

National Roads Authority
Minutes of the Twenty-Seventh Meeting of the Board of Directors
held at the NRA Offices, 370 North Sound Road, George Town,
Grand Cayman, Thursday, July 20, 2006 at 2:00p.m.

Present: Troy Whittaker Deputy Chairman
Edward Howard
Colford Scott
Michael Barnett
Debra Welcome
Steve McField
Kenross Conolly
Justin Woods (arrived late)

Lois A. Hall-Vaughan Executive Secretary

Apologies: Gary Rankin
Gina Ebanks-Petrie
Nicholas Johnson
Dean Walton
Carson Ebanks

Absent: J L Hurlston Chairman (on vacation)
Frank McCoy

1. Call to Order

The Deputy Chairman Mr. Troy Whittaker, (chairing in absence of the Chairman) called the meeting to order at 2:24 p.m. and convened with a word of prayer by Mr. M. Barnett.

2. Opening Remarks

The Deputy Chairman welcomed members in attendance to the meeting.

3. Minutes of previous meetings

Amendment – The following was omitted from the Minutes of the last meeting:

“Lower End of the Bay

The design is being done and as soon as it is completed it will be presented to the Directors.”

The Minutes were accepted as presented by Mr. Steve McField and seconded by Mr. C. Scott.

4. Matters Arising

(i) General Report

a. Staff

Regarding the Personnel Policy Manual a focus group (with Mr. Troy Whittaker the Deputy Chairman being a member) is to be formed to review and finalize this document. This group will also review the hiring and firing of employees as well.

Issues not covered in the Policy will be covered in the General Orders.

(ii) Financial Report

Copies of the proposed new format of the Financial Report were circulated to members for suggestions and comments.

It was noted that Health Insurance (CINICO) is being paid for staff and their dependents by the NRA. Staff pension is also being paid by the NRA.

The Financial Report will be done on a monthly basis and this will reflect the monthly loss/gain status.

The draft of the 2005 Financial Report is expected to be finalized by July 31, 2006 by the Auditors and should be ready for signature by the Chairman and one other member by the next scheduled meeting.

(iii) Projects

a. Paving

All the paving equipment have now been received (the last one received yesterday). Representatives from Ingersoll Rand are on island conducting operating sessions with staff that will be operating the machines. It is expected that these machines will be in operation by the first week of August 2006.

b. Paving/Kerbs/Drains – Roundabout, Elgin Ave/Connector Highway

Asphalt paving was completed mid June and the concrete kerb work is substantially complete. Some leveling is required in the central island before the project can be turned over to a corporate sponsor for landscaping.

c. Esterley Tibbetts Highway Extension

Although the extension is now drivable (with the exception of the bridge at the Ritz) it is not considered safe to accommodate vehicular traffic and will not be open to the public at present. As the public would possibly expect to utilize this road in September 2006 (the beginning of the new school year), it is suggested that they be kept updated on the progress/expected opening date of the highway.

It was noted that the pedestrian population in this area is high (high residential areas) and walking on/crossing this highway is becoming a problem for these pedestrians, most of who work on the West Bay Rd and walk to work.

The NRA is to prepare a draft enforcement document to address issues concerning requests from developers for access to primary arterial roads (in particular the Esterley Tibbetts Highway). It was noted that the Planning Department needs to understand that only the NRA can grant access to primary arterial roads and it was

suggested that this should be done by the Board through the Ministry.

d. Lower End of The Bay

An update is to be prepared for the next meeting on the progress of the plans for this project. A survey was done and passed on to APEC. A recommendation from APEC is expected and is to be forwarded to the Ministry on receipt.

5. **Other Business**

(i) NRA Annual Report

It was noted that as an Authority an Annual Report is expected to be done, tabled in Parliament and becomes a public document once it is tabled. The first year's account is currently being audited and once this is completed the annual report is to be drafted for review. It was suggested that this can be creatively done as the Authority is engineered focused.

(ii) Retreat – Board of Directors/Senior Managers

A retreat is being planned (possible for August/September) with Cayman Brac suggested as a possible venue. This would provide an excellent opportunity to get acquainted with our colleagues in the Brac. Arrangements (venue/facilitators (finance & road) are currently being planned. Suggested topics for discussion are 'How to work as a Team' and 'Bringing new and modern productivity into the organization especially in regards to 'Road Building Techniques & Financing'.

(iii) Minister's request to meet NRA Board of Directors

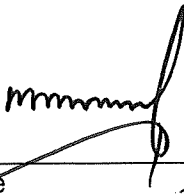
The Deputy Chairman Mr. Troy Whittaker, advised members of a request from the Hon. Minister A. McLean to meet with the NRA Board of Directors on Monday, August 7, 2006 in the Cabinet Conference Room, Government Administration Building. This meeting will be arranged through the Ministry.

6. **Next Meeting**

It was suggested that the next meeting scheduled for Thursday, August 3, 2006 be cancelled as both the Chairman and Deputy Chairman will be off the island. The next scheduled meeting will therefore be Thursday, August 17, 2006 at the NRA offices, North Sound Rd.

7. **Adjournment**

The meeting was adjourned at 3:30 pm.



Signature
Board Chairman
Confirmation of Minutes – 20.07.06
Date: 17.08.06



Signature
Executive Secretary
Seconded: Confirmation of Minutes
Date: 17.08.06