm, Century Engineering “CE” effective 1st October 2017. CE has confirmed all articles of the contract still remain and services delivered to NRA.

Minutes of 8th November 2017

No update provided.

Minutes of 22nd November 2017

No update provided.

No update given.

6vii. Board Members

Minutes of 8th November 2017

No update provided.

Minutes of 22nd November 2017

Director Panton brought to the Boards attention the traffic lights at the Fort Street junction. The traffic lights need to be regularized so that it allows the traffic and pedestrian crossing to flow frequently. The DMD is to investigate the timing on each signal.

The Chair raised the temporary appointment of Ms Priscilla Jackson as Executive Secretary which is scheduled to expire at the end of December. He informed the Board that he had been satisfied with her effort and diligence in fulfilling the role. There was room for improvement and she was receptive to advice. He recommended that she be appointed as Executive Secretary for a term of one (1) year rather than indefinitely and that she be paid at the rate of \$150 per meeting as the previous temporary staff had been paid.

The Board expressed their satisfaction with her performance and agreed to the recommendations.

As per the terms of her temporary appointment of 04th October 2017, the MD is to arrange payment of the differential of \$75 per meeting for the meetings that she supported.

The Chair will write to Ms Jackson on behalf of the Board informing her of her appointment.

N.B. Members confirmed this section by round robin on

6viii. Miscellaneous

a. BP 138 - Farm Road – Request for water

Minutes of 18th October 2017

Not considered.

Minutes of 8th November 2017

No update provided.

Minutes of 22nd November 2017

No update provided.

No update provided.

b. Breakers/Pease Bay Project

Minutes of 8th November 2017

The Chair advised that the encroaching trees on 48E25 had been relocated on Sunday by Hayman Ebanks. It had been a pleasure to watch Mr Ebanks skill and effort – using a machine that was probably more than 15 years old.

Minutes of 22nd November 2017

No update given.

No update given.

c. West Bay Road – Extension to Tunnel

Minutes of 4th October 2017

The MD brought to the Board's attention Dart's application for extension of the south side of the tunnel currently under construction on West Bay Rd. The MD confirmed that the application was also sent to the Planning Department. He also discussed the drawings for the planned extension.

The MD and SPM Scotland confirmed that they both met with the applicant. SPM stated both MD and himself instructed Dart/Decco to stop construction pending the review by the Board of the application.

The Board confirmed that they are not in favour of any additional/extension construction to the tunnel on WB Road.

Minutes of 18th October 2017

Not considered.

Minutes of 8th November 2017

No update provided.

Minutes of 22nd November 2017

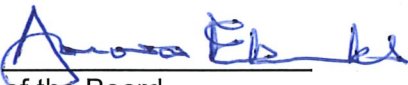
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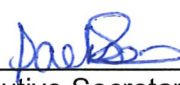
No update given.

7. Date of next meeting

The Board will hold regular meetings on 10th & 25th of January 2018 and an extraordinary meeting on 17th of January 2018 to continue the review of legislative issues.

The meeting adjourned at 1:36pm.

Signature 
Chairman of the Board
Confirmation of minutes:
Date: 25 Jan. '18

Signature 
Acting Executive Secretary
Seconded: Confirmation of minutes
Date: 25 Jan 2018

