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**National Roads Authority**  
**Minutes of the Two Hundred & Sixty Second Meeting of**  
**the Board of Directors**  
**held in NRA Conference Room,**  
**370 North Sound Road, George Town, Grand Cayman**  
**Wednesday, 11<sup>th</sup> July 2018 at 9:30 a.m.**

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**In attendance were:**

Donovan Ebanks	Chairman
Gary Clarke	Deputy Chairman
Dane Walton	Director
David Arch	Director
Stanley Panton	Director
Paul Bodden Jr (Andy)	Director
Kenross Connolly	Director
Edward Howard	Deputy Managing Director
Priscilla Jackson	Executive Secretary
Tristan Hydes	Representative of Chief Officer, Ministry CPI

**Invited:**

Mark Scotland	Senior Project Manager
Brian Chin Yee	Works Manager

**Apologies:**

Charles Brown	Observer, Ministry CPI
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**Absent:**

Paul Parchment	Managing Director – NRA
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**1. Call to Order**

The Chairman called the meeting to order at 9:50 am.

**2. Minutes of Previous Meetings**

- a. 12<sup>th</sup> June 2018– confirmed and signed off
- b. 27<sup>th</sup> June 2018 - reviewed

**3. Administration**

**3i. Proposed Legislative Review**

***Minutes of the 12<sup>th</sup> June 2018***

The Board agreed to hold an E.O. meeting on Wednesday 20<sup>th</sup> June 2018 at 9:30am to continue the consideration of this item.

***Minutes of the 27<sup>th</sup> June 2018***

The Board agreed to hold an E.O. meeting on 18<sup>th</sup> July 2018 at 9:30am to continue the consideration of this item.

The Board confirmed the E.O meeting is still scheduled for 18<sup>th</sup> July 2018.

**3ii. Funding – Post-retirement health benefits**

***Minutes of the 12<sup>th</sup> June 2018***

Mr. Brown confirmed there was no update in regard to the meeting with the Minister and caucus.

***Minutes of the 27<sup>th</sup> June 2018***

The Chairman confirmed there was no update but he will follow up with the Ministry.

The Chairman confirmed there was no update. However, he wrote to Mr. Matthew Tibbetts requesting an updated spreadsheet stating how much is going into the roads funds from the Driver's Licences and Fuel Import Duties from July 2017 through June 2018.

**3iii. Outstanding AR's from 2017 – MD-CFO**

***Minutes of the 12<sup>th</sup> June 2018***

The ES followed up with the CFO and he confirmed the invoice for March and April was paid, May invoice (\$372,577.50 LPH) was submitted on June 12<sup>th</sup> for payment.

***Minutes of the 27<sup>th</sup> June 2018***

The Chairman confirmed there was no update regarding the South Sound Board walk payment of \$86,774.70 He mentioned that PWD has contacted the NRA requesting additional work at the completion of the job.

The Board expressed the view that the carrying out of any additional work should be conditional on the receipt of the outstanding payment.

The ES followed up with the CFO and confirmed the following outstanding invoices:

- December 2017 \$21,986.88 – NICE program
- December 2017 \$47,536.00 – from the Ministry of Environment
- South Sound Board Walk - \$86,774.70
- May Invoice \$372,577.50 (LPH), submitted on 12<sup>th</sup> June 2018
- May Invoice \$11,140.00 (Crewe Rd / Tropical Gardens / Navis Close)
- June Invoice \$156,924.63 (Mongo Tree to Elgin Ave Connector) submitted today; and
- June Invoice \$236,655.00 (LPH) – will be submitted by the end of this week.

**3iv. Update on Fleet Acquisitions + CYB paver – MD/FM**

***Minutes of the 12<sup>th</sup> June 2018***

The Chairman confirmed he met with SPM Scotland, Delroy Myles and the DMD discussed the pre-melter. He also suggested that FM discuss with Delroy the machine and the different options.

