
**National Roads Authority
Minutes of the Two Hundred & Eight Fourth
Meeting of the Board of Directors
held in NRA Conference Room,
370 North Sound Road, George Town, Grand Cayman
Wednesday, 13th March 2019 at 9:30 a.m.**

In attendance were:

Donovan Ebanks	Chairman
Gary Clarke	Deputy Chairman
Stanley Panton	Director
Dane Walton	Director
David Arch	Director
Paul Bodden Jr (Andy)	Director
Edward Howard	Acting Managing Director
Priscilla Jackson	Executive Secretary

Invited:

Mark Scotland	Senior Project Manager
Ruth Watson	Acting Chief Valuation officer
Spencer Turner	Valuation officer

Apologies :

Kenross Connolly	Director
Tristan Hydes	Representative of Chief Officer, Ministry CPI

1. Call to Order

The Chairman called the meeting to order at 9:50am.

2. Minutes of Previous Meetings

- a. 6th February 2019 – confirmed and signed off
- b. 20th February 2019 – reviewed and changes proposed

3. Administration

3i. Proposed Legislative Review

Minutes of the 6th February 2019

The Chairman advised that he had spoken with Ms. Neblett yesterday (5th Feb 19). Her drafting person will use the document of what the Board sees as issues and our desired outcomes to produce drafting instructions for discussion between her office and the Board. Once agreed, these will need to be presented to the Ministry for its approval and transmission to Cabinet for Cabinet's approval. The Legislative Drafting office can only proceed with drafting the amendments to the laws if Cabinet authorises it to do so. Ms.

Neblett will revert to the Chair at her earliest once the initial drafting instructions have been prepared.

Minutes of the 20th February 2019

The Chairman confirmed he has not received an update from Ms. Neblett.

No update given.

3ii. Funding – Post-retirement health benefits

Minutes of the 6th February 2019

The Chairman confirmed he has not yet received an update to this matter. Director Hydes advised that the Ministry has taken steps to have the proposal presented to Caucus for a final decision.

Minutes of the 20th February 2019

No update given.

The Chairman confirmed he has not received an update regarding the documents going to Caucus. He stated that he will raise the matter at the next meeting with Director Hydes and may request Director Hydes to revert to the Board in writing as to what is the status and why the latest proposal was not accepted.

3iii. Outstanding AR's from 2018 – MD-CFO

Minutes of the 6th February 2019

The ES followed up with the CFO and he confirmed all invoices for December 2018 are still outstanding including the invoice for the CoLA in the amount of \$112,000.00. He mentioned he is expected to receive payment this week and will confirm once received.

Minutes of the 20th February 2019

The ES followed up with the CFO and he confirmed the payment for December 2018 invoices and the CoLA was received.

CFO confirmed the below invoices were sent to the Ministry for payment:

- Jan 2019 \$ 8,469.50 – (LPH Widening)
- Jan 2019 \$ 189,296.34 – (Midsummer Dr Traffic Island / Additional Bike Lane ETH)
- Jan 2019 \$ 9,872.25 – (Crew Rd, Tropical Gardens/Navis Close)
- Jan 2019 \$ 215,807.00 – (Mango Tree to Elgin Ave Connector)

The ES followed up with the CFO and he confirmed the invoices for January 2019 were paid. The invoices for February 2019 were sent to the Ministry for payment and they are as follow:

- Dec 2018 \$ 119,148.73 (NICE Program)
- Dec 2018 \$ 1,265.50 (NICE Program, additional charges)
- Feb 2019 \$ 101,256.03 (LPH Widening)
- Feb 2019 \$ 104,278.50 (Grand Harbour RAB / Midsummer Dr Traffic Island / Traffic Island South Shore Condos / Additional Bike Lane ETH)
- Feb 2019 \$ 36,821.25 (Capital Drains Project)
- Feb 2019 \$ 54,969.53 (Heather Lane)
- Feb 2019 \$ 394,035.53 (Mango Tree to Elgin Ave Connector)
- Feb 2019 \$10,814.74 (Misc. Exec. Asset roadworks)

3iv. **Financial Report as of 31 December 2018**

Minutes of the 6th February 2019

The CFO confirmed he was still in process of completing the Financial Report for December 2018 and will have the ES provide to Members once completed.

Minutes of the 20th February 2019

The CFO presented the financial report as of December 2018 to the Board (copy attached).

