

National Roads Authority
Minutes of the Twenty-Ninth Meeting of the Board of Directors
held at the NRA Offices, 370 North Sound Road, George Town,
Grand Cayman, Thursday, September 7, 2006 at 2:00p.m.

Present: J L Hurlston Chairman
Troy Whittaker Deputy Chairman
Colford Scott
Steve McField
Justin Wood
Dean Walton
Edward Howard
Michael Barnett
Gary Rankin

Lois A. Hall-Vaughan Executive Secretary

Apologies: Gina Ebanks-Petrie
Nicholas Johnson
Kenross Conolly
Carson Ebanks
Debra Welcome

Absent: Frank McCoy

1. Call to Order

The Chairman called the meeting to order at 2:13 p.m. and convened with a word of prayer.

2. Minutes of previous meetings

Amendment to the Financial Report to include 'Certain assets not properly vested in the National Roads Authority's transfer of assets from PWD not yet done by the Governor.

Amendment to (iii) e.' Minister's Request to meet with NRA Board of Directors' fourth paragraph to read 'Although the Hon. Minister is confident that there are extremely dedicated, hard working people at the NRA he has made it clear that if the situation does not improve he was not prepared to go beyond October 2006 and will recommend to the Governor to dissolve the NRA or transfer to another Ministry' and not in part 'he was not prepared to go beyond October 2006 and will dissolve the NRA and transfer it to another Ministry as he is not happy with the present situation'.

The Minutes were accepted as presented with the amendment.

3. Matters Arising

(i) Projects

a. Paving

All the paving equipments (auto transmission) have been received and most of the paving staff employed. Mr. Brian Chin-Yee is in

charge of this crew with Mr. Bill Boden as supervisor. Paving operations are expected to commence by the end of the month (a trial run to be done on Portland Road, Hinds Way is also scheduled to be done). Costing for a paving plant is currently being acquired.

It was noted that Water Authority is currently doing work (installing pipes) on various roads in the island and is responsible to re-pave the road once done. It was noted however that Water Authority appears to be overwhelmed by the amount of work required to be done. It was suggested that the NRA ensure that re-paving of roads are done properly and follow up to ensure that this is done. It was also suggested that the Water Authority could request the NRA to do the patching of roads they have dug up.

- b. Paving/Kerbs/Drains – Roundabout, Elgin Ave/Connector Highway
The roundabout has been assigned to Cayman National Bank. Documents for signature by the Ministry and CNB are being prepared.
- c. Esterley Tibbetts Highway Extension
Work continues on this project. Utility companies have now completed works and moved off site. Pedestrian crossing at the Hyatt complete with others in Snug Harbour and Canal Point to be done.

Kerbs are being done. Paving is scheduled to commence after kerb works are completed, followed by street lighting then the opening to night traffic with the speed limit increased and possible four lanes of traffic by year end. Until issues (ownership of land) have been resolved with the Governor Harbour Home Owners Association no works (paving, kerbs) will be done on Peninsular Avenue.

Work on the Ritz bridge continues with the support of the NRA ground equipment/crew to correctly construct the approaching slopes to the bridge. The completed road (spray & chip) is being pushed closer to the bridge. 25mph signs have been placed on the roads with a recommendation to limit the use of the road to daylight hours – 6am to 7pm.

Drains are completed.

Temporary barriers have arrived and will be placed behind the Strand and Somerset Apts. Plastic safety barriers arrived and are in place to be filled with water.

Light bases have been installed however it was noted that CUC has no aluminum poles in stock but these can be brought in fairly quickly. The Ritz has no poles yet to light the bridge which will be opened to limited traffic as soon as possible (one lane in each direction). It was noted that with the opening of the highway traffic on the West Bay Road should be less.

A traffic flow design of the highway is being done to be published. The Police with the support of the NRA have introduced the 'StreetSkill' Programme which concentrates on road safety with school children returning to school this month.

