National Roads Authority Minutes of the Two Hundred & Fifty-Ninth Meeting of the Board of Directors held in NRA Conference Room. 370 North Sound Road, George Town, Grand Cayman Wednesday, 13th June 2018 at 9:30 a.m.

In attendance were:

Donovan Ebanks Chairman David Arch Director Stanley Panton Director Paul Bodden Jr (Andy) Director

Charles Brown Observer, Ministry CPI

Edward Howard Deputy Managing Director Priscilla Jackson **Executive Secretary**

Invited:

Mark Scotland Senior Project Manager Colford Scott Fleet Manager

Spencer Turner Valuation Officer James Howard Valuation Officer

Apologies:

Tristan Hydes Representative of Chief Officer, Ministry CPI

Absent:

Paul Parchment Managing Director - NRA

Kenross Connolly Director

1. Call to Order

The Chairman called the meeting to order at 9:56 am.

2. **Minutes of Previous Meetings**

a. 25th April 2018– confirmed and signed off
b. 9th May 2018 2018 – confirmed and signed off

c. 23rd May 2018 - reviewed

3. Administration

3i. **Proposed Legislative Review**

Minutes of the 25th April 2018

The Board agreed to hold an E.O. meeting on Wednesday 2nd May 2018 at 9:30am to continue the consideration of this item.

Minutes of the 9th May 2018

The Board agreed to hold an E.O. meeting on Wednesday 16th at 9:30am to continue the consideration of this item.

Mr. Hydes mentioned that DoE would like to meet with the Board for a presentation in relation to street lighting on the beach side. The Board agreed to host a meeting on Wednesday, 30th May, at 9:30am.

Minutes of the 23rd May 2018

Mr. Hydes confirmed DOE will be attending the meeting on Wednesday 30th May at 10am for the presentation.

The Board agreed to hold an E.O. meeting on Wednesday 20th June 2018 at 9:30am to continue the consideration of this item.

3ii. Funding – Post-retirement health benefits

Minutes of the 9th May 2018

Mr. Hydes confirmed that there was no update as to the meeting with the Minister and caucus.

Minutes of the 23rd May 2018

Mr. Hydes confirmed there was still no update as to the meeting with the Minister and caucus.

Mr. Brown confirmed there was no update in regard to the meeting with the Minster and caucus.

3iii. Outstanding AR's from 2017 – MD-CFO

Minutes of the 9th May 2018

Mr. Hydes confirmed the payment for the South Sound Board Walk would be processed this week. He also confirmed he spoke to DEH in regard to the outstanding bill however, DEH is requesting additional information from our CFO.

ES Jackson followed up with the CFO; he has confirmed that no outstanding invoices were paid.

Minutes of the 23rd May 2018

The Chairman confirmed he spoke to the CFO, who confirmed the payment for the NICE programme is still outstanding. He also mentioned that CIG is planning to have two programmes this year, June 2018 and December 2018. The Chairman stated if the balance is not paid the NRA will not be taking part in the programme.

The Chairman also mentioned the payment for the South Sound Board walk is still pending; Mr. Hydes is to follow up on the payment.

The ES followed up with the CFO and he confirmed March (\$98,482.00 LPH) and April's invoice (\$288,211.40 LPH) is still outstanding.

The ES followed up with the CFO and he confirmed the invoice for March and April was paid, May invoice (\$372,577.50 LPH) was submitted on June 12th for payment.

3iv. Update on Fleet Acquisitions - MD/FM

Minutes of the 25th April 2018

No update given.

Minutes of the 9th May 2018

The Chairman requested the DMD to follow up with the FM in relation to the pre-melter and applicator for Signs & Lines.

Minutes of the 23rd May 2018

The Chairman is seeking justification for the pre-melter.

The Chairman confirmed he met with SPM Scotland, Delroy Myles and the DMD discussed the pre-melter. He also suggested that FM discuss with Delroy the machine and the different options.

The FM shared with the Board that the NRA equipment held in the Brac is: a Small Roller, Paver, Colorado Truck and a Flat Trailer. He confirmed the Paver is in need of CI\$12,434 worth of parts for repair and the Roller is in need of CI\$5,602 of repair. The estimated cost does not include the labour. The Roller and Paver have reached their life span replacement year in 2018, the truck's replacement year was 2014 and the Flat Trailer will reach its replacement year in 2019.