The Board noted the provisions made by the CFO for possible adjustments following the receipt of the updated assessments of the NRA's post-retirement healthcare benefits and pension liabilities and expressed regret that should these materialise, they would cause the NRA's expenditure for 2018 to exceed the \$10.0M provided. While the Board did not question the appropriateness of the provisions, it felt that these should have been factored in earlier to the management of the agency's expenditure to avoid exceeding the \$10.0M limit.

The Board requested CFO to provide a report as of February 2019 at the meeting schedule on 27th March 2019.

No update given.

3v. **Budget**

Minutes of the 6th February 2019

The AMD shared the revised Budget for 2019 the Board agreed to approve the budget with the below amendments:

- Reduce NRA 5 – Road Safety Workshop by \$40,000.00, creating a provision over the safety actives;
- Increase NRA 12 – By \$30,000.00 towards Encroachments; and
- To add the remaining \$10,000.00 towards possible hiring a Traffic Engineer

Minutes of the 20th February 2019

Director Hydes reported that Messrs. E. Howard, Dep. Chair G. Clarke and himself had met with the Minister on Tuesday, 19 February, to review the projects which the Ministry would like the NRA to focus on for 2019 thru 2021. Budgetary provisions for these will be made in the Ministry's 2019 budget and in the 2020-2021 budget under preparation. He presented the following items verbally:

- **East West Arterial (Phase 1 - Hirst Rd to Northward / Phase 2 - Northward to Frank Sound)** –Director Hydes mentioned the Minister questioned if the Board would support this decision and fully commit to this project. If the Board and NRA supports this, the Minister is requesting that NRA provide a realistic time line for the first phase. The Board agrees that Phase 1 of the road is needed and will assist with the traffic flow from the east.
- **Shamrock Road (Grand Harbour to Red Bay RAB – widening to six lanes)** – Director Hydes mentioned the Minister supports this project however, the work cannot commence at this time. SPM mentioned we were unable proceed with the work because of insufficient funding. He also mentioned it was requested to pay by capital funding last year but Chief Officer Mr. Alan Jones confirmed NRA would have to create a business case in order to do the design.

SPM mentioned within the next week he will share the design that APEC designed so far with the six-lane widening from Silver Oaks RAB to Tomlinson RAB.

SPM confirmed we have started discussing the proposed extension with CUC however our bigger problem will be relocating two graves further back from the road side.

- **Industrial Park (relief Rd from CIS to Sparky Drive)** – Director Hydes mentioned the Minister suggested seeking a relief road out of Industrial Park and Sparky Drive. He suggested building a road from the ACR RAB going behind the sewage plant and connecting to Spark Drive. Director Hydes mentioned to the Minister that he had discuss the extension with the Board at a previous meeting along with removing the RAB by Cannon Place and possibly relocating or adjusting the parking lot in front of Parker's as a priority for 2019.
- **Godfrey Nixon / Ashgo Street** – Director Hydes mentioned the Minister discussed turning Grackle Rd to a left off only onto Godfrey Nixon and adding a connector from Ashgo Street onto Greenwood Drive as discussed in a previous Board Meetings.
- **McField Lane** – Director Hydes mentioned the Minister didn't disapprove the mill and pave. SPM confirmed the road was gazetted in 2001 with BP401. The Chairman mentioned we will have to meet with the property owner at the junction of McField lane and Mary Street to present the proposed plan,
- **Elgin Ave / CNB Ped's Crossing** – Director Hydes mentioned he is still insisting on installing a pedestrian/crosswalk at the vicinity of Cayman National Bank. SPM mentioned RCIPS also called this week requesting the crossing.

Director Hydes subsequently confirmed the full list of proposed projects in writing on 23 February 2019 (see attached Excel spreadsheet 20190223 - *Ministry of Infrastructure - 5Yr Project Plan; TH20190223*).

The AMD provided hard copies of the final budget to the members.

3vi. **NRA vehicle - GPS devices**

Minutes of the 6th February 2019

Director Panton raised the issue of supervisors and foreman who have refused to be a part of this responsibility and questioned how our CHRO was handling this matter. AMD mentioned CHRO was initially aware of this matter and he will discuss with her.

The Chairman also raised the issue on compensation to main contact who is the ES; she receives the calls from 911 and then contacts the supervisors/foremen to report to the incident. He confirmed she should also be compensated for her time as listed above. The Board agreed to this suggestion.

