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**National Roads Authority**  
**Minutes of the Two Hundred & Forty Eighth Meeting of**  
**the Board of Directors**  
**held in NRA Conference Room,**  
**370 North Sound Road, George Town, Grand Cayman**  
**Wednesday, 07th March 2018 at 9:30 a.m.**

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**In attendance were:**

Donovan Ebanks	Chairman
Gary Clarke	Deputy Chairman
Kenross Connolly	Director
David Arch	Director
Stanley Panton	Director
Paul Bodden Jr (Andy)	Director
Dane Walton	Director
Paul Parchment	Managing Director – NRA
Edward Howard	Deputy Managing Director
Priscilla Jackson	Acting Executive Secretary

**Absent :**

Tristan Hydes	Director Designate of Chief Officer, Ministry CPI
Charles Brown	Observer, Ministry CPI

**1. Call to Order**

The Chairman called the meeting to order at 10:00 am.

***Minutes of the 21<sup>st</sup> February 2018***  
**E.O. Attendance by Minister Hew**

The Chairman acknowledged Min. Hew and invited him to address the Board.

Minister Hew opened by saying that he had come by to pay a courtesy visit to thank the Board for continuing to serve and the good work that the NRA is doing, and to provide some insight from the government's perspective which might be helpful in the Board's deliberations and decisions.

He spoke briefly to some of the key initiatives that the government and the Premier are focusing on. He began by discussing several possible Public-Private Capital Projects that are in the negotiation stages but will ultimately have to be factored in to our overall schedule. These were namely:

**PPP Capital Projects**

1. Airport Connector Road from the ETH (new roundabout) to the Airport:  
This was discussed primarily relative to the commencement and completion of the Proposed Waste Management Facility which the government is currently in negotiations with DART on. The location of the

facility is a key topic. The main talking points were how could we partner to get this much needed road completed within or before the new garbage collection & treatment facility becomes a reality.

Dart's proposed New Hotel on WB Road: Tentatively scheduled for 2018.19 and two other new hotel projects which are coming on line.

2. Extension of the EW Arterial from Hirst Road to Frank Sound: Minister spoke about the impending Port Development Plans in central GT and the need to improve the connections to the tourism products in East End & North Side (Kaibo/Rum Point). A new private developer has emerged in relation to the Ironwood project.

### **General Discussion**

1. The Minister said that the government is on the process of forming a committee to review the National Conservation Law. One of the key areas will be to allow Cabinet to overrule the council particularly as it relates to producing EIA statements relative to roads projects.
2. The Minister stated that he has told the Director that there is the need to push forward expeditiously on the completion of Phase 2 of the LP Hwy Project. He was briefed on the legal status of the LPH Project Phase II: matters discussed included the efforts made thus far with the Equestrian Centre and the request for a WP meeting that has yet to be agreed.
3. He also mentioned the need to complete the work that was commenced on Crewe Road. The Director had briefed him on the issues causing the delay and the Minister quipped that he would liaise with CUC.

### **Priority Projects**

The Minister also discussed four priority projects in detail:

1. Widening of Shamrock Road from Silver Oaks to Dr. Tomlinson's Roundabout: notes related to Port Expansion in GT and the need for improved connectivity to alternate docking sites for the Cruise Ships. He indicated that the government is fully supportive of this.
2. Southern WB Road Improvement Scheme: Overall aesthetics to be improved to reflect the national importance. Safety features to be of central focus and the Ministry and the NRA will need to convene the users group that will be tasked with this responsibility in the short term. He has conveyed to the Director that there are several persons who have offered to assist, including himself as 'salesman' of medians.
3. The Minister also commented on the situation re. the limited sources for key materials and services which the NRA require. He encouraged the Board to consider whatever ways that it can to make provisions to be able to keep its works going.
4. North Church Street: considerations have to be made for the eventual urban development of this road. Factors including the new intersection with the planned Godfrey Nixon Way Extension and expanded pedestrian facilities are of paramount importance.

**The Minister invited questions and comments.**

Director D. Arch raised the density of activities on the southern end of WB Rd with the new hotel going in.

