
National Roads Authority
Minutes of the Two Hundred & Seventy Fifth Meeting of
the Board of Directors
held in NRA Conference Room,
370 North Sound Road, George Town, Grand Cayman
Wednesday, 14th November 2018 at 9:30 a.m.

In attendance were:

Donovan Ebanks	Chairman
Stanley Panton	Director
Dane Walton	Director
David Arch	Director
Kenross Connolly	Director
Edward Howard	Deputy Managing Director
Priscilla Jackson	Executive Secretary

Invited:

Mark Scotland	Senior Project Manager
Ruth Watson	Senior Valuation Officer
Colford Scott	Fleet Manager

Apologies:

Gary Clarke	Deputy Chairman
Paul Bodden Jr (Andy)	Director
Tristan Hydes	Representative of Chief Officer, Ministry CPI
Charles Brown	Observer, Ministry CPI

1. Call to Order

The Chairman called the meeting to order at 9:57am.

2. Minutes of Previous Meetings

- a. 17th October 2018 — confirmed and signed off
- b. 31st October 2018 – reviewed and changes proposed

3. Administration

3i. Proposed Legislative Review

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

No update given.

No update given.

3ii. Funding – Post-retirement health benefits

Minutes of the 17th October 2018

The Chairman mentioned he has tried contacting Minister Roy McTaggart however, as of today he has not heard anything from the Minister.

Minutes of the 31st October 2018

The Chairman mentioned Minister McTaggart's secretary contacted and invited him to meet with the Minister on Friday, November 2nd to discuss the above matter. The Chairman confirmed Director Panton and himself will attend the scheduled meeting.

The Chairman confirmed he and Director Panton met with Minister McTaggart, Mr. Ken Jefferson, the Financial Secretary, and Mr. Matthew Tibbetts, the Accounting General, on Friday November 2nd. Director Hydes also attended the meeting. The Ministry of Finance officials were non-committal.

The Chairman informed the Board that he was invited on Wednesday 7th November along with the Acting MD and SPM Scotland to meet with Minister Hew and the Premier, Hon. Alden McLaughlin. The Chairman presented the financial situation to the Premier and what the Board is trying to achieve regarding the road funds and how the NRA has been impacted due to the Post Retirement Fund. He said the Premier confirmed there is an upcoming sitting in the LA in December and to provide the necessary documentation it will be discussed to amend the bill and to have it gazetted.

The Chairman stated that he prepared a draft Cabinet paper with supporting documents and forward to the Ministry within 24hrs for their review and progressing.

3iii. Outstanding AR's from 2017 – MD-CFO

Minutes of the 17th October 2018

The CFO shared with the Board the monthly financial report for September 2018; he also confirmed the following outstanding payments pending from the Ministry are as followed:

- Aug 2018 \$ 65,690.04 – NICE Program, Island Wide Clean up
- Aug 2018 \$ 157,930.83 - (LPH)
- Aug 2018 \$ 332,791.84 – (Mango Tree to Elgin Ave Connector)
- Aug 2018 \$ 48,449.65 – (Shamrock / Hirst Rd)
- Sept 2018 \$ 13,776.60 – (LPH)
- Sept 2018 \$ 33,300.16 - (Mango Tree to Elgin Ave Connector)
- Sept 2018 \$ 128,230.53 – (Shamrock Rd / Hirst Rd)
- Sept 2018 \$ 178,679.05 - (Crewe Rd / Tropical Gardens / Navis Close)
- Sept 2018 \$ 154,000.62 – (Misc Exec. Asset Road Works)

The Chairman mentioned he will follow up with Chief Officer Mr. Allan Jones regarding the outstanding payments.

Minutes of the 31st October 2018

The DMD advised that the CFO has confirmed that the outstanding invoices were paid. The invoice for the NICE Program is still pending however and is expected to be paid this week.

The DMD confirmed the invoice for the NICE program was received and up to date.

The ES followed up with the CFO and he confirmed the outstanding invoices sent to the Ministry for October are as followed:

- October 2018 \$ 18,024.74 – (LPH)
- October 2018 \$ 34,383.74 - (Mango Tree to Elgin Ave Connector)
- October 2018 \$ 214,148.28 – (Shamrock Rd / Hirst Rd)
- October 2018 \$ 146,198.14 - (Crewe Rd / Tropical Gardens / Navis Close)
- October 2018 \$ 152,311.91 – (North Church Street)

3iv. NRA vehicle 'take home' policies and practices

Minutes of the 17th October 2018

The DMD confirmed the 'take home' policy was enrolled on Monday, 15th October 2018. However, he will have to prepare a new list as the previous employees have declined this opportunity.

Minutes of the 31st October 2018

No update given.

There was no update given regarding the "take home" policy.

Fleet Manager C, Scott was invited to discuss the replacement of two NRA vehicles and the Cayman Brac Paving arrangements.

The AMD advised that the asset management truck and the surveyor truck need to be replaced. FM Scott confirmed that the asset management truck has been out of service for over six months and he would like to replace it with a smaller truck. FM Scott mentioned the current surveyor truck has reached its life span and is also not worth the repairs. He mentioned he inquired on a light pick-up truck to replace the asset management truck and a cab-and-a-half pick-up truck with covered tray for the surveyors and; he shared details on both new trucks. SMP Scotland mentioned the cab and a half pick-up truck may be a bit tight for the surveying crew, the Chairman suggested inquiring into the double cab truck.

