
National Roads Authority
Minutes of the Two Hundred & Seventy Seventh Meeting of
the Board of Directors
held in NRA Conference Room,
370 North Sound Road, George Town, Grand Cayman
Wednesday, 12th December 2018 at 9:30 a.m.

In attendance were:

Donovan Ebanks	Chairman
Gary Clarke	Deputy Chairman
Stanley Panton	Director
Dane Walton	Director
David Arch	Director
Kenross Connolly	Director
Tristan Hydes	Representative of Chief Officer, Ministry CPI
Edward Howard	Acting Managing Director
Priscilla Jackson	Executive Secretary

Invited:

Mark Scotland	Senior Project Manager
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Apologies:

Paul Bodden Jr (Andy)	Director
Charles Brown	Observer, Ministry CPI

1. Call to Order

The Chairman called the meeting to order at 9:59am.

2. Minutes of Previous Meetings

- a. 14th November 2018 – confirmed and signed off
- b. 28th November 2018 – reviewed and changes proposed

3. Administration

3i. Proposed Legislative Review

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

No update given.

The Chairman mentioned he will reach out to Ms. Cheryl Neblett and request her advice on a draftsperson for the proposed amendments to the laws.

3ii. Funding – Post-retirement health benefits

Minutes of the 14th November 2018

The Chairman confirmed he and Director Panton met with Minister McTaggart, Mr. Ken Jefferson, the Financial Secretary and Mr. Matthew Tibbetts the Accounting General on Friday November 2nd. Director Hydes also attended the meeting.

The Chairman informed the Board that he was invited on Wednesday 7th November along with the Acting MD and SPM Scotland to meet with Minister Hew and the Premier, Hon. Alden McLaughlin. The Chairman presented the financial situation to the Premier and what the Board is trying to achieve regarding the road funds and how the NRA has been impacted due to the Post Retirement Fund. He said the Premier confirmed there is an upcoming sitting in the LA in December and to provide the necessary documentation it will be discussed to amend the bill and to have it gazetted.

The Chairman stated that he prepared a draft Cabinet paper with supporting documents and forward to the Ministry within 24hrs for their review and progressing.

Minutes of the 28th November 2018

The Chairman acknowledged that he misunderstood Director Hydes request for a copy of the proposed amendment to s.19 of the NRA law which he had omitted when sending the draft Cabinet Paper and other documents.

Director Hydes advised the Board that the Cabinet documentation has gone to caucus for review. He also mentioned there is to be a meeting of the LA in December; he will follow up with the Minister.

The Chairman mentioned he has checked the Gazette Office website and not seen the NRA (Amendment) bill published. Director Hydes mentioned the indications are that the bill has seemingly been approved by Cabinet.

3iii. Outstanding AR's from 2017 – MD-CFO

Minutes of the 14th November 2018

The DMD confirmed the invoice for the NICE program was received and up to date. The ES followed up with the CFO and he confirmed the outstanding invoices sent to the Ministry for October are as followed:

- o October 2018 \$ 18,024.74 – (LPH)
- o October 2018 \$ 34,383.74 - (Mango Tree to Elgin Ave Connector)
- o October 2018 \$ 214,148.28 – (Shamrock Rd / Hirst Rd)
- o October 2018 \$ 146,198.14 - (Crewe Rd / Tropical Gardens / Navis Close)
- o October 2018 \$ 152,311.91 – (North Church Street)

Minutes of the 28th November 2018

The ES followed up with the CFO and he confirmed the above invoices are still outstanding. CFO also confirmed the below invoice was sent to the Ministry for payment:

- October 2018 \$ 52,324.62 – (Smith Rd/ Walkers Rd crosswalk)

The ES followed up with the CFO and he confirmed all invoices for October are still outstanding. However, payment is expected within the next week. He also confirmed the below invoices were sent to the Ministry for payment:

- o November 2018 \$ 15,354.48 – (LPH)
- o November 2018 \$ 122,323.98 - (Mango Tree to Elgin Ave Connector)
- o November 2018 \$ 56,399.41 – (Shamrock Rd / Hirst Rd)

- November 2018 \$ 92,732.57 - (Crewe Rd / Tropical Gardens / Navis Close)
- November 2018 \$ 239,796.89 – (MISC. Asset Road Work)
- November 2018 \$ 260,337.00 – (Guard Rails)
- November 2018 \$ 65,970.14 – (Capital Drains project)
- November 2018 \$ 248,846.92 – (MISC. District Paving)

3iv. NRA vehicle ‘take home’ policies and practices

Minutes of the 14th November 2018

There was no update given regarding the “take home” policy.