A complaint was received from a resident (a lady) in Snug Harbour by Palm Heights Drive re unclear boundary. This is being dealt with. There was also a report of damage to a yard (filled with water) due to drilling (well) by a sub contractor. It was noted that the NRA needs to ensure that work done by sub contractors are processed with Work Orders (PO). The question arose re insurance liability and it was noted that insurance policies are submitted when companies do tendering for contracts.

With regards to landscaping a report is pending from Mr. Brian Chin-Yee. It was noted that due to high water/maintenance cost the NRA have not been doing landscaping.

- d. Lower End of The Bay
The engineering report from APEC is still pending (APEC experiencing problems) and is to be forwarded to the Ministry on receipt.
- e. Minister's request to meet NRA Board of Directors
The Hon. Minister A. McLean met with the NRA Board of Directors on Monday, August 7, 2006 in the Cabinet Conference Room. At this meeting the Minister expressed his displeasure at the performance and management of the NRA. It was noted that effective, reliable communication between the NRA and the Minister is not good and needs improvement. The Chairman requested that these most critical issues be put in writing by the Ministry's Chief Officer.
- f. NRA Annual Report
The Annual Report (2204/2005) is being compiled, for tabling in Parliament and will become a public document once it is tabled.
- g. Retreat – Board of Directors/Senior Managers
A retreat is being planned for September 22- 24, 06 at the Brac Reef, Cayman Brac. Suggested topics for discussion are 'How to work as a Team' and 'Bringing new and modern productivity into the organization especially in regards to 'Road Building Techniques & Financing'. Another suggested topic for discussion at the Retreat is 'The Environmental Impact of the proposed road east of Hirst Road and the possible need for modification'. Facilitators are being sought for this retreat.

h. Hirst Rd./Shamrock Rd. via Poindexter Rd. (East/West Arterial)

Permission has been granted to go ahead with the merge lane on Shamrock Rd. in Savannah. Work is expected to commence shortly.

The east/west arterial project is expected to begin on completion of the Esterley Tibbetts Highway extension. Preliminary cost of construction done for alternate section and this is to be gazetted by the Ministry. Design work on this project continues to include design for pedestrian crossings, wall and sidewalk. A meeting with Rex Crighton was held to discuss the proposed route.

4. **Other Business**

1. Vacation Pay

It was noted that recently there were issues with bi-weekly paid staff concerning the payment of vacation pay in advance. This was explained and dealt with.

2. Email from Hon. Minister

An email was received from the Minister re quotes on paving material and a request for information on acquiring a new paving plant. The acquisition of a 100 ton per hour machine would be practical and details are being acquired for submission.

3. Weight of trucks

It was noted that a survey could be done of the route the trucks travel to and from the Port Authority in particular the weight of the loads with a view to enforcing the Road Law in regards to the weight of trucks traveling on the roads. This was suggested as it is noted that the roads used by these trucks have deteriorated significantly.

4. Request from National Gallery

A request (letter dated August 14, 2006 via the Ministry of Education, Training, Employment, Youth, Sports & Culture) was received by the Chairman from the National Gallery asking for assistance in the construction of a new building off the Esterley Tibbetts Highway. This is being looked into.

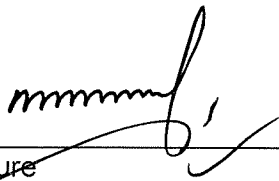
5. **Next Meeting**

It was proposed that the next meeting scheduled for Thursday, September 21, 2006 be postponed due to the Board of Directors Retreat scheduled to begin the following day.

The next meeting is scheduled for Thursday, October 5, 2006 at the NRA Offices, North Sound Road.

6. **Adjournment**

The meeting was adjourned at 4:28 pm.



Signature
Board Chairman
Confirmation of Minutes – 07.09.06
Date: 05.10.06



Signature
Executive Secretary
Seconded: Confirmation of Minutes
Date: 05.10.06