The FM shared with the Board that the NRA equipment held in the Brac is: a Small Roller, Paver, Colorado Truck and a Flat Trailer. He confirmed the Paver is in need of CI\$12,434 worth of parts for repair and the Roller is in need of CI\$5,602 of repair. The

estimated cost does not include the labour. The Roller and Paver have reached their life span replacement year in 2018, the truck's replacement year was 2014 and the Flat Trailer will reach its replacement year in 2019.

FM mentioned to the Board that there was an agreement made in January 2013 that says in part "any and all preventative maintenance or ongoing maintenance will be paid directly by the District Administration or Ministry and any cost accrued by the NRA for the inspections will be included in the monthly charged to the District Administration or Ministry."

He confirmed the paver is currently down and NRA is in the process of sending the part over today. As per the agreement the District Administration or Ministry will pay for any parts in order to repair the equipment. He suggested that we overlook the equipment if it is economically sensible to keep the old equipment working it may be a choice from the District Administration or Ministry decision rather than the NRA since they are paying the monthly charge of CI \$8,000.00. Director Walton suggested that we continue the rental and the Board agreed to do so.

***Minutes of the 27<sup>th</sup> June 2018***

The DMD confirmed that in addition to the fixed amount of CI \$8,000 per month, there is still on loan (1) NRA employee in CYB. The NRA pays this employee based on time records submitted by District Admin and then bills District Administration for this amount and receives reimbursement.

The Board agreed that the equipment will be handed over to the District Admin at the end of 2018. The Board also directed the DMD to advise the employee in CYB that he should either arrange to relocate to Grand Cayman by 1<sup>st</sup> January 2019 or make alternate employment arrangements.

The DMD confirmed the HRD is drafting a letter to the CYB employee in regard to either arrange to relocate to Grand Cayman by 1<sup>st</sup> January 2019 or making alternate employment arrangements.

The Chairman mentioned the pre-melter. SPM Scotland confirmed Delroy Myles was reviewing other equipment and gathering additional information such as specifications and prices. SPM is to discuss with Delroy and revert to the Board at the next meeting.

**3v. NRA vehicle 'take home' policies and practices**

***Minutes of the 12<sup>th</sup> June 2018***

FM Scott shared with the Board a list of the six (6) NRA trucks which are taken home every day and the corresponding employees. These persons are listed as 'on call' for any emergencies. These arrangements are registered with the 9-1-1 communications centre. The Board expressed the view that this seemed to be an excessive number of persons to be 'on call' and invited the management to come up with a proposal to revise the number down to no more than two (2) employees.

He also mentioned he is investigating the tint on each work vehicle. As per the law, the front driver/passenger windows can be 35%, the back windows can be 15% and the front glass/windshield should be 70% clear/visible. Director Walton suggested that no employees should have any permission to do any modifications to any of the NRA vehicles and the Board agreed to this. All tint should be removed from all vehicles. The Board would like to know who authorised and paid for the installation of the tint.

***Minutes of the 27<sup>th</sup> June 2018***

The DMD confirmed the only vehicle/equipment that is currently tinted and was paid for by the NRA is the new Grader. He mentioned that most of the vehicles that are currently tinted were completed by a previous employee, Thomas Hubbell.

The Board requested the DMD to inform the Fleet Manager and all Supervisors that all tint should be removed from vehicles and equipment by 30<sup>th</sup> June 2018. FM Scott is to provide confirmation that this has been done.

The Chairman asked the DMD to have the FM explore fitting GPS devices to all NRA vehicles and equipment. He noted that other statutory authorities and utilities already have such systems. Such a system should be able to monitor location, speed of travel, etc. and provide a historical archive of data. The Board endorsed the request.

The DMD confirmed FM Mr. Scott provided him with a spreadsheet last week on the status of the removal of tint. He is confident that all tint has been removed and will confirm with the FM.