The Chairman questioned if there is sufficient funding in the vehicle replacement fund, the AMD confirmed yes.

The AMD suggested that there was as both vehicles have passed their serviceable life and corresponding depreciation period.

Director Panton suggested to auction the asset management truck and the former MD's truck and use the funds to assist with purchase of the replacement trucks.

FM Scott noted that the former MD's truck has not been used and has not been assigned to anyone. The Chairman stated that he was not in favour of keeping the vehicle and suggested that he remove the NRA labels, emergency flashing lights, have it detailed (cleaned) and valued. The Board agreed to this suggestion.

The optics of purchasing new vehicles under the current fiscal constraints, highlighted by the inability to afford to pay staff the CoLA award (if approved by Cabinet) was also discussed.

The Board agreed that the FM should:

- Deal with the former MD's vehicle as stated above;
- Obtain a quote for a double cab truck for the survey crew; and
- Report to the Board at its next meeting.

The Board hopes by that time there would be some clarity from the Ministry on the CoLA issue.

Cayman Brac Paving Arrangements

FM Scott confirmed the equipment in the Brac is a 2006 paver, 2006 Roller, 2006 Chevy Colorado truck and 2007 Trailboss trailer. He would like to have the equipment returned the

Grand Cayman by the end of 2018/2019. He also informed the Board that District Administration (DA) is proposing to purchase their own paver. All have reached the end of their serviceable life or are approaching it. The paver needs approximately \$30k worth of parts/repairs. He mentioned he would like to have the roller, paver and Colorado to be evaluated and possibly disposed of.

The Board was advised that DA is still paying the NRA a fixed fee of \$8K per month for the equipment. The Chairman questioned CFO regarding the \$8K and he confirmed the accrued cost is placed in a general administration cost.

The Chairman questioned why bring the equipment back. FM Scott mentioned he would like to bring the trailer and paver here as we can use the boss trailer to transport equipment here on island and it is in fair condition.

The Chairman mentioned if this is the case and the Gov funds this purchase DA may seek a reduction in the monthly fixed payment.

FM Scott confirmed Water Authority and PWD if currently working on reinstating the trenches and minor side roads. The NRA's employee is the resident expert in the Brac who continues to assist with this on-going work.

He also mentioned as our employee who is on a higher paying scale compared to PWD labours scale and did not have a post at his level. The Chairman questioned on the length of time he will be needed over there to complete this assignment. FM Scott mentioned it is difficult to say due to the amount of trenching and reinstating that needs to be completed.

The Board discussed this matter and decided to stand firm with their initial decision that was made at the meeting held on June 27th 2018 that the NRA employee needed to decide by the end of 2018 to either relocate to Grand Cayman to work with the NRA or to find alternate employment arrangements.

3v. Funding Injection by Ministry

Minutes of the 26th September 2018

The DMD and SPM Scotland provided the Board with an overview of the proposed projects. Director Hydes has confirmed that the funds are available and indicated which EA to be used for each project.

SPM Scotland confirmed the above listed work is scheduled with Island Paving and will be taking place from now until March 2019.

SPM Scotland mentioned the additional lane on ETH from ACR RAB to BoB RAB. There was discussion re. doing the travel lane and bike lane. Director Panton mentioned if the funds are available and we should consider completing the third lane onto Industrial Park and continue the other two lanes onto the RAB up which will assist with the traffic flow. Director Hydes mentioned he will discuss with the Minister. The Chairman mentioned if we are going to complete the third lane we will have to do the curbing and gutter. The SPM is to revisit and provide a new estimate to the Ministry for review.

Director Hydes mentioned he is currently discussing with the CFO the possibility of executing a 'contract' with the NRA so the Ministry can accrue the funds for the capital projects.

The Board reviewed the list of Mill & Pave projects. SPM Scotland confirmed a few roads were added and he is to adjust the list and prioritize the work.

SPM Scotland mentioned the proposed road work to be completed before end of year is the milling and paving of the Grand Harbour RAB, Spotts stretch and the bike lane from the ACR RAB to the Butterflied RAB.

3vi. CoLA for NRA Staff

Minutes of the 26th September 2018

The Chairman mentioned that Cabinet will have to approve the 5% CoLA award to NRA employees (S.48 of the Public Authorities Law, 2017). He also mentioned it was now his understanding that at the meeting of staff with the Minister on 13th June 2018, there had been discussion of a CoLA and staff felt that they would be receiving it if it was granted. The Chairman mentioned that when CIG awarded the last CoLA back in 2015, NRA employees had only received 1% because of not having done a previous rollback. The DMD confirmed that was correct; when the Government did an award in 2015, the NRA received the difference which amounted to 1%. The Chairman mentioned that NRA employees are now on par with civil servants and should be eligible for the current 5% award.

The DMD confirmed he did send the request to the Ministry and the estimated cost for the remainder of 2018 is \$125K and for the 2019 \$250K.