FM mentioned to the Board that there is an agreement made in January 2013 that says in part "any and all preventative maintenance or ongoing maintenance will be paid directly by the District Administration or Ministry and any cost accrued by the NRA for the inspections will be included in the monthly charged to the District Administration or Ministry."

He confirmed the paver is currently down and NRA is in the process of sending the part over today, as per the agreement the District Administration or Ministry will pay for any parts in order to repair the equipment. He suggested that we overlook the equipment if it is economically sensible to keep the old equipment working it may be a choice from the District Administration or Ministry decision rather than the NRA since they are paying the monthly charge CI \$8,000.00. Director Walton suggested that we continue the rental and the Board agreed to do so.

3v. NRA vehicle 'take home' policies and practices

FM Scott shared with the Board a list of the six (6) NRA trucks which are taken home every day and the corresponding employees. These persons are listed as 'on call' for any emergencies. These arrangements are registered with the 9-1-1 communications centre. The Board expressed the view that this seemed to be and excessive number of persons to be 'on call' and invited the management to come up with a proposal to revise the number down to no more than two (2) employees.

He also mentioned he is investigating the tint on each work vehicle. As per the law, the front driver/passenger windows can be 35%, the back windows can be 15% and the front glass/windshield should be 70% clear/visible. Director Walton suggested that no employees should have any permission to do any modifications to any of the NRA vehicles and the Board agreed to this. All tint should be removed from all vehicles.

The Board would like to know who authorised and paid for the installation of the tint.

4.	Plan	ining
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4i. Linford Pierson Hwy widening – legal and compensation settlements

Minutes of the 9th May 2018

Redacted under Section 17(a) of the FOI Law 2015

Redacted under Section 17(a) of the FOI Law 2015

Minutes of the 23rd May 2018

Redacted under Section 17(a) of the FOI Law 2015

Redacted under Section 17(a) of the FOI Law 2015

Redacted under Section 17(a) of the FOI Law 2015

4ii. Esterley Tibbetts Hwy widening – legal and compensation matters

Minutes of the 9th May 2018

The Chairman mentioned the acquired property from the S.23(1) is currently being worked on. In regard to counter offer that was provided to the S.23(1) they are requesting additional information. SPM Scotland stated he would have the DMD and Edison Jackson review the request for a deceleration and acceleration lane to fit in the proposed decel lane back to the roundabout. He is to share with the Board on 23rd May 2018 the NRA Management's position regarding the S.23(1) response.

Minutes of the 23rd May 2018

SPM Scotland shared with the Board a draft drawing including the decel lane as per what the Dilbert's requested. Edison Jackson analysed the proposal from the S.23(1)

The NRA mgmt. recommendation is to refuse the proposal by N Dilbert due to the accel/decel conflicts and the fact that vehicles re-entering would in the future be required to turn onto N Sound Rd. The NRA's original counter offer should remain.

No update given.

4iii. Traffic simulation/forecasting model - update

Minutes of the 9th May 2018

The DMD confirmed WRA is moving ahead well with the model and they confirmed they will be completed by fall 2018.

Minutes of the 23rd May 2018

The DMD confirmed the Traffic Operations Study from Lion's Centre to the Tomlinson's roundabout will be ready by the end of the week. He is hoping this will provide suggestions in terms of justifications for widening the corridor to expand to six lanes to the prospect roundabout and four lanes on Crewe Road.

The DMD confirmed another update will be provided in the next two weeks.

4iv. NRA - Design Projects 2016-2020 - prioritisation

Minutes of the 9th May 2018

Olympic Way to Walkers Rd -

Mr. Hydes will ask the Minister to write to the property owner of parcel 15B advising him the following:

- 1. BP398 cannot be de-gazette or be taken off 15E and
- 2. If he (the property owner) accepts the alternative proposal which connects Olympic Way to Walkers Rd.

SPM Scotland confirmed that the Design Project teams have been meeting weekly, Edison Jackson to provide an updated work schedule to the Chairman. SPM confirmed there are ten live design projects split between NRA and APEC.

Mango Tree to CNB Round-a-bout -

SPM to review the design and the extent of the de-mucking and filling previously carried out. Mr. Hydes confirmed the funding is available and the NRA can proceed with the road work.

Minutes of the 23rd May 2018

SPM Scotland is to follow up with Edison Jackson for an updated Design schedule and to provide to the Board for next meeting.