Director K. Connolly mentioned the new development on the old Almond Tree site. The Minister responded that he foresees N Church St as developing into a new 'hip strip'. He stated that the Ministry is looking to getting an urban development planner on its staff. He then raised Godfrey Nixon Way Extension: investigate the possible upgrades to Mary Street during the planning stages of this project. (schedule for GT Port Development Project is central to NRA's planning considerations). He expects the port project to start by the end of 2018.

Director S. Panton mentioned the proposed ice rink/convention centre and whether this was still materialising. The Minister responded that he understands that there are other competing interests for the properties. Director Panton queried the realignment of N Church St and expressed his concern about the loss of the waterfront and queried whether there was official support for this. He expressed the view that relocation of the road would allow greater building setbacks.

Director S. Panton also spoke to the need to acquire additional right-of-way between Silver Oaks and Grand Harbour.

Director G. Clarke inquired as to the timeframe for acquiring the services of an urban planner. Minister Hew stated that he wants someone immediately to take over the GT revitalisation. He also raised the issue of vehicle imports and stated that in his opinion this is contributing to the current traffic congestion. The Minister responded that the government has had casual discussions on the subject but agreed that it has to be considered much more formally.

Director D. Walton raised the issue of a private initiative a few years ago to provide sidewalks along N Church St. The Minister responded that the initiative had failed because a few land owners simply refused to participate. He also raised the matter of the boardwalk on S Sound Rd. The Minister and representative C. Brown both indicated that the commencement was imminent. He also raised the scarcity of materials and even materials testing. The Minister reiterated that this was something for the Board to consider. He also raised the issue of lighting of the E-W arterial. The Minister responded that he has had representation as well. The MD raised the idea of re-visiting the installation of high-mast lighting to keep the central median clear and its use flexible.

The Chair raised the issue of funding of the NRA's post-retirement healthcare benefits. He pointed out that having acknowledged the liability, the NRA was obligated to meet the cost. Accordingly, the required \$1.5M has been reflected in the NRA's budget of \$10Mp.a. and only \$8.5M will be available for road-related expenditure. The Minister undertook to follow up on the meeting with the Minister of Finance in relation to the NRA's proposal.

**2. Minutes of Previous Meetings**

- a. 7th February 2018 – confirmed and signed off
- b. 21<sup>st</sup> February 2018 – reviewed

**3. Administration**

**3i. Proposed Legislative Review**

***Minutes of the 10<sup>th</sup> January 2018***

The Board will hold an E.O. meeting at 9:30a on 17<sup>th</sup> January 2018 to continue the consideration of this item.

***Minutes of the 25<sup>th</sup> January 2018***

No update provided.

***Minutes of the 7<sup>th</sup> February 2018***

No update provided.

***Minutes of the 21<sup>st</sup> February 2018***

The Board agreed to hold an E.O. meeting at 9:30a on 14<sup>th</sup> March 2018 to continue the consideration of this item.

No update provided.

**3ii. Funding – Post-retirement health benefits**

***Minutes of the 25<sup>th</sup> January 2018***

The Board reaffirmed that the provision of \$750K in the 2018/2019 budget was to service the Post-retirement Healthcare Fund for the first 6 months of the budget period. It remained the hope of the Board that the proposal put to the Ministry back in September 2017 would be favourably considered and corresponding additional revenue would be available by the second half of 2018.

Observer Brown confirmed Mr. Hydes will provide a date within the next week to meet with the Minister of Finance instead of meeting with caucus to discuss this issue.

***Minutes of the 7<sup>th</sup> February 2018***

No update provided.

***Minutes of the 21<sup>st</sup> February 2018***

Minister Hew will follow up on the meeting with the Minister of Finance.

No update provided.

**3iii. Performance Appraisal – MD (Feb-Jul 2017)**

***Minutes of the 7<sup>th</sup> February 2018***

No update provided.

***Minutes of the 21<sup>st</sup> February 2018***

The Chairman confirmed the letter of extension was executed on January 26<sup>th</sup> 2018.

He shared with the Board that he intended to have the Portfolio of the Civil Service (PoCS) evaluate the MD's job description as provided for under the new Public Authorities Law and would advise the Board of the outcome.

No update provided.

**3iv. Update on Fleet Acquisitions – MD/FM**

***Minutes of the 7<sup>th</sup> February 2018***

No update provided.