The Chairman mentioned there are two steps to this process:

1. For Cabinet to approve the increase with NRA; and
2. To request the Ministry to fund the increase going forward

Director Hydes mentioned Cabinet is meeting on Friday, September 28th and will review this request.

Minutes of the 17th October 2018

The Chairman raised the issue and the DMD confirmed he has not received an update from Director Hydes regarding the 5% CoLA. Observer Brown questioned if the NRA is requesting the Ministry to fund the 5% for 2018/2019, how will they proceed going forward? The Chairman responded that if the NRA can transition to receiving 85% of the Road Fund revenue going forward rather than the fixed \$10Mpa, and the NRA will be able to cover the CoLA for the future.

Minutes of the 31st October 2018

The Chairman raised this matter as he will like to provide the employees with update at the staff meeting on 01st November. Director Hydes stated that he is working on the documentation to provide to Cabinet for review and approval.

Hon. Minister Hew mentioned as we have not issued an increase, the Government is minded to do so for this year's CoLA, at this point the CoLA may take place in January 2019.

The AMD confirmed there was no update and the Chairman requested him to follow up with Director Hydes regarding documentation that is to be provided to Cabinet.

3vii. Explosives Issue - Update

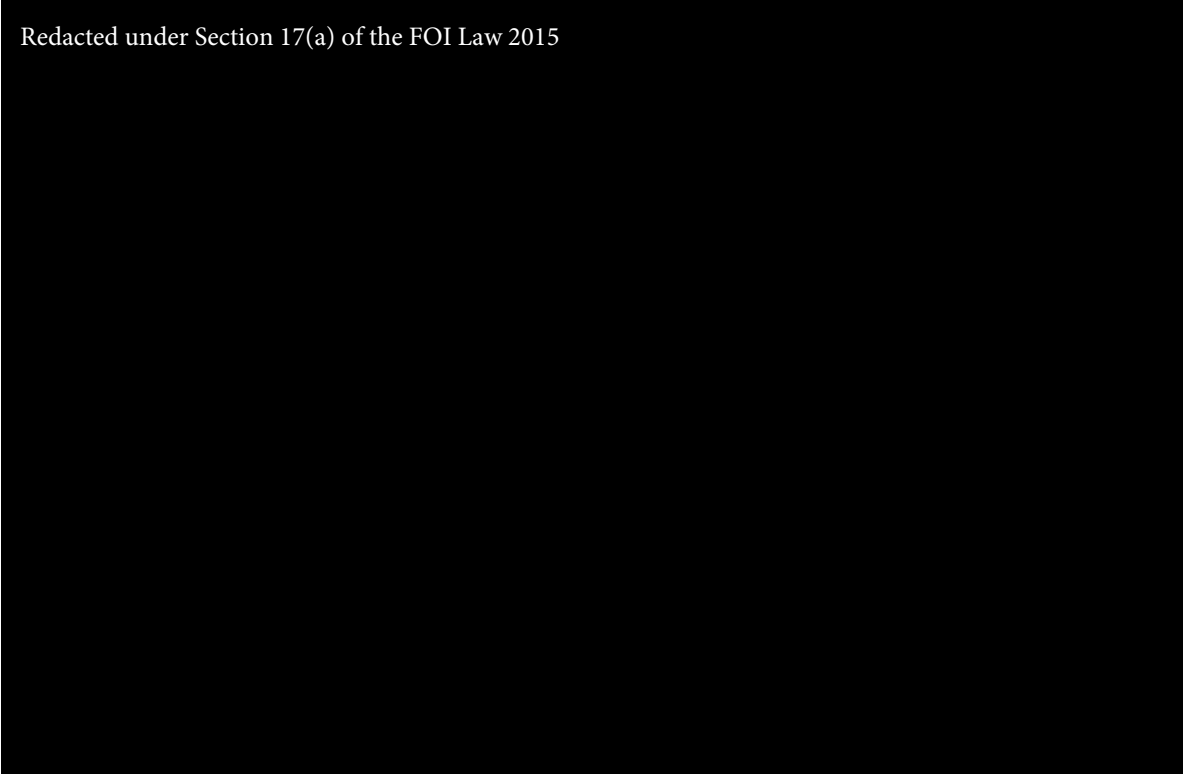
Minutes of the 26th September 2018

One 2nd September 2018, the DMD brought to the attention of the Board issues related to two magazines located in the Spotts/Newlands area.

The DMD, via a written report, advised the Board that the NRA had been cooperating with the RCIPS in an on-going investigation regarding a report from a member of the


public who happened upon an unsecured, explosives magazine whilst hiking in the dykes.

Redacted under Section 17(a) of the FOI Law 2015




Minutes of the 17th October 2018

Redacted under Section 17(a) of the FOI Law 2015



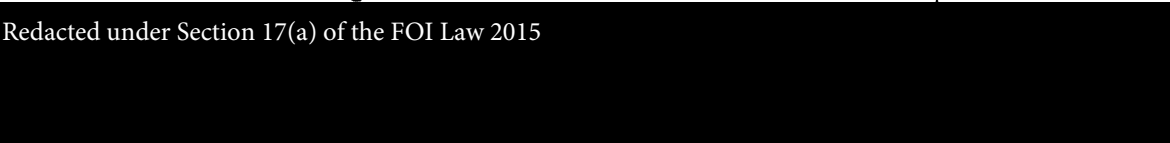
Minutes of the 31st October 2018

Redacted under Section 17(a) of the FOI Law 2015



The Chairman raised the issue regarding the fire that took place at the quarry off Lakeview Drive and questioned if there was a magazine at this location. The DMD confirmed there are no magazines at the location of where the fire took place.