*Minutes of the 23rd May 2018*Olympic Way to Walkers Rd —

The Chairman requested of Mr. Hydes the possibility of gazetting the road with in the next few weeks, in order to start the road work before September 2018. Mr. Hydes will discussed with the Minister and revert to the Board.

Mango Tree -

SMP Scotland confirmed the road is ready and NRA will proceed with the road work and the estimated cost will be approximately \$1.3M. He also mentioned he will notify Digicel, The Security Centre, the Port Authority and make a public announcement of the upcoming road work.

Crewe Road -

The Chairman mention the wayleave form was executed and SPM confirmed CUC was paid last year. SPM will follow up on the moving of the poles; once completed NRA will proceed with the road work.

The Chairman mentioned that NRA should start with Mango Tree then moving on to Crewe Road and then Shamrock/Hirst Road. Once Mr. Hydes confirms the gazetting the NRA will proceed with the road work on Olympic Way to Walkers Rd.

The Chairman mentioned that the updated spreadsheet was not received and he requested SPM to please advise Edison Jackson to provide the spreadsheet the 1st of every month.

5. Operations

5i. District Roads - January - June 2018

Minutes of the 9th May 2018

The Chairman confirmed he met with Brian Chin Yee, Works Manager, the DMD and SPM on 03rd May to discuss the district roads. He has been concerned from the start of the year about the adequacy of interaction and understanding between the NRA and MLA's.

The NRA has been slow to transition to the requirements of single member constituencies. He confirmed he will be joining SPM and WM on a site meeting with Mr. Suckoo in Newlands on 10th May. He has requested the WM to prepare a list of the proposed roads for the Newlands constituency.

Mr. Hydes mention Minister Hew would like to meet to discuss the roads in George Town North.

Minutes of the 23rd May 2018

SPM Scotland mentioned he, the WM and the Chair will be met with Mr. Alva Suckoo on 10th May in regard to the upgrading of roads in the Newlands area. SPM confirmed NRA has started a few roads in the Newlands area.

SPM Scotland will ask Brian Chin Yee to prepare a list of roads in Bodden Town East that need to be upgraded. SPM mentioned he and the WM will be touring Bodden Town East with representative, Min. Dwayne Seymour, on Friday 25th May to discuss the upgrading of the roads.

DMD mentioned Minister Hew and Mr. Kenneth Bryan would like to visit and discuss the roads for their constituencies as well.

SPM Scotland confirmed he met with Mr. Seymour last Friday 25th to discuss the proposed road work in BT East. The Chairman mentioned they inspected Belford Estates and noticed there were a few roads that need to be repaired that was not on the proposed list.

5ii. Capital projects - January - June 2018

Minutes of the 9th May 2018
No update given.

Minutes of the 23rd May 2018

No update given

No update given.

5ii.a. Linford Pierson Hwy widening - design, gazetting & construction

Minutes of the 9th May 2018

SPM Scotland confirmed the roundabout at Agnes Way is pending a trench for installation of the streetlights and Water Authority has a little work left to complete. The curbing at the eastern end of the project has commenced and should be completed shortly.

Minutes of the 23rd May 2018

SPM Scotland mentioned the section by Ms. Flores was schedule to be paved this week. However, due to the weather it has been postponed. Once paved, traffic will flip over to that lane and the work should be completed within a month's time depending on the weather.

The eastbound section by Silver Oaks should be completed shortly. The westbound section by the Church is completed. There is a small section of patching to complete on the Agnes Roundabout and then the final lift of HMA.

SPM Scotland confirmed that Island paving was supposed to complete the curbing this weekend along the section by Halifax Rd to Rankin Dr. However, the equipment broke down and he is hoping that they started curbing today. Once completed, NRA will continue with the grading and schedule for paving on the 18th June. Due to the weather paving may start on the 20th June. By the end of next week, the last section will be paved and the curbing by the Church should be completed. Thereafter, the remaining paving works will be to the Agnes RAB and a section of road that ties into the east bound lane.

SPM Scotland confirmed by next week we should be at least 98% completed. 5ii.b. Esterley Tibbetts Hwy widening – design & construction oversight

Minutes of the 9th May 2018

SPM Scotland confirmed that he is meeting with Decco today to discuss the safety of the traffic flow near the Butterfield round-a-bout.

SPM Scotland confirmed Water Authority is now using their authority to move the meter; this should take place on Monday. Water will be off on Monday from 9am-1pm in order to move the meter.

