
National Roads Authority
Minutes of the Two Hundred & Fifty-Seventh Meeting of
the Board of Directors
held in NRA Conference Room,
370 North Sound Road, George Town, Grand Cayman
Wednesday, 23rd May 2018 at 9:30 a.m.

In attendance were:

Donovan Ebanks	Chairman
Kenross Connolly	Director
David Arch	Director
Stanley Panton	Director
Paul Bodden Jr (Andy)	Director
Tristan Hydes	Representative of Chief Officer, Ministry CPI
Edward Howard	Deputy Managing Director
Priscilla Jackson	Executive Secretary

Invited :

Mark Scotland	Senior Project Manager
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Apologies :

Gary Clarke	Deputy Chairman
Dane Walton	Director
Charles Brown	Observer, Ministry CPI

Absent :

Paul Parchment	Managing Director – NRA
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1. Call to Order

The Chairman called the meeting to order at 10:00 am.

2. Minutes of Previous Meetings

- a. 25th April 2018– confirmed and signed off
- b. 9th May 2018 2018 –reviewed

3. Administration

3i. Proposed Legislative Review

Minutes of the 25th April 2018

The Board agreed to hold an E.O. meeting on Wednesday 2nd May 2018 at 9:30am to continue the consideration of this item.

Minutes of the 9th May 2018

The Board agreed to hold an E.O. meeting on Wednesday 16th at 9:30am to continue the consideration of this item.

Mr. Hydes mentioned that DoE would like to meet with the Board for a presentation in relation to street lighting on the beach side. The Board agreed to host a meeting on Wednesday, 30th May, at 9:30am.

Mr. Hydes confirmed DOE will be attending the meeting on Wednesday 30th May at 10am for the presentation.

3ii. Funding – Post-retirement health benefits

Minutes of the 25th April 2018

Mr. Hydes confirmed he spoke to the Minister in regards to the above. The preparation of a revised letter should be put on hold. The Minister confirmed he will be meeting with caucus this week and Mr. Hydes will provide an update at our next meeting.

Minutes of the 9th May 2018

Mr. Hydes confirmed that there was no update as to the meeting with the Minister and caucus.

Mr. Hydes confirmed there was still no update as to the meeting with the Minister and caucus.

3iii. Outstanding AR's from 2017 – MD-CFO

Minutes of the 25th April 2018

The CFO shared with the Board the monthly financial report for March 2018, he confirmed the owing balance from the Ministry was \$98,482.00, invoiced for March.

He confirmed he invoice for the work completed at the HSA parking lot was issued in April for the amount of \$65,786.00 for LPH road work and the following invoices are outstanding:

- \$160,297.86¹ from the Ministry PLAHI
- \$47,536.000 from Ministry of Environment; and
- \$21,987.00 for the NICE Program

Mr. Hydes requested the CFO to resend the bill for the Ministry PLAHI for him to review for payment. CFO is to follow up with PWD re the NICE programme and Ministry of Environment regarding outstanding payment for the bulk waste collection in Dec 2107.

Minutes of the 9th May 2018

Mr. Hydes confirmed the payment for the South Sound Board Walk would be processed this week. He also confirmed he spoke to DEH in regards to the outstanding bill however, DEH is requesting additional information from our CFO.

ES Jackson followed up with the CFO; he has confirmed that no outstanding invoices were paid.

¹ CUC bill 2014/2015 - \$73523.16; SS Boardwalk 2015/2016 - \$86,774.70

The Chairman confirmed he spoke to the CFO, who confirmed the payment for the NICE programme is still outstanding. He also mentioned that CIG is planning to have two programmes this year, June 2018 and December 2018. The Chairman stated if the balance is not paid the NRA will not be taking part in the programme.

The Chairman also mentioned the payment for the South Sound Board walk is still pending; Mr. Hydes is to follow up on the payment.

The ES followed up with the CFO and he confirmed March (\$98,482.00 LPH) and April's invoice (\$288,211.40 LPH) is still outstanding.

3iv. Update on Fleet Acquisitions – MD/FM

Minutes of the 11th April 2018

The MD circulated an updated spreadsheet that was provided by the FM, Mr. Scott.

The FM shared with the Board the proposed total for additional equipment to be purchased in the amount of \$418,093, being the original total approved of \$2,629,500 less the expenditure to date of \$2,211,407. He also confirmed the amount of \$96,600 collected from the auction in December 2017, which it was proposed to be used for new purchases bringing the total to \$514,993.