Fleet Manger C, Scott was invited to discuss the replacement of two NRA vehicles and the Cayman Brac Paving arrangements.

The AMD advised that the asset management truck and the surveyor truck need to be replaced. FM Scott confirmed that the asset management truck has been out of service for over six months and he would like to replace it with a smaller truck. FM Scott mentioned the current surveyor truck has reached its life span and is also not worth the repairs. He mentioned he inquired on a light pick-up truck to replace the asset management truck and a cab-and-a-half pick-up truck with covered tray for the surveyors and; he shared details on both new trucks.

SMP Scotland mentioned the cab and a half pick-up truck may be a bit tight for the surveying crew, the Chairman suggested inquiring into the double cab truck.

The Chairman questioned if there is sufficient funding in the vehicle replacement fund, the AMD confirmed yes.

The AMD suggested that there was as both vehicles have passed there serviceable life and corresponding depreciation period.

Director Panton suggested to auction the asset management truck and the former MD’s truck and use the funds to assist with purchase of the replacement trucks.

FM Scott noted that the former MD’s truck has not been used and has not been assigned to anyone. The Chairman stated that he was not in favour of keeping the vehicle and suggested that he remove the NRA labels, emergency flashing lights, have it detailed (cleaned) and valued. The Board agreed to this suggestion.

The optics of purchasing new vehicles under the current fiscal constraints, highlighted by the inability to afford to pay staff the CoLA award (if approved by Cabinet) was also discussed.

The Board agreed that the FM should:

- Deal with the former MD’s vehicle as stated above;
- Obtain a quote for a double cab truck for the survey crew; and
- Report to the Board at its next meeting.

The Board hopes by that time there would be some clarity from the Ministry on the CoLA issue.

Minutes of the 28th November 2018

The ES shared with the Board the estimated value of the former MD’s truck. The valuation, completed by a local car dealership, estimated the value of the truck to be CI\$29,000 and the estimated cost for minor repairs identified as needed to be CI\$1,662. The Board discussed and approved the sale of the Chevy Silverado as is.

Director Panton suggested advertising the truck on a local online advertising site which is free and to list the purchase amount at \$35K, the Board agreed to this.

The Chairman suggested that management we will have to make a decision on how important it is for the Authority to have one or two people on call. If this is what is needed, the AMD will have to take a proactive approach and identify two employees who he thinks are suitable for this role. AMD mentioned he received a few volunteers and have few people in mind. The Chairman suggested that management needs to determine the two employees who it wishes to have on call, the terms of the arrangement and if refused, disciplinary action needs to be taken. The authority cannot operate on the basis of what employees wish to do. This is to take effect as of 1st January 2019.

Minutes of the 14th November 2018
Cayman Brac Paving Arrangements

FM Scott confirmed the equipment in the Brac is a 2006 paver, 2006 Roller, 2006 Chevy Colorado truck and 2007 Trailboss trailer. He would like to have the equipment returned the Grand Cayman by the end of 2018/2019. He also informed the Board that District Administration (DA) is proposing to purchase their own paver. All have reached the end of their serviceable life or are approaching it. The paver needs approximately \$30k worth of parts/repairs. He mentioned he would like to have the roller, paver and Colorado to be evaluated and possibly disposed of.

The Board was advised that DA is still paying the NRA a fixed fee of \$8K per month for the equipment. The Chairman questioned CFO regarding the \$8K and he confirmed the accrued cost is placed in a general administration cost.

The Chairman questioned why bring the equipment back. FM Scott mentioned he would like to bring the trailer and paver here as we can use the boss trailer to transport equipment here on island and it is in fair condition.

The Chairman mentioned if this is the case and the Gov funds this purchase DA may seek a reduction in the monthly fixed payment.

FM Scott confirmed Water Authority and PWD if currently working on reinstating the trenches and minor side roads. The NRA's employee is the resident expert in the Brac who continues to assist with this on-going work.

He also mentioned as our employee who is on a higher paying scale compared to PWD labours scale and did not have a post at his level. The Chairman questioned on the length of time he will be needed over there to complete this assignment. FM Scott mentioned it is difficult to say due to the amount of trenching and reinstating that needs to be completed.

