

**National Roads Authority**  
**Minutes of the Twenty-Sixth Meeting of the Board of Directors**  
**held at the NRA Offices, 370 North Sound Road, George Town,**  
**Grand Cayman, Thursday, July 6, 2006 at 2:00p.m.**

**Present:** J L Hurlston Chairman  
Edward Howard  
Colford Scott  
Michael Barnett  
Gary Rankin  
Steve McField  
Nicholas Johnson (arrived late)

Peter Ogden (invited to present Project update)  
Brian Chin-Yee (invited to present landscaping update)

Lois A. Hall-Vaughan Executive Secretary

**Apologies:** Debra Welcome  
Gina Ebanks-Petrie  
Justin Woods

**Absent:** Carson Ebanks  
Dean Walton  
Kenross Conolly  
Frank McCoy  
Troy Whittaker Deputy Chairman

1. **Call to Order**  
The Chairman called the meeting to order at 2:35 p.m. and convened with a word of prayer.
2. **Opening Remarks**  
The Chairman welcomed members in attendance to the meeting. Apologies were tendered by Gary Rankine for his absence from the previous meeting.
3. **Minutes of previous meetings**  
The minutes previously circulated by email were accepted and seconded. The Chairman requested that the Minutes of each meeting be sent to the Hon. Minister both in the unconfirmed and confirmed format.
4. **Matters Arising**
  - (i) **General Report**
    - a. **Staff**  
Regarding the Personnel Policy Manual a focus group (with Mr. Troy Whittaker the Deputy Chairman being a member) is to be formed to review and finalize this document. This group will also review the hiring and firing of employees as well.

Issues not covered in the Policy will be covered in the General Orders.

Uniforms and work boots for work crews were received and distributed.

Everton Stewart from the Elections Office conducted the taking of Staff photo IDs (laminated).

Nicholas Graham the new IT Administrator began working June 12, 2006 and is settling in his new position. He has already improved security of our electronic filing system.

The NRA Awards Luncheon and 2<sup>nd</sup> Anniversary function was held at Ernesto's Restaurant on Thursday, June 29, 2006. It was well received by the staff and employees have expressed their appreciation to the Board of Directors. It was suggested that a press statement with a photo of Mrs. Aldene Kidd-Hylton 'Employee of the Year' be made. The Chairman expressed that the luncheon could have been planned in a more coordinated fashion as both the Hon. Minister and the Permanent Secretary was absent due to previously scheduled engagements.

## (ii) **Projects**

### a. Paving

The first two pieces of equipment the Ingersoll Rand rollers have arrived. The three trucks arrived this week and are being prepared for service by DVES. The delivery of the Blaw Knox PF161 paver is behind schedule and is now expected later this month.

### b. Paving/Kerbs/Drains – Roundabout, Elgin Ave/Connector Highway Asphalt paving was completed mid June and the concrete kerb work is substantially complete. Some leveling is required in the central island before the project can be turned over to a corporate sponsor for landscaping.

Mr. Peter Ogden was invited to update the members on the progress of the Esterley Tibbetts Highway extension. After which Mr. Brian Chin-Yee explained the proposed landscaping of the central islands (roundabouts), splitter islands and adjoining medians.

### c. Esterley Tibbetts Highway Extension

Sub base work from the Hyatt to the Ritz Carlton's southern boundary has been completed.

Sub base work is complete on all lanes between Safe Haven Drive and Raleigh Quay. Base work is complete on two south bound lanes. Base work is complete on two north bound lanes between Safe Haven and Magellan Quay (north). Sealing with spray and

chip has been completed on south bound lanes between Safe Haven Drive and Raleigh Quay. Sealing with spray and chip completed on south bound lanes between Safe Haven Drive and Drake Quay.

Base work between Canal Point and Snug Harbour Drive on four lanes is complete and work continues south to the Hyatt. Two lanes have been sealed with spray and chip between the Hyatt and Canal Point.

The water mains have been installed as far north as Palm Heights Drive and electricity mains are in the process of being installed from the Hyatt roundabout to Snug Harbour Drive along with two large access vaults (junction boxed). Sewer lines, telephone and data lines are being installed. Utilities have been relocated on Canal Point Drive.

Most of the 63 drainage well between Canal Point and the Hyatt have been drilled.

Peninsula Avenue has been closed to through traffic by blocking Raleigh Quay road at Foster Bay apartments and Governor's Way at West Bay Road. Local traffic has access.

The Department of Agriculture has received delivery of some of the peat that has been excavated on the project.

In regards to drainage it was noted that enough drains have been drilled on the highway extension.