The FM shared with the Board the proposed equipment purchases, including two dump trucks, a used CAT D5, one Toyota Hilux pickup truck and pre-melter and applicators for Signs & Lines in the amount of \$515,000.00. He mentioned seven pickup trucks that have reached their time line. The vehicles are working and he suggested that the NRA would be best served to auction them while they are rather than when they required repairs.

The FM was asked to revise the capacity of the thermoplastic pre-melter equipment and to provide the information to the Board. Mr. Hydes was asked to explore whether the Ministry would be willing to fund this item as it clearly represented an addition to the NRA plant and was not technically eligible for funding from depreciation funds.

The MD was asked to speak to the Board at the next meeting as to the proposed source of the remaining funds at the next meeting of the BoD when the Jan-Mar 2018 financials are to be presented.

Minutes of the 25th April 2018

No update given.

Minutes of the 9th May 2018

The Chairman requested the DMD to follow up with the FM in relation to the pre-melter and applicator for Signs & Lines.

The Chairman is seeking justification for the pre-melter.

4. Planning

4i. Linford Pierson Hwy widening – legal and compensation settlements

Minutes of the 25th April 2018

Redacted under Section 17(a) of the FOI Law 2015

Minutes of the 9th May 2018

Redacted under Section 17(a) of the FOI Law 2015

Redacted under Section 17(a) of the FOI Law 2015

4ii. Esterley Tibbetts Hwy widening – legal and compensation matters

Minutes of the 25th April 2018

No update given.

Minutes of the 9th May 2018

The Chairman mentioned the acquired property from the S.23(1) is currently being worked on. In regards to counter offer that was provided to the S.23(1) they are requesting additional information. SPM Scotland stated he would have the DMD and Edison Jackson review the request for a deceleration and acceleration lane to fit in the proposed decel lane back to the round-a-bout.

SPM Scotland is to provide a feedback from the NRA Management regarding the S.23(1) response to our counter offer at our meeting on May 23rd.

SPM Scotland shared with the Board a draft drawing including the decel lane as per what the S.23(1) requested. Edison Jackson analysed the proposal from the S.23(1). The NRA mgmt. recommendation is to refuse the proposal by S.23(1) due to the accel/decel conflicts and the fact that vehicles re-entering would in the future be required to turn onto N Sound Rd. The NRA's original counter offer should remain.

4iii. Traffic simulation/forecasting model - update

Minutes of the 25th April 2018

The DMD introduced the consultants from WRA. Mr. Thompson-Graves and his team who shared the presentation in regards to the status update on the Travel Demand Model & the Traffic Operation Analyst Model.

Mr. Scott Thompson-Graves who is the lead project manager on the project gave a brief presentation to the Board which outlined WRA's progress to date.

Mr. Thompson-Graves was accompanied by Ashley Tracey a lead on the Travel Demand Model (VISUM), and Lindsey Ulizio a traffic engineer responsible for the development of the Traffic Operations Model (VISSIM).

The team gave a brief overview of their efforts thus far and noted that they are now essentially at the half-way point of the model development exercise which is still on schedule for completion in the fall 2018.

The base network for both the Travel Demand Model and Traffic Operations Model has been completed. A small team of engineers and technicians were on island during the week of April 23rd to carry out intercept surveys and collect vital traffic data such as spot speeds, queue lengths, and peak hour travel times. This data will be used to calibrate and validate initial model runs.

The next steps for both the Travel Demand Model and the Traffic Operations Models include validation of the base models using the traffic data collected at the last visit followed by initial modelling of existing (2016) and future (2030 & 2040) scenarios.

Minutes of the 9th May 2018

The DMD confirmed WRA is moving ahead well with the model and they confirmed they will be completed by fall 2018.

The DMD confirmed the Traffic Operations Study from Lion's Centre to the Tomlinson's roundabout will be ready by the end of the week. He is hoping this will provide suggestions in terms of justifications for widening the corridor to expand to six lanes to the prospect roundabout and four lanes on Crewe Road.

4iv. NRA – Design Projects 2016-2020 – prioritisation

Minutes of the 11th April 2018

SPM Scotland confirmed APEC is assisting with the design from CUC roundabout to Lantern Point at an estimated cost of \$130,000. He mentioned it will be a 2-3 months before providing the completed design. Sections of the road will have to be gazetted; L&SD has also provided an estimate of \$4.5 million for land acquisition.

