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**National Roads Authority**  
**Minutes of the Two Hundred & Eight Second Meeting of**  
**the Board of Directors**  
**held in NRA Conference Room,**  
**370 North Sound Road, George Town, Grand Cayman**  
**Wednesday, 20th February 2019 at 9:30 a.m.**

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**In attendance were:**

Donovan Ebanks	Chairman
Gary Clarke	Deputy Chairman
Stanley Panton	Director
Dane Walton	Director
David Arch	Director
Kenross Connolly	Director
Paul Bodden Jr (Andy)	Director
Tristan Hydes	Representative of Chief Officer, Ministry CPI
Edward Howard	Acting Managing Director
Priscilla Jackson	Executive Secretary

**Invited:**

Mark Scotland	Senior Project Manager
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**1. Call to Order**

The Chairman called the meeting to order at 9:55am.

**2. Minutes of Previous Meetings**

- a. 23<sup>rd</sup> January 2019 – confirmed and signed off
- b. 6th February 2019 – reviewed and changes proposed

**3. Administration**

**3i. Proposed Legislative Review**

***Minutes of the 23<sup>rd</sup> January 2019***

The Chairman confirmed he did reach out to Ms. Cheryl Neblett this morning asking if she could possibly guide us in the right direction, seeking someone who can assist us with converting the desired outcomes to proper drafting instructions for review and approval. Those will then need to be put to the Cabinet via the Ministry for authorisation to produce the corresponding draft amending the legislation.

***Minutes of the 6<sup>th</sup> February 2019***

The Chairman advised that he had spoken with Ms. Neblett yesterday (5<sup>th</sup> Feb 19). Her drafting person will use the document of what the Board sees as issues and our desired outcomes to produce drafting instructions for discussion between her office and the Board. Once agreed, these will need to be presented to the Ministry for its approval and

transmission to Cabinet for Cabinet's approval. The Legislative Drafting office can only proceed with drafting the amendments to the laws if Cabinet authorises it to do so. Ms. Neblett will revert to the Chair at her earliest once the initial drafting instructions have been prepared.

The Chairman confirmed he has not received an update from Ms. Neblett.

### **3ii. Funding – Post-retirement health benefits**

#### ***Minutes of the 23<sup>rd</sup> January 2019***

The Chairman stated he did not have an update on this matter. Director Hydes advised that he has discussed matter with relevant officials but has not had a response as yet. The Chairman mentioned he would appreciate if someone could kindly respond with an update. The Board deserves this.

#### ***Minutes of the 6<sup>th</sup> February 2019***

The Chairman confirmed he has not yet received an update to this matter. Director Hydes advised that the Ministry has taken steps to have the proposal presented to Caucus for a final decision.

No update given.

### **3iii. Outstanding AR's from 2018 – MD-CFO**

#### ***Minutes of the 23<sup>rd</sup> January 2019***

The ES followed up with the CFO and he confirmed that the invoice for November that is currently outstanding is MISC. District Roads \$248,846.92 and the payment for the CoLA.

He also confirmed the below invoices were sent to the Ministry for payment:

- December 2018 \$ 15,483.00 – (LPH)
- December 2018 \$ 88,128.20 - (Mango Tree to Elgin Ave Connector)
- December 2018 \$ 30,416.84 – (Shamrock Rd / Hirst Rd)
- December 2018 \$ 2,118.92 - (Crewe Rd / Tropical Gardens / Navis Close)
- December 2018 \$ 178,510.53 – (MISC. Asset Road Work)
- December 2018 \$ 100,067.68 – (Grand Harbour RAB / Midsummer Dr Traffic Island / Traffic Island South Shore Condos / Additional Bike Lane ETH)
- December 2018 \$ 18,942.00 – (Capital Drains project)

The AMD confirmed the CFO is finalizing the Financial Report for December 2018 and will be available for review at the next schedule meeting.