He confirmed the S.23(1) agreed with Water Authority and by Monday the water will change over and they will have full reign of the southbound and will try to have it pave up to the round-a-bout as soon as possible. Traffic will then move over to the two lanes as conveniently as possible to keep the traffic flowing and work on the other side.

SPM confirmed the road work should be completed by the end of June depending on the weather.

Minutes of the 23rd May 2018

SPM Scotland confirmed the switch over took place today, what is left for paving is the north bound two lanes and the last section to connect to the Butterfield roundabout. This

includes from the Butterfield roundabout to the ACR roundabout and the entrance/exit for Lakeside Apartments.

No update given.

5ii.c Crewe Road/Tropical Gardens upgrade

Minutes of the 9th May 2018

SPM Scotland mention the lawyers were requesting a letter from NRA stating that "the NRA has no objections to what they the proposed plans" he did respond saying we cannot give them the assurance that planning will approve. However, he did provide a draft as what we can provide to them. He also confirmed the CUC wayleaves was executed.

Minutes of the 23rd May 2018

The Chairman mentioned the wayleave form was executed and SPM confirmed CUC was paid last year. SPM will follow up on the moving of the poles. Once completed, the NRA will proceed with the road work.

SPM Scotland confirmed there was no update and he was still waiting on CUC to relocate the poles. The Chairman requested SPM to follow up with CUC.

5ji.d Crewe Rd/Smith Rd intersection - Proposed roundabout

Minutes of the 9th May 2018

No update given.

Minutes of the 23rd May 2018

No update given.

The Chairman mentioned he met with Delroy Myles, the Supervisor of the Signs and Lines discussing the signage at the intersection.

5ii.e Seaview Rd - East End

Minutes of the 11th April 2018

SPM Scotland confirmed the additional cost is approximately another \$100,000 for the extra base work and the land is approximately is \$300,000. He also confirmed the shoulders along the section which was repaved recently were sprayed and chipped this week.

Minutes of the 25th April 2018

The Chairman asked Mr. Hydes if the MD formalized the cost of the work on Seaview Rd, Mr. Hydes confirmed he had received the information.

Minutes of the 9th May 2018

No update given.

Minutes of the 23rd May 2018

Mr. Hydes confirmed the funding was not yet approved and SMP Scotland confirmed NRA is in the processing installing the guard rails.

SPM Scotland confirmed the clearing for the boulders and guardrail extension had started. Mr. Brown confirmed there was no update of the funding for the \$300,000.00.

5ii.f Shamrock Rd/Hirst Rd - Re-alignment, Drainage & Resurfacing

Minutes of the 9th May 2018

The Chairman confirmed that property was only gazetted under Section 3, gazetting under Section 6 needs to be completed. Mr. Hydes shared with the Board, S.23(1) is requesting for a decel lane and access point along the eastern boundary. SPM Scotland also mentioned that due the current bus stop, the NRA did not approve the decel lane as S.23(1) has requested. Director Panton suggested moving the bus stop to in front of Savanah Plaza which currently has a decel lane and Director Walton suggested installing a pedestrian crossing from Country Side to Savanah Plaza. The Chairman requested SPM to incorporate the above into the plans for review for next meeting.

Minutes of the 23rd May 2018

The Board was advised that section 6 notice has in fact been issued published in late January 2018.

SMP Scotland confirmed the road is almost ready to proceed with the road work and should start by July 2018._____

DMD mention that S.23(1) had dropped a second proposal for review. The Chairman requested NRA Management to review and revert at the next meeting.

5ii.g Mango Tree to Elgin Ave Connector

SPM Scotland confirmed that the project estimate had been reviewed and revised and was now \$1.415 million including contingencies. SPM confirmed Philip Berry has provided notices to the property owners along the new proposed road.