The Board discussed this matter and decided to stand firm with their initial decision that was made at the meeting held on June 27th 2018 that the NRA employee needed to decide by the end of 2018 to either relocate to Grand Cayman to work with the NRA or to find alternate employment arrangements.

Minutes of the 28th November 2018

The AMD confirmed that the Brac employee has delivered his resignation effective 30th December 2018.

The AMD also confirmed that he wrote to the District Commissioner on 26th November regarding the NRA paving equipment and is hoping to have a response from the DC before the next Board meeting on 12th December.

No update given.

3v. CoLA for NRA Staff

Minutes of the 14th November 2018

The AMD confirmed there was no update and the Chairman requested him to follow up with Director Hydes regarding documentation that is to be provided to Cabinet.

Minutes of the 28th November 2018

The Chairman inquired of Director Hydes as to the status of the approval of the CoLA. Director Hydes confirmed it has not yet been approved but is 95% complete and will go to caucus on Tuesday, 4th December. As the Ministry will be funding this, Director Hydes confirmed once approved the Ministry will issue a cheque. Director Hydes expressed his confidence that it will be completed before Christmas.

The Chairman mentioned the CoLA was approved by Cabinet and the Ministry has agreed to fund it for this year. He also mentioned it was announced to staff at the Christmas function on 07th December and will be issued in the next pay period.

3vii. Explosives Issue - Update

Minutes of the 14th November 2018

The AMD mentioned a reporter contacted him regarding this matter; he shared with the board a suggested response to the media from GIS. The Board reviewed the statement however, they were not happy and requested the AMD to amend and provide to the Chairman for review.

Minutes of the 28th November 2018

The Chairman mentioned the article that was posted in today's Cayman Compass regarding this matter. The AMD mentioned the Authority had worked with the RCIPS, Cabinet office and the Ministry regarding the release. He mentioned all offices provided their input on the matter and GIS prepared the press release.

The Chairman raised the issue regarding the media release, as it was indicated in the release that the assessment would be completed by the end of November. However, AMD advised the Board that the assessment has not yet been completed. He stated that the SE has completed additional investigation at the Magazine Master's property but no addition blasting materials were found.

The Chairman stated that we need to complete the investigation and to officially state as a record any items that were not accountable for.

He also stated that the second part of this matter is to ensure the proper and timely inspection of magazines and the reconciliation of inventories with blasting reports and importation permits going forward as of January 2019. The Board insists that as of January there needs to be a proper protocol for blasting inspections and a timely reconciliations; the Board wants a record that the proper protocol is being adhered to.

4. Planning

4i. Linford Pierson Hwy widening – legal and compensation settlements

Minutes of the 14th November 2018

Redacted under Section 17(a) of the FOI Law 2015

Redacted under Section 17(a) of the FOI Law 2015

Minutes of the 28th November 2018

Redacted under Section 17(a) of the FOI Law 2015

Redacted under Section 17(a) of the FOI Law 2015

4ii. Esterley Tibbetts Hwy widening – legal and compensation matters

Minutes of the 14th November 2018

SPM Scotland confirmed Decco is currently working on clearing the shoulder for the bike lane.

Minutes of the 28th November 2018

SPM confirmed only update is Decco is continuing the working on the bike lane.

The Chairman mentioned there was an article in the Compass regarding the proposed bike lane on ETH. He and the SPM confirmed that this paving will extend to immediately adjacent to the utility pole that CUC was allowed to place in the road reserve as an 'interim' location pending their obtaining the necessary permission to move it to a permanent location. The Chairman shared with the Board e-mail exchanges between the NRA and CUC from Nov-Dec 2017 which conforms this.

The Board agreed that subject to advice from Sr Crown Counsel Ms D Lewis, the NRA should write to CUC:

- expressing disappointment that the utility pole has not been relocated;
- defining 'interim' as expiring ninety (90) days from the date of the letter;
- advising that the NRA would hold CUC solely liable for any claims which may arise as a result of the pole remaining in its current location after expiry of the 'interim' permission;
- advising that the NRA intends to be totally transparent to the public as to why the situation pertains; and
- seeking a formal and definitive timetable for the re-location of the utility pole and guys off the road right of way.