***Minutes of the 21<sup>st</sup> February 2018***

The Chair suggested that he felt consideration should be given to issuing a press release regarding the upgrading of the NRA fleet and the fact that no funding had been necessary from the CIG because of the NRA's management of its depreciation funds. The Board agreed. The MD undertook to prepare a draft for the Board's consideration.

The MD confirmed he received a report on fleet acquisitions from the Fleet Manager Mr. Colford and will circulate by round robin to the Board Members.

**3v. Financial Report as of end of October 2017 – MD-CFO**

***Minutes of the 10<sup>th</sup> January 2018***

The CFO has confirmed the amount of \$1,086,028 from the Ministry in regard to the outstanding bills has been settled. The NRA is still awaiting payment of \$86,775 for the South Sound Board Walk from June 2016 and the November 2017 bill of \$319,665 as well.

***Minutes of the 25<sup>th</sup> January 2018***

No update given.

***Minutes of the 7<sup>th</sup> February 2018***

No update provided.

***Minutes of the 21<sup>st</sup> February 2018***

The MD was unable to provide an update on the current indebtedness by the Ministry. He and/or the Exec. Sec were asked to get the current numbers from the CFO.

The CFO has confirmed the amount owing from the Ministry is a total of \$1,014,887.32. (Invoices for November \$319,665.00, December \$480,621.00 and January \$214,601.32).

The CFO confirmed he received the payment for December in the amount of CI \$480,621.00.

4. Planning

4i. Linford Pierson Hwy widening – legal and compensation settlements

***Minutes of the 25<sup>th</sup> January 2018***

Redacted under Section 17(a) of the FOI Law 2015

Redacted under Section 17(a) of the FOI Law 2015

**14D – BP437**

***Minutes of the 25<sup>th</sup> January 2018***

The MD confirmed he requested SVO Ruth Massarella to provide the value of the land and to clarify who should be the payee as per the BP437.

***Minutes of the 7<sup>th</sup> February 2018***

SVO Ruth Massarella confirmed to the Board at the time the BP437 was gazetted, S.23(1) grandfather was the owner of the property. The land was transferred for 'Natural Love and Affection', between family members. As per the Roads Law (2005 Revision) sub-section 8. (3) and (4), S.23(1) is not eligible for compensation.

***Minutes from the 21<sup>st</sup> February 2018***

No update provided.

No update provided.

4ii. Esterley Tippetts Hwy widening – legal and compensation matters

***Minutes of the 7<sup>th</sup> February 2018***

The Chairman shared with the Board a draft Counter Offer for the access road from the ETH by Block 13D Parcels S.23(1). The cost would be approximately C\$300K. The Board agreed that a pre-condition for acceptance of this counter offer would be the acceptance by the S.23(1) of the offers previously made in respect of their claims for compensation.

***Minutes of the 21<sup>st</sup> February 2018***

SPM Scotland discussed with the Board the draft Counter Offer which shows the potential access/egress for each property to a road parallel to the ETH.

The Board agreed that Ms Dawn Lewis, Senior crown Counsel, should be asked to convey the Counter Offer to S.23(1) who made the last proposals back on 14<sup>th</sup> September 2017.

The communication to S.23(1) would make it clear that the NRA requires a response within fourteen (14) days from the registered land owners of Block 13D Parcels S.23(1) as to whether this counter offer is acceptable and would serve notice of the intention of the NRA to take possession of the acquired portions of Blk 13D, parcels S.23(1) within fourteen (14) days of the letter.

The Chairman advised that due to the Ms. Lewis' work load she had been unable to send the counter offer letter to the S.23(1) as of 02<sup>nd</sup> March. He had prepared a draft letter for Ms. Lewis to consider and to be sent during this week.

#### **4iii. Traffic simulation/forecasting model - update**

##### ***Minutes of the 10<sup>th</sup> January 2018***

The DMD Edward Howard shared with the Board a progress report dated 9<sup>th</sup> January 2018 on the phases and task taken in order to complete the NRA Traffic Model. DMD as has confirmed the exercise is proceeding well and the expected date of completion is Sept/Oct 2018.

The DMD has received data from the Cayman Islands Port Authority on the amount of vehicles being imported and exported on a weekly/monthly bases.

##### ***Minutes of the 25<sup>th</sup> January 2018***

No update given.