6. Other Business

6i. Claims for Compensation

a. Esterley Tibbetts Road Widening – BP 593 – S.23(1) Block 13D Parcel SVO Spencer Turner presented to the Board a memo dated 1st June 2018 from the L&SD recommending the settlement of the subject claim in the amount of CI \$49,912.00 broken down as follows:

S.23(1)	Land taken (1742 sq ft at a rate of \$18psf)	CI \$31,356.00
	Disturbance	CI \$16,681.00
DDL Studio Ltd.	Professional fees	CI \$1,875.00
	Total amount	CI \$49,912.00

The Board approved the recommended payments.

b. Linford Pierson Highway Widening – BP 592 – S. 23(1) Block 20D Parcel S. 23(1)

SVO James Howard presented to the Board a memo dated 5th June 2018 from the L&SD recommending the settlement of the subject claim in the amount of CI \$99,236.00 broken down as follows:

S. 23(1)	Land taken (rate of \$5psf)	CI \$91,475.00
	Disturbance	CI \$6,861.00
DDL Studio Ltd.	Professional fees (6hrs @ \$150 p/h)	CI \$900.00
	Total amount	CI \$99,236.00

The Board approved the recommended payments.

6ii. Legal action – S. 23(1)

Minutes of the 11th April 2018

The Chair informed the Board that DDL was now pressing for the execution of an easement in favour of the S.23(1) property, Block 13D Parcel A meeting had been held this morning between Ms D. Lewis, Ms R. Massarella, the MD and himself. It had been agreed that based on the advice from the Registrar of Lands, an easement was not the appropriate way to provide the property with access rights to the ETH, notwithstanding that was what the Compensation Waiver Agreement (CWA) called for. It was felt that the appropriate approach was for the NRA to issue a licence under the Roads Law as that law vests in the Highway Authority the power to grant access to such a road (Primary Arterial). Ms D. Lewis would provide a draft licence. Additionally, the copy of the CWA provided recently by Etienne Blake was no different from the copy in the possession of the NRA. Ms R. Massarella would again attempt to see if there was a complete version at L&SD. In the absence of a complete copy, the view of the meeting was that there was insufficient basis for BHL to insist that the NRA construct the access.

Minutes of the 25th April 2018

The Chairman is to follow up with Ms. Dawn Lewis in regards to the draft licence.

Minutes of the 9th May 2018 No update given.

*Minutes of the 23rd May 2018*No update given.

No update given.

6iii. NRA Compound Plans

*Minutes of the 9th May 2018*No update given.

Minutes of the 23rd May 2018

SPM Scotland mentioned the HR is preparing a job description for a Lab Tech and once completed it will be advertised.

No update given.

6iv. Signage - Primary arterials

Minutes of the 9th *May* 2018 No update given.

Minutes of the 23rd May 2018 No update given.

No update given.

6v. Speed humps and Speed tables

The Chairman shared with the Board a few pictures of the speed humps along High Rock Dr in East End. He expressed his concerns of the height of the speed humps and said that the trucks that are serving the quarry are complaining that the humps are a too high and forcing them down to 5pmh. As discussed in previous meetings, speed humps are intended to make drivers comply with the speed limit; they are not create a requirement that drivers travel at less than half of the speed limit. The speed humps recently constructed on High Rock Dr were 5" in height.

The DMD shared with the Board a presentation of the speed humps and tables showing the four different types of humps in height and design. Currently the NRA adapts to the speed humps which are 12ft wide and 4inches in height.

Director Panton suggested that we use speed cushions which are designed for less restricted access by emergency vehicles.

The Chairman suggested tables are used for significant industrial traffic and to limit the height for the humps and tables to 3inches. He requested that Brain Chin Yee provide:

- details for 3" high speed humps;
- details for 3" high speed tables;
- procedures to ensure that both speed humps and speed tables are constructed in accordance with the prescribed details and dimensions; and
- an updated list of the pending installations of speed humps and speed tables.

6vi. Landscaping of roundabouts

Minutes of the 9th May 2018 No update given.

Minutes of the 23rd May 2018 No update given.

The Board will meet on 20th June 2018 for further discussion.

6vii. Development of HMA and concrete pavement designs (previously 6.c)

Minutes of the 9th May 2018

The DMD confirmed he received the report; he will review and set up a meeting to discuss the questions raised with the Board.

Minutes of the 23rd May 2018

The DMD provided the Board with a copy of the report, the Chairman confirmed he will review the report and discuss at next meeting.

The DMD to schedule a meeting to discuss the report.

6viii. Board Members

Minutes of the 9th May 2018

Director Bodden mentioned to the Board the junction at Printers Way by the Education Dep., the road needs to be reconstructed. Vehicles are currently parking on both sides of the road making Printers Way a one way street.

SPM confirmed the road is in no condition to place double yellow line on either side.