Olympic Way to Walkers Rd -

SPM Scotland confirmed a few different alignments have already been completed and Mr. Hydes has been in contact with the property owner in regards of what will be used for the proposed road. The MD is to provide a revised drawing of the proposed road to Mr. Hydes.

Godfrey Nixon Way extension to North Church Street –

Mr. Hydes explained to the Board the Minster is requesting to have this road completed as a priority. SPM confirmed the land acquisition is approximately \$3.7 million. The MD stated the signal upgrade to complete this proposed project is approximately \$250,000 - \$300,000.

Mr. Hydes mention to the MD to provide him with a list of the proposed projects for 2018.

The Board suggested that the MD re-visit the Mango Tree to CNB connector as a project which could be re-started quickly and which if completed would have a beneficial effect during the upgrading of Shedden Rd.

Minutes of the 25th April 2018

No update given.

Minutes of the 9th May 2018

Olympic Way to Walkers Rd -

Mr. Hydes will ask the Minister to write to the property owner of parcel 15B ■■■ advising him the following :

1. BP398 cannot be de-gazette or be taken off 15B ■■■ and
2. If he (the property owner) accepts the alternative proposal which connects Olympic Way to Walkers Rd.

SPM Scotland confirmed that the Design Project teams have been meeting weekly, Edison Jackson to provide an updated work schedule to the Chairman. SPM confirmed there are ten live design projects split between NRA and APEC.

Mango Tree to CNB Round-a-bout -

SPM to review the design and the extent of the de-mucking and filling previously carried out. Mr. Hydes confirmed the funding is available and the NRA can proceed with the road work.

SPM Scotland is to follow up with Edison Jackson for an updated Design schedule and to provide to the Board for next meeting.

Olympic Way to Walkers Rd –

The Chairman requested from Mr. Hydes to possibly gazette the road with in the next few weeks, in order to start the road work before September 2018. Mr. Hydes will discussed with the Minister and revert to the Board.

Mango Tree –

SMP Scotland confirmed the road is ready and NRA will proceed with the road work and the estimated cost will be approximately \$1.3M. He also mentioned he will notify Digicel, The Security Centre, the Taxi Port and a Public Announcement of the upcoming road work.

Crewe Road –

The Chairman mention the wayleave form was executed and SPM confirmed CUC was paid last year. SPM will follow up on the moving of the pole once completed NRA will proceed with the road work.

Shamrock Rd / Hirst Rd -

SMP Scotland confirmed the road is almost ready to proceed with the road work and should start by July 2018.

The Chairman mentioned that NRA should start with Mango Tree then moving on to Crewe Road and then Shamrock/Hirst Road. Once Mr. Hydes confirms the gazetting then NRA will proceed with the road work on Olympic Way to Walkers Rd.

5. Operations

5i. Capital projects - January – June 2018

Minutes of the 25th April 2018

No update given.

Minutes of the 9th May 2018

No update given.

No update given

5ii. District Roads – January – June 2018

Minutes of the 25th April 2018

No update given.

Minutes of the 9th May 2018

The Chairman confirmed he met with Brian Chin Yee, Works Manager, the DMD and SPM on 03rd May to discuss the district roads. He has been concerned from the start of the year about the adequacy of interaction and understanding between the NRA and MLA's.

The NRA has been slow to transition to the requirements of single member constituencies. He confirmed he will be joining SPM and WM on a site meeting with Mr. Suckoo in Newlands on 10th May. He has requested the WM to prepare a list of the proposed roads for the Newlands constituency.

Mr. Hydes mention Minister Hew would like to meet to discuss the roads in George Town North.

SPM Scotland mentioned he, the WM and the Chair will be met with Mr. Alva Suckoo on 10th May in regards to the upgrading of roads in the Newlands area. SPM confirmed NRA has started a few roads in the Newlands area.

SPM Scotland will ask Brian Chin Yee to prepare a list of roads in Bodden Town East that need to be upgraded. SPM mentioned he and the WM will be touring Bodden Town East with representative, Min. Dwayne Seymour, on Friday 25th May to discuss the upgrading of the roads.

DMD mentioned Minister Hew and Mr. Kenneth Bryan would like to visit and discuss the roads for their constituencies as well.

5iii. Linford Pierson Hwy widening – design, gazetting & construction

Minutes of the 25th April 2018

SPM Scotland confirmed the changeover was completed and the traffic is flowing well. Island Paving is in the process of completing the curbing by Ms. Flores wall

and paving will start on May 7th and the second section of paving will be May 21st. The road should be substantial completed.