Minutes of the 20th February 2019

The Chairman questioned the status on the GPS device, AMD confirmed there was no update and he will follow up with the Fleet Manager.

The AMD shared a list of devices that are used locally. He stated that eight vehicles are currently fitted with a device provided by Digicel. However, it has been brought to his attention the device is causing electrical issues.

AMD stated he would have the Asset Manager look into pricing and comparison for each company and to provide a revised spreadsheet at the next scheduled meeting. The AMD added that CUC is currently using a system called Street Eagle and they are willing to provide us with a demo of the device. He also mentioned L&SD has created a system that some Government Departments are using. He has contacted Mr. Andrew Edwards from L&SD who will provide a demo of the system/device.

3vii. Explosives Issue - Update

Minutes of the 9th January 2019

The Chairman sought an update on this matter. The AMD confirmed as of today's date the Senior Engineer has not completed the assessment in terms of what material(s) that was unaccounted for. The AMD is to follow up with the Senior Engineer and to provide an update by the next scheduled meeting.

The Chairman expressed his disappointment in this matter. Director Stanley mentioned the AMD should report these issues to the Board and the consequences that will be given to the employee who has not followed the correct protocol.

The Chairman is requesting by the next meeting this matter has been concluded and the Board is informed:

1. if there was any discrepancy; and
2. what the regime has been implemented going forward for maintenance of records regarding the inventory of the magazines.

Minutes of the 23rd January 2019

The ES shared a report that was prepared by the Senior Engineer (SE). The Board reviewed the report but again was disappointed.

The Chairman invited the Senior Engineer to present the report and the assessment for how much, if any, blasting materials were unaccounted for.

The Senior Engineer went through his report with the Board. However, the Board did not find the report clear and straight forward; the Board expressed again their disappointment in this matter.

The Board requested the Senior Engineer to revise his report and to format the inventory information into an Excel sheet and to provide these at the next scheduled meeting.

Minutes of the 6th February 2019

The ES shared a revised report that was provided by the Senior Engineer (SE). The Board expressed their disappointment as the report was clearly incomplete and was unable to discuss at this time.

Minutes of the 20th February 2019

The ES shared the finalized report that was provided by the Senior Engineer (SE) with the Board.

Director Panton stated that he feels that the Senior Engineer should have acknowledged the failure of the organization in this matter.

The Chairman questioned the number of active quarries; Director Bodden confirmed they are five active quarries. He again questioned why the SE still has not provided an excel sheet regarding the inspection records for each quarry or magazine.

Director Panton questioned how often AMD met with the inspector(s) to discuss their reports, AMD confirmed when the inspections were being done, he met with the inspector(s) at least once a month up to 2014. After that, inspections stopped due to overload of work. Director Panton mentioned he was not only disappointed in the SE but

also the MD/AMD as they should have followed up and identified that the inspections were not being done.

The Chairman invited the SE to attend the meeting; he confirmed the Board received the final revised report. However, the Chairman expressed his disappointment again due to the poor quality, lack of ownership and writing style. He mentioned to the SE, the Board has asked the AMD to review the contents and the conclusion. The current conclusion highlights the fact that the report does not acknowledge that NRA bears any responsibility for this situation. The Board is beyond disappointed that now six (6A) months after this incident was first reported, there is not a current record of the inventory of every explosives magazine and a system for keeping such a record up to date. The Chairman confirmed the Board is expecting for there to be consequences as this is serious matter and a serious display of lack of responsibility.

The Chairman mentioned a revised report was received from Edison Jackson yesterday evening (12th March 2019), almost three (3) weeks after the last meeting. In light of the late submission, the Board is unable to review the report at this time.

Director Clarke noted that the minutes stated that the Board requested the AMD to handle the situation in terms of consequences and results.

The Chairman mentioned the issue was raised that the report should have acknowledge the responsibilities and shortcomings of the NRA and should have been edited to reflect this.

SPM confirmed he and AMD met with Mr. Jackson to review and discuss the final report.

AMD confirmed on the 23rd of February he sent an email CHRO detailing all the consequences that could possibly take place. He provided options such as reduction to salary for six month period etc. CHRO is to consult with the Labour Law and revert back to the AMD.