The Chairman advised he met with the Auditor General and member of her staff on Tuesday 1st May 2018 and they discussed in light of the issue arisen with the MD the Audit General office felt necessary to do additional checks on the NRA accounts before completing the audit. It was not expected the work would have taken more than 10-14 days but the result was that the deadline of 30th April was not met.

Director Clark shared with the Board the situation with evening traffic along Dorcy Drive and Maclendon Drive. The traffic is backed up cross FFF and passed the roundabout. Some drivers are using Maclendon Drive to avoid the traffic and cutting through the back of the liquor store forcing themselves out and causing traffic to be held up even more. The Board reviewed and decided to install delineators to avoid traffic coming from Maclendon Drive and passing behind the liquor store to access the westbound lanes of Dorcy Drive.

Minutes of the 23rd May 2018

Director Panton shared a proposal to introduce a road asphalt fee which would be levied on the importation of all vehicles. His suggestion was a lump sum of CI\$1250.00 for all imported vehicles and these funds would be directed to the NRA from the Customs Department. The funds will be used to resurface the side roads instead of using chip and spray. The DMD confirmed there are approximately 4,000 imported vehicles per year therefore; based on the imports it will be approximately \$5 million per year.

Director Panton requested if there are any provisions being decided about barricades in the median. SPM Scotland confirmed that the MD was requesting for Decco to include the barricades. However, it was not in their agreement to do so. SPM confirmed he will investigate and provide quotes at the next meeting.

Director Clarke mentioned that Director Panton had built a temporary barrier to block the traffic from driving through the open lot behind the Liquor store. Director Panton confirmed and mentioned he left a small section open for Advance Rental as they rent the empty lot for car storage.

Director Arch mentioned a residential wall in South Sound across form the Board walk is on the edge of the asphalt, he had been trying to contact Planning as how it was actually approved. The DMD confirmed that he had contact the CPA and the Ministry in regards to the wall encroachment. The planning application had not been referred to the NRA as it was for a single family residences (2#). The SPM had been in contact with the developer/architect and the cost of moving the wall back about 5ft would be approximately \$125K.

The Board agreed with the DMD's suggestion that the Planning department should be asked to share all applications for planning approvals on property adjacent to primary and secondary arterials with the NRA.

The Board directed the DMD to convey the Board's disappointment to the Planning department and Ministry and pass on the cost of correcting the situation to them with a recommendation that it be addressed urgently.

6ix. Miscellaneous

a. BP 138 - Farm Road - Request for water

Minutes of the 21st March 2018

The DMD confirmed the PCM of the area should be completed by the end of the week. The PCM will define the boundaries of the properties, this is the section located on John McLean Drive to the entrance of the Water Authority entrance (BLK 71A PCL

Minutes of the 11th April 2018 No update given.

Minutes of the 25th April 2018 No update given.

Minutes of the 9th May 2018 No update given.

Minutes of the 23rd May 2018 No update given.

No update given.

b. West Bay Road – Extension to Tunnel

Minutes of the 7th March 2018

The Chair expressed his disappointment that the draft memo to the Director of Planning/CPA circulated by the MD on 09th February 2017 had apparently been submitted as it was and his suggestions of 15th February 2017 had been deemed too late. The MD had not specified a deadline for submission of comments on his draft. Of particular concern to the Chair was the fact that the submission failed to:

- define the loading which the structural engineer had described as permissible on the overpass structure referred to merely as "loading factors associated with lowrise buildings"; and
- seek the imposition of a condition on both the certification of completion of the segment under construction and on the approval of any extension thereof, that the applicant will not be allowed to carry out any development above the overpass without obtaining approval from the NRA from a structural impact perspective and will be liable for reasonable costs incurred by the NRA in evaluating the impact of any proposed development.

Minutes of the 21st March 2018
No update given

Minutes of the 11th April 2018 No update given.

Minutes of the 25th April 2018 No update given.

Minutes of the 9th May 2018 No update given.

Minutes of the 23rd May 2018 No update given.

No update given.

c. Further Road - North Side - Block 53A Parcel

Minutes of the 9th May 2018 No update given.

Minutes of the 23rd May 2018 No update given.

No update given.

7. Date of next meeting

The Board will hold an E.O. Meeting on 20th June 2018 and a regular meeting on 27th June 2018.

The meeting adjourned at 1:15pm.

Chairman of the Board Confirmation of minutes:

Date: 11 July 2018

Signature Secretary

Seconded: Confirmation of minutes
Date: 11 July 2018