Minutes of the 9th May 2018

SPM Scotland confirmed the roundabout at Agnes Way is pending a trench for installation of the streetlights and Water Authority has a little work left to complete. The curbing at the eastern end of the project has commenced and should be completed shortly.

SPM Scotland mentioned the section by Ms. Flores was schedule to be paved this week. However, due to the weather it has been postponed. Once paved, traffic will flip over to that lane and the work should be completed within a month's time depending on the weather. The eastbound section by Silver Oaks should be completed shortly. The westbound section by the Church is completed. There is a small section of patching to complete on the Agnes Roundabout and then the final lift of HMA.

5iv. Esterley Tibbetts Hwy widening – design & construction oversight

Minutes of the 11th April 2018

Minutes of the 25th April 2018

The Chairman confirmed that Jackson Law corresponded with Ms. Dawn Lewis requesting a copy of the plan for the Butterfield round-a-bout to share with the S.23(1) SPM confirmed he will be meeting with the S.23(1) later that day in regards to the deceleration zone.

Minutes of the 9th May 2018

SPM Scotland confirmed that he is meeting with Decco today to discuss the safety of the traffic flow near the Butterfield round-a-bout.

SPM Scotland confirmed Water Authority is now using their authority to move the meter; this should take place on Monday. Water will be off on Monday from 9am-1pm in order to move the meter.

He confirmed the S.23(1) agreed with Water Authority and by Monday the water will change over and they will have full reign of the southbound and will try to have it pave up to the round-a-bout as soon as possible. Traffic will then move over to the two lanes as conveniently as possible to keep the traffic flowing and work on the other side.

SPM confirmed the road work should be completed by the end of June depending on the weather.

SPM Scotland confirmed the switch over took place today, what is left for paving is the north bound two lanes and the last section to connect to the Butterfield roundabout. This includes from the Butterfield roundabout to the ACR roundabout and the entrance/exit for Lakeside Apartments.

5v. Crewe Road/Tropical Gardens upgrade

Minutes of the 25th April 2018

SPM Scotland shared with the Board a breakdown of the architecture (\$2,250.00) and legal fees (\$6,765.00) total of \$9,015.00 being claimed by the property owner. The amended way leave form was also sent to CUC to be

reviewed by their legal department, SPM confirmed he has not received anything from CUC and he will follow up with them.

Minutes of the 9th May 2018

SPM Scotland mention the lawyers were requesting a letter from NRA stating that "the NRA has no objections to what they the proposed plans" he did respond saying we cannot give them the assurance that planning will approve. However, he did provide a draft as what we can provide to them. He also confirmed the CUC wayleaves was executed.

The Chairman mentioned the wayleave form was executed and SPM confirmed CUC was paid last year. SPM will follow up on the moving of the poles. Once completed, the NRA will proceed with the road work.

5vi. Crewe Rd/Smith Rd intersection – Proposed roundabout

Minutes of the 25th April 2018

No update given.

Minutes of the 9th May 2018

No update given.

No update given.

5vii. Seaview Rd – East End

Minutes of the 11th April 2018

SPM Scotland confirmed the additional cost is approximately another \$100,000 for the extra base work and the land is approximately is \$300,000. He also confirmed the shoulders along the section which was repaved recently were sprayed and chipped this week.

Minutes of the 25th April 2018

The Chairman asked Mr. Hydes if the MD formalized the cost of the work on Seaview Rd, Mr. Hydes confirmed he had received the information.

Minutes of the 9th May 2018

No update given.

Mr. Hydes confirmed the funding was not yet approved and SMP Scotland confirmed NRA is in the processing installing the guard rails.

6. Other Business

6i. Claims for Compensation

a. Conch Point Drive – BP 12 – S.23(1) - Block 3D Parcel

Minutes of the 09th May 2018

SVO Ruth Massarella presented to the Board a memo dated 8th May from L&SD. Conch Point Drive was declared a 30ft. wide road in January 1977 under BP 12. She stated that at this time there was no provision for compensation under the Roads

Law. The parcel was registered as having an area of 0.27 acre. S.23(1) recently submitted a planning application and was notified the parcel actually size is 0.22 acre, the reason of the difference is because the survey was never completed for this road.