The Board directed the DMD, along with the HR and FM, to prepare a new "911 Call out list" which will include only two people at a time (and to rotate every few weeks) being on call for any emergencies. This should be presented to the Board by the 29<sup>th</sup> August and become effective 01<sup>st</sup> October, at the latest. 911, Fire Services and other agencies will need to be notified of the change.

**4. Planning**

**4i. Linford Pierson Hwy widening – legal and compensation settlements**

***Minutes of the 12<sup>th</sup> June 2018***

Redacted under Section 17(a) of the FOI Law 2015

***Minutes of the 27<sup>th</sup> June 2018***

Redacted under Section 17(a) of the FOI Law 2015

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**4ii. Esterley Tibbetts Hwy widening – legal and compensation matters**

***Minutes of the 12<sup>th</sup> June 2018***

No update given.

***Minutes of the 27<sup>th</sup> June 2018***

No update given.

SPM Scotland confirmed there were no updates.

Mr Hydes mentioned a request which he had forwarded on 12 July 2018 on behalf of the United Pentecostal Church for left off access from/left on egress to the ETH. No reason was given on behalf of the institution. The Board did not approve the request.

**4iii. Traffic simulation/forecasting model - update**

***Minutes of the 12<sup>th</sup> June 2018***

The DMD confirmed another update will be provided in the next two weeks.

***Minutes of the 27<sup>th</sup> June 2018***

The DMD confirmed he received the report from WRA last week and is currently being reviewed and will discuss at next meeting.

The DMD confirmed WRA sent an update and they are approximately 50% completed. He indicated that he was not happy with the update. WRA is to provide a substantial report by the end of the week. DMD also confirmed WRA should be completed by October 2018 and they have only been paid 18% of the contract amount to date.

The Chairman raised the matter of training for NRA staff as part of the completion of the exercise. The DMD confirmed that he will arrange for a three day course for Denis Thibeault, Marion Pandohie and himself which is part of the proposal.

The Chairman again mentioned the need to engage someone with sufficient knowledge to ensure that the contractual agreement is fulfilled. The DMD suggested a service consultant who would visit every few months. The DMD will have a further discussion at next meeting.

**4iv. Traffic modelling – CUC roundabout to Tomlinson roundabout**

***Minutes of the 27<sup>th</sup> June 2018***

The DMD confirmed that he has also received the report for the 6-lane widening. Denis Thibault and the DMD are reviewing this report as well and will be ready for a presentation at the next meeting.

The DMD reviewed the report and reverted to the consultants the errors that were made. He also mentioned they are providing additional information regarding to the Grand Harbour RAB.

**4v. NRA – Design Projects 2016-2020 – status**

***Minutes of the 23<sup>rd</sup> May 2018***

SPM Scotland is to follow up with Edison Jackson for an updated Design schedule and to provide to the Board for next meeting.

***Minutes of the 12<sup>th</sup> June 2018***

The Chairman mentioned that the updated spreadsheet was not received and he requested SPM to please advise Edison Jackson to provide the spreadsheet the 1<sup>st</sup> of every month.

**Olympic Way to Walkers Rd –**

The Chairman requested of Mr. Hydes the possibility of gazetting the road with in the next few weeks, in order to start the road work before September 2018. Mr. Hydes will discussed with the Minister and revert to the Board.

Mr. Hyde mentioned to the Board that the Minister requested NRA to provide a letter to the property owner of 15B66 confirming what work will be taking place at this time, as there is no way of de-gazetting the BP.

The DMD mentioned that UCCI is also requesting property for additional parking lot for the proposed Nursing School. He mentioned that UCCI can use the land acquisition law in order to obtain the additional property.

The Chairman requested copies of both alignments; he will meet with the property owner of 15B66 to discuss the proposed road work.

## **5. Operations**

### **5i. District Roads – January – June 2018**

#### ***Minutes of the 12<sup>th</sup> June 2018***

SPM Scotland confirmed he met with Mr. Seymour on Friday, 25<sup>th</sup> May, to discuss the proposed road work in BT East. The Chairman mentioned they inspected Belford Estates and noticed there were a few roads that need to be repaired that were not on the proposed list.