##### ***Minutes of the 7<sup>th</sup> February 2018***

No update given.

##### ***Minutes of the 21<sup>st</sup> February 2018***

No update given

The DMD shared with the Board the 2017 Traffic Data Collection Report Highlights and spoke to key issues in regards to the busiest intersections. He confirmed that Shamrock Rd in front of Grand Harbour is the busiest road on island. The annual growth rate is 3.25% over the last 3yrs. As for intersections, the DMD confirmed he took the busiest hours to complete the analysis. The Butterfield Round-a-bout is the busiest; 2<sup>nd</sup> is the junction at Jacques Scott's.

The Chairman requested the DMD to summarize the report and share the conclusion at the next meeting.

#### **4iv. NRA – Design Projects 2016-2020 – prioritisation**

##### ***Minutes of the 10<sup>th</sup> January 2018***

The MD shared with the board the five projects that were prioritized for the upcoming year. He confirmed that we have received the construction estimates.

1. Selkirk Drive – The LPP to be cleaned out
2. Shedden Rd – SPM confirmed that we have a TOPO survey and that APEC is preparing a design for this section from Kirk Motor's to Elizabethan Square (Phase 1) and Jacques Scott to Eastern Ave

intersection (Phase 2). The compensation estimate from Lands & Survey at approximately \$8M.

3. LPH
4. Olympic Way –SPM Scotland stated he is to meet with Jonathon Matthews from the Education Department to present the proposed road work. Also, to meet with DOE in regards to the vegetation that will be cleared. At the inter-section the SPM confirmed there will be no signal control.
5. Shamrock Rd Widening

***Minutes of the 25<sup>th</sup> January 2018***

No update given.

***Minutes of the 7<sup>th</sup> February 2018***

No update given.

***Minutes from the 21<sup>st</sup> February 2018***

No update provided.

The MD shared with the Board a drawing that was provided by Mr. Tristan Hydes for BP 398, the access road to the UCCI from Walkers Rd. The design included the round-a-bout. However, the board reviewed the drawing and suggested the mgmt. consider replacing the round-a-bout with a T-junction.

**4v. Shamrock Road vicinity of Hirst Rd – horizontal & vertical realignment**

***Minutes of the 7<sup>th</sup> February 2018***

No update given.

***Minutes from the 21<sup>st</sup> February 2018***

The Chairman confirmed he spoke to the Robert's and provided the deadline in order to claim for the 0.02 acre of their property.

The Board also discussed the frontage and development of the proposed shopping centre for S.23(1)

No update provided.

**5. Operations**

**5i. Capital projects and district roads - July 2016 –December 2017**

***Minutes of the 7<sup>th</sup> February 2018***

No update given.

***Minutes of the 21<sup>st</sup> February 2018***

No update given.

SPM Scotland shared with the Board a spreadsheet of the upcoming capital projects and also indicated which projects is priority. He also confirmed meetings are held once a week to discuss the ongoing design work.



**5ii. Linford Pierson Hwy widening – design, gazetting & construction**

***Minutes of the 7<sup>th</sup> February 2018***

SPM M Scotland was co-ordinating the switchover of traffic to the two eastbound lanes which were paved in late December and thus unable to attend.

***Minutes of the 21<sup>st</sup> February 2018***

SPM Scotland to circulate an update by email to the Board of Directors.

SPM Scotland confirmed due to the busy schedule with Island Paving, the curbing had been delayed for the past five days. The completion date is April 30<sup>th</sup> depending on the delay with Island paving.

**5iii. Esterley Tibbetts Hwy widening – design & construction oversight**

***Minutes of the 25<sup>th</sup> January 2018***

SPM Scotland confirmed CUC has installed a new temporary pole by National Cement. WA is working on connecting the two new meters once completed, WA will provide a three day notice period to Lakeside. Lakeside will be removed from the old pipes and connect to the new pipes. Decco will then have the opportunity to move the remaining poles and install the curbing coming south.

***Minutes of the 7<sup>th</sup> February 2018***

See 5ii. above.

***Minutes from 21<sup>st</sup> February 2018***

SPM Scotland to circulate an update by email to the Board of Directors.