S.23(1) purchased the property in 2009 with the knowledge of the property at 0.27 acre; the registered area on the land register includes the area of the road prior to the gazette. SVO confirmed that S.23(1) was not happy and the value of the land is less than what he thought he had purchased. He is seeking some sort of compensation because he thought what was on the land register was the correct acre however, the parcel is actually smaller.

SVO stated in 1977 when the road was gazetted the government was not liable to pay any compensation therefore no one is entitled to any compensation for Conch Point Drive. As there is no requirement now on the law to note the existing BP on a parcel on the land register. It is only noted now as a result of an in-house policy and therefore it will be incorrect to use this admission as a reason to entertain the claim.

SVO advised the Board of their recommendation is not to accept any claims in this case. The Board agreed that the Roads Law, 1974 made no provision for the payment of compensation in respect of s.3 and there was not then, or now, any legal basis for a claim to be made. The Chairman requested the Chief Surveyor to complete a survey of the property.

No further discussion.

6ii. Legal action – S.23(1)

Minutes of the 11th April 2018

The Chair informed the Board that DDL was now pressing for the execution of an easement in favour of the S.23(1) property, Block 13D Parcel . A meeting had been held this morning between Ms D. Lewis, Ms R. Massarella, the MD and himself. It had been agreed that based on the advice from the Registrar of Lands, an easement was not the appropriate way to provide the property with access rights to the ETH, notwithstanding that was what the Compensation Waiver Agreement (CWA) called for. It was felt that the appropriate approach was for the NRA to issue a licence under the Roads Law as that law vests in the Highway Authority the power to grant access to such a road (Primary Arterial). Ms D. Lewis would provide a draft licence. Additionally, the copy of the CWA provided recently by Etienne Blake was no different from the copy in the possession of the NRA. Ms R. Massarella would again attempt to see if there was a complete version at L&SD. In the absence of a complete copy, the view of the meeting was that there was insufficient basis for BHL to insist that the NRA construct the access.

Minutes of the 25th April 2018

The Chairman is to follow up with Ms. Dawn Lewis in regards to the draft licence.

Minutes of the 9th May 2018

No update given.

No update given.

6iii. NRA Compound Plans

Minutes of the 11th April 2018

No update given.

Minutes of the 25th April 2018

No update given.

Minutes of the 9th May 2018

No update given.

SPM Scotland mentioned the HR is preparing a job description for a Lab Tech and once completed it will be advertised.

6iv. Signage – Primary arterials

Minutes of the 25th April 2018

No update given.

Minutes of the 9th May 2018

No update given.

No update given.

6v. Landscaping of roundabouts

Minutes of the 11th April 2018

The Board is scheduled to meet on 18th April 2018.

Minutes of the 25th April 2018

No update given.

Minutes of the 9th May 2018

No update given.

No update given.

6vi. Development of HMA and concrete pavement designs (previously 6.c)

Minutes of the 25th April 2018

The DMD advised the Board the consultants were still reviewing the comments sent to them by the NRA concerning the draft report. Unfortunately, they did not meet the April 9th deadline. However, we are hopeful the final draft will be ready by May 1st 2018.

Minutes of the 9th May 2018

The DMD confirmed he received the report; he will review and set up a meeting to discuss the questions raised with the Board.

The DMD provided the Board with a copy of the report, the Chairman confirmed he will review the report and discuss at next meeting.

6vii. Board Members

Minutes of 25th April 2018

Director Panton suggested that previous matters are mentioned on the agenda to monitor work progress. Director Panton questioned the reason why the NRA vehicles are tinted/blacked out, there was no reason given. The Board requested that Mr. Colford provide a spreadsheet confirming each vehicle that is taken home after hours and for what reason.

Director Connolly mentioned that he notice some of the NRA vehicles are speeding.

Director Bodden mentioned the construction work that is taken place by the South Sound Board walk, the site is causing obstruction. He also requested for a stop bar to be placed at the exit of the Boulevard.

Mr. Hydes also requested a stop bar at the exit of the Eats Café on West Bay Rd.

Minutes of the 9th May 2018

Director Bodden mentioned to the Board the junction at Printers Way by the Education Dep., the road needs to be reconstructed. Vehicles are currently parking on both sides of the road making Printers Way a one way street. SPM confirmed the road is in no condition to place double yellow line on either side.

The Chairman advised he met with the Audit General and member of her staff on Tuesday 1st May 2018 and they discussed in light of the issue arisen with the MD the Audit General office felt necessary to do additional checks on the NRA accounts before completing the Audit. It was not expected the work would have taken more than 10-14 days but the result was that the deadline of 30th April was not met.