#### ***Minutes of the 6<sup>th</sup> February 2019***

The ES followed up with the CFO and he confirmed all invoices for December 2018 are still outstanding including the invoice for the CoLA in the amount of \$112,000.00. He mentioned he is expected to receive payment this week and will confirm once received.

The ES followed up with the CFO and he confirmed the payment for December 2018 invoices and the CoLA was received.

CFO confirmed the below invoices were sent to the Ministry for payment:

- Jan 2019 \$ 8,469.50 – (LPH Widening)
- Jan 2019 \$ 189,296.34 – (Midsummer Dr Traffic Island / Additional Bike Lane ETH))
- Jan 2019 \$ 9,872.25 – (Crew Rd, Tropical Gardens/Navis Close)

- Jan 2019 \$ 215,807.00 – (Mango Tree to Elgin Ave Connector)

### 3iv. Financial Report as of 31 December 2018

#### ***Minutes of the 23<sup>rd</sup> January 2019***

The Financial Report for the period ending 31<sup>st</sup> December 2018 was not available. The AMD undertook to provide it prior to the next meeting on 23<sup>rd</sup> January 2019.

#### ***Minutes of the 6<sup>th</sup> February 2019***

The CFO confirmed he was still in process of completing the Financial Report for December 2018 and will have the ES provide to Members once completed.

The CFO presented the financial report as of December 2018 to the Board (copy attached). The Board noted the provisions made by the CFO for possible adjustments following the receipt of the updated assessments of the NRA's post-retirement healthcare benefits and pension liabilities and expressed regret that should these materialise, they would cause the NRA's expenditure for 2018 to exceed the \$10.0M provided. While the Board did not question the appropriateness of the provisions, it felt that these should have been factored in earlier to the management of the agency's expenditure to avoid exceeding the \$10.0M limit.

The Board requested CFO to provide a report as of February 2019 at the meeting schedule on 27<sup>th</sup> March 2019.

### 3v. Budget

#### ***Minutes of the 23<sup>rd</sup> January 2019***

The NRA will be operating on the basis of having CI\$8.5M available for all traditional activities with \$1.5M going to the post-retirement health benefits fund.

The AMD shared with the Board the Budget for 2019 vs 2018. He broke it down by project codes NRA5 through to NRA15:

- **NRA 5 – Planning and Development of New Public Roads,**  
In 2018 it was budgeted for \$600,000.00 actually invoiced \$270,045.93 with a remaining balance of \$329,954.07  
In 2019 it is budgeted for \$650,000.00
- **NRA 6 – District Roads**  
In 2018 it was budgeted for \$1.6M, actually invoiced \$1,135,781.56 with a remaining balance of \$464,218.45  
In 2019 it is budgeted for \$1.2M
- **NRA 7 – Policy Advice & Development**  
In 2018 it was budgeted for \$62,500.00, actually invoiced \$10,915.00 with a remaining balance of \$51,585.00  
In 2019 it is budgeted for \$0
- **NRA 8 – Storm Water Management**  
In 2018 it was budgeted for \$87,500.00, actually invoiced \$144,828.10 with a remaining balance of \$ (57,328.10)  
In 2019 it is budgeted for \$500,000.00
- **NRA 9 – Maintenance of Roads – Grand Cayman**  
In 2018 it was budgeted for \$4,617,960.00, actually invoiced \$5,191,877.77 with a remaining balance of \$ (573,917.77)  
In 2019 it is budgeted for \$4,650,000.00