AMD confirmed he and CHRO have met with Mr. Jackson and he is aware of the proposed consequences.

The Chairman suggested seeking legal advice for this matter.

4. Planning

4i. Linford Pierson Hwy widening – legal and compensation settlements

Minutes of the 6th February 2019

Redacted under Section 17(a) of the FOI Law 2015

Minutes of the 20th February 2019

Redacted under Section 17(a) of the FOI Law 2015

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Redacted under Section 17(a) of the FOI Law 2015

Redacted under Section 17(a) of the FOI Law 2015

4ii. Esterley Tibbetts Hwy widening – legal and compensation matters

Minutes of the 6th February 2019

No update given.

Minutes of the 20th February 2019

No update given.

No update given.

4iii. Traffic simulation/forecasting model - update

Minutes of the 6th February 2019

The AMD confirmed WRA is currently making arrangements to visit the island and deliver the model and he is to provide the dates to the Board once confirmed. The Chair inquired of the AMD as to what he now has as the agreed timeline for WRA to complete the work. The AMD is to provide the mutually agreed schedule at the next meeting.

Minutes of the 20th February 2019

AMD shared with the Board an updated schedule from WRA confirming they will provide the Visum Model by the end of Feb 2019.

AMD confirmed the consultants from WRA will be on island March 11th -15th and during this time they will be conducting a formal presentation.

The consultants from WRA, Jonathon Avner and Scott Thompson were invited to attend the meeting to present some preliminary products of the Travel Demand Model (VISUM) which was handed over to the NRA on 12th March 2019 and two (2) tested scenarios from the Traffic Operational Model (VISSIM).

WRA did a presentation comparing Measures of Effectiveness (MoE) of future traffic conditions in 2026 and 2036 versus the 2016 traffic flow conditions (with road network improvements as proposed in 2018). Additionally, the consultants demonstrated preliminary results of the effects of the six-lane widening from Silver Oaks RAB to the Tomlinson RAB and the impact of the closure of Crewe Rd (at the end of the runway).

The Chairman requested WRA to ensure that the Traffic Operational Model (VISSIM) is completed by end of April 2019.

4iv. Traffic modelling – CUC roundabout to Tomlinson roundabout

Minutes of the 9th January 2019

The AMD mentioned there is an Expo during the mid-February in Tampa, ATSSA “American Traffic Safety Services Association” and has recommended a few guys to attend. This expo will have different suppliers with guardrails, delineators, thermoplastic etc.

The AMD confirmed the metering equipment has been ordered and should be on island within the next six weeks. He also mentioned that it was discussed last year having the RCIPS assist the NRA with the survey of the car count at the junction of Old Crewe Rd and South Sound. The Chairman mentioned we have already committed and order the equipment; we can have the RCIPS assist for one week to investigate the impact.

Minutes of the 23rd January 2019

The AMD mentioned before departing for the WRA training he met with GIS regarding this matter. He mentioned GIS will be putting together a presentation that would be displayed on social media to educate the public on what will be taking place.

Minutes of the 6th February 2019

No update given.

No update given.

4v. Ministry of Infrastructure – 5YR Project Plan

The Chairman mentioned Director Hydes provided a full list of proposed projects in writing on 23 February 2019 (see attached Excel spreadsheet 20190223 - *Ministry of Infrastructure - 5Yr Project Plan*; TH20190223.

SPM Scotland shared a drawing of the proposed the six-lane widening from Red Bay RAB to the Grand Harbour RAB including the cross section of 109ft.

He also shared pictures on how the proposed Red Bay RAB should be used. The inside lane will be dedicated for traffic coming from the Prospect / Red Bay Primary. The middle lane will be used for traffic coming from Hurley Merren BLVD and the third lane going to South Sound Rd. SPM mentioned once the Board approves the proposed design with the cross section of 109ft and with the concept of the proposed plan, APEC will be directed to continue and to provide a gazette plan as soon as possible.

Director Panton stressed the importance of proper public information to educate the public of the changes from now. SPM stated that the NRA has started but unfortunately the contact person from GIS has left so the NRA is currently working with another representative.