#### ***Minutes of the 27<sup>th</sup> June 2018***

The Chairman shared a spreadsheet that was prepared by Brian Chin Yee including the list of roads that need to be repair/repaved. However, there were no roads listed that were recommended as 'suggested priority' for BT East. The Chairman will review the spreadsheet and revert to Mr. Chin Yee.

The works manager, Brian Chin Yee shared with the Board an updated spreadsheet. For the first six months of 2018 we have completed East End road work and stayed within the proposed budget. He confirmed that there are only two roads in North Side remaining to be completed, currently working on the roads in Bodden Town and then onto West Bay. He mentioned for the two-year budget 20% of the work is completed and 25% of the funds have been used.

The Chairman and DMD suggested to have the most critical roads completed in each electoral constituency first then come back through and complete the remaining roads for which funds are available in this budget period. The Board suggested that Mr. Chin Yee prepare a work schedule for the remaining roads along these lines.

### **5ii. Capital projects - January – June 2018**

#### ***Minutes of the 12<sup>th</sup> June 2018***

No update given.

See below.

#### **5ii.a. Linford Pierson Hwy widening – design, gazetting & construction**

##### ***Minutes of the 12<sup>th</sup> June 2018***

SPM Scotland confirmed that Island paving was supposed to complete the curbing this weekend along the section by Halifax Rd to Rankin Dr. However, the equipment broke down and he is hoping that they started curbing today. Once completed, NRA will continue with the grading and schedule for paving on the 18<sup>th</sup> June. Due to the weather paving may start on the 20<sup>th</sup> June. By the end of next week, the last section will be

paved and the curbing by the Church should be completed. Thereafter, the remaining paving works will be to the Agnes RAB and a section of road that ties into the east bound lane.

SPM Scotland confirmed by next week we should be at least 98% completed.

***Minutes of the 27<sup>th</sup> June 2018***

SPM Scotland confirmed that 99% of the paving is completed, there is still a small patch on Agnes Way, the section by Silver Oaks and the cap on the Agnes RAB. He also mentioned there is a small correction that needs to be done by Halifax and Rankine Drive.

SPM Scotland confirmed the two lanes by Silver Oaks will be completed within the next two weeks (one to be completed this weekend and the other the following weekend). There is a small section by Halifax and Rankine Dr. which will be completed by the end of this week. Once completed the final layer for the Agnes Way roundabout will be done.

Mr. Hydes mentioned that Minister Hew would like to do an opening ceremony for LPH; SPM Scotland is to confirm the date the RAB will be completed.

**5ii.b. Esterley Tibbetts Hwy widening – design & construction oversight**

***Minutes of the 12<sup>th</sup> June 2018***

No update given.

***Minutes of the 27<sup>th</sup> June 2018***

SPM Scotland confirmed the four lanes are now open. Director Connolly mentioned the trenching that is being done by Lake Side Apartments, SPM confirmed the patches are not permeant paving. CUC is working on the underground wiring at these areas once completed it will be paved. He mentioned in the future CUC will complete the underground wiring along ETH.

Director Panton mentioned to the Board the incorrect arrows on the ETH. He confirmed our Signs & Lines crew corrected the arrows that were left incorrect by Decco after the switch over.. SPM Scotland confirmed he had not been aware of the issue.

Director Panton mentioned having a bicycle lane from the ACR roundabout to the Butterfield roundabout. SPM Scotland confirmed his estimated budget was \$1.3M for the third lane, including the bicycle lane and the curbing. Director Hydes requested SPM to provide the estimated cost for the bicycle lane only.

**5ii.c Crewe Road/Tropical Gardens upgrade**

***Minutes of the 12<sup>th</sup> June 2018***

SPM Scotland confirmed there was no update and he was still waiting on CUC to relocate the poles. The Chairman requested SPM to follow up with CUC.