Redacted under Section 17(a) of the FOI Law 2015



Director Panton raised the question as to whether we have a contract with the consultant as he visits approximately every three month and what are parameters. Also questioned if any of the Blasting & Explosive Companies contribute to NRA for this expense. The DMD mentioned he recently discovered that there is no contract in place. The Chairman requested the DMD to provide the Board with the terms and cost of the consultant's service if there is no form of contract on file.

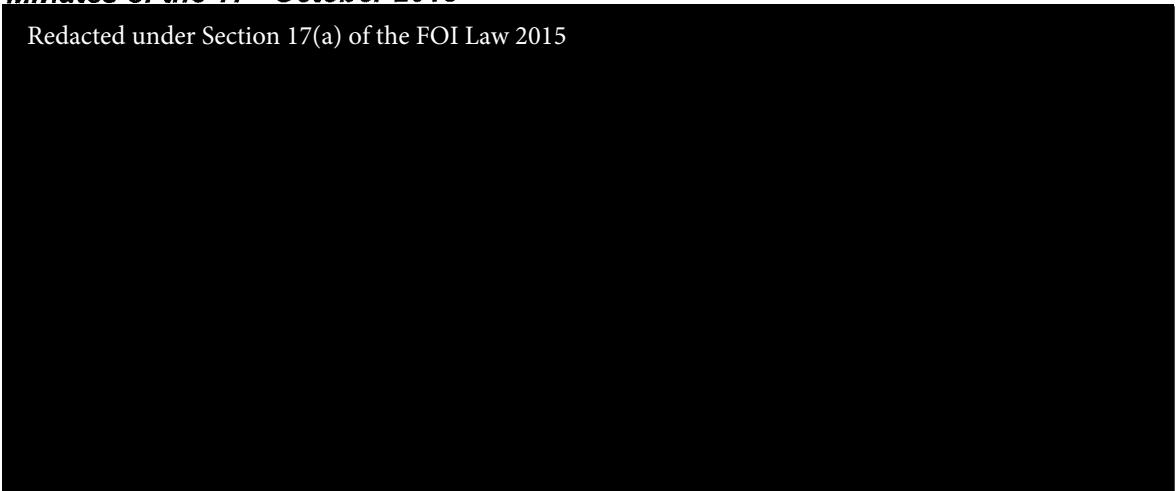
The AMD mentioned a reporter contacted him regarding this matter; he shared with the board a suggested response to the media from GIS. The Board reviewed the statement however, they were not happy and requested the AMD to amend and provide to the Chairman for review.