- **NRA 10 – Street Lighting – Grand Cayman**  
In 2018 it was budgeted for \$1,175,000.00, actually invoiced \$1,160,855.94 with a remaining balance of \$14,144.06  
In 2019 it is budgeted for \$1,250,000.00
- **NRA 11 – Pavement Management & Other Roads Asset Management Programmes**  
In 2018 it was budgeted for \$100,000.00 actually invoiced \$79,349.13 with a remaining balance of \$20,650.87  
In 2019 it is budgeted for \$100,000.00
- **NRA 12 – Road Safety & Roadside Guard Rail Installation Program**  
In 2018 it was budgeted for \$237,500.00, actually invoiced \$275,285.12 with a remaining balance of \$ (37,785.12)  
In 2019 it is budgeted for \$100,000.00
- **NRA 13 – Explosive & Blasting Management**  
In 2018 it was budgeted for \$20,000.00, actually invoiced \$23,632.61 with a remaining balance of \$(3,632.61)  
In 2019 it is budgeted for \$50,000.00
- **NRA 14 – Arterial Road Surface Rehabilitation**  
In 2018 it was budgeted for \$616,135.00, actually invoiced \$207,428.84 with a remaining balance of \$408,706.16  
In 2019 it is budgeted for \$0
- **NRA 15 – Provision for Other Costs**  
In 2018 it was budgeted for \$883,405.00, actually invoiced \$1.5M with a remaining balance of \$(616,595.00)  
In 2019 it is budgeted for \$1.5M

#### ***Minutes of the 6<sup>th</sup> February 2019***

The AMD shared the revised Budget for 2019 the Board agreed to approve the budget with the below amendments:

- Reduce NRA 5 – Road Safety Workshop by \$40,000.00, creating a provision over the safety actives;
- Increase NRA 12 – By \$30,000.00 towards Encroachments; and
- To add the remaining \$10,000.00 towards possible hiring a Traffic Engineer

Director Hydes reported that Messrs. E. Howard, Dep. Chair G. Clarke and himself had met with the Minister on Tuesday, 19 February, to review the projects which the Ministry would like the NRA to focus on for 2019 thru 2021. Budgetary provisions for these will be made in the Ministry's 2019 budget and in the 2020-2021 budget under preparation. He presented the following items verbally:

- **East West Arterial (Phase 1 - Hirst Rd to Northward / Phase 2 - Northward to Frank Sound)** –Director Hydes mentioned the Minister questioned if the Board would support this decision and fully commit to this project. If the Board and NRA supports this, the Minister is requesting that NRA provide a realistic time line for the first phase. The Board agrees that Phase 1 of the road is needed and will assist with the traffic flow from the east.

- **Shamrock Road (Grand Harbour to Red Bay RAB – widening to six lanes) –**

Director Hydes mentioned the Minister supports this project however, the work cannot commence at this time. SPM mentioned we were unable proceed with the work because of insufficient funding. He also mentioned it was requested to pay by capital funding last year but Chief Officer Mr. Alan Jones confirmed NRA would have to create a business case in order to do the design.

SPM mentioned within the next week he will share the design that APEC designed so far with the six-lane widening from Silver Oaks RAB to Tomlinson RAB.

SPM confirmed we have started discussing the proposed extension with CUC however our bigger problem will be relocating two graves further back from the road side.

- **Industrial Park (relief Rd from CIS to Sparky Drive) –** Director Hydes mentioned the Minister suggested seeking a relief road out of Industrial Park and Sparky Drive. He suggested building a road from the ACR RAB going behind the sewage plant and connecting to Spark Drive. Director Hydes mentioned to the Minister that he had discuss the extension with the Board at a previous meeting along with removing the RAB by Cannon Place and possibly relocating or adjusting the parking lot in front of Parker's as a priority for 2019.
- **Godfrey Nixon / Ashgo Street –** Director Hydes mentioned the Minister discussed turning Grackle Rd to a left off only onto Godfrey Nixon and adding a connector from Ashgo Street onto Greenwood Drive as discussed in a previous Board Meetings.
- **McFeild Lane –** Director Hydes mentioned the Minister didn't disapprove the mill and pave. SPM confirmed the road was gazetted in 2001 with BP401. The Chairman mentioned we will have to meet with the property owner at the junction of McField lane and Mary Street to present the proposed plan,
- **Elgin Ave / CNB Ped's Crossing –** Director Hydes mentioned he is still insisting on installing a pedestrian/crosswalk at the vicinity of Cayman National Bank. SPM mentioned RCIPS also called this week requesting the crossing.