The Chairman mentioned he received a response from Sr Crown Counsel Ms. Dawn Lewis regarding the Board's position in respect of the CUC pole as agreed in the last meeting. She has opined that it is legally in order.

The Chairman informed the Board that he received an e-mail from CUC on 29th November confirming that after a year, CUC is currently drafting a proposal to apply for the necessary way-leave in order to relocate the pole. The Chairman mentioned he drafted a letter to CUC and will send via round robin for the Board to review and approve for the AMD to forward to CUC. The Board expressed its disappointment that it has taken over a year to have this matter addressed.

4iii. Traffic simulation/forecasting model - update

Minutes of the 31st October 2018

The DMD mentioned due to the loss of one of the WRA employees our module is behind however, is expected to be completed by mid-December 2018. He confirmed there is still an outstanding balance of \$300k which is due at the completion of the module.

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

The AMD mentioned the WRA are 2-3 months behind however, they did confirm they are loading the VISUM (Travel Demand Model) to their secured website for him to review today. He mentioned the second part is VISSIM (Traffic Operations Model)

should be completed in January 2019. The AMD is to request a revised schedule indicating a completion date of the model.

The AMD confirmed WRA is behind by 5-6 months. He shared a revised schedule with the Board suggesting that WRA should be completed May/June 2019. The Board was unhappy and instructed the AMD is to write to WRA stating this is unacceptable. They are to provide a revised schedule and to have the work completed by the end of February 2019.

4iv. Traffic modelling – CUC roundabout to Tomlinson roundabout

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

No update given.

The AMD mentioned he received information from the consultants regarding the metering which will make significant improvement to the traffic.

Director Hydes mentioned he would like to have a few guys at the RAB on Bobby Thompson Way and a set of guys by Jose Gas Station to complete an analysis of how many cars vs how many people per car. As the roads have increase the cars have also increased which interferes with the increased of traffic.

The AMD confirmed we will complete a metering traffic flow.

4v. NRA – Design Projects 2016-2020 – status

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

No update given.

The Chairman questioned SPM Scotland regarding the design for the Island Heritage RAB. SPM confirmed both Island Heritage RAB and Manse Rd require topo surveys. SPM mentioned he has not set a date as yet however; Island Heritage RAB will be done in January 2019. The Chairman mentioned looking at the geometrics of the RAB's possibly reshaping the RAB's. SPM Scotland is to check the topo survey on Dr. Tomlinson's and Poindexter RAB's

5. Operations

5i. District Roads – January – June 2018

Minutes of the 14th November 2018

SPM Scotland confirmed the remaining district road works will commence in January 2019. However, he asked the Minister to review the District Roads Fund for a possible increase.

Minutes of the 28th November 2018

No update given.

The Chairman confirmed the Ministry increased the District Roads Fund.

The AMD mentioned we are still working on Sandy Grounds Rd and should be completed soon.

5ii. Capital projects - January – June 2018

5ii.a. Esterley Tibbetts Hwy widening – design & construction oversight

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

No update given.

The SPM Scotland confirmed the south bound bike lane has been paved and he would like to look into barricading the pole for the time being until the bike lane is completely in progress.

5ii.b Crewe Road/Tropical Gardens upgrade

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

SPM Scotland mentioned there is stripping (of yellow lines) on the round-a-bout that needs to be completed and the installation of the guard rail next to property 20D [REDACTED]

No update given.

5ii.c Crewe Rd/Smith Rd intersection – Signage

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

No update given.

No update given.

5ii.d Seaview Rd – East End

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

No update given.

No update given.

5ii.e Shamrock Rd/Hirst Rd - Re-alignment, Drainage & Resurfacing

Minutes of the 14th November 2018

SPM Scotland mentioned the sidewalk has started today. Once the side walk is completed, the traffic will be shifted to one lane in order to complete the side walk by the median. He mentioned there is a small section by 28D [REDACTED] that needs to be completed and in order to do the east bond lane will be closed for half a day.