***Minutes of the 27<sup>th</sup> June 2018***

SPM Scotland mentioned the new poles have been planted; Philip Berry is to prepare a schedule for a NRA crew to resume the road work.

SPM Scotland confirmed CUC will be there this week and there is a small section scheduled to be paved next week Monday.

Director Panton requested the SPM to schedule bush cutting crew to clean and cut back the over grown bush along the road.

**5ii.d Crewe Rd/Smith Rd intersection – Proposed roundabout**

***Minutes of the 12<sup>th</sup> June 2018***

The Chairman mentioned he met with Delroy Myles, the Supervisor of the Signs and Lines discussing the signage at the intersection.

***Minutes of the 27<sup>th</sup> June 2018***

The Chairman mentioned he will follow up with Delroy Myles for the signage quote that was discussed in their meeting.

The Chairman confirmed Delroy Myles received the signage quote. He is waiting to see the mark-up for the signs.

**5ii.e Seaview Rd – East End**

***Minutes of the 12<sup>th</sup> June 2018***

SPM Scotland confirmed the clearing for the boulders and guardrail extension had started.

Mr. Brown confirmed there was no update of the funding for the \$300,000.00.

***Minutes of the 27<sup>th</sup> June 2018***

SPM Scotland confirmed the guardrails are being done and confirmed that we are under our proposed budget.

The Chairman mentioned he will request from Mr. Whiteman from L&SD to provide photographs of the alignment of S.23(1) property. He mentioned that we need to have a legal opinion and to have Ms. Lewis review before contacting S.23(1)

The Chairman confirmed he wrote to Mr. Mike Whiteman from L&SD requesting additional information on the above property in order for him to develop a draft legal approach to the matter.

**5ii.f Shamrock Rd/Hirst Rd - Re-alignment, Drainage & Resurfacing**

***Minutes of the 12<sup>th</sup> June 2018***

SMP Scotland confirmed the road is almost ready to proceed with the road work and should start by July 2018.

DMD mention that S.23(1) had dropped a second proposal for review. The Chairman requested NRA Management to review and revert at the next meeting.

***Minutes of the 27<sup>th</sup> June 2018***

SPM Scotland shared with the Board a letter from Country Corner Ltd. (block 28D, parcel S.23(1) and attached revised access/egress plan. The Board reviewed the proposal and the NRA proposed improvements which gave rise to the BP 613 and acquisition of block 28D, parcels S.23(1)

The possibility of relocating the access for the S.23(1) from the main road to Homestead Cr. was also mentioned.

The DMD informed the Board that a long but shallow parcel, block 28D, parcel in front of Countryside Shopping Village is crown property.

The Board suggested that:



- The NRA reserve a space for the bus stop on the newly acquired property (BLK 28D PAR [REDACTED] to relocate the bus stop;
- pursue the option of relocating the bus stop to the property identified adjacent to Country Side and own by the Crown (block 28D, parcel [REDACTED]
- offer S.23(1) [REDACTED] the remnant of the acquired properties after the bus stop is reserved and the area for improvements of the road; and
- not allow his proposals Country Corner Ltd. for access/egress from/to Shamrock Rd.

SPM Scotland is to prepare a draft of the proposed bus stops.

The SPM confirmed that the NRA has responded to S.23(1) [REDACTED] proposal as per the decision by the Board on 17<sup>th</sup> June.

Mr. Hydes mentioned to the Board that the issue was brought up in the last meeting held in the LA, he did inform that we were working on this intersection. However, they want the Board to address the issue from the Post Office down to the Savannah Primary School. The issue is drivers are using the centre lane (turning / merging lane) as an overtaking lane and speeding through this area which is also listed as a "school zone", speed should be decreased to 15mph. SPM Scotland confirmed he has visited the school every day and mostly every morning there is a police officer in the area, which assist the traffic slowing down. There is also the "school zone" blinking lights however, we can add a few more school zone lights in the area to assist with this matter.