Although the extension is now drivable (with the exception of the bridge at the Ritz) it is not considered safe to accommodate vehicular traffic and will not be open to the public at present. As the public would possibly expect to utilize this road in September (the beginning of the new school year), it is suggested that they be kept updated on the progress/expected opening date of the highway.

The link through the Ritz property is being coordinated through the Ministry with input from NRA engineers. It was suggested that an engineering staff of the NRA travel and see the progress of the actual construction of the bridge that is being constructed for the Ritz. This suggestion will be forwarded to the Hon. Minister via Nicholas Johnson.

In regards to landscaping, estimates have been received from both Vigoro Nursery and Every Blooming Thing. It was noted that a considerable amount can be saved if the NRA provides the top soil for the landscaping. The suggestion of working with the newly established Parks Unit and the Department of Agriculture in regards to the type, cost and importation of plants was made as it has not

been decided the best type of plants to be used. It is to be checked by Nicholas Johnson if maintenance of road lands will be a part of the job description of the Manager of the new Parks Unit. It was also suggested that the Hon. Minister make a statement in one of his press briefings requesting corporate sponsorship for landscaping of the various roundabouts and adjoining medians.

It was noted that a substantial completion of this project has been done, meeting the target of spray and chip surface by June 30, 2006 and in budget with a potential savings of approximately \$1mil. Added work is required to tidy up the project. The estimated cost to completion of this project is approximately \$12,662,783.36 with \$6,617,157.33 being spent to June 30, 2006. The NRA met with the Hon. Minister re the unspent 2005/06 funds on this project.

This has been the largest single road development done to date and it is suggested that on a scheduled date, recognition, honor and appreciation be made to all who made it possible in making this accelerated project complete.

- d. Kirk Motors/Dorcy Drive roundabout  
Paving and kerb work completed. Work continues on drainage and preparing the islands for landscaping by sponsor.
- e. Paving – Eastern Districts  
The east and west bound lanes on Sea View Drive from the junction at Skipwith Link to just beyond Colliers public beach at 1562 Austin Conolly Drive have been resurfaced with hot mixed asphalt.

## 5. **Other Business**

- (i) Works 2006/07  
The NRA management team is expected to meet with the Ministry of C, W & I next week to finalize details of the proposed works programmed and report to the Board at the next scheduled meeting in July 2006.
- (ii) NRA Annual Report  
It was noted that as an authority an Annual Report is expected to be done to be tabled in Parliament and becomes a public document once it is tabled. The first year's account is currently being audited and once this is completed the annual report is to be drafted for review. It was suggested that this can be creatively done as the authority is engineered focused.
- (iii) Retreat – Board of Directors/Senior Managers  
A retreat is to be planned (possible for August/September) with Cayman Brac suggested as a possible venue. This would provide an excellent opportunity to get acquainted with our colleagues in the Brac. Arrangements (venue/facilitators (finance & road) are currently being planned. Suggested topics for discussion are 'How to work as a Team'

and 'Bringing new and modern productivity into the organization especially in regards to 'Road Building Techniques & Financing'.

(iv) Road signage

The question was asked of the 'Welcome to Cayman' sign that has been done for some time. This will be re-installed when the roads are completed.

(v) Speed humps

It was noted that more and more requests are being made by the public for speed humps. A detailed look at the requested area is made before these traffic calming devices are installed.

(vi) Trucks transporting from the Port

It was brought to the attention of the members that the trucks transporting materials from the Port (waterfront) to the Port Authority (North Sound Rd.) needs to be regulated. It was noted that traffic regulations have always been dealt with by the Police. It was suggested that the Transportation Planning section of the NRA to look at traffic regulations of the trucks, and that the Board express its concerns to the Hon. Minister to be addressed by him.

(v) Clarinda Bay – sea wall

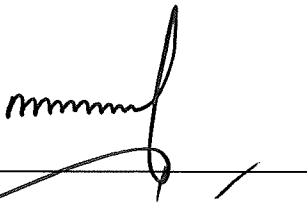
The question was raised of the noticeable absence of steel in the recently built sea wall. It was advised that steel cannot be used in the building of the sea wall due to the wall being near to the sea and the high salt content which would eventually erode the steel.

7. **Next Meeting**

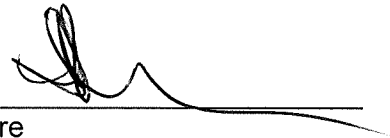
The next scheduled meeting is Thursday, July 20, 2006.

8. **Adjournment**

The meeting was adjourned at 4:45 pm.



Signature  
Board Chairman  
Confirmation of Minutes – 06.07.06  
Date: 20.07.06



Signature  
Executive Secretary  
Seconded: Confirmation of Minutes  
Date: 20.07.06