Director Hydes subsequently confirmed the full list of proposed projects in writing on 23 February 2019 (see attached Excel spreadsheet 20190223 - *Ministry of Infrastructure - 5Yr Project Plan; TH20190223*).

### 3vi. **NRA vehicle 'take home' policies and practices**

#### ***Minutes of the 23<sup>rd</sup> January 2019***

The AMD mentioned he met with the Supervisors and Foremen who will be committed to the "911 call out" list and he also shared with the Board the drafted agreement. The proposal called for employees to take home vehicles and compensation for the emergency calls during the night. He suggested a flat rate of \$100 per call out assuming a maximum of three hours per employee and over three hours, the compensation would be paid at 1.5 times their hourly rate for the actual hours.

The Board discussed this but was not in favour of the suggested compensation terms and having the vehicles taken home. The Board suggested the AMD to revise the remuneration to a minimum of 3hrs for up to 3hrs and actual hours at 1.5 times their hourly rate for the actual hours when the time exceeded 3hrs. All vehicles should be left at the NRA compound and the employee, if called out, would report to the compound and retrieve necessary tools and vehicles to attend to the matter.

The AMD shared a revised the “911 call out” and confirmed the Management and staff have come to a final consensus. The employees listed on the roster have agreed to the following:

- No taking home of vehicles; and
- A minimum of 3hrs call out on a flat hourly rate, anything after 3hrs will be paid as time and a half per incident.

***Minutes of the 6<sup>th</sup> February 2019***

Director Panton raised the issue of supervisors and foreman who have refused to be a part of this responsibility and questioned how our CHRO was handling this matter. AMD mentioned CHRO was initially aware of this matter and he will discuss with her.

The Chairman also raised the issue on compensation to main contact who is the ES; she receives the calls from 911 and then contacts the supervisors/foremen to report to the incident. He confirmed she should also be compensated for her time as listed above.

The Board agreed to this suggestion.

The Chairman questioned the status on the GPS device, AMD confirmed there was no update and he will follow up with the Fleet Manager.

**3vii. Explosives Issue - Update**

***Minutes of the 9<sup>th</sup> January 2019***

The Chairman sought an update on this matter. The AMD confirmed as of today's date the Senior Engineer has not completed the assessment in terms of what material(s) that was unaccounted for. The AMD is to follow up with the Senior Engineer and to provide an update by the next scheduled meeting.

The Chairman expressed his disappointment in this matter. Director Stanley mentioned the AMD should report these issues to the Board and the consequences that will be given to the employee who has not followed the correct protocol.

The Chairman is requesting by the next meeting this matter has been concluded and the Board is informed:

1. if there was any discrepancy; and
2. what the regime has been implemented going forward for maintenance of records regarding the inventory of the magazines.

***Minutes of the 23<sup>rd</sup> January 2019***

The ES shared a report that was prepared by the Senior Engineer (SE). The Board reviewed the report but again was disappointed.

The Chairman invited the Senior Engineer to present the report and the assessment for how much, if any, blasting materials were unaccounted for.

The Senior Engineer went through his report with the Board. However, the Board did not find the report clear and straight forward; the Board expressed again their disappointment in this matter.

The Board requested the Senior Engineer to revise his report and to format the inventory information into an Excel sheet and to provide these at the next scheduled meeting.

***Minutes of the 6<sup>th</sup> February 2019***

The ES shared a revised report that was provided by the Senior Engineer (SE). The Board expressed their disappointment as the report was clearly incomplete and was unable to discuss at this time.

The ES shared the finalized report that was provided by the Senior Engineer (SE) with the Board.

Director Panton stated that he feels that the Senior Engineer should have acknowledged the failure of the organization in this matter.

The Chairman questioned the number of active quarries; Director Bodden confirmed they are five active quarries. He again questioned why the SE still has not provided an excel sheet regarding the inspection records for each quarry or magazine.