#### 5ii.g Mango Tree to Elgin Ave Connector

##### *Minutes of the 12<sup>th</sup> June 2018*

SPM Scotland confirmed that the project estimate had been reviewed and revised and was now \$1.415 million including contingencies. SPM confirmed Philip Berry has provided notices to the property owners along the new proposed road.

##### *Minutes of the 27<sup>th</sup> June 2018*

SPM Scotland confirmed the filling is going well and there was only a small hole close to the CNB RAB that will need to be filled. He mentioned he has been corresponding with the property owners and CIAA has requested for the top soil from the property as they were property owners before gazetting. The Board approved this request. SPM mentioned CIAA has submitted the first stage intention to claim.

SPM Scotland confirmed the work is on hold as the Water Authority is currently on site. Once completed NRA will continue with the road work and to complete the small section by the CNB roundabout. SPM to share the design from APEC with Mr. Hydes and the Minister.

## 6. Other Business

### 6i. Claims for Compensation

##### *Minutes of the 12<sup>th</sup> June 2018*

- a. Esterley Tibbetts Road Widening – BP 593 – S.23(1) [REDACTED] Block 13D Parcel [REDACTED]

SVO Spencer Turner presented to the Board a memo dated 1<sup>st</sup> June 2018 from the L&SD recommending the settlement of the subject claim in the amount of CI \$49,912.00 broken down as follows:

S.23(1) [REDACTED]	Land taken (1742 sq ft at a rate of \$18psf)	CI \$31,356.00
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	Disturbance	CI \$16,681.00
DDL Studio Ltd.	Professional fees	CI \$1,875.00
	Total amount	CI \$49,912.00

The Board approved the recommended payments.

No further discussion.

**b. Linford Pierson Highway Widening – BP 592 – S.23(1) Block 20D Parcel S.23(1)**

SVO James Howard presented to the Board a memo dated 5<sup>th</sup> June 2018 from the L&SD recommending the settlement of the subject claim in the amount of CI \$99,236.00 broken down as follows:

S.23(1)	Land taken (rate of \$5psf)	CI \$91,475.00
	Disturbance	CI \$6,861.00
DDL Studio Ltd.	Professional fees (6hrs @ \$150 p/h)	CI \$900.00
	Total amount	CI \$99,236.00

The Board approved the recommended payments.

No further discussion.

**c. Smith Road Widening – BP 575 – S.23(1) Block 14D Parcel**

SVO Ruth Massarella presented to the Board a memo dated 29<sup>th</sup> June 2018 from the L&SD recommending the settlement of the subject claim in the amount of CI \$26,759.00 broken down as follows:

S.23(1)	Land taken (rate of \$29 psf)	CI \$25,259.00
Andrews Key	Professional fees	CI \$1,500.00
	Total amount	CI \$26,759.00

The Board approved the recommended payments.

**d. Smith Road Widening – BP 575 – S.23(1)**

SVO Ruth Massarella presented to the Board a memo dated 9<sup>th</sup> July 2018 from the L&SD requesting the Board to accept the late claim based on the recommendation from L&SD. The Board reviewed and approved to accept the claim.

**6ii. Legal action – S.23(1)**

***Minutes of the 12<sup>th</sup> June 2018***

No update given.

***Minutes of the 27<sup>th</sup> June 2018***

The Chairman confirmed he has not received the draft licence from Ms. Lewis. He had spoken to her and she had indicated that she was reconsidering her earlier advice as to whether a licence was the appropriate instrument.

No update given.

**6iii. NRA Compound Plans**

***Minutes of the 23<sup>rd</sup> May 2018***

SPM Scotland mentioned the HR is preparing a job description for a Lab Tech and once completed it will be advertised.

***Minutes of the 12<sup>th</sup> June 2018***

No update given.

