
**National Roads Authority
Minutes of the Two Hundred & Seventh Extra-Ordinary Meeting
of the Board of Directors
held in
NRA Conference Room,
370 North Sound Road, George Town, Grand Cayman
Monday 17th October, 2016 at 9:30 a.m.**

In attendance were:

Donovan Ebanks	Chairman
Gary Clarke	Director
David Arch	Director
Stanley Panton	Director
Kenross Connolly	Director
Dane Walton	Director
Paul Parchment	Managing Director – NRA
Edward Howard	Deputy Managing Director – NRA
Julie Campbell	Acting Executive Secretary

Invitees:

Olsen Bush	CFO - NRA
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1. Call to Order

The Chairman called the meeting to order at 9:50am

2. Capital Budget - Compensation & Construction Funding

The Board first considered the Capital Budget for compensation & construction funding showing the funds available from the Ministry (copy attached). Following revisions during the meeting, it was projected that there would be a shortfall of CI\$5 million if all envisaged projects were to be implemented during the 18-months financial period. The Board identified \$4.3M of items on the spreadsheet that would have to be kept under caution.

The Chairman suggested that this spreadsheet should be regularly maintained by the MD and in turn shared with the Board as part of the fiscal reporting.

3. **FY 2016/2017 Budget – Service Provisions Funded from NRA Revenues (\$15M Projected)**

NRA 5: Planning and Development of New Public Roads

Board Members queried the amounts allocated to:

- Detailed design drawings and cost estimates
- Working/construction drawings and
- Design Surveys & Topo Work

The Chairman reiterated it was not necessary to aim to complete during this 18 months budget cycle all of the 'survey and design' projects which had been discussed from time-to-time. However, the Board was expecting the survey and design capabilities of the agency to be kept fully occupied.

The MD reminded Board Members that in order for designs to be completed there were works that had to be completed, these include Topo and surveying and the figures presented indicated these works, which would be completed by outside organizations. The Board asked the MD to prepare a list of projects with corresponding timeframes for completion and an indication of where in-house and external resources would be utilised. The MD agreed to do so the following day.

NRA 6: District Roads

The Chairman questioned why the spreadsheet did not indicate the length of roads as had been suggested. In addition to costs, it would be useful to show miles of roads completed and outstanding. He also queried why there were roads on the 'Remaining Roads' list with a lower PCI rating than some on the 'Suggested list.' He instructed the MD to revisit the list and revert.

The MD suggested if there is a surplus of funds in this vote towards the end of the fiscal year, these could be put towards the post retirement account.

NRA 8: Storm Water Management

The Board advised the MD to change the description outlined.

NRA 9: Maintenance of Roads – Grand Cayman

Board Members asked for more details for each section, e.g. bush cutting, drainage systems.

The Board reminded the MD of the request by Director Clarke some months previously for the Operational budget which would indicate costs of labour, utilities, fuel, etc. costs. The MD advised he would meet with the CFO and revert.

NRA 10: Street lighting

Board Members were informed by the MD that the figure displayed was an approximate figure as recently the bills were coming in less than anticipated. He further explained that this vote may also have a surplus at the end of the year, which could be put towards the post retirement account. He suggested that due to the volatility of world fuel prices, it would be prudent to allow a reasonable buffer; the Board agreed.

NRA 12: Road Safety & Guardrail Installation Programme

The MD drew the Board's attention to the Sidewalk Improvement Programme and explained there were sections on West Bay Road that needed to be replaced. The Chairman reiterated the concept of forming a committee which would include DoT, architects, landscapers, property owners, the Ministry and NRA to look at a long term plan for the West Bay Road. In the interim, the Board agrees the portions which are potential pedestrian hazards be fixed. The Board asked the MD to identify the areas that required urgent repair to present to the Board.

The MD informed Board Members Transportation Planner Mrs. Marion Pandohie was currently working on a guardrail priority list. Members identified areas where they identified guardrails either damaged or required installation.

Board Members were also informed the figure for Roadside Hazard Removals included a number of poles throughout the island where fatalities occurred, that needed to be relocated.

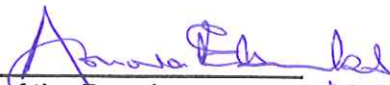
NRA 14: Arterial Road Surface Rehabilitation

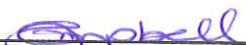
The Chairman, referring to the previous discussions on item 2 regarding the overall budget figures, suggested that Seaview Road should not be confirmed at this time.

The elevation at the road adjacent to the Fire Station in West Bay, which is scheduled for surface rehabilitation, was queried. The MD indicated he did not have these but this would be completed prior to the works conducted.

The Chairman reminded Members the next board meeting is scheduled for Weds 26th October.

The meeting adjourned at 11:45am.

Signature 
Chairman of the Board 28 Oct '16
Confirmation of minutes:
Date: 26 OCT 2016

Signature 
Executive Secretary
Seconded: Confirmation of minutes
Date: 26 OCT 2016