Director Panton questioned how often AMD met with the inspector(s) to discuss their reports, AMD confirmed when the inspections were being done, he met with the inspector(s) at least once a month up to 2014. After that, inspections stopped due to overload of work. Director Panton mentioned he was not only disappointed in the SE but also the MD/AMD as they should have followed up and identified that the inspections were not being done.

The Chairman invited the SE to attend the meeting; he confirmed the Board received the final revised report. However, the Chairman expressed his disappointment again due to the poor quality, lack of ownership and writing style. He mentioned to the SE, the Board has asked the AMD to review the contents and the conclusion. The current conclusion highlights the fact that the report does not acknowledge that NRA bears any responsibility for this situation. The Board is beyond disappointed that now six (6A) months after this incident was first reported, there is not a current record of the inventory of every explosives magazine and a system for keeping such a record up to date.

The Chairman confirmed the Board is expecting for there to be consequences as this is serious matter and a serious display of lack of responsibility.

### **3vii. Termination of Employment – former Managing Director**

#### ***Minutes of the 23<sup>rd</sup> January 2019***

There were no amendments or corrections to the list of meetings of the seven (7) non-government members circulated by the Chair at the last meeting.

The Chairman provided the AMD the keys for the former MD's office and truck.

#### ***Minutes of the 6<sup>th</sup> February 2019***

No further discussion at this time.

The Chairman tabled a "Motion by Chair" proposing the payment at the normal rate of the seven (7) non-government members for the meetings attended between Feb 2018-Dec 2018 in relation to the disciplinary matter involving the former Managing Director.

Director Panton seconded the motion and the Board approved the payments to members as per the list of meetings attached to the Motion.

## **4. Planning**

### **4i. Linford Pierson Hwy widening – legal and compensation settlements**

#### ***Minutes of the 23<sup>rd</sup> January 2019***

Redacted under Section 17(a) of the FOI Law 2015

***Minutes of the 6<sup>th</sup> February 2019***

Redacted under Section 17(a) of the FOI Law 2015

Redacted under Section 17(a) of the FOI Law 2015

**4ii. Esterley Tibbetts Hwy widening – legal and compensation matters**

***Minutes of the 23<sup>rd</sup> January 2019***

The Chairman shared a response from Mr. David Watler, CUC, regarding the work that CUC purportedly has been doing to be able to relocate the offending utility pole on the southern end of the ETH. The Board is to review and discuss at the next scheduled meeting.

***Minutes of the 6<sup>th</sup> February 2019***

No update given.

No update given.

**4iii. Traffic simulation/forecasting model - update**

***Minutes of the 23<sup>rd</sup> January 2019***

The AMD confirmed he and the Assistant Director of Planning and Transportation attended the training and they are still convinced they will deliver the VISUM model at the end of Feb 2019. AMD mentioned the consultants will come to the island to complete a formal presentation.

The Chairman questioned when the second part of the Model will be completed AMD mentioned WRA confirmed it will be completed at the end of April 2019. AMD is to request for an up-to-date schedule as of today's date to provide at the next meeting.

***Minutes of the 6<sup>th</sup> February 2019***

The AMD confirmed WRA is currently making arrangements to visit the island and deliver the model and he is to provide the dates to the Board once confirmed. The Chair inquired of the AMD as to what he now has as the agreed timeline for WRA to complete the work. The AMD is to provide the mutually agreed schedule at the next meeting.

AMD shared with the Board an updated schedule from WRA confirming they will provide the Visum Model by the end of Feb 2019.

AMD confirmed the consultants from WRA will be on island March 11<sup>th</sup> -15<sup>th</sup> and during this time they will be conducting a formal presentation.