***Minutes of the 27<sup>th</sup> June 2018***

SPM Scotland confirmed the HRM is in the process of preparing the job description for a Lab Technician; he will follow up and provide an update at the next meeting.

No update given.

**6iv. Signage – Primary arterials**

***Minutes of the 23<sup>rd</sup> May 2018***

No update given.

***Minutes of the 12<sup>th</sup> June 2018***

No update given.

***Minutes of the 27<sup>th</sup> June 2018***

No update given.

No update given.

**6v. Speed humps and Speed tables**

***Minutes of the 12<sup>th</sup> June 2018***

The Chairman shared with the Board a few pictures of the speed humps along High Rock Dr in East End. He expressed his concerns of the height of the speed humps and said that the trucks that are serving the quarry are complaining that the humps are a too high and forcing them down to 5pmh. As discussed in previous meetings, speed humps are intended to make drivers comply with the speed limit; they are not create a requirement that drivers travel at less than half of the speed limit. The speed humps recently constructed on High Rock Dr were 5" in height.

The DMD shared with the Board a presentation of the speed humps and tables showing the four different types of humps in height and design. Currently the NRA adapts to the speed humps which are 12ft wide and 4inches in height.

Director Panton suggested that we use speed cushions which are designed for less restricted access by emergency vehicles.

The Chairman suggested tables are used for significant industrial traffic and to limit the height for the humps and tables to 3inches. He requested that Brain Chin Yee provide:

- details for 3" high speed humps;
- details for 3" high speed tables;
- procedures to ensure that both speed humps and speed tables are constructed in accordance with the prescribed details and dimensions; and

- an updated list of the pending installations of speed humps and speed tables.

***Minutes of the 27<sup>th</sup> June 2018***

The DMD confirmed Island Paving is building a template for the speed hump based on 3" in height. The Chairman noted that the specs had not yet been provided; the immediate priority is correcting the speed humps in East End coming from the quarry on High Rock Dr. SPM will follow up with Island Paving. Going forward all speed humps will be 3' in height as instructed by the Board.

No update given.

**6vi. Landscaping of roundabouts**

***Minutes of the 12<sup>th</sup> June 2018***

The Board will meet on 20<sup>th</sup> June 2018 for further discussion.

***Minutes of the 27<sup>th</sup> June 2018***

The DMD confirmed Ms. M Pandohie emailed Mr. Alan Jones at the Ministry in regard to the License Agreements for RABs. The DMD will follow up as there was no response from the Mr. Jones.

No update given.

**6vii. Development of HMA and concrete pavement designs (previously 6.c)**

***Minutes of the 12<sup>th</sup> June 2018***

The DMD to schedule a meeting to discuss the report.

***Minutes of the 27<sup>th</sup> June 2018***

The DMD confirmed the report was completed and the Chairman expressed to the DMD that we wish to have included in the report a set of design specifications for HMA Roads vs Concrete Roads.

No update given.

**6viii. Board Members**

***Minutes of the 23<sup>rd</sup> May 2018***

Director Panton shared a proposal to introduce an Asphalt Resurface Tariff "ART" which would be levied on the importation of all vehicles. His suggestion was a lump sum of CI\$1250.00 for all imported vehicles and these funds would be directed to the NRA from the Customs Department. The funds will be used to resurface the side roads instead of using chip and spray. The DMD confirmed there are approximately 4,000 imported vehicles per year therefore; based on the imports it will be approximately \$5 million per year.

***Minutes of the 12<sup>th</sup> June 2018***

Director Panton requested if there are any provisions being decided about barricades in the median. SPM Scotland confirmed that the MD was requesting for Decco to include the barricades. However, it was not in their agreement to do so. SPM confirmed he will investigate and provide quotes at the next meeting.

Director Clarke mentioned that Director Panton had built a temporary barrier to block the traffic from driving through the open lot behind the Liquor store. Director Panton confirmed and mentioned he left a small section open for Advance Rental as they rent the empty lot for car storage.