4. Planning

4i. Linford Pierson Hwy widening – legal and compensation settlements

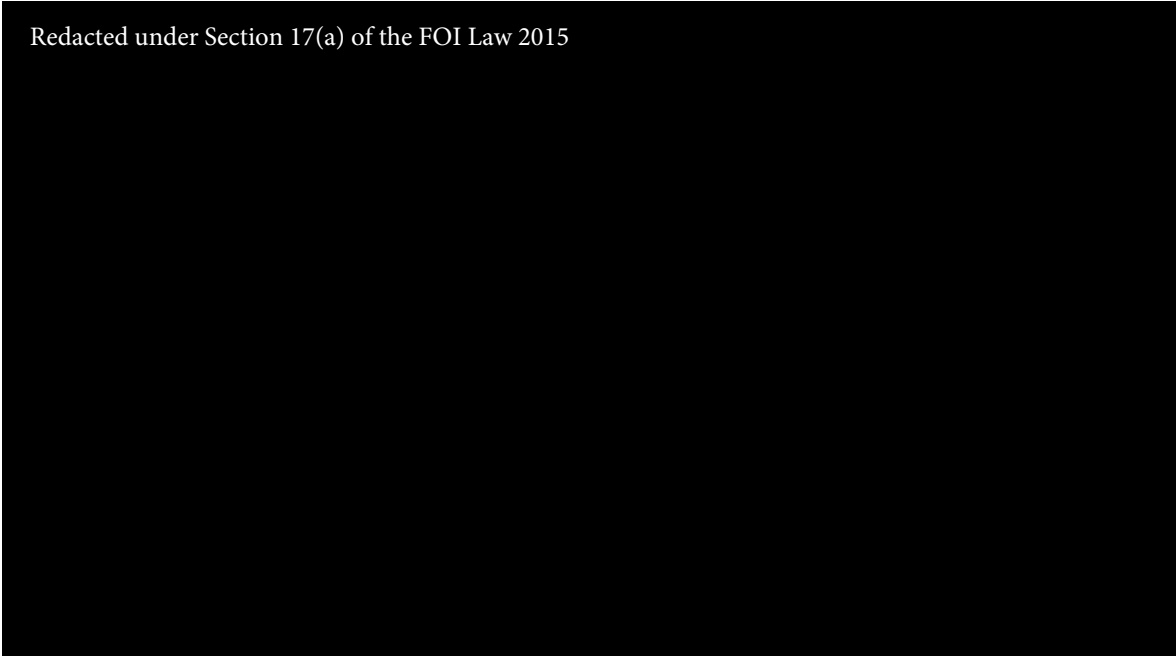
Minutes of the 17th October 2018

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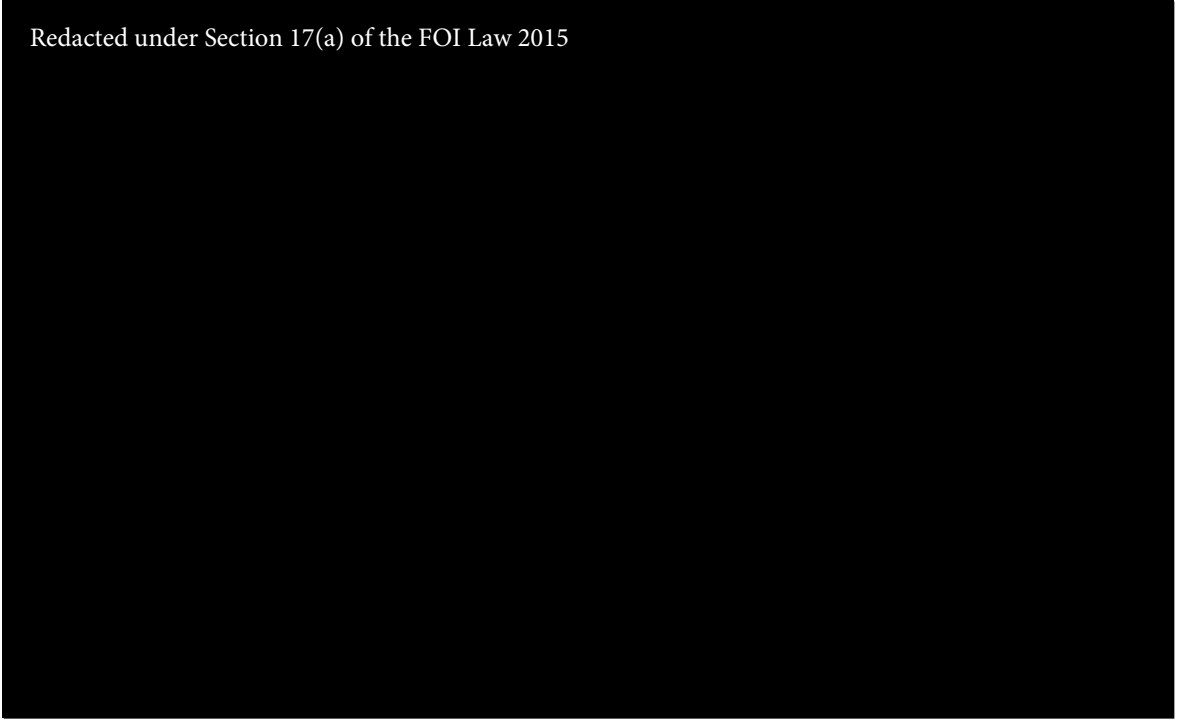