#### 4iv. Traffic modelling – CUC roundabout to Tomlinson roundabout

##### ***Minutes of the 9<sup>th</sup> January 2019***

The AMD mentioned there is an Expo during the mid-February in Tampa, ATSSA "American Traffic Safety Services Association" and has recommended a few guys to attend. This expo will have different suppliers with guardrails, delineators, thermoplastic etc.

The AMD confirmed the metering equipment has been ordered and should be on island within the next six weeks. He also mentioned that it was discussed last year having the RCIPS assist the NRA with the survey of the car count at the junction of Old Crewe Rd and South Sound. The Chairman mentioned we have already committed and order the equipment; we can have the RCIPS assist for one week to investigate the impact.

##### ***Minutes of the 23<sup>rd</sup> January 2019***

The AMD mentioned before departing for the WRA training he met with GIS regarding this matter. He mentioned GIS will be putting together a presentation that would be displayed on social media to educate the public on what will be taking place.

##### ***Minutes of the 6<sup>th</sup> February 2019***

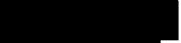

No update given.

No update given.

#### 4v. NRA – Design Projects 2019-2020 – status

##### ***Minutes of the 23<sup>rd</sup> January 2019***

SPM Scotland shared with the Board a list of Design Projects for 2019 that has been discussed over the past few years:

- Bobby Thompson Way / LPH – Part of Phase 2A, SPM mentioned   
Redacted under Section 17(a) of the FOI Law 2015  

- Godfrey Nixon Way Extension – The gazette is completed and the design is in process, at approximately \$2.5M for compensation.
- Selkirk Drive – The design is in process
- Shamrock RD – six lane widening, he confirmed NRA has executed the contract with APEC to complete, he has requested for APEC to provide the design within six weeks for the section between the Red Bay RAB and the Grand Harbour RAB because we would like to have the third lane from RB RAB to GH RAB which will assist with the traffic flow in the Prospect area.
- Shedden Road – SPM confirmed we are still working on the design unfortunately, we don't have numbers for this project as yet.
- Tomlinson RAB - Have the design and proposed to complete the work for summer 2019

- McField Lane – He confirmed there is BP401, topo survey is completed however a design has not yet been completed.
- Water Cay - He confirmed we have received 10,000 ft of survey, there is a lot of encroachments, the first step is to identify the property owners and inform them of the proposed work.

Director Hydes mentioned he received the list and has requested times lines for each project.

***Minutes of the 6<sup>th</sup> February 2019***

No update given.

**5. Operations**

**5i. District Roads – Ministry Top-up**

***Minutes of the 12<sup>th</sup> December 2018***

The AMD confirmed the Ministry increased the District Roads Fund.

He mentioned that the NRA is still working on Sandy Grounds Rd and should be completed soon.

***Minutes of the 6<sup>th</sup> February 2019***

No update given.

No update given.

**5ii. Capital projects - July – December 2018**

**5ii.a. Esterley Tibbetts Hwy widening – design & construction oversight**

***Minutes of the 23<sup>rd</sup> January 2019***

No update given.

***Minutes of the 6<sup>th</sup> February 2019***

No update given.

No update given.

**5ii.b Crewe Rd/Smith Rd intersection – Signage**

***Minutes of the 23<sup>rd</sup> January 2019***

No update given.

***Minutes of the 6<sup>th</sup> February 2019***

No update given.

No update given.

**5ii.c Seaview Rd – East End**

***Minutes of the 23<sup>rd</sup> January 2019***

No update given.

***Minutes of the 6<sup>th</sup> February 2019***

No update given.

The Chairman confirmed he received an email yesterday (19<sup>th</sup> Feb 2019) legal advice from Ms. Dawn Lewis with regard to giving effect to BP's 09 and 12. He is to review the email this week and provide an update at the next schedule meeting.

**5ii.d Shamrock Rd/Hirst Rd - Re-alignment, Drainage & Resurfacing**

***Minutes of the 23<sup>rd</sup> January 2019***

The Chairman shared with the Board the request received from Mr John Rea of Country Corner Ltd. on 10<sup>th</sup> January 2019 asking for reconsideration of the Board's requirement of the physical traffic control (dragon teeth) on the left only exit onto Shamrock Rd.