SPM Scotland advised that the two southbound lanes at Camana Bay round-a-bout should be paved on the 15<sup>th</sup> & 16<sup>th</sup> of March 2018.

**5iv. Crewe Road/Tropical Gardens upgrade**

***Minutes if the 7<sup>th</sup> February 2018***

No update given.

***Minutes of the 21<sup>st</sup> February 2018***

No update given.

No update provided.

**5v. Crewe Rd/Smith Rd intersection – Proposed roundabout**

***Minutes of the 7<sup>th</sup> February 2018***

No update given.

***Minutes of the 21<sup>st</sup> February 2018***

No update given.

No update given

**5vi. Seaview Rd – East End**

***Minutes of the 25<sup>th</sup> January 2018***

SPM Scotland confirmed the project is made up of:

- Installation of two sections of guardrail; and
- re-surfacing from Lover's Wall towards east (in two phases) as far as the funding (approximately \$800K) will allow.

SPM to provide complete design at the next scheduled meeting. There are a few properties whose roadside fences/walls will have to be re-located.

***Minutes of the 7<sup>th</sup> February 2018***

The Chairman discussed with the Board the intention of the work and the two phases that will take place. Phase1 will be from 68A [REDACTED] to 68A [REDACTED] & Phase 2 will be from Lovers Wall to 68A [REDACTED] SPM confirmed the guardrails by Lovers Wall should be complete by the next week.

***Minutes of the 21<sup>st</sup> February 2018***

The Chairman confirmed both he and Mr. Scotland, along with East End MLA Mr Arden McLean, met with S.23(1) [REDACTED] (68A [REDACTED]) on 08<sup>th</sup> February. They discussed BP 09 and its impact on the boundaries of the property.

The S.23(1) [REDACTED] are extremely unhappy with the proposals and can be expected to continue to object to any alteration of their roadside boundary.

SPM Scotland confirmed L&S flagged the existing boundaries on the adjacent property which has been subject to a fixed boundary survey.

SPM Scotland has been asked to consider alternative alignments in the area which could mitigate the impact on 68A [REDACTED] by about 50% and totally. Either would likely require land acquisition on the opposite side of Seaview Rd.

No update given.

**6. Other Business**

**6i. Claims for Compensation**

***Minutes of the 7<sup>th</sup> February 2018***

**a. Block 12C Parcel S.23(1) [REDACTED] Esterley Tibbetts Highway – BP 486**

SVO Massarella presented to the Board a memo dated 2<sup>nd</sup> of February 2018 from L&SD recommending settlement in the amount of CI \$452,200.00 plus professional fees :

Market Value of the Land Taken	16,117.20 sq ft @ CI\$20.00 per sq. ft	CI \$ 322,340.00
Severance		CI \$240,000.00
Less : Betterment		CI \$112,000.00
Professional fees	Waide DaCosta	CI \$ 1,860.00
	DDL Studio	CI \$

The Board reviewed the request, thanked Ms. Massarella for the efforts of the L&SD and approved the requested payment for CI \$452,200.00. SVO is to confirm amount for DDL Studio.

N.B. SVO R Mazzarella advised on 08<sup>th</sup> February 2018 that professional fees to be claimed by DDL Studio would be in the amount of CI\$3,750.

SVO R Mazzarella presented a revised memo to the Board dated 6<sup>th</sup> March 2018 from L&SD for the additional claims in the amount of CI \$11,099.15 as follows :

Cayman Survey Associates		CI \$ 8,228.75
Etienna Blake Attorneys at Law	Legal fees	CI \$ 2,870.40
Total :		CI \$11,099.15

The Board reviewed the request, thanked Ms. Massarella for the efforts of the L&SD and approved the requested payment for CI \$11,099.15

***Minutes of the 21<sup>st</sup> February 2018***

No new matters.

**b. Crewe Road Widening – BP 598 – S.23(1) of the FOI Law 2015 Block 20D Parcel**

SVO Ruth Massarella presented to the Board a memo dated 6<sup>th</sup> March 2018 from L&SD recommending the settlement of the subject claim in the amount of CI \$31,896.00 broken down as follows:

Market value of land taken	Total area of 0.0484 ac / 2112.38 sq ft @ \$11 per sq ft	CI \$ 23,236.00
2 x Poinciana trees		CI \$700.00
2 x Christmas palms		CI \$500.00
2 x Coconut trees		CI \$400.00
Fence		CI \$4,860.00
Columns		CI \$700.00
DLL Studio Ltd.	10 hrs @ CI \$150.00 per hr	CI \$1,500.00
TOTAL		CI\$31,896.00

The Board reviewed the recommendation and approved the payment of CI \$31,896.00.