Minutes of the 31st October 2018

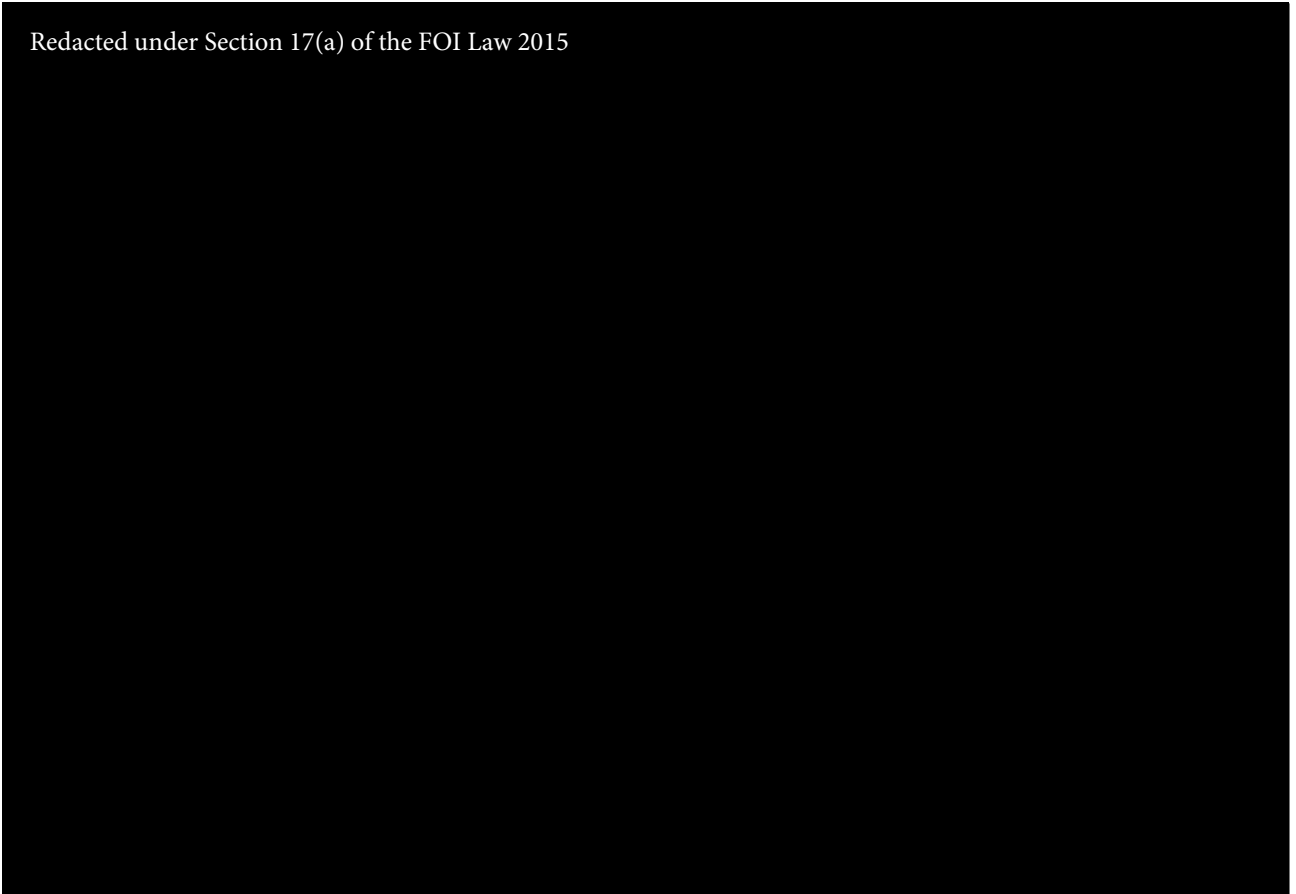
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4ii. Esterley Tibbetts Hwy widening – legal and compensation matters

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

Director Hydes mentioned the Minister is requesting when the NRA is preparing the bike lane along the ETH to stripe the entire lane white and install reflectors “cat eyes” along the lane. SPM Scotland confirmed delineators will be installed instead of the reflectors as these are very slippery when wet and dangerous for cyclist.

SPM Scotland confirmed Decco is currently working on clearing the shoulder for the bike lane.

4iii. Traffic simulation/forecasting model - update

Minutes of the 17th October 2018

The DMD mentioned one of the key employees at WRA who was working on our modelling design has left and went to another firm. The DMD confirmed WRA is about a month behind however, will be providing an update next week. The DMD also confirmed the software was purchased.

Minutes of the 31st October 2018

The DMD mentioned due to the loss of one of the WRA employees our module is behind however, is expected to be completed by mid-December 2018. He confirmed there is still an outstanding balance of \$300k which is due at the completion of the module.

No update given.

4iv. Traffic modelling – CUC roundabout to Tomlinson roundabout

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

No update given.

No update given.

4v. NRA – Design Projects 2016-2020 – status

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

No update given.

No update given.

5. Operations

5i. District Roads – January – June 2018

Minutes of the 17th October 2018

No update given.

SPM Scotland confirmed the remaining district road works will commence in January 2019. However, he asked the Minister to review the District Roads Fund for a possible increase.

5ii. Capital projects - January – June 2018

5ii.a. Esterley Tibbetts Hwy widening – design & construction oversight

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

No update given.

No update given.

5ii.b Crewe Road/Tropical Gardens upgrade

Minutes of the 17th October 2018

The SVO Scotland confirmed the paving started today and the final paving around the RAB will take place in the next two weeks. He mentioned the section going into Tropical Gardens will have to be completed one lane at a time and the same type of section with Silver Oaks.

Minutes of the 31st October 2018

SPM Scotland confirmed the paving is now completed. The stripping and signage is pending completion.

No update given.

5ii.c Crewe Rd/Smith Rd intersection – Signage

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

No update given.

No update given.

5ii.d Seaview Rd – East End

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

No update given.

No update given.

5ii.e Shamrock Rd/Hirst Rd - Re-alignment, Drainage & Resurfacing

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

No update given.

SPM Scotland mentioned the sidewalk has started today. Once the side walk is completed, the traffic will be shifted to one lane in order to complete the side walk by the median. He mentioned there is a small section by 28D [REDACTED] that needs to be completed and in order to do the east bound lane will be closed for half a day.

5ii.f Mango Tree to Elgin Ave Connector

Minutes of the 17th October 2018

SPM Scotland confirmed the Water Authority is almost complete and they are currently at the east bound lane next to the Mango Tree restaurant. He mentioned to his knowledge the WA is to complete and tie into the Mango Tree / NAPA RAB by Sunday, October 21st 2018.

SPM Scotland confirmed the drains are now completed; PM Berry will be working on having the curbing installed and pending streetlight from CUC.

Minutes of the 31st October 2018

SPM Scotland confirmed that the WA has completed their work and CUC has currently working on the procurement process in order to install the street lights. He mentioned the road work is expected to be completed by end of January 2019.