The Board discussed the request and resolved to retain the requirement. The Board takes the view that such physical control is far more effective than signage and human enforcement. The control is necessary to prevent the exit being used as an entrance, the provision of which was not allowed.

***Minutes of the 6<sup>th</sup> February 2019***

The Chairman mentioned Mr. Moxam had contacted him in regards to the Board's decision from the last meeting. AMD will provide Mr. Rea in writing the Board's final decision from the last meeting.

The Chairman mentioned Mr. Moxam received the letter regarding the Board's final decision. Mr. Moxam is also requesting a meeting on site with a representative(s) of the NRA to discuss various matters including the requirement of the physical 'no entry' device on the permitted left-turn-only exit onto Shamrock Rd. The Chairman suggested a representative of the mgmt and one of the members; setting a date / time and reverting to Mr. Moxam for the requested site meet.

**5ii.e Mango Tree to Elgin Ave Connector**

***Minutes of the 23<sup>rd</sup> January 2019***

No update given.

***Minutes of the 6<sup>th</sup> February 2019***

SPM Scotland confirmed he is meeting with the Kirkconnell's today in regards to moving the fence behind Automotive Art in order to install a sidewalk.

The SPM raised the matter of trying to install some sidewalk for pedestrians and to better regulate the access to the Mango Tree. His initial approach to the operator of the business had not been positive.

The Board requested that the SPM look closely at the property line is and where the side walk could be installed to achieve the desired purposes. SPM is to revert to the Board once this information is gathered.

**5ii.f Walkers Rd to Olympic Way connector**

***Minutes of the 23<sup>rd</sup> January 2019***

Director Hydes advised that approval had been received from the NCC and the Ministry was moving ahead with the submission to Cabinet for the gazetting.

The design was nearing completion and communication had commenced with CUC and the Water Authority.

***Minutes of the 6<sup>th</sup> February 2019***

Director Hydes advised that the BP it will go to Cabinet next week for gazetting. SPM Scotland mentioned he has been discussing with CUC and Water Authority in regards to installing their utilities.

The Chairman questioned if the file went to Cabinet, Director Hydes confirmed no it hasn't. Director Hydes mentioned he is hoping it goes to Cabinet on February 26<sup>th</sup>. The Chair questioned if we are going forward as discussed with issuing a new BP and Director Hydes confirmed and agreed.

**5ii.h Funding Injection by Ministry – Projects Update**

**5ii.h.1 North Church Street – Resurfacing**

***Minutes of the 23<sup>rd</sup> January 2019***

No update given.

***Minutes of the 6<sup>th</sup> February 2019***

No update given.

No update given.

**5ii.h.4 Spotts Road**

***Minutes of the 23<sup>rd</sup> January 2019***

The work will resume shortly.

***Minutes of the 6<sup>th</sup> February 2019***

No update given.

No update given.

**6. Other Business**

**6i. Claims for Compensation**

No compensation matters.

**6ii. Legal action – S.23(1) Block 13D Parcel**

***Minutes of the 23<sup>rd</sup> January 2019***

SPM Scotland confirmed he has not yet written to the S.23(1) because he was clarifying with Lands & Survey Dept. if they have placed the mark. He will have an update at the next meeting.

***Minutes of the 6<sup>th</sup> February 2019***

SPM confirmed that the access point had been established by the L&SD.

SPM confirmed the ES emailed the letter including the coordinates and drawing to Mr. Uche Obi from DDL Studio Ltd.

**6iii. NRA Compound Plans**

***Minutes of the 23<sup>rd</sup> January 2019***

No update given.

***Minutes of the 6<sup>th</sup> February 2019***

Director Hydes advised that the Minister is amenable to the NRA considering the development of a new facility outside of George Town and relocating from the current facilities.

No update given.