4vi. NRA – Design Projects 2019-2020 – status

Minutes of the 23rd January 2019

SPM Scotland shared with the Board a list of Design Projects for 2019 that has been discussed over the past few years:

- Bobby Thompson Way / LPH – Part of Phase 2A, SPM mentioned it was budget for \$2M unlikely to use that amount for 2019 due to the EC. Direct Hydes questioned when this can be done; the Chairman mentioned once we can receive an update for Pegasus and from a local architect to conduct a base without any questions from planning. There is a figure of \$1.2M from Pegasus

and \$600K from the other consultant. The Board will then make a decision and can state to cabinet the impact on the EC will not exceed more than \$800K, based on the land acquisition with a total of compensation should not exceed \$1.6M hence we recommend to gazette in two sections.

- Godfrey Nixon Way Extension – The gazette is completed and the design is in process, at approximately \$2.5M for compensation.
- Selkirk Drive – The design is in process
- Shamrock RD – six lane widening, he confirmed NRA has executed the contract with APEC to complete, he has requested for APEC to provide the design within six weeks for the section between the Red Bay RAB and the Grand Harbour RAB because we would like to have the third lane from RB RAB to GH RAB which will assist with the traffic flow in the Prospect area.
- Shedden Road – SPM confirmed we are still working on the design unfortunately, we don't have numbers for this project as yet.
- Tomlinson RAB - Have the design and proposed to complete the work for summer 2019
- McField Lane – He confirmed there is BP401, topo survey is completed however a design has not yet been completed.
- Water Cay - He confirmed we have received 10,000 ft of survey, there is a lot of encroachments, the first step is to identify the property owners and inform them of the proposed work.

Director Hydes mentioned he received the list and has requested times lines for each project.

Minutes of the 6th February 2019

No update given.

Minutes of the 20th February 2019

No update given.

No update given.

4vii. BP's 09 &12 – Legal Advice

The Chairman shared with the Board legal advice "Giving the Effect to Boundary Plans of Forty Years Ago" which was provided by the Attorneys General's Chambers. He would like for Ms. Ruth Watson to attend a future meeting when this can be discussed. He will reach out to her to confirm her availability.

5. Operations

5i. District Roads – Selkirk Dr. Fay St., & Ann St., N. Sound Estates

The Chairman mentioned due to the condition of these roads, there is the potential for them to become significant issues during the raining season.

SPM Scotland confirmed the earlier proposal to try to direct stormwater to Grand Harbour is being revised and he will follow up with on the status.

The Chairman suggested that we need to set a level, if it is 3.5ft or 4.0ft above sea level, determine what would be the cost of raising the roads to this level with crown and inform the property owners that they will have to raise their drive ways at their own expense.

SPM confirmed he does not have an estimated figure on the proposed road work.

The Chairman suggested we can only assist with raising the road to afford a dry and durable access to the adjacent properties. Once the estimates are received, we can inform Director Hydes and the Ministry of total amount for each road.

5ii. Capital projects - July – December 2018

5ii.a. Esterley Tibbetts Hwy widening – design & construction oversight

Minutes of the 6th February 2019

No update given.

Minutes of the 20th February 2019

No update given.

No update given.

5ii.b Crewe Rd/Smith Rd intersection – Signage

Minutes of the 6th February 2019

No update given.

Minutes of the 20th February 2019

No update given.

No update given.

5ii.c Shamrock Rd/Hirst Rd - Re-alignment, Drainage & Resurfacing

Minutes of the 6th February 2019

The Chairman mentioned Mr. Moxam had contacted him in regards to the Board's decision from the last meeting. AMD will provide Mr. Rea in writing the Board's final decision from the last meeting.

Minutes of the 20th February 2019

The Chairman mentioned Mr. Moxam received the letter regarding the Board's final decision. Mr. Moxam is also requesting a meeting on site with a representative(s) of the NRA to discuss various matters including the requirement of the physical 'no entry' device on the permitted left-turn-only exit onto Shamrock Rd. The Chairman suggested a representative of the mgmt and one of the members, setting a date / time and reverting to Mr. Moxam for the requested site meet.

SPM Scotland confirmed that Director Bodden and he met with Mr. R Moxam and Mr. J Rea at the Country Corner site.

SPM stated that Mr. Moxam and Mr. Rea are trying to avoid installing the physical traffic control (dragon teeth). Mr. Moxam suggested the possibility of installing a speed hump instead of the dragon teeth as it is "exit only".

The Board discussed and decided to stand by their original decision that a physical traffic control to prevent entry must be installed if the developers wish to exit onto Shamrock Rd. SPM is to write to Mr. Moxam to inform him.