Director Arch mentioned CIAA has started the moving of the fence and SPM confirmed.

No update given.

5ii.g Walkers Rd to Olympic Way connector

Minutes of the 17th October 2018

Acting SVO Ruth Watson attended at the invitation of the Chairman to discuss the approach to acquisition and compensation for the proposed road alignment from Walkers Rd to Olympic Way. He mentioned that the proposed alignment is partly over the same property that BP398 included when the section 3 notice was gazetted back in July 2000. The valuation date of the properties was in turn set by that section 3 notice. Act'g CVO confirmed that the property owners cannot claim at this time; once a section 6 notice is issued and the NRA acquires the property that is needed, the process for the claims can proceed.,

The issue in relation to the property 15E [REDACTED] is that the current proposal only requires a small portion of what BP 398 covered. It is not expected that the owner of that property will be amenable to a section 6 notice being issued for BP 398.

SPM Scotland mentioned to the Board the property owners of 14E [REDACTED] and 14E [REDACTED] who are affected by BP398 have not yet been compensated as of today's date. SVO confirmed this was correct.

Act'g SVO Watson mentioned if the NRA issues a new BP which covers a portion of the old BP398, when the section 6 notice is issued for the new BP, the claimants can claim under that BP but not both BP's.

The Board agreed that a new BP is to be prepared defining the actual section of 15B and 15E required for the current proposal and to leave the remaining BP398 from Walkers Rd extension to Bobby Thompson Way. The A'g CVO agreed to revise her department's estimate of compensation to reflect this.

Minutes of the 31st October 2018

The Chairman shared with the Minister the proposed connector from Walkers Rd to Olympic Way. Discussions have taken place with property owner of 15E we have emailed, hand delivered the proposal to property owner of 15B and also called but we have not received a response to either of our approaches. He mentioned NRA will prepare a new gazette notice over both properties 15B & 15E. The Minister confirmed he meant with property over of 15E and he confirmed he had refused selling the property to the schools. However, the Minister mentioned the property owner is willing to assist with the road connector once it does not interfere with the combination of his other properties in this area. The Minister confirmed he received a follow up email regarding the road extension from the property owner's representative, Mr. Brad Watts. The Minister asked that the NRA contact Mr Watts on this matter.

The Chairman mentioned he met with the property owner of 15E on Friday, 9th November and shared the proposal on the section that will be gazetted. He confirmed the meeting went well and the property owner appreciated the fact that it was proposed to issue a new BP instead of using the previous BP 398. The Chair mentioned he contacted him again this morning (31st October) and he would like to meet again to discuss a few minor issues.

SPM advised the Board that he had met with representatives of the property owner of 15E and there was no objection to the proposal.

5ii.h Funding Injection by Ministry – Projects Update

5ii.h.1 North Church Street – Resurfacing

Minutes of the 17th October 2018

An inspection and friction test were conducted in July 2017; the results showed the section on North Church Street from Rackham's Pub to just North of Bodden Road from was rated as "dangerous". The Board agreed to have the section of road resurfaced. SPM Scotland confirmed that the first section of milling and paving was completed; the second and final portion is scheduled to be completed this weekend (October 20th).

No update given.

5ii.h.2 Godfrey Nixon Way - Extension

Minutes of the 31st October 2018

Director Hydes mentioned he has requested L&SD to review the proposed extension and to review the compensation for the effected property owners. He confirmed once completed he will provide to the Board for review and once everything is in order the gazetting of the road will take place. Director Hydes mentioned the funds secured for this year extension will be secured for compensation to the affected property owners.

5ii.h.3 Grand Harbour Roundabout - Resurfacing

Minutes of the 31st October 2018

SPM Scotland confirmed the resurfacing will start on Sunday, November 4th. This is the first section of the milling and paving; the inner lane will start on Sunday and the outer lane is to be completed the following weekend.

SPM Scotland confirmed the outer lane is to be completed this Sunday, November 11th. This proposed work was scheduled for five Sundays in order to have this completed; SPM confirmed NRA will have the resurfacing completed within three Sundays.

5ii.h.4 Spotts Road

SPM Scotland confirmed the proposed road work will commence early December 2018 however, will be completed in two phases:

- Phase 1 – On the westbound lane milling and paving from Midsummer Drive to Old Prospect Dr; and
- Phase 2 – One the eastbound lane milling and paving from Old Prospect Rd to South Shore Condos.

6. Other Business

6i. Claims for Compensation

a. **Minutes of the 17th October 2018**

Godfrey Nixon Road Widening – BP 574 – S. 23(1) Blk 13D Pcl
SVO Spencer Turner presented to the Board a memo dated 10th October 2018 from the L&SD recommending the settlement of the subject claim along with the professional fees broken down as follows:

S. 23(1)	The market Value and disturbance, to include any relevant out-of-pocket cost incurred total of \$30,208.00 Sum payable to claimant (75%) Balance of \$7,552.00 to be paid in due course	CI \$22,656.00
BCQS International	Professional fees	CI \$1,650.00
	Total amount	CI \$24,306.00

SVO Spencer Turner noted the claim was presented using the two-stage process. Hence an advance is to be considered of the 75% of the agreed sum of \$30,208). The Board agreed to the two-stage payment and the payment at this time of CI\$24,306.00.