Minutes of the 28th November 2018

The Chairman stated that there were still issues outstanding in relation to the Country Corner Ltd. The developer remains unhappy with the area which the NRA had indicated that it wished to take from Block 28D, parcel [REDACTED]

As background:

1. The developer and his attorney met with the NRA BoD on 16 August 2018;
2. The NRA communicated to the attorney on 17 August 2018 its
 - unwillingness to allow traffic to enter his development from Shamrock Road; but
 - willingness to allow traffic to exit the development onto Shamrock Road eastbound over block 28D, parcels [REDACTED] and [REDACTED] subject to conditions; and
 - reiterated the NRA's desire to retain 3,952 sq ft of block 28D, parcel [REDACTED] adjacent to Shamrock Road.
3. The developer's attorney responded on 31 August 2018 objecting to the NRA acquiring 3,952 sq ft from block 28D, parcel [REDACTED]
4. The NRA acknowledged the attorney's correspondence on 07 September 2018 and on the same date advised the CPA of the outcome of the earlier discussions with the developer and the offer made to him on 17 August 2018.
5. The CPA forwarded a revised site plan to the NRA on about 17 September 2018. The NRA submitted comments to the CPA on 24 October 2018 with regard to a revised site plan including a plan showing the 3,952 sq ft which the NRA stated it wished to retain from block 28D, parcel [REDACTED] as road reserve.
6. The CPA had considered the site plan on 14 November 2018 and issued its decision to Country Corner Ltd. on 20 November 2018. The letter of 20 November 2018 to the developer and the CPA minutes stipulate that the developer must remove all of the parking spaces shown on block 28D, parcel [REDACTED]. This would appear to represent a misinterpretation of the NRA's comments as only 3# parking spaces fall within the 3,952 sq ft area that the NRA indicated it wished to retain as road reserve.
7. The developer can be expected to challenge this condition and any challenge will bring into focus the NRA's desire to retain the 3,952 sq ft.

As further background, it is worth noting the history of the block 28D, parcel [REDACTED] and [REDACTED]

- A. The NRA set out to acquire the parcels in March 2017. The NRA's proposal was to acquire the parcels in full because of the limited size and the opinion shared by the L&SD that acquisition of what was needed for the road improvements would render the dwelling on the property uninhabitable.
- B. The NRA had envisaged developing the remnant of the properties as a landscaped area in honour of the ladies who lived there.
- C. During the protracted efforts to have the acquisition gazetted over the remainder of 2017, the developer, having acquired block 28D, parcel [REDACTED] emerged as a suitor of the owners of the parcels.
- D. The outcome was that the developer acquired block 28D, parcel [REDACTED] (the larger parcel) on 02 Jan 2018; the Cabinet gazetted BP 613 on 03 Jan 2018.
- E. While BP 613 was appropriate based on the ownership in March 2017, it was not appropriate on 03 Jan 2018 when the ownership had changed to the developer. While the former owners would have had no desire to retain any of the property

and would have been content with 'whole area' acquisition as provided for in BP 613, the developer as the new owner had, and still has, a desire to retain as much as possible of block 28D, parcel [REDACTED]

- F. It follows that if the NRA had prepared a proposal for acquisition post- 02 Jan 2018, when the property owner had a desire to retain as much as possible of the property, it would have been limited to seeking to acquire what it needed immediately and in the near term for road improvements under ss. 3 and 6 of the Roads Law, or had to distinguish between what it required for the road improvements now and in the longer term under s. 25.
- G. It must be acknowledged that the 3,952 sq ft area that the NRA indicated it wished to retain as road reserve is not supported by any technical definition of its shape or area; it simply reflects a general desire to have some land available for future public benefit. While the objective is sound, there is no corresponding quantifying basis of defending the objective.

Against the overall background as set out, the safe and defensible position for the NRA to take is stand by the offer to the developer to allow traffic to exit eastbound onto Shamrock Road over block 28D, parcels [REDACTED] and [REDACTED] subject to the conditions of:

- maintaining a clear line of sight for vehicles exiting Country Corner to see eastbound vehicles travelling eastbound on Shamrock Road at 35mph (the line of sight should be based on at least 5mph more than the prescribed speed limit); and
- installation of a physical control device to as previously prescribed to prevent vehicles entering through the approved exit.

The clear line of sight condition will prevent any development of an approx. 12-19ft wide strip adjacent to the newly constructed road and thus afford enough width for the addition of another lane in future.

The NRA has the authority under Schedule 1 of the Roads Law to prescribe both aforementioned conditions.

The Board agreed to relinquish its previous proposal to retain 3,952 sq ft of block 28D, parcel [REDACTED] adjacent to Shamrock Road. The offer of exit onto Shamrock Road remains as stated above.