Director Clark shared with the Board the situation with evening traffic along Dorcy Drive and Maclendon Drive. The traffic is backed up cross FFF and passed the round-a-bout. Some drivers are using Maclendon Drive to avoid the traffic and cutting through the back of the liquor store forcing themselves out and causing traffic to be held up even more. The Board reviewed and decided to install delineators to avoid traffic coming from Maclendon Drive to turn right and traffic coming from behind the liquor store to access the westbound lanes of Dorcy Drive.

Director Panton shared a proposal to introduce a road asphalt fee which would be levied on the importation of all vehicles. His suggestion was a lump sum of CI\$1250.00 for all imported vehicles and these funds would be directed to the NRA from the Customs Department. The funds will be used to resurface the side roads instead of using chip and spray. The DMD confirmed there are approximately 4,000 imported vehicles per year therefore; based on the imports it will be approximately \$5 million per year.

6viii. Miscellaneous

a. BP 138 - Farm Road – Request for water

Minutes of the 21st March 2018

The DMD confirmed the PCM of the area should be completed by the end of the week. The PCM will define the boundaries of the properties, this is the section located on John McLean Drive to the entrance of the Water Authority entrance (BLK 71A PCL [REDACTED]).

Minutes of the 11th April 2018

No update given.

Minutes of the 25th April 2018

No update given.

Minutes of the 9th May 2018

No update given.

No update given.

b. West Bay Road – Extension to Tunnel

Minutes of the 7th March 2018

The Chair expressed his disappointment that the draft memo to the Director of Planning/CPA circulated by the MD on 09th February 2017 had apparently been submitted as it was and his suggestions of 15th February 2017 had been deemed too late. The MD had not specified a deadline for submission of comments on his draft.

Of particular concern to the Chair was the fact that the submission failed to:

- define the loading which the structural engineer had described as permissible on the overpass structure referred to merely as “loading factors associated with low-rise buildings”; and
- seek the imposition of a condition on both the certification of completion of the segment under construction and on the approval of any extension thereof, that the applicant will not be allowed to carry out any development above the overpass without obtaining approval from the NRA from a structural impact perspective and will be liable for reasonable costs incurred by the NRA in evaluating the impact of any proposed development.

Minutes of the 21st March 2018

No update given

Minutes of the 11th April 2018

No update given.

Minutes of the 25th April 2018

No update given.

Minutes of the 9th May 2018

No update given.

No update given.

c. Further Road – North Side - Block 53A Parcel [REDACTED]

Minutes of the 11th April 2018

SPM Scotland stated he met with Mr. Ezzard Miller discussing the gazetting of the above mention road; the Board approved the gazetting.

Minutes of the 25th April 2018

SPM Scotland confirmed he will have Denis Thibeault start the preparation documents to the Ministry.

Minutes of the 9th May 2018

No update given.

No update given.

d. Shamrock Road vicinity of Hirst Rd

Minutes of the 11th April 2018

SPM Scotland shared with the Board a proposal in regards to the access points for S.23(1) [REDACTED]. The Board reviewed and did not approve the proposed access from Shamrock Road.

Minutes of the 25th April 2018

No update given.

Minutes of the 9th May 2018

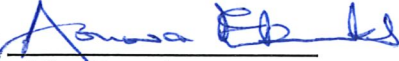
The Chairman confirmed that property was only gazetted under Section 3, gazetting under Section 6 needs to be completed. Mr. Hydes shared with the Board, S.23(1) [REDACTED]. S.23(1) [REDACTED] is requesting for a decel lane and access point along the eastern boundary. SPM Scotland also mentioned that due the current bus stop, the NRA did not approve the decel lane as S.23(1) [REDACTED] has requested. Director Panton suggested moving the bus stop to in front of Savannah Plaza which currently has a decel lane and Director Walton suggested installing a pedestrian crossing from Country Side to Savannah Plaza. The Chairman requested SPM to incorporate the above into the plans for review for next meeting.


The Board was advised that section 6 notice has in fact been issued published in late January 2018.

7. Date of next meeting

The Board will hold an E.O. Meeting on 30th May 2018.

The meeting adjourned at 1:15pm.

Signature 
Chairman of the Board
Confirmation of minutes:
Date: 27 June 2018

Signature 
Executive Secretary
Seconded: Confirmation of minutes
Date: 27 June 2018

