

**MINUTES OF THE SIXTEENTH MEETING OF THE BOARD OF DIRECTORS OF THE NATIONAL ROADS AUTHORITY, HELD AT THE PWD OFFICES, 370 NORTH SOUND ROAD, GRAND CAYMAN ON SEPTEMBER 22<sup>ND</sup>, 2005.**

**PRESENT:**

J.L. Hurlston - Chairman  
Steve McField  
Colford Scott  
Edward Howard  
Gina Ebanks-Petrie  
Paul Parchment

**APPOLOGIES FOR ABSENCE:**

Apologies received from Mrs. Debra Welcome, Mr. Dan Tibbetts, Mr. Troy Whittaker, Mr. Carson Ebanks, and Mr. Michael Barnett (on leave).

**CALL TO ORDER:**

The meeting was called to order at 3:15 pm and the chairman apologized for the late start.

The chairman informed the meeting that he would like to participate in the interview process involving the employment of the new Executive Secretary.

Confirmation of the minutes from the previous meeting was deferred until the next meeting to allow a quorum to be reached.

**UNFINISHED & DEFERRED BUSINESS:**

**1. Road User Charges**

The Chairman advised the board to carefully read through the report presented by the DMD on Road User Charges from the previous meeting.

**NEW BUSINESS:**

**1. Note:**

The Chairman advised the board that all employment contracts involving junior staff would now be administered by the Managing Director. The Chairman confirmed that he would continue to oversee the appointment of senior management staff to the NRA.

## **2. Road Junctions Improvements:**

The DMD presented an intersection improvement drawing that would alleviate the conflict points at the Airport junction of Dorcy Drive and Crewe Road. His proposal involved changing the current configuration of the junction to that of a mini-roundabout using a quick solution of Hot Mixed Asphalt and new line striping.

## **3. Board Members Attendance:**

The Chairman reiterated his concerns regarding the consistent absence of board members to regularly scheduled meetings. He stressed that he would now be enforcing the provisions of the law and those Directors who were in breach of this provision would be removed and new appointments made.

## **4. New Appointment:**

The meeting was informed that the new Accountant was officially on staff and she was settling in well.

## **5. Managing Directors Report:**

The Managing Director's Monthly Report was presented orally and discussed. The report dealt with among other issues Office/Compound restructuring, active projects, HMA paving program, street naming program, and the bush cutting program.

The Chairman congratulated the MD on the success of the staff appreciation luncheon. He stressed his approval for the choice of venue and stated that he would like to see a similar function held at the years end.

## **6. Financial Report:**

The current report along with the previous year budget figures were tabled and discussed.

## **7. Press Related Matters**

The Chairman advised the NRA employees present that strict attention should be paid to forging a good relationship with land owners affected by a road construction proposal. He pointed out that relevant and timely press releases would be beneficial to all parties concerned and would present the NRA's agenda for phased projects affording the public prior knowledge of impending road projects.

## **OTHER BUSINESS:**

1. Mrs. Ebanks-Petrie inquired as to the progress of the National Roads Plan (NRP) and as to whether currently programmed road projects were in fact linked to the NRP. She also queried the status of the storm water management plan. These items were discussed and the DMD gave the board an update on the progress of both issues.
2. Mrs. Ebanks-Petrie voiced her concern that the E/W Highway Corridor alignment and subsequent gazettal be governed by sound technical and engineering data.

3. The parking layout at Associated Industries (Parker's) was discussed in relation to the inherent dangers posed to the general public. It was decided that the NRA would address the issue by meeting with the Proprietor and presenting a list of suggestions aimed at mitigating the situation.
4. The Chairman advised the board and the NRA employees present that immediately following the general audit of the NRA, it would be prudent to begin preparing the annual report and that the new Executive Secretary should be heavily involved in this endeavor.

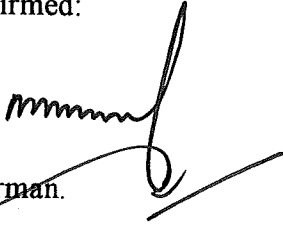
**7. Next Meeting:**

This was set for October 20<sup>th</sup>, 2005 at 3:00 pm at a venue to be decided.

**8. Adjournment:**

The meeting adjourned at 4:45 pm.

Confirmed:



Chairman.