**c. Linford Pierson Highway Widening – BP 592 - S.23(1) of the FOI Law 2015 Block 21B Parcel**

SVO Ruth Massarella presented to the Board a memo dated 6<sup>th</sup> March 2018 from L&SD recommending the settlement of the subject claim in the amount of CI \$5,400.50 broken down as follows:

Ryan Thompson	Share of Land 1/12 <sup>th</sup>	CI \$4,900.50
DLL Studio Ltd.	Professional fees	CI \$500.00

The Board reviewed the recommendation and approved the payment of CI \$5,400.50

**d. East-West Arterial – S.23(1) Block 27E Parcel**

SVO Ruth Massarella discussed with the Board a memo dated 16<sup>th</sup> February 2018 in regards to the correct claimant. SVO confirmed that L&SD is not sure who the correct claimant should be and recommend that Legal review the request and provide a recommendation on you is entitled to claim.

The Board reviewed the memo and requested that L&SD, on the behalf of NRA, advice from the Legal department as to whether the individual seeking to claim has the legal right to do so.

**6ii. Legal action – S.17(a) of the FOI Law 2015**

***Minutes of the 7<sup>th</sup> February 2018***

No update given.

***Minutes of the 21<sup>st</sup> February 2018***

No update given.

No update given.

**6iii. NRA Compound Plans**

***Minutes of the 7<sup>th</sup> February 2018***

No update given.

***Minutes of 21<sup>st</sup> February 2018***

No update given.

No update given.

**6iv. Signage – Primary arterials**

***Minutes of the 7<sup>th</sup> February 2018***

No update given.

***Minutes of 21<sup>st</sup> February 2018***

No update given.

SPM Scotland & Mr. Myles presented to the Board the US vs British guide signs for roundabouts. Mr. Myles explained the difference between the symbols of the two standards.

The Chairman shared with the Boards statistics air arrivals from the Economics & Statistics Office for 2012-2016. They showed that 82-84% of the visitors are from North America. Canada and the US share very similar signage systems.

He suggested that it followed that the largest category of visitors who would be likely to drive locally are those from North America. He reminded the meeting that the primary beneficiaries of signage, particularly guide signage, are those drivers who are not familiar with the islands. He also pointed out that there is no legally prescribed guide signage in the Road Code of the Cayman Is. which serves as the standard under the Traffic Law.

The Board discussed and decide to use the US standard for guide signage as prescribed in the Manual of Uniform Traffic Control Devices (MUTCD) 2009, Federal Hwy Admin., USDOT.

**6v. Landscaping of roundabouts**

***Minutes of the 7<sup>th</sup> February 2018***

No update given.

***Minutes of the 21<sup>st</sup> February 2018***

The Board has agreed to meet on March 14<sup>th</sup> to discuss.

No update given.

**6vi. Development of HMA and concrete pavement designs (previously 6.c)**

***Minutes of the 10<sup>th</sup> January 2018***

The DMD shared with the Board a progress report as of January 9<sup>th</sup> 2018. He confirmed the aggregate samples will be sent the following week for test. Results for local and imported aggregate will be completed late Feb 2018.

***Minutes of the 25<sup>th</sup> January 2018***

No update given.

***Minutes of the 7<sup>th</sup> February 2018***

No update given.

***Minutes of the 21<sup>st</sup> February 2018***

No update given.

The DMD confirmed that he has received the draft report. He is in the processes of reviewing it and NRA staff will discuss it on Friday, 09<sup>th</sup> March.

**6vii. Board Members**

***Minutes of the 25<sup>th</sup> January 2018***

Director Panton raised the issue of the wall at the entrance on the National Gallery and its impact on the site distance for vehicles exiting the Gallery.

***Minutes of the 7<sup>th</sup> February 2018***

No update given.