SPM mentioned that he informed Mr. Moxam on how the curbing that was built at the exit was not on either his or NRA's plan. His contractor is to repair the curbing.

5ii.d Mango Tree to Elgin Ave Connector

Minutes of the 6th February 2019

SPM Scotland confirmed he is meeting with the Kirkconnells today in regards to moving the fence behind Automotive Art in order to install a sidewalk.

Minutes of the 20th February 2019

The SPM raised the matter of trying to install some sidewalk for pedestrians and to better regulate the access to the Mango Tree. His initial approach to the operator of the business had not been positive.

The Board requested that the SPM look closely at the property line is and where the sidewalk could be installed to achieve the desired purposes. SPM is to revert to the Board once this information is gathered.

SPM Scotland confirmed Mango Tree Connector is paved up to the RAB by Printers Way and will open on Monday 18th March. This includes the two lanes going towards the airport and one lane from the airport. The remaining lane from the RAB to the CNB RAB will be paved next week. However, the four lanes to Elgin Ave will not be opened until the road work is completed.

SPM mentioned the sidewalk will stop prior to Mango Tree. The adjacent property owner who had indicated a willingness to have his boundary moved back about 2ft to accommodate the sidewalk has rescinded his undertaking.

With regard to the Mango Tree property, SPM stated that the NRA has prepared a drawing providing for the side walk with an entrance and exit. It will decrease the parking lot by two spaces. The Board questioned how much land was needed from the Mango Tree property. SPM indicated that a maximum of 4ft was required.

The Chairman suggested contacting the property owners to inform them that the sidewalk is needed for the safety of the road and the public. If they do not agree the Chairman suggested contacting the Ministry to acquire and gazette the strip.

5ii.e Walkers Rd to Olympic Way connector

Minutes of the 6th February 2019

Director Hydes advised that the BP it will go to Cabinet next week for gazetting. SPM Scotland mentioned he has been discussing with CUC and Water Authority in regards to installing their utilities.

Minutes of the 20th February 2019

The Chairman questioned if the file went to Cabinet, Director Hydes confirmed no it hasn't. Director Hydes mentioned he is hoping it goes to Cabinet on February 26th. The Chair questioned if we are going forward as discussed with issuing a new BP and Director Hydes confirmed and agreed.

The AMD informed the Board that it was his understanding that the section 3 gazette notice had been approved by Cabinet and should be published shortly.

5ii.f Funding Injection by Ministry – Projects Update

5ii.h.1 North Church Street – Resurfacing

Minutes of the 6th February 2019

No update given.

Minutes of the 20th February 2019

No update given.

No update given.

5ii.h.4 Spotts Road**Minutes of the 6th February 2019**

No update given.

Minutes of the 20th February 2019

No update given.

No update given.

6. Other Business**6i. Claims for Compensation****a. Clippers Quay – BP 486 – S.23(1) Block 12C Parcel**

SVO Ruth Watson presented to the Board a memo dated 27th February 2019 from L&SD recommending the settlement of the subject claim in the amount of CI \$339,987.17 broken down as follows:

S.23(1)	Land Affected (area, based on notices served 39,204 sq ft @ \$8.50 psf)	CI \$333,234.00
Chaterland Chartered Surveyors	Professional fees (5 hours @ CI \$150 p/h)	CI \$750.00
Solomon Harris	Professional fees (advised time incurred 23.2 hours, plus disbursements -\$23.17)	CI \$3,503.17
Bodden & Bodden	Professional fees (-advised time incurred 16hours, plus disbursements - \$100)	CI \$2,500.00
Total		CI \$339,987.17

The Board reviewed the request and recommended the requested payments.

b. Crewe Road Widening, BP 598 affecting Block 20D Parcel

Claimant : S.23(1)

SVO Ruth Watson shared with the Board a briefing note dated 12th March 2019.

The Board had received a letter from S.23(1) dated 22nd November 2018 on behalf of S.23(1). The claimant acquired the property 20D (previously BLK 20D PCL S.23(1) in 2005 which was owned by S.23(1) and S.23(1).