No update given.

- b. **Smith Road Widening –BP575 – S. 23(1) BLK 14D PCL**
SVO Ruth Watson presented to the Board a memo dated 8th November 2018 from the L&SD recommending the settlement to two registered owners of the subject claim along with the professional fees broken down as follows:

S. 23(1)	15 Carpenter Road	CI \$36,120.00
S. 23(1)	219 Smith Road	CI \$14,406.00
DDL Studio	Professional fees	CI \$2,250.00
	Total amount	CI \$52,776.00

The Board reviewed and approved the request claim in the amount of CI \$52,776.00.

6ii. **Legal action – S. 23(1) Block 13D Parcel**

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

The Chairman shared with the Board a response received from the Senior Valuation Officer at DDL Studios regarding the access/egress point to the S. 23(1) property on ETH, block 13D, parcel. He mentioned the letter states the access point is "Subject to your selection of the point which you prefer". However, the respondent has not stated their preferred access point. The Chairman suggested having L&SD or a Licenced Surveyor establish the point of access and to provide the NRA with the coordinates. The Chairman will enquire of L&SD re. the significance and mains of registering the point. The grant of access at this point should then be communicated to the land owner by the NRA with the required layout of the access/egress.

The Chairman mentioned he received a request via Ms D. Lewis from Senior Valuation Officer at DDL Studios on behalf of the S. 23(1) pointing out that property 13D which the Compensation Waiver Agreement covers was split into 13D S. 23(1) by the road and that parcel has the same entitlement to access/egress as afforded parcel. The Board agreed and the Chairman agreed to convey this via Ms Lewis.

6iii. **NRA Compound Plans**

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

The Minister shared his support for the NRA to explore the relocation of its office and compound to a new location in the eastern districts.

No update given.

6iv. **Signage – Primary arterials**

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

No update given.

No update given.

6v. Speed humps and Speed tables

Minutes of the 17th October 2018

The Chairman mentioned that we have completed a test of two parabolic speed humps on Industrial Way, he suggested members to take a drive and test the parabolic humps vs the regular humps.

Minutes of the 31st October 2018

No update given.

No update given.

6vi. Landscaping of roundabouts

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

No update given.

No update given.

6viii. Pedestrian facilities at roundabouts

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

Director Hydes mentioned that the Minster has requested on the pedestrian crossings, if the NRA could stencil "Look Right" on the road side next to the crossing's push button sign. The DMD mentioned it was completed done before and would possibly look into doing in the future.

No update given.

6ix. Board Members

Minutes of the 17th October 2018

The Chair raised with the Board the work underway by the North Side Primary school PTA and district representative, Hon. Ezzard Miller, to place a donated artificial turf on the field. He said he had agreed to assist as he is an alumnus of the school.

The next step is to level the field to pre-determined levels. A local quarry has offered to donate about 150cy of fill. He said he had spoken to the 6-8 NRA employees who are from North Side and asked if they would volunteer their time on Saturday to do the levelling if he could arrange the equipment. They said they would. He then asked the Board if they would agree to the employees using a grader, loader and roller, adding that the PTA would pay for the equipment if necessary.

The Board agreed that the NRA employees could have the use of the equipment for the purpose stated and that the PTA would not be charged for the equipment.
The Chair thanked the Board for their support.

Minutes of the 31st October 2018

Director Panton mentioned that in light of the Minister's concern about the traffic in Industrial Park, he felt that the CUC light pole at the entrance of Tortuga Way, could be moved to the inner side of the side walk and it will open to two lanes onto the Butterfield RAB.

The Minister requested Director Hydes to prepare a map showing the exact location and he will contact CUC himself and also the CUC pole on the ETH in front of the National Concrete.

Director Arch mentioned Truth for Youth School has expressed their appreciation for the W-11 ped's crossing sign.

Director Walton expressed his concerns on the over grown bush along the East-West Arterial.

6x. Miscellaneous

a. BP 138 - Farm Road – Request for water

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

No update given.

No update given.

c. Further Road – North Side - Block 53A Parcel

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

No update given.

No update given.

d. CIAA Project

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

No update given.

No update given.

e. CIAA / NRA Re : Crewe Road

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

No update given.

No updated given.

f. Road Safety Conference – IRF

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

No update given.

No update given.

g. East West Arterial Rd / Hirst Rd.

Minutes of the 17th October 2018

No update given.

Minutes of the 31st October 2018

No update given.

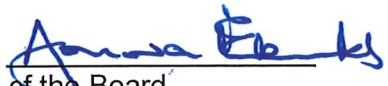
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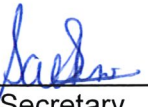
7. Date of next meeting

The Board will hold regular meetings on the following dates:

- 12th December 2018
- 9th & 23rd January 2018
- 6th & 20th February 2018

There being no further business, the meeting was adjourned at 12:57pm.

Signature 
Chairman of the Board
Confirmation of minutes:
Date: 12 Dec. '18

Signature 
Executive Secretary
Seconded: Confirmation of minutes
Date: 12 Dec 2018