No update given.

5ii.f Mango Tree to Elgin Ave Connector

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

SPM Scotland confirmed the duck banks have been partially installed and the Island Paving has started the curbing. He mentioned CUC has started installing the poles but the subcontractor confirmed due no payment the proposed installing is on hold.

No update given.

5ii.g Walkers Rd to Olympic Way connector

Minutes of the 14th November 2018

The Chairman mentioned he met with the property owner of 15B [REDACTED] on Friday, 9th November and shared the proposal on the section that will be gazetted. He confirmed

the meeting went well and the property owner appreciated the fact that it was proposed to issue a new BP instead of using the pervious BP 398. The Chair mentioned he contacted him again this morning (31st October) and he would like to meet again to discuss a few minor issues.

SPM advised the Board that he had met with representatives of the property owner of 15B█ and there was no objection to the proposal.

Minutes of the 28th November 2018

No update given.

Director Hydes requested an update; the Chairman mentioned he has tried contacting the property owner of 15E█. However, he has not received a response as of today's date.

5ii.h Funding Injection by Ministry – Projects Update

5ii.h.1 North Church Street – Resurfacing

Minutes of the 14th November 2018

SPM Scotland mentioned the proposed road work to be completed before end of year is the milling and paving of the Grand Harbour RAB, Spotts stretch and the bike lane from the ACR RAB to the Butterflied RAB.

Minutes of the 28th November 2018

No update given.

No update given.

5ii.h.2 Godfrey Nixon Way - Extension

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

Director Hydes mentioned the Minister has requested to meet with the NRA and they did. They discussed the realignment of the proposed extension and is to make a few minor adjustments to avoid a few parcel owners. SPM Scotland confirmed he met with APEC last Friday, Nov 23rd and he will follow up with APEC on the status of the adjustments and provide to Director Hydes once completed also, to have this section gazetted.

Director Hydes also mentioned creating an alternate entrance to Greenwood Dr from Ashgo Street of the Godfrey Nixon Way.

No update given.

5ii.h.3 Grand Harbour Roundabout - Resurfacing

Minutes of the 14th November 2018

SPM Scotland confirmed the outer lane is to be completed this Sunday, November 11th. This proposed work was scheduled for five Sundays in order to have this completed; SPM confirmed NRA will have the resurfacing completed within three Sundays.

Minutes of the 28th November 2018

No update given.

No update given.

5ii.h.4 Spotts Road

Minutes of the 14th November 2018

SPM Scotland confirmed the proposed road work will commence early December 2018 however, will be completed in two phases:

- Phase 1 – On the westbound lane milling and paving from Midsummer Drive to Old Prospect Dr; and
- Phase 2 – One the eastbound lane milling and paving from Old Prospect Rd to South Shore Condos.

No update given.

6. Other Business

6i. Claims for Compensation

Minutes of the 14th November 2018

No compensation matters.

Minutes of the 28th November 2018

a. Smith Road Widening –BP575 – S.23(1) [REDACTED] Ltd BLK 14D PCL [REDACTED]

SVO Ruth Watson presented to the Board a memo dated 8th November 2018 from the L&SD recommending the settlement to two registered owners of the subject claim along with the professional fees broken down as follows:

S.23(1) [REDACTED]	15 Carpenter Road	CI \$36,120.00
S.23(1) [REDACTED]	219 Smith Road	CI \$14,406.00
DDL Studio	Professional fees	CI \$2,250.00
	Total amount	CI \$52,776.00

The Board reviewed and approved the request claim in the amount of CI \$52,776.00.

No compensation matters.

6ii. Legal action – S.23(1) [REDACTED] Block 13D Parcel [REDACTED]

Minutes of the 14th November 2018

The Chairman mentioned he received a request via Ms D. Lewis from Senior Valuation Officer at DDL Studios on behalf of the Bodden's pointing out that property 13D [REDACTED] which the Compensation Waiver Agreement covers was split into 13D [REDACTED] & [REDACTED] by the road and that parcel [REDACTED] has the same entitlement to access/egress as afforded parcel [REDACTED]

The Board agreed and the Chairman agreed to convey this via Ms Lewis.

Minutes of the 28th November 2018

No update given.

The Chairman inquired whether the co-ordinates had been established for to setting out the access for the S.23(1) property, block 13D, parcel SPM confirmed that the NRA issued the co-ordinates to L&S Dept. and requested them to establish the point.