BLK 20D PCL S.23(1) were subject to BP 297(Section 3 –Notice of Intention) published in October 1992. At the date of the gazette the registered owners were as follows:

- 20D S.23(1) – approximately 0.04 acres taken
- 20D S.23(1) - approximately 0.01 acre taken

SVO Watson stated that as S.23(1) was not the registered owner of parcels and at the time that BP 297 was gazetted, S.23(1) are not titled to claim for this property.

The Board accepted the advice and requested the L&SD to respond to S.23(1) on its behalf.

6ii. Legal action – S.23(1) Block 13D Parcel

Minutes of the 6th February 2019

SPM confirmed that the access point had been established by the L&SD.

Minutes of the 20th February 2019

SPM confirmed the ES emailed the letter including the coordinates and drawing to Mr. Uche Obi from DDL Studio Ltd.

SPM advised that Mr. Uche Obi confirmed he had received the letter and the Boddens have accepted the intent of the letter. However, Mr. Obi is now requesting a draft agreement. The Chairman stated that the letter had been issued in accordance with the legal advice received. If the Boddens feel that an 'agreement' is necessary, they should be invited to provide a draft for the Board's consideration.

6iii. NRA Compound Plans

Minutes of the 6th February 2019

Director Hydes advised that the Minister is amenable to the NRA considering the development of a new facility outside of George Town and relocating from the current facilities.

Minutes of the 20th February 2019

No update given.

No update given.

6iv. Signage – Primary arterials

Minutes of the 6th February 2019

No update given.

Minutes of the 20th February 2019

No update given.

No update given.

6v. Speed humps and Speed tables

Minutes of the 6th February 2019

The SPM Scotland shared a list of pending speed humps that was provided by the Works Manager. The speed humps are scheduled to be completed in April 2019 by Island Paving. SPM mentioned he has requested a quote from Fix It Paving who can also install the speed humps. However, he has not received anything as of today's date.

Minutes of the 20th February 2019

No update given.

No update given.

6ix. Board Members

Minutes of the 6th February 2019

Director Connolly mentioned the road that connects from Willie Farrington Drive onto the ETH has a lot of debris and has no street name sign.

Director Bodden questioned if there was any plans to pave next to the BT cemetery. He mentioned there is rough section right in front of the cemetery that almost feels like a speed hump with the uneven asphalt. He mentioned he thinks it was completed by Water Authority after a reinstatement.

Director Arch mentioned that the hedge by the Triple C School is overgrown and very dangerous for drivers exiting the school. He suggested the hedge to be cut back at least 3-4 feet down.

Director Arch mentioned the delineators on Crewe Road and Smith Road need to be replaced once the new stock has been received. On Huldah Ave. the section in front of the bathrooms by the cricket field needs to be repaired.

Director Clarke mentioned concrete spills as he notice a few on the road. SPM mentioned the Works Manager raised the issue and needs to remove them.

Director Panton mentioned that Mr. Woody Foster contacted him regarding his submission for the new cart system which was recently installed at Country Side and West Bay Foster's. He mentioned that Mr. Foster would like to expand the system for the Airport Store (ring fence) towards the bus stop across from Mango Tree. However, Director Panton suggested that NRA not approve the ring fence to include the bus stop across from Mango Tree as that location is not sustainable.

The Chairman mentioned we discussed moving the bus stop next to NAPA however, that location is no longer feasible.

6x. Miscellaneous

a. BP 138 - Farm Road – Request for water

Minutes of the 6th February 2019

No update given.

Minutes of the 20th February 2019

No update given.

No update given.

c. Further Road – North Side - Block 53A Parcel [REDACTED]

Minutes of the 6th February 2019

The AMD advised that the PCM should be received by the Ministry today.

Minutes of the 20th February 2019

No update given.

No update given.

d. CIAA Project

Minutes of the 6th February 2019

No update given.

Minutes of the 20th February 2019

No update given.

No update given.

e. CIAA / NRA Re: Crewe Road

Minutes of the 6th February 2019

No update given.

Minutes of the 20th February 2019

No update given.

No update given.

f. Road Safety Conference – IRF

Minutes of the 6th February 2019

No update given.

Minutes of the 20th February 2019

No update given.

No update given.

7. Date of next meeting

The Board will hold regular meetings on 27th March 2019.

There being no further business, the meeting was adjourned at 1:35pm.

Signature

Chairman of the Board

Confirmation of minutes:

Date: 24 Apr. '19

Signature

Executive Secretary

Seconded: Confirmation of minutes

Date: 24 April 2019