***Minutes of 21<sup>st</sup> February 2018***

Director Panton raised the issue of signs on the East-West Arterial. There are a number of stop signs down. He suggested that the NRA inspect all signs from the Chrissy Thomlinson roundabout to Hirst Road. Also, the 'complaint sign' needs to be fixed as it is currently twisted to one side. Director Panton also raised the concern and danger of the some of the "cut a cross"; he suggested that they be closed.

Director Arch raised the issue of the delineators at the Jose Gas Station as drivers are continuing to make a U-turn at this junction.

Director Arch mentioned the property near to Phelan Close, South Church St, where vegetation is encroaching along the road side. He did speak to the owners however; NRA needs to complete an inspection.

Director Panton suggested that pervious matters are mention on the agenda to monitor work progress.

**6viii. Miscellaneous**

**a. BP 138 - Farm Road – Request for water**

***Minutes of the 21<sup>st</sup> February 2018***

No update given

No update given

**b. Breakers/Pease Bay Project**

***Minutes of the 7<sup>th</sup> February 2018***

No update given.

***Minutes of the 21<sup>st</sup> February 2018***

No update given

No update given.

**c. West Bay Road – Extension to Tunnel**

***Minutes of the 25<sup>th</sup> January 2018***

Representatives of Dart and affiliated companies attended the meeting at 10:30a. Ms. Jackie Doak shared a presentation on the proposed development plan that will take place within the next 10-20 years. She stated that when Dart made the initial application for the overpass/tunnel of West Bay Rd, they did not own the Royal Palms property, nor did they anticipate that they would soon, even though they had been seeking to acquire for several years. Having since acquired it, they have revised their development plans for the area to provide a major hotel covering both their previously owned property and that recently acquired. In turn, it was this development which had driven the proposal to extend the WB Rd overpass/tunnel.

She further stated that due to proposed amalgamations and relocations of existing beach accesses to the southern end of the Royal Palms property, the length of the proposed overpass/tunnel extension has been revised from 193ft to 169ft.

When questioned by the Board as to the timeframe for development of this major hotel, she acknowledged that the project was in the very preliminary stage and that the earliest that would likely come to fruition would be in 5 years.

In response to the Board's query re. an open height route through Camana Bay, the Dart representatives showed 3# options which they said could accommodate the standard WB 50 vehicle. It was agreed that Dart's simulations would be shared with the NRA (SPM). The NRA would select one for designation as the route.

Ms. Doak also spoke briefly to a bike lane project from Batabano Rd to the Butterfield RAB that Dart entities was working on in the interest of the safety of cyclists. The Board and Dart representatives shared their concerns regarding the upper and under pass and safety for pedestrians.

***Minutes of the 7<sup>th</sup> February 2018***

The MD shared with the Board a drafted letter to the CPA. The Board reviewed the letter and shared their comments. The Chairman requested the MD to provide a revised the draft and circulate to the Board.

***Minutes of the 21<sup>st</sup> February 2018***

No update given

The Chair expressed his disappointment that the draft memo to the Director of Planning/CPA circulated by the MD on 09<sup>th</sup> February 2017 had apparently been submitted as it was and his suggestions of 15<sup>th</sup> February 2017 had been deemed too late. The MD had not specified a deadline for submission of comments on his draft.

Of particular concern to the Chair was the fact that the submission failed to:

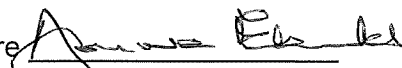
- define the loading which the structural engineer had described as permissible on the overpass structure referred to merely as "loading factors associated with low-rise buildings"; and


- seek the imposition of a condition on both the certification of completion of the segment under construction and on the approval of any extension thereof, that the applicant will not be allowed to carry out any development above the overpass without obtaining approval from the NRA from a structural impact perspective and will be liable for reasonable costs incurred by the NRA in evaluating the impact of any proposed development.

#### 7. Date of next meeting

The Board will hold regular meetings on 21<sup>st</sup> March 2018. An E.O Meeting will be held on March 14<sup>th</sup> 2018.

The meeting adjourned at 12:57pm.

Signature   
 Chairman of the Board  
 Confirmation of minutes:  
 Date: 11 Apr. '18

Signature   
 Acting Executive Secretary  
 Seconded: Confirmation of minutes  
 Date: 11 April 2018