The Chairman suggested that the SPM now needed to write and inform the S.23(1) that:

- the point has been established,
- describe the point and to provide the co-ordinates; and
- in accordance with Schedule 1 of the Roads Law (2016 Revision), authorize the property owner to enter and exit the property at this point subject to the construction of access and exit way according to the plan previously provided to their attorneys, Etienne Blake, on 17th September 2018 showing the decel and accel lanes.

6iii. NRA Compound Plans

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

No update given.

No update given.

6iv. Signage – Primary arterials

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

No update given.

No update given.

6v. Speed humps and Speed tables

Minutes of the 28th November 2018

No update given.

The Chairman mentioned he asked the Board members to test the two samples that were completed on Industrial Way. The Board suggested the speed hump that was nearest to Liftech was the best one to use, the one with the linear slope.

SPM Scotland mentioned the speed hump programme will recommence using the Lineal template going forward. He mentioned he will speak to our WM to prepare a list of the outstanding speed humps to be installed in 2019.

6vi. Landscaping of roundabouts

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

No update given.

No update given.

6viii. Pedestrian facilities at roundabouts

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

No update given.

No update given.

6ix. Board Members

Minutes of the 28th November 2018

Director Arch mentioned Truth for Youth School has expressed their appreciation for the W-11 ped's crossing sign.

Director Walton expressed his concerns on the over grown bush along the East-West Arterial.

The Chairman mentioned he received a call from Mr. Olsen Jackson from the Lion's Club requesting to possibly to receive a few loads of millings at the Lion's Centre.

SPM Scotland mentioned the property next to Mr. Dale Crighton's property has been cleared and he suggested placing some of the milling on the road side to allow the community to park and walk safely in this area. As there are many families who come to visit and to see the Christmas lights and decorations.

The AMD mentioned Mr. Crighton has prepared a temporary parking lot and has a gate from the parking lot to his property, that way people can avoid the road side. The Chairman also suggested using the white plastic barricades to be place at the edge of the road side therefore cars cannot pull off the road but able to pull into the parking lot. This will allow people to also walk through this area safety and at the end of the night the barricades can be move back towards the wall. The Chairman also mentioned using the roller to level the area of the parking lot and walk way.

The Board discussed and approved the request for both the Lion's Club and Mr. Crighton's property.

6x. Miscellaneous

a. BP 138 - Farm Road – Request for water

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

The AMD shared (via e-mail to the Chair) that L&SD has reported that the PCM is currently being worked on.

No update given.

c. Further Road – North Side - Block 53A Parcel

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

No update given.

No update given.

d. CIAA Project

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

No update given.

No update given.

e. CIAA / NRA Re : Crewe Road

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

No updated given.

The Chairman mentioned he and the AMD met with Mr. Albert Anderson, CEO of the CIAA; the Chairman Mr. Tom Guyton was unable to attend. The CIAA seemly are keen to extend the runway by 400ft to the west, and possibly another 500ft in the next few years for a total of 900ft which will take the run way almost to the north-south segment of Crewe Road. The CIAA recognises that this will necessitate the installation of a blast wall. The immediate objective is to complete the first 400ft.

The Chairman mentioned the outcome of the meeting was Mr. Anderson expressed his appreciation that with the volume of traffic on Crewe Road, closure would cause significant disruption of traffic flow. He also acknowledged that the assessment of the closure of the road cannot be considered without the projection of this impact, and the alleviating measures, by the impending Traffic Model.

SPM Scotland mentioned the fence was installed incorrectly and will have to be moved and may cost approximately \$14K.

f. Road Safety Conference – IRF

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

No update given.

No update given.

g. East West Arterial Rd / Hirst Rd.

Minutes of the 14th November 2018

No update given.

Minutes of the 28th November 2018

No update given.

No update given.


7. Date of next meeting


The Board will hold regular meetings on the following dates:

- 9th & 23rd January 2019,; and
- 6th & 20th February 2019.

An Extra Ordinary meeting will be held on 30th January 2019 to strategize 2019 actions.

There being no further business, the meeting was adjourned at 12:48pm.

Signature 
Chairman of the Board
Confirmation of minutes:
Date: 06 Feb. 2019

Signature 
Executive Secretary
Seconded: Confirmation of minutes
Date: 6 FEB 2019