Director Arch mentioned a residential wall in South Sound across from the Board walk is on the edge of the asphalt, he had been trying to contact Planning as how it was actually approved.

The DMD confirmed that he had contact the CPA and the Ministry regarding the wall encroachment. The planning application had not been referred to the NRA as it was for single family residences (2#). The SPM had been in contact with the developer/architect and the cost of moving the wall back about 5ft would be approx.. \$125K.

The Board agreed with the DMD's suggestion that the Planning department should be asked to share all applications for planning approvals on property adjacent to primary and secondary arterials with the NRA.

The Board directed the DMD to convey the Board's disappointment to the Planning department and Ministry and pass on the cost of correcting the situation to them with a recommendation that it be addressed urgently.

#### ***Minutes of the 27<sup>th</sup> June 2018***

Director Panton suggested that Police are placed at the exit of the Old Crewe Road between the hours of 4pm-7pm. All traffic coming east should have to turn left and all traffic going south will have to turn right. That way the traffic will not be back up on South Sound and at Hurley's RAB. This exercise will push drivers/traffic to continue along LPH and Crewe Road.

The DMD is to contact the consultants doing the traffic modelling in this area (item 4.iv. above) and have them:

- run this scenario; as well as
- run a scenario with signals at the junctions of eastbound S Sound Rd and the GH roundabout and westbound E-W at the GH roundabout.

The DMD is to follow up with the RCIP to complete the above scenario and to also request the consultants to include the scenario in there traffic modelling. Director Clarke suggested that the Board set a time to visit the vicinity and study the traffic flow.

Mr. Hydes mentioned to the Board the traffic coming out of Bimini Drive cutting through the Hurley's parking lot instead of coming directly out and into the Shamrock Rd. Due to the pedestrians/shoppers crossing in the parking lot, he is afraid there will be an accident in this vicinity.

#### **6ix. Miscellaneous**

##### **a. BP 138 - Farm Road – Request for water**

#### ***Minutes of the 12<sup>th</sup> June 2018***

No update given.

#### ***Minutes of the 27<sup>th</sup> June 2018***

The DMD advised that all survey work has been completed and the preparation of the PCM has commenced.

No update given.

**b. West Bay Road – Extension to Tunnel**

***Minutes of the 7<sup>th</sup> March 2018***

The Chair expressed his disappointment that the draft memo to the Director of Planning/CPA circulated by the MD on 09<sup>th</sup> February 2017 had apparently been submitted as it was and his suggestions of 15<sup>th</sup> February 2017 had been deemed too late. The MD had not specified a deadline for submission of comments on his draft. Of particular concern to the Chair was the fact that the submission failed to:

- define the loading which the structural engineer had described as permissible on the overpass structure referred to merely as “loading factors associated with low-rise buildings”; and
- seek the imposition of a condition on both the certification of completion of the segment under construction and on the approval of any extension thereof, that the applicant will not be allowed to carry out any development above the overpass without obtaining approval from the NRA from a structural impact perspective and will be liable for reasonable costs incurred by the NRA in evaluating the impact of any proposed development.

***Minutes of the 21<sup>st</sup> March 2018***

No update given

***Minutes of the 11<sup>th</sup> April 2018***

No update given.

No update given.

**c. Further Road – North Side - Block 53A Parcel**

***Minutes of the 23<sup>rd</sup> May 2018***

No update given.

***Minutes of the 12<sup>th</sup> June 2018***

No update given.

***Minutes of the 27<sup>th</sup> June 2018***

No update given.

No update given.

**7. Date of next meeting**

The Board will hold an E.O. Meeting on 18<sup>th</sup> July 2018 and regular meetings on 25<sup>th</sup> July 2018.

There being no further business, the meeting was adjourned at 1:20pm.

Signature

Chairman of the Board

Confirmation of minutes:

Date: 15 Aug 18

Signature

Executive Secretary

Seconded: Confirmation of minutes

Date: 15 Aug 2018