**6iv. Signage – Primary arterials**

***Minutes of the 23<sup>rd</sup> January 2019***

No update given.

***Minutes of the 6<sup>th</sup> February 2019***

No update given.

No update given.

**6v. Speed humps and Speed tables**

***Minutes of the 23<sup>rd</sup> January 2019***

No update given.

***Minutes of the 6<sup>th</sup> February 2019***

The SPM Scotland shared a list of pending speed humps that was provided by the Works Manager. The speed humps are scheduled to be completed in April 2019 by Island Paving. SPM mentioned he has requested a quote from Fix It Paving who can also install the speed humps. However, he has not received anything as of today's date.

No update given.

**6vi. Pedestrian facilities at roundabouts**

***Minutes of the 23<sup>rd</sup> January 2019***

No update given.

***Minutes of the 6<sup>th</sup> February 2019***

No update given.

No update given.

**6ix. Board Members**

***Minutes of the 23<sup>rd</sup> January 2019***

Director Arch mentioned on the left lane coming from Smith Road onto Huldah Ave there is a few potholes and he requesting to have them repaired.

Director Connolly mentioned the cones and cautions signs are still on the road side on High Rock Road East End, SPM mentioned he thought they were already removed. However, will have the equipment collected today.

Director Bodden questioned having a pedestrian crossing at the EE blow holes and EE Foster's, AMD mentioned we have had this request before due to it being a 50mph zone. The Chairman mentioned there are signs there, he suggested additional signage and cutting back the over grown vegetation that are cover the current signs. He also suggested having the Traffic Management Committee to review the request and provide their outcome at the next meeting.

***Minutes of the 6<sup>th</sup> February 2019***

Director Connolly mentioned the road that connects from Willie Farrington Drive onto the ETH has a lot of debris and has no street name sign.

Director Bodden questioned if there was any plans to pave next to the BT cemetery. He mentioned there is rough section right in front of the cemetery that almost feels like a speed hump with the uneven asphalt. He mentioned he thinks it was completed by Water Authority after a reinstatement.

Director Arch mentioned that the hedge by the Triple C School is overgrown and very dangerous for drivers exiting the school. He suggested the hedge to be cut back at least 3-4 feet down.

**6x. Miscellaneous**

**a. BP 138 - Farm Road – Request for water**

***Minutes of the 23<sup>rd</sup> January 2019***

No update given.

***Minutes of the 6<sup>th</sup> February 2019***

No update given.

No update given.

**c. Further Road – North Side - Block 53A Parcel**

***Minutes of the 23<sup>rd</sup> January 2019***

No update given.

***Minutes of the 6<sup>th</sup> February 2019***

The AMD advised that the PCM should be received by the Ministry today.

No update given.

**d. CIAA Project**

***Minutes of the 23<sup>rd</sup> January 2019***

No update given.

**Minutes of the 6<sup>th</sup> February 2019**

No update given.

No update given.

**e. CIAA / NRA Re: Crewe Road****Minutes of the 23<sup>rd</sup> January 2019**

No update given.

**Minutes of the 6<sup>th</sup> February 2019**

No update given.

No update given.

**f. Road Safety Conference – IRF****Minutes of the 23<sup>rd</sup> January 2019**

No update given.

**Minutes of the 6<sup>th</sup> February 2019**

No update given.

No update given.

**g. East West Arterial Rd / Hirst Rd.****Minutes of the 23<sup>rd</sup> January 2019**

No update given.

**Minutes of the 6<sup>th</sup> February 2019**

No update given.

No update given.

**7. Date of next meeting**

The Board will hold regular meetings on the following dates:

- 13<sup>th</sup> & 27<sup>th</sup> March 2019

There being no further business, the meeting was adjourned at 1:48pm.

Signature

Chairman of the Board

Confirmation of minutes:

Date: 10 Apr. 2019

Signature

Executive Secretary

Seconded: Confirmation of minutes

Date: 10 April 2019

